

## Round 3: Application Form

# Local Government Innovation Fund

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

### LGIF: Applicant Profile

<b>Lead Applicant</b>	
<b>Project Name</b>	
<b>Type of Request</b>	
<b>Funding Request</b>	
<b>JobsOhio Region</b>	
<b>Number of Collaborative Partners</b>	

#### Office of Redevelopment

**Website:** <http://development.ohio.gov/Urban/LGIF.htm>

**Email:** [LGIF@development.ohio.gov](mailto:LGIF@development.ohio.gov)

**Phone:** 614 | 995 2292

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

Lead Applicant				
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
City, Township or Village			Population (2010)	
County			Population (2010)	
Did the lead applicant provide a resolution of support?		Yes (Attached)	No (In Process)	

Project Contact				
Complete the section below with information for the individual to be contacted on matters involving this application.				
	Project Contact		Title	
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	

Fiscal Officer				
Complete the section below with information for the entity and individual serving as the fiscal agent for the project.				
	Fiscal Officer		Title	
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	
Is your organization registered in OAKS as a vendor?		Yes	No	

Section 1  
Contacts

Lead Applicant		<b>Round 3</b>	
Project Name		Type of	

<b>Single Applicant</b>		
Is your organization applying as a single entity?	Yes	No
Participating Entity: (1 point) for single applicants		

<b>Collaborative Partners</b>		
Does the proposal involve other entities acting as collaborative partners?	Yes	No
<p>Applicants applying with a collaborative partner are required to show proof of the partnership with a partnership agreement signed by each partner and resolutions of support from the governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. Include these documents in the supporting documents section of the application.</p> <p>In the section below, applicants are required to identify population information and the nature of the partnership.</p> <p>Each collaborative partner should also be clearly and separately identified on pages 4-5.</p>		
Number of Collaborative Partners who signed the partnership agreement, and provided resolutions of support.		
Participating Entity: (5 points) allocated to projects with collaborative partners.		

<b>Population</b>		
The applicant is required to provide information from the 2010 U.S. Census information, available at: <a href="http://factfinder2.census.gov/">http://factfinder2.census.gov/</a>		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
	Municipality/Township	Population
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	
	County	Population
Population: (3-5 points) determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.		

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

**Nature of Partnership (2000 character limit)**

As agreed upon in the partnership agreement, please identify the nature of the partnership, and explain how the main applicant and the partners will work together on the proposed project.

Section 2 Collaborative Partners

**List of Partners**

The applicant applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information for each applicant:

- Name of collaborative partners
- Contact Information
- Population data (derived from the 2010 U.S. Census)

If the project involves more than 12 collaborative partners, additional forms are available on the LGIF website.

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 1					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 2					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 3					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 4					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 5					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 6					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 7					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 8					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 9					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 10					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 11					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 12					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Identification of the Type of Award</b>	
<b>Targeted Approach</b>	

**Project Description (4000 character limit)**

Please provide a general description of the project. The information provided will be used for council briefings, program, and marketing materials.

Section 3  
Project Information

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Past Success</b>	Yes	No
<b>Past Success (5 points)</b>		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger. (1000 character limit)		

<b>Scalable/Replicable Proposal</b>	Scalable	Replicable	Both
<b>Scalable/Replicable (10 points)</b>			
Provide a summary of how the applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)			

Section 3  
Project Information

<b>Probability of Success</b>	Yes	No
<b>Probability of Success (5 points)</b>		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting a loan should provide a summary of the probability of savings from the loan request. (1000 character limit)		

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Performance Audit Implementation/Cost Benchmarking</b>	Yes	No
<b>Performance Audit/Benchmarking (5 points)</b>		
If the project is the result of recommendations from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or a cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit or cost benchmarking study. (1000 character limit)		

<b>Economic Impact</b>	Yes	No
<b>Economic Impact (5 points)</b>		
Provide a summary of how the proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)		

Section 3  
Project Information

<b>Response to Economic Demand</b>	Yes	No
<b>Response to Economic Demand (5 points)</b>		
Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current service level. (1000 character limit)		

# Budget Information

## General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment in Section 5: Supplemental Information.

### Project Budget:

- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two (2) years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Please provide documentation of all in-kind match contributions in the supporting documents section. For future in-kind match contributions, supporting documentation will be provided at a later date.

### Program Budget:

- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain any unusual activities or expenses, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

### Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in the budget projection sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

### For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement, and a statement of cash flows).

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		<b>Type of Request</b>	

## Project Budget

### Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input style="width: 95%; height: 20px;" type="text"/>
Source:	<input style="width: 95%; height: 20px;" type="text"/>
Source:	<input style="width: 95%; height: 20px;" type="text"/>
Source:	<input style="width: 95%; height: 20px;" type="text"/>

In-Kind Match (List Sources Below):

Source:	<input style="width: 95%; height: 20px;" type="text"/>
Source:	<input style="width: 95%; height: 20px;" type="text"/>
Source:	<input style="width: 95%; height: 20px;" type="text"/>

Total Match:   
Total Sources:

### Uses of Funds

	<u>Amount</u>	<u>Revenue Source</u>
Consultant Fees:	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Legal Fees:	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Other: <input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Other: <input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Other: <input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Other: <input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Other: <input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Other: <input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Other: <input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>

Total Uses:

Local Match Percentage:

\* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) \* 100 (10% match required)  
10-39.99% (1 point)      40-69.99% (3 points)      70% or greater (5 points)

**Project Budget Narrative: Use this space to justify any expenses that are not self-explanatory.**

Section 4 Financial Information

Lead Applicant		Round 3
Project Name		Type of Request

## Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
<b>TOTAL REVENUES</b>			

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
<b>Contributions, Gifts, Grants, and Earned Revenue</b>			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
<b>TOTAL REVENUES</b>			

<b>Lead Applicant</b>		<b>Round 3</b>
<b>Project Name</b>		Type of Request

### Program Budget

Use this space to justify the program budget and/or explain any usual revenues or expenses (6000 characters max).

#### Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

### Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?

Use this formula: 
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of the project/program?

Use this formula: 
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of the project/program?

Use this formula: 
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = \_\_\_\_\_ \* 100 = \_\_\_\_\_

**Return on Investment Justification Narrative:** In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

Expected Return on Investment is:

Less than 25% (10 points)
25%-74.99% (20 points)
Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or [lgif@development.ohio.gov](mailto:lgif@development.ohio.gov)

Section 4  
Financial Information

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Loan Repayment Structure

Please outline the preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts, and an alternative funding source (in lieu of collateral). Applicants will have two years to complete the project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4  
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
--	---

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Scoring Overview

### Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
<b>Population</b>	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the <b>smallest</b> population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
<b>Participating Entities</b>	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

### Section 2: Success Measures

<b>Past Success</b>	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
<b>Scalable/Replicable Proposal</b>	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	10		
<b>Probability of Success</b>	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

### Section 3: Significance Measures

<b>Performance Audit Implementation/Cost Benchmarking</b>	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
<b>Economic Impact</b>	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	5		
<b>Response to Economic Demand</b>	The project responds to current substantial changes in economic demand for local or regional government services.	5		

### Section 4: Financial Measures

<b>Financial Information</b>	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
<b>Local Match</b>	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
<b>Expected Return</b>	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance ) an expected return. The return must be derived from the applicant's cost basis.	30		
<b>Repayment Structure (Loan Only)</b>	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

**Total Points**

LGIF 2012 Program Budget data	8/27/2012	9:54 AM							
<b>Partner: SUMMARY</b>									
	FY10	FY11	FY12	FY13	FY14	FY15			
	Amount	Amount	Amount	Amount	Amount	Amount			
<b>Expenses</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Estimated</b>	<b>Estimated</b>			
Salary and benefits	\$ 3,248,104.88	\$ 3,358,820.08	\$ 3,249,353.82	\$ 3,285,282.38	\$ 2,882,688.56	\$ 2,990,213.97			
Contract Services	\$ 1,929,137.07	\$ 1,811,603.86	\$ 2,244,902.02	\$ 2,428,708.66	\$ 2,364,033.52	\$ 2,446,762.22			
Occupancy (rent, utilities, maintenance)	\$ 788,886.70	\$ 417,643.41	\$ 468,483.46	\$ 540,736.80	\$ 509,459.20	\$ 513,817.16			
Training and Professional Development	\$ 76,667.50	\$ 74,002.52	\$ 107,937.90	\$ 108,990.00	\$ 110,300.00	\$ 110,615.00			
Insurance	\$ 9,088.00	\$ 8,328.50	\$ 10,419.75	\$ 10,940.74	\$ 11,487.77	\$ 12,062.17			
Capital and Equipment Expenses	\$ 1,705,321.48	\$ 2,004,353.76	\$ 2,686,425.46	\$ 2,193,689.35	\$ 2,025,070.00	\$ 2,087,665.00			
Supplies, Printing Copying and Postage	\$ 404,266.34	\$ 368,860.97	\$ 411,486.58	\$ 413,702.78	\$ 415,311.69	\$ 433,386.43			
Conferences, meetings, etc.	\$ 42,664.45	\$ 46,842.53	\$ 48,392.11	\$ 59,547.41	\$ 51,995.09	\$ 52,339.84			
Administration	\$ 632,107.82	\$ 632,286.15	\$ 704,939.50	\$ 725,363.73	\$ 556,179.51	\$ 593,338.44			
*Other	\$ 94,995.13	\$ 168,177.37	\$ 112,696.40	\$ 250,677.85	\$ 49,900.00	\$ 49,900.00			
*Other	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			
*Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
<b>Total Expenses</b>	<b>\$ 8,931,239.37</b>	<b>\$ 8,890,919.15</b>	<b>\$ 10,065,037.00</b>	<b>\$ 10,037,639.70</b>	<b>\$ 8,996,425.34</b>	<b>\$ 9,310,100.23</b>			
	FY10	FY11	FY12	FY13	FY14	FY15			
	Revenues	Revenues	Revenues	Revenues	Revenues	Revenues			
<b>Contributions, Gifts, Grants and Earned Revenue</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Estimated</b>	<b>Estimated</b>			
Local Government:	\$ 6,007,614.74	\$ 6,250,573.25	\$ 7,087,810.04	\$ 7,078,846.63	\$ 6,762,794.85	\$ 6,950,329.21			
Local Government:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Local Government:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
State Government	\$ 832,073.28	\$ 755,394.89	\$ 723,662.70	\$ 714,276.40	\$ 414,640.20	\$ 394,448.19			
Federal Government	\$ 649,008.66	\$ 692,571.62	\$ 700,223.08	\$ 770,000.67	\$ 793,100.69	\$ 816,893.71			
*Other -	\$ 168,527.87	\$ 143,078.00	\$ 215,711.50	\$ 219,297.41	\$ 361,993.67	\$ 496,504.75			
*Other -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
*Other -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Membership Income	\$ 105,435.57	\$ 103,539.58	\$ 93,291.10	\$ 106,500.00	\$ 109,695.00	\$ 112,985.85			
Program Service Fees	\$ 1,171,991.96	\$ 1,273,169.11	\$ 1,230,145.06	\$ 1,134,218.59	\$ 540,200.93	\$ 525,438.52			
Investment Income	\$ 9,146.69	\$ 16,662.04	\$ 14,193.52	\$ 14,500.00	\$ 14,000.00	\$ 13,500.00			
<b>Total Revenues</b>	<b>\$ 8,943,798.77</b>	<b>\$ 9,234,988.49</b>	<b>\$ 10,065,037.00</b>	<b>\$ 10,037,639.70</b>	<b>\$ 8,996,425.34</b>	<b>\$ 9,310,100.23</b>			



LGIF 2012 Program Budget data

Partner: City of Grandview Heights

Expenses	FY10		FY11		FY12		FY13		FY14		FY15	
	Amount	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
Salary and benefits	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Contract Services	\$ 64,629.00		\$ 52,178.00		\$ 44,269.00		\$ 48,895.00		\$ 51,495.00		\$ 51,495.00	
Occupancy (rent, utilities, maintenance)	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Training and Professional Development	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Insurance	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Capital and Equipment Expenses	\$ 13,480.00		\$ 49,045.00		\$ 22,227.00		\$ 52,997.00		\$ -		\$ 16,000.00	
Supplies, Printing Copying and Postage	\$ 11,585.00		\$ 11,140.00		\$ 37,770.00		\$ 32,600.00		\$ 32,600.00		\$ 32,600.00	
Conferences, meetings, etc.	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Administration	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
<b>Total Expenses</b>	<b>\$ 89,694.00</b>		<b>\$ 112,363.00</b>		<b>\$ 104,266.00</b>		<b>\$ 134,492.00</b>		<b>\$ 84,095.00</b>		<b>\$ 100,095.00</b>	
<b>Contributions, Gifts, Grants and Earned Revenue</b>												
Local Government:	\$ 89,694.00		\$ 112,363.00		\$ 104,266.00		\$ 134,492.00		\$ 84,095.00		\$ 100,095.00	
Local Government:												
Local Government:												
State Government												
Federal Government												
*Other -												
*Other -												
*Other -												
Membership Income												
Program Service Fees												
Investment Income												
<b>Total Revenues</b>	<b>\$ 89,694.00</b>		<b>\$ 112,363.00</b>		<b>\$ 104,266.00</b>		<b>\$ 134,492.00</b>		<b>\$ 84,095.00</b>		<b>\$ 100,095.00</b>	

LGIF 2012 Program Budget data

Partner: City of Upper Arlington

Expenses	FY10		FY11		FY12		FY13		FY14		FY15
	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
Salary and benefits	\$ 387,566.00		\$ 320,264.00		\$ 401,134.00		\$ 355,519.00		\$ 357,022.00		\$ 360,592.00
Contract Services	\$ 5,533.00		\$ 26,015.00		\$ 52,000.00		\$ 22,000.00		\$ 22,000.00		\$ 22,000.00
Occupancy (rent, utilities, maintenance)	\$ 217,112.00		\$ 312,112.00		\$ 334,789.00		\$ 350,300.00		\$ 350,300.00		\$ 350,300.00
Training and Professional Development	\$ 7,230.00		\$ 10,648.00		\$ 22,000.00		\$ 22,000.00		\$ 22,000.00		\$ 22,000.00
Insurance	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Capital and Equipment Expenses	\$ 191,500.00		\$ 95,991.00		\$ 122,500.00		\$ 125,000.00		\$ 122,500.00		\$ 122,500.00
Supplies, Printing Copying and Postage	\$ 89,041.00		\$ 86,318.00		\$ 60,000.00		\$ 70,000.00		\$ 70,000.00		\$ 70,000.00
Conferences, meetings, etc.	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Administration	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
<b>Total Expenses</b>	<b>\$ 897,982.00</b>		<b>\$ 851,348.00</b>		<b>\$ 992,423.00</b>		<b>\$ 944,819.00</b>		<b>\$ 943,822.00</b>		<b>\$ 947,392.00</b>

Contributions, Gifts, Grants and Earned Revenue	FY10		FY11		FY12		FY13		FY14		FY15
	Actual	Revenues	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated
Local Government:	\$ 771,838.00		\$ 708,270.00		\$ 866,279.00		\$ 818,819.00		\$ 817,822.00		\$ 821,392.00
Local Government:											
Local Government:											
State Government											
Federal Government											
*Other - Cellular Tower Rental fees	\$ 126,144.00		\$ 143,078.00		\$ 126,144.00		\$ 126,000.00		\$ 126,000.00		\$ 126,000.00
*Other - Misc. Revenues											
*Other -											
Membership Income											
Program Service Fees											
Investment Income											
<b>Total Revenues</b>	<b>\$ 897,982.00</b>		<b>\$ 851,348.00</b>		<b>\$ 992,423.00</b>		<b>\$ 944,819.00</b>		<b>\$ 943,822.00</b>		<b>\$ 947,392.00</b>

LGIF 2012 Program Budget data

Partner: City of Westerville

	FY10		FY11		FY12		FY13		FY14		FY15	
	Amount	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
Salary and benefits	\$ 1,087,047.00		\$ 1,141,208.00		\$ 1,098,233.00		\$ 1,143,275.00		\$ 1,190,120.00		\$ 1,246,680.00	
Contract Services	\$ 92,405.00		\$ 114,585.00		\$ 104,200.00		\$ 119,220.00		\$ 119,420.00		\$ 121,420.00	
Occupancy (rent, utilities, maintenance)	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Training and Professional Development	\$ 45,500.00		\$ 35,500.00		\$ 54,500.00		\$ 50,500.00		\$ 55,000.00		\$ 55,000.00	
Insurance	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Capital and Equipment Expenses	\$ 492,359.00		\$ 580,270.00		\$ 693,602.00		\$ 494,707.00		\$ 562,470.00		\$ 699,885.00	
Supplies, Printing Copying and Postage	\$ 84,450.00		\$ 84,835.00		\$ 92,205.00		\$ 92,228.00		\$ 94,843.00		\$ 102,893.00	
Conferences, meetings, etc.	\$ 11,600.00		\$ 14,100.00		\$ 16,600.00		\$ 16,600.00		\$ 16,600.00		\$ 16,600.00	
Administration	\$ 97,290.00		\$ 140,590.00		\$ 218,115.00		\$ 225,685.00		\$ 196,745.00		\$ 217,295.00	
*Other MISC. Projects	\$ 25,000.00		\$ 90,000.00		\$ 45,000.00		\$ 125,000.00		\$ -		\$ -	
*Other GIS Improvements	\$ -		\$ -		\$ 20,000.00		\$ 20,000.00		\$ 20,000.00		\$ 20,000.00	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
<b>Total Expenses</b>	<b>\$ 1,935,651.00</b>		<b>\$ 2,201,088.00</b>		<b>\$ 2,342,455.00</b>		<b>\$ 2,287,215.00</b>		<b>\$ 2,255,198.00</b>		<b>\$ 2,479,773.00</b>	

	FY10		FY11		FY12		FY13		FY14		FY15	
	Revenues	Actual	Revenues	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated
<b>Contributions, Gifts, Grants and Earned Revenue</b>												
Local Government:	\$ 1,935,651.00		\$ 2,201,088.00		\$ 2,342,455.00		\$ 2,287,215.00		\$ 2,255,198.00		\$ 2,479,773.00	
Local Government:												
Local Government:												
State Government												
Federal Government												
*Other -												
*Other -												
*Other -												
Membership Income												
Program Service Fees												
Investment Income												
<b>Total Revenues</b>	<b>\$ 1,935,651.00</b>		<b>\$ 2,201,088.00</b>		<b>\$ 2,342,455.00</b>		<b>\$ 2,287,215.00</b>		<b>\$ 2,255,198.00</b>		<b>\$ 2,479,773.00</b>	



LGIF 2012 Program Budget data

Partner: Metro Parks

Expenses	FY10		FY11		FY12		FY13		FY14		FY15	
	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated	Amount
Salary and benefits	\$ 151,118.00		\$ 156,823.00		\$ 159,537.00		\$ 162,500.00		\$ -		\$ -	
Contract Services	\$ 42,189.00		\$ 59,694.00		\$ 56,328.00		\$ 47,000.00		\$ -		\$ -	
Occupancy (rent, utilities, maintenance)	\$ 4,262.00		\$ 5,173.00		\$ 5,262.00		\$ 3,600.00		\$ -		\$ -	
Training and Professional Development	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Insurance	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Capital and Equipment Expenses	\$ 32,202.00		\$ 28,704.00		\$ 34,574.00		\$ 34,000.00		\$ 34,000.00		\$ 34,000.00	
Supplies, Printing Copying and Postage	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Conferences, meetings, etc.	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Administration	\$ -		\$ 84.00		\$ 42.00		\$ 500.00		\$ 500.00		\$ 500.00	
*Other computer software	\$ 1,265.00		\$ 6,910.00		\$ 4,246.00		\$ 33,700.00		\$ 33,700.00		\$ 33,700.00	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
<b>Total Expenses</b>	<b>\$ 231,036.00</b>		<b>\$ 257,388.00</b>		<b>\$ 259,989.00</b>		<b>\$ 281,300.00</b>		<b>\$ 68,200.00</b>		<b>\$ 68,200.00</b>	

Contributions, Gifts, Grants and Earned Revenue	FY10		FY11		FY12		FY13		FY14		FY15	
	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated	Revenues
Local Government:	\$ 231,036.00		\$ 257,388.00		\$ 259,989.00		\$ 281,300.00		\$ 68,200.00		\$ 68,200.00	
Local Government:	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Local Government:	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Local Government:	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
State Government	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Federal Government	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other -	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other -	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other -	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Membership Income	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Program Service Fees	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Investment Income	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
<b>Total Revenues</b>	<b>\$ 231,036.00</b>		<b>\$ 257,388.00</b>		<b>\$ 259,989.00</b>		<b>\$ 281,300.00</b>		<b>\$ 68,200.00</b>		<b>\$ 68,200.00</b>	

LGIF 2012 Program Budget data

Partner: ESC of Central Ohio

	FY10		FY11		FY12		FY13		FY14		FY15	
	Amount	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
<b>Expenses</b>												
Salary and benefits	\$ 342,399.67		\$ 383,224.58		\$ 382,839.91		\$ 344,023.00		\$ -		\$ -	
Contract Services	\$ 78,620.51		\$ 59,688.09		\$ 72,490.56		\$ 99,359.62		\$ -		\$ -	
Occupancy (rent, utilities, maintenance)	\$ 35,900.50		\$ 30,388.72		\$ 31,619.50		\$ 32,800.00		\$ -		\$ -	
Training and Professional Development	\$ 2,137.50		\$ 2,892.12		\$ 4,527.00		\$ 3,490.00		\$ -		\$ -	
Insurance	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Capital and Equipment Expenses	\$ 134,605.61		\$ 131,342.72		\$ 136,031.61		\$ 126,085.35		\$ -		\$ -	
Supplies, Printing Copying and Postage	\$ 103,797.84		\$ 9,086.43		\$ 4,165.34		\$ 6,625.00		\$ -		\$ -	
Conferences, meetings, etc.	\$ 5,153.87		\$ 3,664.86		\$ 3,173.14		\$ 11,550.00		\$ -		\$ -	
Administration	\$ 131,886.34		\$ 149,613.05		\$ 155,794.29		\$ 154,220.00		\$ -		\$ -	
*Other software	\$ 42,037.73		\$ 55,858.37		\$ 47,656.40		\$ 75,777.85		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
<b>Total Expenses</b>	<b>\$ 876,539.57</b>		<b>\$ 825,758.94</b>		<b>\$ 838,297.75</b>		<b>\$ 853,930.82</b>		<b>\$ -</b>		<b>\$ -</b>	
<b>Contributions, Gifts, Grants and Earned Revenue</b>												
Local Government:												
Local Government:												
Local Government:												
State Government	\$ 285,751.90		\$ 269,197.41		\$ 273,285.07		\$ 278,381.45					
Federal Government												
*Other -												
*Other -												
*Other -												
Membership Income												
Program Service Fees	\$ 590,787.67		\$ 556,561.53		\$ 565,012.68		\$ 575,549.37		\$ -		\$ -	
Investment Income												
<b>Total Revenues</b>	<b>\$ 876,539.57</b>		<b>\$ 825,758.94</b>		<b>\$ 838,297.75</b>		<b>\$ 853,930.82</b>		<b>\$ -</b>		<b>\$ -</b>	

LGIF 2012 Program Budget data

Partner: Metropolitan Educational Council - ITC

	FY10		FY11		FY12		FY13		FY14		FY15	
	Actual	Estimated										
Salary and benefits	\$ 436,959.21		\$ 498,858.50		\$ 346,575.91		\$ 393,100.38		\$ 422,075.56		\$ 442,066.97	
Contract Services	\$ 1,442,470.56		\$ 1,295,189.77		\$ 1,600,614.46		\$ 1,761,484.04		\$ 1,840,368.52		\$ 1,921,097.22	
Occupancy (rent, utilities, maintenance)	\$ 531,612.20		\$ 69,969.69		\$ 79,055.96		\$ 83,008.80		\$ 87,159.20		\$ 91,517.16	
Training and Professional Development	\$ 1,350.00		\$ 2,062.40		\$ 1,910.90		\$ 6,000.00		\$ 6,300.00		\$ 6,615.00	
Insurance	\$ 9,088.00		\$ 8,328.50		\$ 10,419.75		\$ 10,940.74		\$ 11,487.77		\$ 12,062.17	
Capital and Equipment Expenses	\$ 8,746.87		\$ 283,915.04		\$ 423,875.85		\$ 32,000.00		\$ 33,600.00		\$ 35,280.00	
Supplies, Printing Copying and Postage	\$ 40,122.50		\$ 102,637.54		\$ 141,146.24		\$ 134,749.78		\$ 140,368.69		\$ 150,393.43	
Conferences, meetings, etc.	\$ 5,460.58		\$ 6,177.67		\$ 3,018.97		\$ 4,440.41		\$ 7,395.09		\$ 7,739.84	
Administration	\$ 402,931.48		\$ 341,999.10		\$ 330,988.21		\$ 344,958.73		\$ 358,934.51		\$ 375,543.44	
*Other												
*Other												
*Other												
<b>Total Expenses</b>	<b>\$ 2,878,741.40</b>		<b>\$ 2,609,138.21</b>		<b>\$ 2,937,606.25</b>		<b>\$ 2,770,682.88</b>		<b>\$ 2,907,689.34</b>		<b>\$ 3,042,315.23</b>	
<b>Contributions, Gifts, Grants and Earned Revenue</b>												
Local Government: MECNET ISP/DR/Filtering	\$ 957,800.34		\$ 937,629.25		\$ 924,821.04		\$ 791,820.63		\$ 800,058.85		\$ 808,544.21	
Local Government:												
Local Government:												
Local Government:												
State Government	\$ 546,321.38		\$ 486,197.48		\$ 450,377.63		\$ 435,894.95		\$ 414,640.20		\$ 394,448.19	
Federal Government	\$ 649,008.66		\$ 692,571.62		\$ 700,223.08		\$ 770,000.67		\$ 793,100.69		\$ 816,893.71	
*Other - Transfer from cash reserves	\$ 42,383.87		\$ -		\$ 89,567.50		\$ 93,297.41		\$ 235,993.67		\$ 370,504.75	
*Other -												
*Other -												
Membership Income	\$ 105,435.57		\$ 103,539.58		\$ 93,291.10		\$ 106,500.00		\$ 109,695.00		\$ 112,985.85	
Program Service Fees	\$ 581,204.29		\$ 716,607.58		\$ 665,132.38		\$ 558,669.22		\$ 540,200.93		\$ 525,438.52	
Investment Income	\$ 9,146.69		\$ 16,662.04		\$ 14,193.52		\$ 14,500.00		\$ 14,000.00		\$ 13,500.00	
<b>Total Revenues</b>	<b>\$ 2,891,300.80</b>		<b>\$ 2,953,207.55</b>		<b>\$ 2,937,606.25</b>		<b>\$ 2,770,682.88</b>		<b>\$ 2,907,689.34</b>		<b>\$ 3,042,315.23</b>	

**LGIF In-Kind Summary**

8/28/2012

<b>Partner</b>	<b>In Kind Amount</b>
City of Dublin	\$928.23
City of Grandview Heights	\$1,500.00
City of Upper Arlington	\$1,212.00
City of Westerville	\$6,701.78
Metro Parks	\$1,008.00
Prairie Township	\$917.18
ESCCO	\$11,928.67
MEC-ITC	\$8,902.18
<b>Total</b>	<b>\$33,098.04</b>

## LETTER OF INTENT

July 31, 2012

Metropolitan Education Center ✓  
2100 CityGate Dr.  
Columbus OH 43219

City of Upper Arlington  
3600 Tremont Rd.  
Upper Arlington, OH 43221

Metro Parks  
1069 West Main St.  
Westerville, OH 43081

City of Westerville  
21 S. State St.  
Westerville, OH 43081

City of Dublin  
5200 Emerald Parkway  
Dublin, OH 43017

Prairie Township  
23 Maple Dr.  
Columbus, OH 43228

City of Grandview Heights  
1016 Grandview Ave.  
Grandview Heights, OH 43212

Educational Service Center of Central Ohio  
2080 Citygate Dr.  
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

Dear Fellow Applicants:

This letter of intent (this "*Letter*") sets forth the terms and conditions of the proposed partnership and application relationship by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("*MEC*"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("*Metro Parks*"), City of Dublin, a municipal corporation, ("*Dublin*"), City of Grandview Heights, a municipal corporation, ("*Grandview*"), City of Upper Arlington, a municipal corporation, ("*Upper Arlington*"), City of Westerville, a municipal corporation, ("*Westerville*"), Prairie Township, a township, ("*Prairie Twp.*") and the Educational Service Center of Central Ohio, a resource and service center for schools, ("*ESCCO*"). In this Letter, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

This Letter confirms that it is the Parties' intention to enter into an application to receive grant money from the Local Government Innovation Fund (the "*LGIF Funding*") and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map

solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. Expenses. The main applicant, MEC, shall pay respective fees and expenses, including, but not limited to, all such application fees, legal fees and expenses, incurred in connection with the LGIF Grant. The remaining Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

4. Non-Compete Restrictions. Each Party agrees that it is only a party to the application for LGIF Funding as set forth in this Letter. Each Party may not be a party to any other application for LGIF Funding.

5. Public Announcements. No Party shall make any press release or other public statement concerning the matters covered by this Letter unless each Party has agreed upon the form and the contents of the release or statement prior to dissemination.

6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but not limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.

7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "***Binding Provisions***") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

*[The remainder of this page has been intentionally left blank.]*

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAIN EDUCATIONAL COUNCIL**

By: Elmo G. Kallner

Name: Elmo G. KALLNER

Its: Interim Executive Director

Date: 7/31/12

**Agreed and Acknowledged:**

**METRO PARKS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF DUBLIN**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## LETTER OF INTENT

August 27, 2012

Metropolitan Education Center  
2100 CityGate Dr.  
Columbus OH 43219

City of Upper Arlington  
3600 Tremont Rd.  
Upper Arlington, OH 43221

Metro Parks  
1069 West Main St.  
Westerville, OH 43081

City of Westerville  
21 S. State St.  
Westerville, OH 43081

City of Dublin ✓  
5200 Emerald Parkway  
Dublin, OH 43017

Prairie Township  
23 Maple Dr.  
Columbus, OH 43228

City of Grandview Heights  
1016 Grandview Ave.  
Grandview Heights, OH 43212

Educational Service Center of Central Ohio  
2080 Citygate Dr.  
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

Dear Fellow Applicants:

This letter of intent (this “**Letter**”) sets forth the terms and conditions of the proposed partnership and application relationship by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, (“**MEC**”), Metro Parks, the Columbus and Franklin County metropolitan park district, (“**Metro Parks**”), City of Dublin, a municipal corporation, (“**Dublin**”), City of Grandview Heights, a municipal corporation, (“**Grandview**”), City of Upper Arlington, a municipal corporation, (“**Upper Arlington**”), City of Westerville, a municipal corporation, (“**Westerville**”), Prairie Township, a township, (“**Prairie Twp.**”) and the Educational Service Center of Central Ohio, a resource and service center for schools, (“**ESCCO**”). In this Letter, the term “Party” is used to refer to each party individually and the term “Parties” is used to refer to them collectively.

This Letter confirms that it is the Parties’ intention to enter into an application to receive grant money from the Local Government Innovation Fund (the “**LGIF Funding**”) and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map

solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. Expenses. The main applicant, MEC, shall pay respective fees and expenses, including, but not limited to, all such application fees, legal fees and expenses, incurred in connection with the LGIF Grant. The remaining Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

4. Non-Compete Restrictions. Each Party agrees that it is only a party to the application for LGIF Funding as set forth in this Letter. Each Party may not be a party to any other application for LGIF Funding for substantially the same purpose.

5. Public Announcements. Partners shall cooperate on the form and contents of public statements and press releases related to this project, to the best of their ability, prior to dissemination.

6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but to limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.

7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "***Binding Provisions***") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

*[The remainder of this page has been intentionally left blank.]*

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAIN EDUCATIONAL COUNCIL**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**Agreed and Acknowledged:**

**METRO PARKS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF DUBLIN**

By: *[Signature]*

Name: *Maureen I. Grogan*

Its: *City Manager*

Date: *8/27/12*

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## LETTER OF INTENT

[date of adoption], 2012

Metropolitan Education Center  
2100 CityGate Dr.  
Columbus OH 43219

City of Upper Arlington  
3600 Tremont Rd.  
Upper Arlington, OH 43221

Metro Parks  
1069 West Main St.  
Westerville, OH 43081

City of Westerville  
21 S. State St.  
Westerville, OH 43081

City of Dublin  
5200 Emerald Parkway  
Dublin, OH 43017

Prairie Township  
23 Maple Dr.  
Columbus, OH 43228

City of Grandview Heights ✓  
1016 Grandview Ave.  
Grandview Heights, OH 43212

Educational Service Center of Central Ohio  
2080 Citygate Dr.  
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

Dear Fellow Applicants:

This letter of intent (this "**Letter**") sets forth the terms and conditions of the proposed partnership and application relationship by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), Prairie Township, a township, ("**Prairie Twp.**") and the Educational Service Center of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Letter, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

This Letter confirms that it is the Parties' intention to enter into an application to receive grant money from the Local Government Innovation Fund (the "**LGIF Funding**") and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map

solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. Expenses. The main applicant, MEC, shall pay respective fees and expenses, including, but not limited to, all such application fees, legal fees and expenses, incurred in connection with the LGIF Grant. The remaining Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

4. Non-Compete Restrictions. Each Party agrees that it is only a party to the application for LGIF Funding as set forth in this Letter. Each Party may not be a party to any other application for LGIF Funding for substantially the same purpose.

5. Public Announcements. Partners shall cooperate on the form and contents of public statements and press releases related to this project, to the best of their ability, prior to dissemination.

6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but to limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.

7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "**Binding Provisions**") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

*[The remainder of this page has been intentionally left blank.]*

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAN EDUCATIONAL  
COUNCIL**

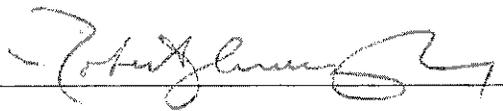
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**Agreed and Acknowledged:**

**METRO PARKS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By:   
Name: Robert Dvoraczky  
Its: Director of Finance  
Date: 5/13/2012

**CITY OF DUBLIN**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## LETTER OF INTENT

August 8, 2012

Metropolitan Education Center  
2100 CityGate Dr.  
Columbus OH 43219

City of Upper Arlington  
3600 Tremont Rd.  
Upper Arlington, OH 43221

Metro Parks  
1069 West Main St.  
Westerville, OH 43081

City of Westerville  
21 S. State St.  
Westerville, OH 43081

City of Dublin  
5200 Emerald Parkway  
Dublin, OH 43017

Prairie Township ✓  
23 Maple Dr.  
Columbus, OH 43228

City of Grandview Heights  
1016 Grandview Ave.  
Grandview Heights, OH 43212

Educational Service Center of Central Ohio  
2080 Citygate Dr.  
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

Dear Fellow Applicants:

This letter of intent (this "**Letter**") sets forth the terms and conditions of the proposed partnership and application relationship by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), Prairie Township, a township, ("**Prairie Twp.**") and the Educational Service Center of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Letter, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

This Letter confirms that it is the Parties' intention to enter into an application to receive grant money from the Local Government Innovation Fund (the "**LGIF Funding**") and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map

solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. Expenses. The main applicant, MEC, shall pay respective fees and expenses, including, but not limited to, all such application fees, legal fees and expenses, incurred in connection with the LGIF Grant. The remaining Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

4. Non-Compete Restrictions. Each Party agrees that it is only a party to the application for LGIF Funding as set forth in this Letter. Each Party may not be a party to any other application for LGIF Funding for substantially the same purpose.

5. Public Announcements. Partners shall cooperate on the form and contents of public statements and press releases related to this project, to the best of their ability, prior to dissemination.

6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but to limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.

7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "***Binding Provisions***") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

*[The remainder of this page has been intentionally left blank.]*

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAIN EDUCATIONAL COUNCIL**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**Agreed and Acknowledged:**

**METRO PARKS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF DUBLIN**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

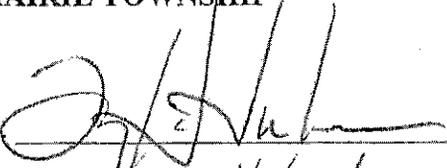
By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**PRAIRIE TOWNSHIP**

By:  \_\_\_\_\_

Name: Tracy Hatmaker

Its: Township Administrator

Date: 8/8/12

## LETTER OF INTENT

August 6, 2012

Metropolitan Education Center  
2100 CityGate Dr.  
Columbus OH 43219

City of Upper Arlington ✓  
3600 Tremont Rd.  
Upper Arlington, OH 43221

Metro Parks  
1069 West Main St.  
Westerville, OH 43081

City of Westerville  
21 S. State St.  
Westerville, OH 43081

City of Dublin  
5200 Emerald Parkway  
Dublin, OH 43017

Prairie Township  
23 Maple Dr.  
Columbus, OH 43228

City of Grandview Heights  
1016 Grandview Ave.  
Grandview Heights, OH 43212

Educational Service Center of Central Ohio  
2080 Citygate Dr.  
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

Dear Fellow Applicants:

This letter of intent (this "**Letter**") sets forth the terms and conditions of the proposed partnership and application relationship by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), Prairie Township, a township, ("**Prairie Twp.**") and the Educational Service Center of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Letter, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

This Letter confirms that it is the Parties' intention to enter into an application to receive grant money from the Local Government Innovation Fund (the "**LGIF Funding**") and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map

solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. Expenses. The main applicant, MEC, shall pay respective fees and expenses, including, but not limited to, all such application fees, legal fees and expenses, incurred in connection with the LGIF Grant. The remaining Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

4. Non-Compete Restrictions. Each Party agrees that it is only a party to the application for LGIF Funding as set forth in this Letter. Each Party may not be a party to any other application for LGIF Funding for substantially the same purpose.

5. Public Announcements. Partners shall cooperate on the form and contents of public statements and press releases related to this project, to the best of their ability, prior to dissemination.

6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but to limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.

7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "**Binding Provisions**") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

*[The remainder of this page has been intentionally left blank.]*

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAN EDUCATIONAL COUNCIL**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**Agreed and Acknowledged:**

**METRO PARKS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF DUBLIN**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: Theodore J. Stator  
Name: Theodore J. Stator  
Its: City Manager  
Date: August 6, 2012

Approved as to form

Jon Lind  
City Attorney AST

**CITY OF WESTERVILLE**

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## LETTER OF INTENT

August 17, 2012

Metropolitan Education Center  
2100 Citygate Dr.  
Columbus OH 43219

City of Upper Arlington  
3600 Tremont Rd.  
Upper Arlington, OH 43221

Metro Parks  
1069 West Main St.  
Westerville, OH 43081

City of Westerville  
21 S. State St.  
Westerville, OH 43081

City of Dublin  
5200 Emerald Parkway  
Dublin, OH 43017

Prairie Township  
23 Maple Dr.  
Columbus, OH 43228

City of Grandview Heights  
1016 Grandview Ave.  
Grandview Heights, OH 43212

Educational Service Center of Central Ohio ✓  
2080 Citygate Dr.  
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

Dear Fellow Applicants:

This letter of intent (this "**Letter**") sets forth the terms and conditions of the proposed partnership and application relationship by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), Prairie Township, a township, ("**Prairie Twp.**") and the Educational Service Center of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Letter, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

This Letter confirms that it is the Parties' intention to enter into an application to receive grant money from the Local Government Innovation Fund (the "**LGIF Funding**") and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order

to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. Expenses. The main applicant, MEC, shall pay respective fees and expenses, including, but not limited to, all such application fees, legal fees and expenses, incurred in connection with the LGIF Grant. The remaining Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

4. Non-Compete Restrictions. Each Party agrees that it is only a party to the application for LGIF Funding as set forth in this Letter. Each Party may not be a party to any other application for LGIF Funding for substantially the same purpose.

5. Public Announcements. Partners shall cooperate on the form and contents of public statements and press releases related to this project, to the best of their ability, prior to dissemination.

6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but to limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.

7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "***Binding Provisions***") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

*[The remainder of this page has been intentionally left blank.]*

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAN EDUCATIONAL  
COUNCIL**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**Agreed and Acknowledged:**

**METRO PARKS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF DUBLIN**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EDUCATIONAL SERVICE CENTER OF  
CENTRAL OHIO**

By: Bart Anderson

Name: Bart Anderson

Its: Superintendent

Date: 8-17-12

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the 31st day of July, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, (**MEC**), Metro Parks, the Columbus and Franklin County metropolitan park district, (**Metro Parks**), City of Dublin, a municipal corporation, (**Dublin**), City of Grandview Heights, a municipal corporation, (**Grandview**), City of Upper Arlington, a municipal corporation, (**Upper Arlington**), City of Westerville, a municipal corporation, (**Westerville**), and Prairie Township, a township, (**Prairie Twp.**), Educational Service Center Of Central Ohio, a resource and service center for schools, (**ESCCO**). In this Memorandum of Understanding, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

**WHEREAS**, in July 2012, each Party adopted, approved and authorized a Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the "**LGIF Funding**"), with the MEC being the main applicant;

**WHEREAS**, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

**WHEREAS**, the parties have determined that they desire to enter into this Memorandum of Understanding.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.
2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.
3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except

for those set forth in that certain Letter of Intent, dated June 29, 2012, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

*[Signature Pages to Follow]*

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

**AGREED:**

**METROPOLITAIN EDUCATIONAL COUNCIL**

By:   
Name: Elmo B. KALLVER  
Its: Interim Executive Director  
Date: 7/31/12

**METRO PARKS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF DUBLIN**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**EDUCATIONAL SERVICE CENTER OF  
CENTRAL OHIO**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the ## day of XXXX, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, (“*MEC*”), Metro Parks, the Columbus and Franklin County metropolitan park district, (“*Metro Parks*”), City of Dublin, a municipal corporation, (“*Dublin*”), City of Grandview Heights, a municipal corporation, (“*Grandview*”), City of Upper Arlington, a municipal corporation, (“*Upper Arlington*”), City of Westerville, a municipal corporation, (“*Westerville*”), and Prairie Township, a township, (“*Prairie Twp.*”), Educational Service Center Of Central Ohio, a resource and service center for schools, (“*ESCCO*”). In this Memorandum of Understanding, the term “Party” is used to refer to each party individually and the term “Parties” is used to refer to them collectively.

**WHEREAS**, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the “*LGIF Funding*”), with the MEC being the main applicant;

**WHEREAS**, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

**WHEREAS**, the parties have determined that they desire to enter into this Memorandum of Understanding.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.
2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.
3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except

for those set forth in that certain Letter of Intent, dated June 29, 2012, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

*[Signature Pages to Follow]*

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

AGREED:

**METROPOLITAIN EDUCATIONAL  
COUNCIL**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**METRO PARKS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF DUBLIN**

By: *M. Kelly*

Name: *Marsha I. Gresham*

Its: *City Manager*

Date: *8/27/12*

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EDUCATIONAL SERVICE CENTER OF  
CENTRAL OHIO**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the ## day of XXXX, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, (“*MEC*”), Metro Parks, the Columbus and Franklin County metropolitan park district, (“*Metro Parks*”), City of Dublin, a municipal corporation, (“*Dublin*”), City of Grandview Heights, a municipal corporation, (“*Grandview*”), City of Upper Arlington, a municipal corporation, (“*Upper Arlington*”), City of Westerville, a municipal corporation, (“*Westerville*”), and Prairie Township, a township, (“*Prairie Twp.*”), Educational Service Center Of Central Ohio, a resource and service center for schools, (“*ESCCO*”). In this Memorandum of Understanding, the term “Party” is used to refer to each party individually and the term “Parties” is used to refer to them collectively.

**WHEREAS**, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the “*LGIF Funding*”), with the MEC being the main applicant;

**WHEREAS**, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

**WHEREAS**, the parties have determined that they desire to enter into this Memorandum of Understanding.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except

for those set forth in that certain Letter of Intent, dated June 29, 2012, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

*[Signature Pages to Follow]*

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

**AGREED:**

**METROPOLITAIN EDUCATIONAL  
COUNCIL**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**METRO PARKS**

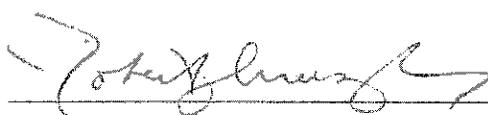
By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By:  \_\_\_\_\_

Name: Robert DVORACKY

Its: Director of Finance

Date: 8/13/2012

**CITY OF DUBLIN**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**EDUCATIONAL SERVICE CENTER OF  
CENTRAL OHIO**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the 8th day of August, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), and Prairie Township, a township, ("**Prairie Twp.**"), Educational Service Center Of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Memorandum of Understanding, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

**WHEREAS**, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the "**LGIF Funding**"), with the MEC being the main applicant;

**WHEREAS**, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

**WHEREAS**, the parties have determined that they desire to enter into this Memorandum of Understanding.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except

for those set forth in that certain Letter of Intent, dated June 29, 2012, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

*[Signature Pages to Follow]*

**IN WITNESS WHEREOF**, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

**AGREED:**

**METROPOLITAIN EDUCATIONAL COUNCIL**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**METRO PARKS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF DUBLIN**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

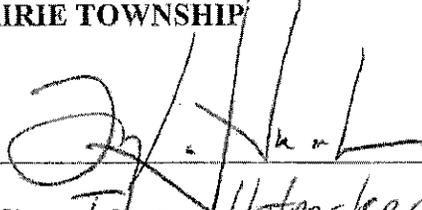
By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**PRAIRIE TOWNSHIP**

By:  \_\_\_\_\_

Name: Tracy Hatmaker

Its: Township Administrator

Date: 8/8/12

**EDUCATIONAL SERVICE CENTER OF  
CENTRAL OHIO**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the 6th day of August, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, (“*MEC*”), Metro Parks, the Columbus and Franklin County metropolitan park district, (“*Metro Parks*”), City of Dublin, a municipal corporation, (“*Dublin*”), City of Grandview Heights, a municipal corporation, (“*Grandview*”), City of Upper Arlington, a municipal corporation, (“*Upper Arlington*”), City of Westerville, a municipal corporation, (“*Westerville*”), and Prairie Township, a township, (“*Prairie Twp.*”), Educational Service Center Of Central Ohio, a resource and service center for schools, (“*ESCCO*”). In this Memorandum of Understanding, the term “Party” is used to refer to each party individually and the term “Parties” is used to refer to them collectively.

**WHEREAS**, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the “*LGIF Funding*”), with the MEC being the main applicant;

**WHEREAS**, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

**WHEREAS**, the parties have determined that they desire to enter into this Memorandum of Understanding.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except

for those set forth in that certain Letter of Intent, dated August 6th, 2012, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

*[Signature Pages to Follow]*

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

AGREED:

**METROPOLITAIN EDUCATIONAL COUNCIL**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**METRO PARKS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF DUBLIN**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: Theodore J. Stator  
Name: Theodore J. Stator  
Its: City Manager  
Date: August 6, 2012

Approved as to form

Jon Liddle  
City Attorney AST.

**CITY OF WESTERVILLE**

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EDUCATIONAL SERVICE CENTER OF  
CENTRAL OHIO**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), Prairie Township, a township, ("**Prairie Twp.**"), and Educational Service Center Of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Memorandum of Understanding, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

**WHEREAS**, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the "**LGIF Funding**"), with the MEC being the main applicant;

**WHEREAS**, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

**WHEREAS**, the parties have determined that they desire to enter into this Memorandum of Understanding.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum

of Understanding supersedes all prior agreements and understandings between the Parties, except for those set forth in that certain Letter of Intent, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

*[Signature Pages to Follow]*

**IN WITNESS WHEREOF**, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

**AGREED:**

**METROPOLITAIN EDUCATIONAL  
COUNCIL**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**METRO PARKS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF DUBLIN**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EDUCATIONAL SERVICE CENTER OF  
CENTRAL OHIO**

By: Bart Anderson

Name: Bart Anderson

Its: Superintendent

Date: 8-17-12



Metropolitan Educational Council

**RESOLUTION NO. 2013-001**

**A RESOLUTION TO AUTHORIZE THE METROPOLITAN EDUCATIONAL COUNCIL (MEC) TO JOINTLY APPLY FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT AND TO AUTHORIZE THE MEC EXECUTIVE DIRECTOR TO EXECUTE THE NECESSARY DOCUMENTS**

**WHEREAS**, Section 715.02 of the Ohio Revised Code provides for two or more Ohio public agencies to enter into an Agreement for the joint management of a consortium benefiting all participating Ohio public agencies by the Constitution or laws of the State of Ohio; and

**WHEREAS**, it has been proposed that a substantial cost savings could be realized by joining with other central Ohio political subdivisions in order to consolidate public information technology investments, while entering data security and performance; and

**WHEREAS**, the Metropolitan Educational Council (MEC) has been invited to join a partnership that is applying for funding through a Local Government Innovation Fund grant to conduct a detailed feasibility study that would identify and analyze opportunities to realize such cost savings and effectiveness within its IT functions; and

**WHEREAS**, the MEC Governing Board is always open to studying opportunities to ensure the more efficient use of tax monies through cooperation with other entities.

**RESOLUTION**

**NOW, THEREFORE**, be it resolved by the Governing Board of the Metropolitan Educational Council (the Board) that the following Resolution be and it hereby is adopted:

**Section 1.** The Board hereby approves the form of the Memorandum of Understanding (MOU), as well as the Letter of Intent dated June 29, 2012 (Letter of Intent) with various central Ohio political subdivisions for the purpose of submitting a Local Government Innovation Fund (LGIF) Grant Application to seek funding for the purpose of consolidating public information resources, together with such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township and which shall be approved by the Township Administrator. A copy of the MOU and Letter of Intent are attached hereto as Exhibit A and incorporated herein.

**Section 2.** The Board hereby authorizes and empowers Elmo D. Kallner, on behalf of the Board and the Metropolitan Educational Council, to execute the MOU and the Letter of Intent and to execute and deliver such other documents and take such actions as he/she may deem necessary or desirable in connection with this Resolution and the LFIF Grant Application.

**Section 3.** This Resolution shall be in force and effect immediately upon its adoption.

Governing Board, Metropolitan Educational Council  
Franklin County, Ohio

Adopted July 31, 2012

By:   
Ken Stark, Governing Board Chair  
Metropolitan Educational Council

Dated: 7/31/12

By:   
Elmo D. Kallner, Interim Executive Director  
Metropolitan Educational Council

Dated: 7/31/12

By:   
Susan K. Ward, Fiscal Officer  
Metropolitan Educational Council

Dated: 7-31-12

By:   
Bret D. Longberry, ITC Director  
Metropolitan Educational Council

Dated: 07/31/2012

# RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc., Form No. 30045

Resolution No. 48-12 Passed \_\_\_\_\_, 20\_\_\_\_

**A RESOLUTION AUTHORIZING THE CITY OF DUBLIN TO PARTICIPATE IN AN APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND (LGIF) GRANT THROUGH THE STATE OF OHIO TO CONDUCT A FEASIBILITY STUDY OF INFORMATION TECHNOLOGY SERVICES AND INFRASTRUCTURE CONSOLIDATION.**

**WHEREAS**, an adopted City Council goal is to build upon the City's existing practice of shared services to explore new partnerships and possibilities; and

**WHEREAS**, the Local Government Innovation Fund (LGIF) was established in HB 153 to provide grants and loans to political subdivisions for local government innovation projects that promote efficiency, shared services, co-production, and mergers among local governments; and

**WHEREAS**, the City of Dublin is collaborating with the cities of Westerville, Upper Arlington, Grandview Heights; Franklin County Metro Parks District; Prairie Township; Metropolitan Educational Council; and Educational Service Center of Central Ohio to study the feasibility of consolidating information technology services and infrastructure; and

**WHEREAS**, the Metropolitan Educational Council will serve as the lead applicant, and if awarded a grant will manage the project, including coordinating local government partner meetings, hiring a feasibility study consultant, and grant reporting.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Dublin, 7 of its elected members concurring, that:

Section 1. The City Manager is hereby authorized to participate in the submission of a Local Government Innovation Fund (LGIF) grant to study the consolidation of information technology services and infrastructure and is authorized to execute other documents as deemed necessary and appropriate to carry out the intent of this resolution.

Section 2. This Resolution shall be effective upon passage in accordance with Section 4.04(a) of the Revised Charter.

Passed this 20th day of August, 2012.

Timothy A. Lecklider  
Mayor - Presiding Officer

ATTEST:

Anne C. Clarke  
Clerk of Council

RECORD OF RESOLUTIONS  
City of Grandview Heights

Resolution No. 29-2012

Passed August 6, 2012

A Resolution supporting and authorizing the City of Grandview Heights to jointly apply for grant funds that will fund a feasibility study on the potential benefits of consolidating public information technology investments.

**WHEREAS**, Section 715.02.07 of the Ohio Revised Code authorizes two or more Ohio public agencies to enter into an Agreement for the joint management of a Consortium benefiting all participating Ohio public agencies under the Constitution or laws of the State of Ohio; and

**WHEREAS**, substantial cost savings could be realized by joining with other central Ohio public entities to apply for the Local Government Innovation Fund Grant, the award of which would be used to conduct a feasibility study to identify and analyze opportunities to consolidate public information technology investments, while enhancing data security and performance; and

**WHEREAS**, the match requirements to the grant award will not require a financial outlay or appropriations by the City but consists of a 20% in-kind contribution in the form of documented eligible City services and City staff time to maximize the potential success of this initiative,

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRANDVIEW HEIGHTS, OHIO THAT:**

**SECTION 1.** The Mayor and Director of Finance are authorized to provide all documentation necessary and to enter into an agreement with other central Ohio public entities for the purpose of submitting the Local Government Innovation Fund Grant Application to conduct a feasibility study to identify and analyze opportunities to consolidate public information technology investments, while enhancing data security and performance.

**SECTION 2.** This Resolution shall take effect and be in force from and after the earliest period allowed by law.

  
\_\_\_\_\_  
Steven R. Reynolds, President  
Grandview Heights City Council

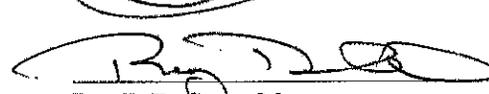
Attest:

  
\_\_\_\_\_  
Deborah K. Nicodemus,  
Clerk of Council

Approved as to form:

  
\_\_\_\_\_  
Marie Joelle Khouzam,  
City Attorney

Approved  Not Approved

  
\_\_\_\_\_  
Ray E. DeGraw, Mayor

Date: 8.16.2012

Date: Aug 7, 2012



**RESOLUTION NO. 18-12**  
**A RESOLUTION TO AUTHORIZE THE TOWNSHIP TO**  
**JOINTLY APPLY FOR A LOCAL GOVERNMENT**  
**INNOVATION FUND GRANT AND TO AUTHORIZE THE**  
**TOWNSHIP ADMINISTRATOR TO EXECUTE NECESSARY**  
**DOCUMENTS**

**PREAMBLE**

**WHEREAS**, Section 715.02 of the Ohio Revised Code provides for two or more Ohio public agencies to enter into an Agreement for the joint management of a consortium benefiting all participating Ohio public agencies by the Constitution or laws of the State of Ohio; and

**WHEREAS**, it has been proposed that a substantial cost savings could be realized by joining with other central Ohio political subdivisions in order to consolidate public information technology investments, while enhancing data security and performance; and

**WHEREAS**, Prairie Township has been invited to join a partnership that is applying for funding through a Local Government Innovation Fund grant to conduct a detailed feasibility study that would identify and analyze opportunities to realize such cost savings and effectiveness within its IT functions; and

**WHEREAS**, the Prairie Township Board of Trustees is always open to studying opportunities to ensure the more efficient use of tax monies through cooperation with other entities.

**RESOLUTION**

**NOW THEREFORE**, be it resolved by the Board of Trustees of Prairie Township, Franklin County, Ohio (the "Board") that the following Resolution be and it hereby is adopted:

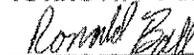
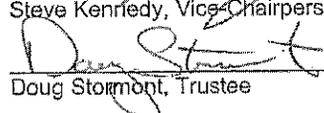
**Section 1.** The Board hereby approves the form of the Memorandum of Understanding ("MOU"), as well as the Letter of Intent dated June 29, 2012 ("Letter of Intent") with various central Ohio political subdivisions for the purpose of submitting a Local Government Innovation Fund ("LGIF") Grant Application to seek funding for the purpose of studying the feasibility and desirability of working cooperatively with other political entities in consolidating public information resources, together with such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township and which shall be approved by the Township Administrator. A copy of the MOU and Letter of Intent is attached hereto as Exhibit A and incorporated herein.

**Section 2.** The Board of Trustees hereby authorizes and empowers Tracy Hatmaker, Prairie Township Administrator, on behalf of the Board of Trustees and the Township to execute the MOU and the Letter of Intent and to execute and deliver such other documents and take such actions as Tracy Hatmaker may deem necessary or desirable in connection with this Resolution and the LGIF Grant Application.

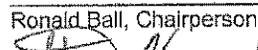
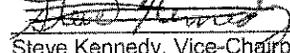
**Section 3.** This Resolution shall be in force and effect immediately upon its adoption.

BOARD OF TRUSTEES, PRAIRIE TOWNSHIP, FRANKLIN COUNTY, OHIO  
ADOPTED: July 11, 2012

**VOTING AYE THEREON:**

  
\_\_\_\_\_  
Ronald Ball, Chairperson  
  
\_\_\_\_\_  
Steve Kenredy, Vice-Chairperson  
  
\_\_\_\_\_  
Doug Stormont, Trustee

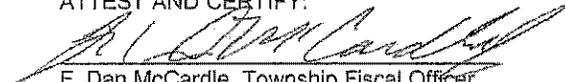
**VOTING NAY THEREON:**

  
\_\_\_\_\_  
Ronald Ball, Chairperson  
  
\_\_\_\_\_  
Steve Kennedy, Vice-Chairperson  
S.K.  
\_\_\_\_\_  
Doug Stormont, Trustee

BOARD OF TRUSTEES, PRAIRIE  
TOWNSHIP, FRANKLIN COUNTY, OHIO

BOARD OF TRUSTEES, PRAIRIE  
TOWNSHIP, FRANKLIN COUNTY, OHIO

ATTEST AND CERTIFY:



F. Dan McCardle, Township Fiscal Officer

## Round 3 - LGIF Cure Responses

Applicant: Metropolitan Educational Council

Project Name: Central Ohio Public Sector IT Partnership Assessment

Issues for Response:

### **Project Budget:**

Please add the following line to the Project Budget:

Other: Data Mining and Site Review Services Amount: \$33,098 Source: Staff time in kind services from grant participants

This will also change our amount in the TOTAL USES box to \$133,098.00

### **Return on Investment:**

The research used by the Metropolitan Educational Council (MEC-ITC), in support of our belief that the estimated Return on Investment can be 30%, is based on several studies that were reviewed that seem to support our assertions.

1. LOGIS study from the state of Minnesota (1972) shows a 30-50% program cost savings costs. LOGIS was created by the state to allow joint purchasing and service management opportunities for 45 governmental entities. LOGIS provides services by sharing resources, ideas, risk and costs by its members so that they could improve service delivery to local communities without compromising community needs or identities. IT offers its members shared services in Public Safety, Financial, HR, utility billing, IT network services, permit sand Inspection, property data systems, special assessments, GIS, parks and recreation, IP telephony and medical services. To date the program has shown a 30-50% cost avoidance/savings over products and services that were previously individually sourced or purchased.
2. Deloitte (2005)
  - a. [http://www.deloitte.com/assets/Dcom-Asutralia/Local%20Assets/Documents/Education\\_Nov05.pdf](http://www.deloitte.com/assets/Dcom-Asutralia/Local%20Assets/Documents/Education_Nov05.pdf)
  - b. Shared services in government (page 10 of the study)
    - i. U.S. Postal Service saves \$25 million a year by using shared services for accounting via consolidation and standardization of offices
    - ii. Middlesex Count New Jersey has many of its municipalities participating in cooperative purchasing of natural gas, electricity, water/waste water management, equipment, services and supplies.
    - iii. West Texas Region 17 regional shared service center located in Lubbock, Texas provides payroll and accounting services for a number of rural school districts saving each over 50% a year and some up to 88% annually.
    - iv. Somerset County New Jersey school districts and municipalities have saved nearly \$10 million over 5 years by sharing services with each other.
  - c. Shared services in private firms (starting on page 16 of the study)
    - i. Review of several projects in shared services within large companies that have yielded results showing nearly 90% of firms had cost reductions with many greater than 20% including Bristol-Myers Squibb and Dow Chemical. Dow Chemical achieved a 50% reduction in costs by consolidation of 400 financial service centers into four global centers in 1994.
3. Green County Schools Shared Service Delivery Initiative

- a. <http://www.wright.edu/cupa/gcss/>
- b. Initiative in Green County (Ohio) to define models of sharing services and assess fiscal impacts managed by Wright State University's Center for Urban and Public Affairs.
- c. One school district was able to boost its Federal and State Reimbursements from \$19,150 per year to \$77,500 per year for free and reduced lunch by combining the ESC's lunch program with the school district's program.

### **Resolutions of Support**

Included are the resolutions of support from the MetroParks, City of Upper Arlington and the Educational Service Center of Central Ohio.

### **Partnership Agreements**

Included is the partnership agreements from the MetroParks.

Please feel free to contact me if you have any additional requests.



Bret D. Longberry – ITC Director



### **Metropolitan Educational Council**

*"A leader in shared services for nearly 40 years!"*

2100 Citygate Drive

Columbus, Ohio 43219

[blongberry@mail.mecdc.org](mailto:blongberry@mail.mecdc.org)

Office (614) 473-8300 Ext 6512

Fax (614) 473-8324

[www.mecdc.org](http://www.mecdc.org)

Proud member of the Ohio Education Computer Network:

***We provide efficient, effective and secure technology that enables student learning in a 21<sup>st</sup> Century economy that demands global competitiveness.***

# RECORD OF RESOLUTIONS

CITY OF UPPER ARLINGTON  
STATE OF OHIO

---

## RESOLUTION NO. 7-2012

---

### A RESOLUTION APPROVING AND AUTHORIZING THE CITY OF UPPER ARLINGTON TO PARTICIPATE IN AN APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT THROUGH THE STATE OF OHIO

**WHEREAS,** the City Council of Upper Arlington, Ohio has expressed an interest in collaboratively partnering with other Ohio municipalities, townships, school districts and counties in order to participate as an applicant for a Local Government Innovation Fund Grant ("LGIF Grant") through the State of Ohio, with the Metropolitan Education Center being the main applicant; and

**WHEREAS,** the City of Upper Arlington believes that it in its best interest to join the application for the LGIF Grant;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Upper Arlington, Ohio, that:

**SECTION 1.**

The City Manager is hereby authorized to join the LGIF Grant as a collaborative partner and an applicant by executing and entering into that certain Memorandum of Understanding between partners substantially in the form as attached to this Resolution and take all necessary measures to implement said grant.

**SECTION 2.**

It is hereby determined that all formal actions concerning the adoption of this resolution, and that all deliberations of this Council occurred in meetings open to the public in compliance with the laws of the State of Ohio.

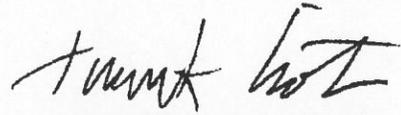
**SECTION 3.**

That the City Manager, City Attorney and the Finance and Administrative Services Director are hereby authorized to execute all documents, including any subsequent amendments to such documents, consistent with the purposes of this resolution.

**SECTION 4.**

That this resolution shall take effect at the earliest date allowed by law.

**ADOPTED: July 9, 2012**

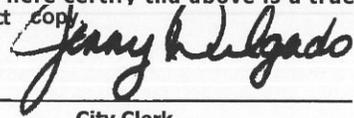


President of Council

**ATTEST: Jenny Delgado**  
\_\_\_\_\_  
City Clerk

I, Jennifer Delgado, Clerk of the City of Upper Arlington, Ohio, do hereby certify that publication of the foregoing was made by posting a true copy of Resolution No. 7-2012 at the most public place in said corporation as determined by the Council, the Municipal Building, 3600 Tremont Road, for a period of ten (10) days commencing July 10, 2012.

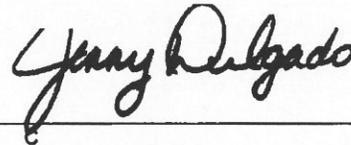
I, Jennifer Delgado, Clerk of Upper Arlington, Ohio, do here certify tha above is a true and correct <sup>Copy</sup>



City Clerk

### CERTIFICATE OF POSTING

Clerk of the City of Upper Arlington



Vote Slip

Sponsor: Mr. Yassenoff  
Date Introduced: July 9, 2012

Legal Ad:  
Newspaper:

Reading Date(s): July 9, 2012

Voting Aye: Unanimous  
Voting Nay:  
Abstain:  
Absent:

Date of Passage: July 9, 2012

City Council Conference Session/Other Review:  
Other: Effective Upon Adoption

RESOLUTION NO. 5325

AUTHORIZING SIGNING A LETTER OF INTENT AND A MEMORANDUM OF UNDERSTANDING TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION FUND – GRANT APPLICATION

WHEREAS, Metro Parks works in partnership with other agencies to better serve our community; and

WHEREAS, Several local governments in Central Ohio desire to form a partnership in order to apply for funding from The Local Government Innovation Fund to evaluate leveraging existing public technology investments; and

WHEREAS, A Letter of Intent and a Memorandum of Understand have been developed to set forth the terms and conditions of the proposed partnership and application relationship; and

WHEREAS, Metro Parks believes that participation in this partnership may be advantageous to current and future operations and lead to reduced costs; Now, Therefore,

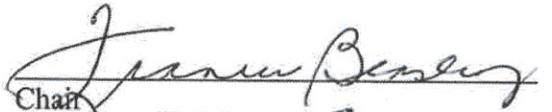
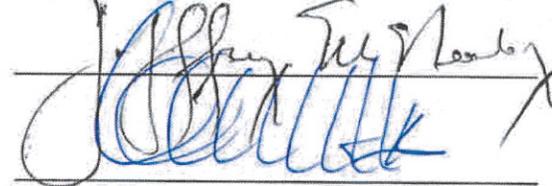
BE IT RESOLVED, that this Board of Park Commissioners of the Columbus and Franklin County Metropolitan Park District agrees to join in partnership with other local governments and authorizes the Executive Director to sign the Letter of Intent and the Memorandum of Understanding to participate in the grant application and study of technology services.

Adopted this 14<sup>th</sup> day of August 2012.

BOARD OF PARK COMMISSIONERS  
Columbus and Franklin County  
Metropolitan Park District

Attest:

  
Executive Director

  
Chair  




**RESOLUTION TO APPROVE ENTERING INTO THE FOLLOWING  
MEMORANDUM OF UNDERSTANDING**

Approval to enter into a Memorandum of Understanding with the Metropolitan Educational Council, Columbus and Franklin County Metropolitan Park District, City of Dublin, City of Grandview Heights, City of Upper Arlington, City of Westerville and Prairie Township to form a partnership to become an applicant for a grant through the Local Government Innovation Project for consolidating public information technology investments to enhance data security and performance; and authorize the Superintendent to sign the memorandum of understanding.

***Certification***

I hereby certify that the foregoing resolution was duly adopted by the Board of Education of the Educational Service Center of Central Ohio on August 17, 2012 at a duly called regular meeting of said Board.

---

Alan Hutchinson, Treasurer/CFO  
Educational Service Center of Central Ohio

## LETTER OF INTENT

August 14, 2012

Metropolitan Education Center  
2100 CityGate Dr.  
Columbus OH 43219

City of Upper Arlington  
3600 Tremont Rd.  
Upper Arlington, OH 43221

Metro Parks  
1069 West Main St.  
Westerville, OH 43081

City of Westerville  
21 S. State St.  
Westerville, OH 43081

City of Dublin  
5200 Emerald Parkway  
Dublin, OH 43017

Prairie Township  
23 Maple Dr.  
Columbus, OH 43228

City of Grandview Heights  
1016 Grandview Ave.  
Grandview Heights, OH 43212

Educational Service Center of Central Ohio  
2080 Citygate Dr.  
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

Dear Fellow Applicants:

This letter of intent (this "**Letter**") sets forth the terms and conditions of the proposed partnership and application relationship by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), Prairie Township, a township, ("**Prairie Twp.**") and the Educational Service Center of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Letter, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

This Letter confirms that it is the Parties' intention to enter into an application to receive grant money from the Local Government Innovation Fund (the "**LGIF Funding**") and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study.
2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.
3. Expenses. The main applicant, MEC, shall pay respective fees and expenses, including, but not limited to, all such application fees, legal fees and expenses, incurred in connection with the LGIF Grant. The remaining

Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

4. Non-Compete Restrictions. Each Party agrees that it is only a party to the application for LGIF Funding as set forth in this Letter. Each Party may not be a party to any other application for LGIF Funding for substantially the same purpose.

5. Public Announcements. Partners shall cooperate on the form and contents of public statements and press releases related to this project, to the best of their ability, prior to dissemination.

6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but to limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.

7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "**Binding Provisions**") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

*[The remainder of this page has been intentionally left blank.]*

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAIN EDUCATIONAL COUNCIL**

By: \_\_\_\_\_

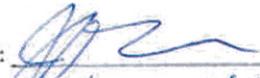
Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**Agreed and Acknowledged:**

**METRO PARKS**

By:   
Name: John O'Meara  
Its: Executive Director  
Date: 10/11/12

**CITY OF DUBLIN**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**PRAIRIE TOWNSHIP**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the 14 day of August, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, (“*MEC*”), Metro Parks, the Columbus and Franklin County metropolitan park district, (“*Metro Parks*”), City of Dublin, a municipal corporation, (“*Dublin*”), City of Grandview Heights, a municipal corporation, (“*Grandview*”), City of Upper Arlington, a municipal corporation, (“*Upper Arlington*”), City of Westerville, a municipal corporation, (“*Westerville*”), and Prairie Township, a township, (“*Prairie Twp.*”), Educational Service Center Of Central Ohio, a resource and service center for schools, (“*ESCCO*”). In this Memorandum of Understanding, the term “Party” is used to refer to each party individually and the term “Parties” is used to refer to them collectively.

**WHEREAS**, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the “*LGIF Funding*”), with the MEC being the main applicant;

**WHEREAS**, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

**WHEREAS**, the parties have determined that they desire to enter into this Memorandum of Understanding.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except for those set forth in that certain Letter of Intent, dated June 29, 2012, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

*[Signature Pages to Follow]*

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

AGREED:

**METROPOLITAIN EDUCATIONAL COUNCIL**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**METRO PARKS**

By:  \_\_\_\_\_

Name: John O'Meara \_\_\_\_\_

Its: Executive Director \_\_\_\_\_

Date: 10/11/12 \_\_\_\_\_

**CITY OF DUBLIN**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF GRANDVIEW HEIGHTS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF UPPER ARLINGTON**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF WESTERVILLE**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**PRAIRIE TOWNSHIP**

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

**EDUCATIONAL SERVICE CENTER OF CENTRAL  
OHIO**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_