

Round 3: Application Form

Local Government Innovation Fund

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile

Lead Applicant	
Project Name	
Type of Request	
Funding Request	
JobsOhio Region	
Number of Collaborative Partners	

Office of Redevelopment

Website: <http://development.ohio.gov/Urban/LGIF.htm>

Email: LGIF@development.ohio.gov

Phone: 614 | 995 2292

Lead Applicant		Round 3	
Project Name		Type of Request	

Lead Applicant				
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
City, Township or Village			Population (2010)	
County			Population (2010)	
Did the lead applicant provide a resolution of support?		Yes (Attached)	No (In Process)	

Project Contact				
Complete the section below with information for the individual to be contacted on matters involving this application.				
	Project Contact		Title	
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	

Fiscal Officer				
Complete the section below with information for the entity and individual serving as the fiscal agent for the project.				
	Fiscal Officer		Title	
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	
Is your organization registered in OAKS as a vendor?		Yes	No	

Section 1
Contacts

Lead Applicant		Round 3	
Project Name		Type of	

Single Applicant		
Is your organization applying as a single entity?	Yes	No
Participating Entity: (1 point) for single applicants		

Collaborative Partners		
Does the proposal involve other entities acting as collaborative partners?	Yes	No
<p>Applicants applying with a collaborative partner are required to show proof of the partnership with a partnership agreement signed by each partner and resolutions of support from the governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. Include these documents in the supporting documents section of the application.</p> <p>In the section below, applicants are required to identify population information and the nature of the partnership.</p> <p>Each collaborative partner should also be clearly and separately identified on pages 4-5.</p>		
Number of Collaborative Partners who signed the partnership agreement, and provided resolutions of support.		
Participating Entity: (5 points) allocated to projects with collaborative partners.		

Population		
The applicant is required to provide information from the 2010 U.S. Census information, available at: http://factfinder2.census.gov/		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
	Municipality/Township	Population
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	
	County	Population
Population: (3-5 points) determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.		

Section 2 Collaborative Partners

Lead Applicant		Round 3	
Project Name		Type of Request	

Nature of Partnership (2000 character limit)

As agreed upon in the partnership agreement, please identify the nature of the partnership, and explain how the main applicant and the partners will work together on the proposed project.

Section 2 Collaborative Partners

List of Partners

The applicant applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information for each applicant:

- Name of collaborative partners
- Contact Information
- Population data (derived from the 2010 U.S. Census)

If the project involves more than 12 collaborative partners, additional forms are available on the LGIF website.

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 1					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 2					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 3					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 4					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 5					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 6					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 7					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 8					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 9					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 10					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 11					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 12					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3	
Project Name		Type of Request	

Identification of the Type of Award	
Targeted Approach	

Project Description (4000 character limit)

Please provide a general description of the project. The information provided will be used for council briefings, program, and marketing materials.

Section 3
Project Information

Lead Applicant		Round 3	
Project Name		Type of Request	

Past Success	Yes	No
Past Success (5 points)		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger. (1000 character limit)		

Scalable/Replicable Proposal	Scalable	Replicable	Both
Scalable/Replicable (10 points)			
Provide a summary of how the applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)			

Section 3
Project Information

Probability of Success	Yes	No
Probability of Success (5 points)		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting a loan should provide a summary of the probability of savings from the loan request. (1000 character limit)		

Lead Applicant		Round 3	
Project Name		Type of Request	

Performance Audit Implementation/Cost Benchmarking	Yes	No
Performance Audit/Benchmarking (5 points)		
<p>If the project is the result of recommendations from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or a cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit or cost benchmarking study. (1000 character limit)</p>		

Economic Impact	Yes	No
Economic Impact (5 points)		
<p>Provide a summary of how the proposal will promote a business environment (through a private business relationship) and/or provide for community attraction. (1000 character limit)</p>		

Section 3
Project Information

Response to Economic Demand	Yes	No
Response to Economic Demand (5 points)		
<p>Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current service level. (1000 character limit)</p>		

Budget Information

General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment in Section 5: Supplemental Information.

Project Budget:

- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two (2) years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Please provide documentation of all in-kind match contributions in the supporting documents section. For future in-kind match contributions, supporting documentation will be provided at a later date.

Program Budget:

- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain any unusual activities or expenses, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in the budget projection sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement, and a statement of cash flows).

Lead Applicant		Round 3	
Project Name		Type of Request	

Project Budget

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>

In-Kind Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>

Total Match:
Total Sources:

Uses of Funds

	<u>Amount</u>	<u>Revenue Source</u>
Consultant Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Legal Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Total Uses:
Local Match Percentage:

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)
10-39.99% (1 point) 40-69.99% (3 points) 70% or greater (5 points)

Project Budget Narrative: Use this space to justify expenses (1200 character max).

Section 4
Financial Information

Lead Applicant		Round 3
Project Name		Type of Request

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES			

Lead Applicant		Round 3	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES			

Lead Applicant		Round 3
Project Name		Type of Request

Program Budget

Use this space to justify the program budget and/or explain any unusual revenues or expenses (6000 characters max).

Section 4: Financial Information Scoring

- (5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.
- (3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.
- (1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant		Round 3	
Project Name		Type of Request	

Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?

Use this formula:
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of the project/program?

Use this formula:
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of the project/program?

Use this formula:
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = _____ * 100 = _____

Return on Investment Justification Narrative: In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

Expected Return on Investment is:

Less than 25% (10 points)
25%-74.99% (20 points)
Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or lgif@development.ohio.gov

Section 4
Financial Information

Lead Applicant		Round 3	
Project Name		Type of Request	

Loan Repayment Structure

Please outline the preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts, and an alternative funding source (in lieu of collateral). Applicants will have two years to complete the project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
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Lead Applicant		Round 3	
Project Name		Type of Request	

Scoring Overview

Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

Section 2: Success Measures

Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
Scalable/Replicable Proposal	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	10		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

Section 3: Significance Measures

Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
Economic Impact	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	5		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	5		

Section 4: Financial Measures

Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	30		
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

Total Points

**PY-13 Round 27
PUBLIC WORKS - DISTRICT 7 - PREAPPLICATION FORM**

SUBDIVISION: VILLAGE OF MANTUA SCIP

COUNTY: PORTAGE DATE: 6/14/2012 CONTACT: Richard J. Iafelice, P.E.
Village Engineer

PHONE #: 440.530.2219 PROJECT NAME: CRESTWOOD MIDDLE SCHOOL
PUMP STATION ABANDONMENT AND SANITARY SEWER

1.0 PROJECT FINANCIAL INFORMATION:

		Force Account
1.1 PROJECT ESTIMATED COSTS:	(Round to Nearest \$100)	
a.) Project Engineering Cost:		
1. Preliminary Engineering	\$2,000.00	\$0
2. Final Design	\$20,000.00	\$0
3. Other Engineer Services		
Supervision	\$21,300.00	
Miscellaneous	\$0.00	
b.) Acquisition Expenses:		
1. Land	\$0.00	
2. Right-of-Way	\$20,000.00	
c.) Construction Costs:	\$240,800.00	\$0
d.) Equipment Purchased Directly:	\$0.00	
e.) Other Direct Expenses:	\$0.00	\$0
f.) Contingencies:	\$10,000.00	
g.) TOTAL ESTIMATED COSTS:	\$314,100.00	
1.2 PROJECT FINANCIAL RESOURCES:	(Round to Nearest \$100)	
a.) Local In-Kind Contributions	\$0.00	0%
b.) Local Public Revenues <input checked="" type="checkbox"/>	\$125,640.00	40%
c.) Local Private Revenues	\$0.00	0%
d.) Other Public Revenue		
1. ODOT PID#	\$0.00	0%
2. EPA/OWDA	\$0.00	0%
3. OTHER	\$0.00	0%
SUB-TOTAL LOCAL RESOURCES:	\$125,640.00	40%
e.) OPWC Funds		
1. Grant	\$188,460.00	60%
2. Loan (SCIP Applications Only)	\$0.00	0%
3. Loan Assistance	\$0.00	0%
SUB-TOTAL OPWC RESOURCES:	\$188,460.00	60%
f.) TOTAL FINANCIAL RESOURCES:	\$314,100.00	100%

1.3 LOAN, CREDIT ENHANCEMENT, MINORITY BUSINESS ENTERPRISE WILLINGNESS

Is your Subdivision willing to accept a loan? NO

Maximum Loan Amount Acceptable? \$0

Is your Subdivision willing to accept Credit Enhancement? N/A

Set-aside Construction \$0

1.4 Flood Plain

Project in a flood plain? Yes _____ No X Unknown _____

2.0 USEFUL LIFE/COST ESTIMATE:

Project Useful Life: 50 Years

Useful Life cannot be a Range (Calculate a Weighted Life Based on Estimated Component Costs)

3.0 REPAIR/REPLACEMENT or NEW/EXPANSION:

TOTAL PORTION OF PROJECT REPAIR/REPLACEMENT	\$314,100.00	100%
State Funds Requested for repair and replacement	\$188,460.00	60%
TOTAL PORTION OF PROJECT NEW/EXPANSION	\$0.00	0%
State Funds Requested for New and Expansion	\$0.00	0%

4.0 BRIEF PROJECT DESCRIPTION - (Sections a through d):

a.) SPECIFIC LOCATION

The sanitary sewer will be installed from the Crestwood Middle School Pump Station site where we will intercept the sanitary sewer from the School on John Edward Drive to the existing sanitary sewer on High Street.

b.) PROJECT COMPONENTS

This project will eliminate and abandon an obsolete, existing pump station and installation of a replacement sanitary sewer. The sanitary sewer will be installed on private property for the most part; the Village has already held meetings and discussions with the affected property owners. It did not meet objection as the immediate area is void of sanitary sewer service so; in the future, this may assist them.

c.) PHYSICAL DIMENSIONS / CHARACTERISTICS:

Approximately 1,500 l.f. of 8-inch sanitary sewer.

d.) DESIGN SERVICE CAPACITY:

The School is populated with 470 students and faculty with an estimated sewerage flow of about 10,000 gallons per day.

5.0 PROJECT SCHEDULE:

(OPWC Project Award Date - July 1, 2013)

		<u>BEGIN DATE</u>	<u>END DATE</u>
5.1	Engineering / Design	<u>1/15/2013</u>	<u>6/1/2013</u>
5.2	Bid Advertisement:	<u>6/1/2013</u>	<u>7/1/2013</u>
5.3	Construction	<u>8/1/2013</u>	<u>12/31/2013</u>

6.0 APPLICANT INFORMATION:

6.1 CHIEF EXECUTIVE OFFICER: Linda Clark, Mayor
PHONE: 330.274.-8776 FAX: 330.274.2884

6.2 PROJECT MANAGER
TITLE: Richard J. Iafelice, P.E., P.S., Village Engineer
PHONE: 440.530.2219 FAX: 440.951.7487

7.0 REASONS WHY THIS PROJECT DESERVES OPWC FUNDING:

(Provide information to support the Project Priority Rating Criteria Form)

The sanitary effluent of Crestwood Middle School is serviced by a pump station which was built in 1968. The pumps and other equipment have been maintained and rebuilt over the years, but are at the end of their service life and scheduled for additional repair and replacement. The existing station does not have telemetry tied to the WWTP and must be checked manually. Rather than replace the pump station the Village has decided to install a gravity sewer to take the flow to High Street. This approach will save costs on continued maintenance at the pump station with increasingly limited revenue and manpower resources.

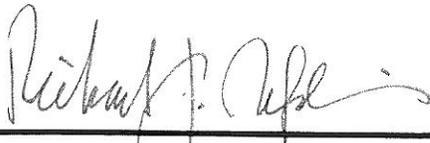
Crestwood Middle School Pump Station Abandonment & Sanitary Sewer

Village of Mantua

Opinion of Probable Construction Cost Summary

Construction (see attached itemization)	\$240,800
Engineering, Construction Management, Inspection	\$43,300
Easements & R/W	<u>\$20,000</u>
Subtotal	\$304,100
Contingency	<u>\$10,000</u>
Total	\$314,100

The estimated useful life of this project is 50 years.



Richard J. Lafelice, P.E., P.S., Village Engineer



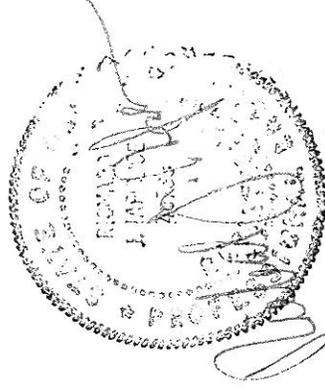
OPINION OF PROBABLE CONSTRUCTION COST

<u>Ref. #</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Calculated Item Total</u>
1.	(SPC)PRECONSTRUCTION VIDEO DOCUMENTATION, AS PER PLAN	1.00	LUMP	\$1,000.00	\$1,000.00
2.	(SPC)BONDS AND INSURANCES, AS PER PLAN	1.00	LUMP	\$6,000.00	\$6,000.00
3.	(201) CLEARING AND GRUBBING	1.00	LUMP	\$20,000.00	\$20,000.00
4.	(202) PUMP STATION ABANDONED, AS PER PLAN	1.00	LUMP	\$20,000.00	\$20,000.00
5.	(SPC)TYPE "C" PAVEMENT REPLACEMENT (ASPHALT), ROADWAY, AS PER PLAN	30.00	SQ YD	\$75.00	\$2,250.00
6.	(603) 6 INCH SANITARY SEWER LATERAL, AS PER PLAN	25.00	FOOT	\$50.00	\$1,250.00
7.	(603) 8 INCH SANITARY SEWER, AS PER PLAN	1,400.00	FOOT	\$80.00	\$112,000.00
8.	(603) 8 INCH SANITARY SEWER, DIP, AS PER PLAN	100.00	FOOT	\$100.00	\$10,000.00
9.	(603) 8 INCH - 15 INCH CONDUIT INTERNAL TELEVISION INSPECTION, INCLUDING LIGHT CLEANING, AS PER PLAN	1,525.00	FOOT	\$2.00	\$3,050.00
10.	(603) CONNECTION TO EXISTING PIPE	1.00	EACH	\$500.00	\$500.00
11.	(604) SANITARY MANHOLE, AS PER PLAN	8.00	EACH	\$3,625.00	\$29,000.00
12.	(604) CONNECTION TO EXISTING SANITARY MANHOLE, AS PER PLAN	1.00	EACH	\$1,500.00	\$1,500.00
13.	(613) LOW STRENGTH MORTAR BACKFILL	40.00	CU YD	\$100.00	\$4,000.00
14.	(614) MAINTAINING TRAFFIC	1.00	LUMP	\$2,000.00	\$2,000.00
15.	(617) COMPACTED AGGREGATE	4.00	CU YD	\$50.00	\$200.00
16.	(617) SHOULDER PREPARATION	20.00	SQ YD	\$5.00	\$100.00
17.	(623) CONSTRUCTION LAYOUT STAKES	1.00	LUMP	\$2,000.00	\$2,000.00
18.	(624) MOBILIZATION	1.00	LUMP	\$5,000.00	\$5,000.00
19.	(624) CONSTRUCTION ENTRANCE, AS PER PLAN	125.00	SQ YD	\$20.00	\$2,500.00

Project No. 1202903
 Crestwood Middle School Pump Station Abandonment & Sanitary Sewer

OPINION OF PROBABLE CONSTRUCTION COST

Ref. #	Item Description	Quantity	Units	Unit Price	Calculated Item Total
20.	(642) EDGE LINE, TYPE 1	0.02	MILE	\$25,000.00	\$500.00
21.	(642) CENTER LINE, TYPE 1	0.01	MILE	\$25,000.00	\$250.00
22.	(659) TOPSOIL, AS PER PLAN	50.00	CU YD	\$30.00	\$1,500.00
23.	(SPC)SEEDING AND MULCHING, AS PER PLAN	3,400.00	SQ YD	\$3.00	\$10,200.00
24.	(832) STORM WATER POLLUTION PREVENTION PLAN	1.00	LUMP	\$1,000.00	\$1,000.00
25.	(832) EROSION CONTROL	5,000.00	EACH	\$1.00	\$5,000.00
GRAND TOTAL					\$240,800.00



SUPPORTING INFORMATION FOR PROJECT PRIORITY RATING

VILLAGE OF MANTUA CRESTWOOD MIDDLE SCHOOL PUMP STATION ABANDONMENT AND SANITARY SEWER OPWC - ROUND 27

- A. District Needs
- a. The Crestwood Middle School services children from 3 political subdivisions, Mantua Village, Mantua Township, and Shalersville Township.
 - b. 470 children attend the school.
- B. Effort and Ability to Help Financing
- a. The Village will provide 40% local match.
 - b. The OPWC funding request is \$188,460.
 - c. The Village is not requesting loan funds at this time, but would be open to discussion of same if the District has surplus loan funds that must be disbursed in this Round.
- C. Generation of User Fees
- a. No additional user fees will be generated by the abandonment of the pump station.
- D. Age and Condition
- a. The pump station was built in 1968 and is 44 years old.
 - b. The pump station is currently functioning, but most of the components are past their service life and are in need of repair and/or replacement.
- E. Readiness to Proceed
- a. The pump station plans will be completed by OPWC award.
- F. Health and Safety
- a. This pump station serves the effluent for 470 middle school children. If the pump station were off-line, the Board would have to suspend school until repairs are made or bus students to other locations.
 - b. Transfer of the effluent from the pump station to a sanitary sewer will also assure continuous service via gravity sewer which is not subject to being off-line from storms or other disasters.

G. Availability and Use of Other Funding

- a. There are no other grant funds eligible for the Village for this project.

H. Overall Economic Health of Local Subdivision

- a. Along with most communities in the area, the Village has seen significant loss of revenue in recent years. In 2003, the Village entered into a loan agreement with OWDA for a new WWTP. With the loss of a major industrial water customer, Eaton Corp., the Wastewater Fund is struggling to maintain adequate funds for the semi-annual payments to OWDA. The sewer rates and surcharges to the customers are currently at a rate above other area communities.

I. Other Factors

- a. This project will replace an existing 44 year old structure.
- b. The elimination of the pump station with a passive use gravity sewer will save electrical power consumption and fuel savings for daily operation and maintenance for many decades.
- c. This is the Village's second highest priority project.

Local Government Innovation Fund Completeness Review

Issues for Response

Applicant: Crestwood Local Schools

Project: Pump Station Abandonment and Sanitary Sewer

Issue for Response	Attached Document
<p>226. Format Application is in the correct format and ready for review.</p>	No response requested
<p>227. Request Application is for an eligible request.</p>	No response requested
<p>228. Project Budget The Project Budget requires attention. Please provide additional information related to the final work product expected of the consultant.</p>	#228 Project Budget (additional information)
<p>229. Program Budget The application is required to submit six years of program budgets. None are submitted.</p>	#229 Program Budget
<p>230. Return on Investment The return on investment calculation is missing. Please provide a return on investment calculation for the purposes of scoring this application.</p>	#230 Return on Investment
<p>231. Resolutions of Support The following collaborative partners are required to provide a resolution of support from their governing entity in order to be considered a partner for the purposes of scoring for this application: Village of Mantua, Crestwood Local Schools.</p>	#231A Mantua Support Resolution <u>and</u> #231B Crestwood Support Resolution
<p>232. Partnership Agreements The following collaborative partners are required to provide evidence of signature on the partnership agreement to be considered as a partner for the purposes of scoring this application: Village of Mantua, Crestwood Local Schools.</p>	#232 Partnership Agreements (one signed by Mantua and Crestwood)
<p>233. Total Number of Validated Partners The application has a total of zero collaborative partners with the appropriate documentation.</p>	This should now be marked "2" pending approval of above documents.
<p>234. Other Comments There are no other pieces of information needed at this time.</p>	No document requested

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Cure- Project: Pump Station Abandonment and Sanitary Sewer

Applicant: Crestwood Local Schools

228 Project Budget: *Additional information related to the final work project expected from the consultant*

Scope of professional engineering services and deliverables:

Preliminary engineering: Estimated fee = \$2,000

Time and effort to meet with all interested parties as a kickoff meeting; field reconnaissance to review actual field conditions; and, establish the basis of design for the sanitary sewer and confirm any special considerations for the project.

Final Design: Estimated Fee = \$20,000

Field Surveying – mobilize a field survey crew to find and locate property lines along the proposed sewer alignment; obtain topographic information along the route; and, locate and measure elevations of the incoming sewer to the existing pump station at the Crestwood Middle School site and any structures along the route and on High Street.

Design Development – develop background construction drawings based upon the acquired field survey information. Prepare the necessary construction drawings for the sanitary sewer in plan and profile format; together with all necessary construction details. Obtain takeoffs from the final design to establish unit price bids and prepare a probable opinion of construction costs.

Contract Documents – develop and prepare all necessary technical specifications for construction and materials to be utilized for the project. The documents will also be developed to include all instructions to the Contractor, legal notice, bid proposal forms, contract forms, and all other forms necessary to enter into a construction contract.

Product – final construction drawings for the sanitary sewer together with all details and the associated contract documents for publicly bidding the project.

Richard J. Lafelice, P.E., P.S.
Mantua Village Engineer

Program Budget			
	FY 2010	FY 2011	FY 2012
Actual <input checked="" type="checkbox"/> Projected <input type="checkbox"/>	Amount	Amount	Amount
Expenses			
Salary and Benefits	\$14,125	\$15,298	\$15,329
Contract Services	\$1,500	\$3,690	\$1,950
Occupancy (rent, utilities, maintenance)	\$2,179	\$1,995	\$1,763
Training and Professional Development	\$0	\$0	\$0
Insurance	\$2,859	\$3,430	\$2,247
Travel	\$0	\$0	\$0
Capital and Equipment Expenses	\$0	\$0	\$0
Supplies, Printing, Copying, and Postage	\$0	\$0	\$0
Evaluation	\$0	\$0	\$0
Marketing	\$0	\$0	\$0
Conferences, meetings, etc.	\$0	\$0	\$0
Administration	\$0	\$0	\$0
*Other -	\$0	\$0	\$0
*Other -	\$0	\$0	\$0
*Other -	\$0	\$0	\$0
TOTAL EXPENSES	\$20,663	\$24,413	\$21,289
Revenues			
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: General Fund Revenue	\$20,663	\$24,413	\$21,289
Local Government:			
Local Government:			
State Government			
Federal Government			
*Other -			
*Other -			
*Other -			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES	\$20,663	\$24,413	\$21,289

Program Budget

	Actual	Projected <input checked="" type="checkbox"/>	FY 2013	FY 2014	FY 2015
Expenses			Amount	Amount	Amount
Salary and Benefits			\$3,853	\$3,950	\$4,061
Contract Services			\$1,000	\$1,000	\$1,000
Occupancy (rent, utilities, maintenance)			\$1,500	\$1,500	\$1,500
Training and Professional Development			\$0	\$0	\$0
Insurance			\$2,300	\$2,300	\$2,300
Travel			\$0	\$0	\$0
Capital and Equipment Expenses			\$0	\$0	\$0
Supplies, Printing, Copying, and Postage			\$0	\$0	\$0
Evaluation			\$0	\$0	\$0
Marketing			\$0	\$0	\$0
Conferences, meetings, etc.			\$0	\$0	\$0
Administration			\$0	\$0	\$0
*Other - _____			\$0	\$0	\$0
*Other - _____			\$0	\$0	\$0
*Other - _____			\$0	\$0	\$0
TOTAL EXPENSES			\$8,653	\$8,750	\$8,861
			Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue					
Local Government: General Fund Revenue			\$8,653	\$8,750	\$8,861
Local Government: _____					
Local Government: _____					
State Government					
Federal Government					
*Other - _____					
*Other - _____					
*Other - _____					
Membership Income					
Program Service Fees					
Investment Income					
TOTAL REVENUES			\$8,653	\$8,750	\$8,861

Lead Applicant Project Name	Round 3
	Grant
	Type of Request

Program Budget

Use this space to justify the program budget and/or explain any unusual revenues or expenses (6000 characters max).

Our pump station is very old, and is the original pump station that was built with the building. The main costs we incur with this station are salaries and benefits to monitor and maintain the station. Building custodians and the Maintenance Supervisor check the pump station at least once a week. If there were problems with the pump, the Maintenance Supervisor would fix the pumps himself. There have been few occurrences where a pump has been bought if the supervisor could not fix it. Other costs associated with the station include electric, water, and yearly backflow tests. This budget assumes the District would build the new station regardless of any grants and help from the Village of Mantua. It is an essential part of our Middle School Building as it moves all of the sewage to the Village sewers. Once the new station is constructed our expenses will be reduced due to less salaries, benefits and overhead. It is projected that we will need one well cleaning per year at \$1,000.00, a potential pump and heater replacement once per every 10 years, and potential maintenance on the building.

Section 4: Financial Information Scoring

	(5 points)	Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.
	(3 points)	Applicant provided complete and accurate budget information and for at least three fiscal years.
	(1 point)	Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant		Round 3	
Project Name		Type of Request	Grant

Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?

Use this formula:

$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of the project/program?

Use this formula:

$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of the project/program?

Use this formula:

$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

$$\text{Expected Return on Investment} = \frac{\$26,265}{\$40,100} * 100 = 65.50\%$$

Return on Investment Justification Narrative: In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

Return on Investment was calculated based on our operating costs for the facility and the operating costs if we put a new one in. This budget assumes the District would build the new station regardless of any grants and help from the Village of Mantua. Our return on investment would occur in a year and a half which is very favorable considering the life expectancy, with maintenance, is 30 years.

Expected Return on Investment is:

- Less than 25% (10 points)
 25%-74.99% (20 points)
 Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or lgif@development.ohio.gov

Village of Mantua, Ohio
RESOLUTION 2012-62

A RESOLUTION EXPRESSING SUPPORT FOR THE COLLABORATIVE APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT WITH THE CRESTWOOD BOARD OF EDUCATION, AUTHORIZING THE MAYOR TO EXECUTE NECESSARY DOCUMENTS, AND DECLARING AN EMERGENCY.

WHEREAS, the State of Ohio has established the Local Government Innovation Fund ("LGIF") to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, the Mantua Village Council, representing the Village of Mantua, wishes to serve as a collaborative partner with the Crestwood Local School District to co-sponsor a LGIF grant application for the purpose of implementing a waste disposal project; and

WHEREAS, each partner agrees to provide staff support to participate and contribute to the design and implementation of project; and

WHEREAS, the Village commits to providing funds from its Ohio Public Works Commission Grant as its portion of the project.

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Mantua, two-thirds or more of the members elected thereto concurring, that:

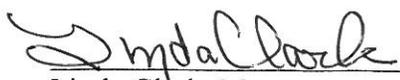
SECTION 1: The Mantua Village Council hereby supports the submission of the LGIF grant application, the partnership with Crestwood Local Schools on this project, and the steps necessary to fulfill the requirements as outlined in the grant submission.

SECTION 2: The Mayor is further authorized to execute any documents and enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Resolution is hereby declared an emergency measure, in order THAT THIS Resolution may be forwarded to the Ohio Department of Development in advance of the stated deadline of October 23rd, and shall become immediately effective upon its proper passage by two thirds or more of the members elected to this Council.

PASSED AS EMERGENCY, this 16th day of October, 2012.



Linda Clark, Mayor

Attest:



Jenny August, Clerk of Council



VILLAGE OF MANTUA

Office of the Mayor

4650 West High Street

P.O. Box 775

Mantua Village, Ohio 44255-0775

Phone 330.274.8776 x 155

mantuamayor@sbcglobal.net

Date: October 16, 2012

Re: Village of Mantua Support of the Local Government Innovation Fund (LGIF) Grant

To whom it may concern:

The Village of Mantua has, by passage of Resolution 2012-62, expressed its support of the collaborative effort between the Village of Mantua and the Crestwood Local School District, in co-sponsoring a Local Government Innovation Fund Grant application for the purpose of implementing a waste disposal project, and has further authorized me, in my capacity as Mayor of the Village of Mantua, to execute this formal letter of support.

The Village of Mantua has further agreed to contribute staff support for the project, and to contribute funds from an Ohio Public Works Commission as its portion of the project.

Therefore, please accept this letter as confirmation that the Village of Mantua, by and through its Council, supports the project for which funding is sought through the Local Government Innovation Fund, and its cooperative partnership with the Crestwood Local School District in the furtherance of the project set forth in the LGIF Grant application. Should you have any questions or concerns, please feel free to contact me at 330-274-8776.

Linda Clark, Mayor
Village of Mantua



Superintendent: Joseph J. Iacano / jiacano@crestwoodschoools.org
Executive Secretary: Tara L. Reid
Treasurer/CFO: Jill Rowe
Main Office: 330-274-8511 / Fax: 330-274-3710

Resolution # 2012-22

In Support of the Local Government Innovation Fund (LGIF) Grant

WHEREAS, the Crestwood Board of Education, representing the Crestwood Local School District, is serving as a collaborative partner with Mantua Village to co-sponsor a LGIF grant application for the purpose of implementing a waste disposal project , and

WHEREAS, the Crestwood Board of Education wishes to support a government collaboration that improves service and reduces cost, AND

WHEREAS, each partner agrees to provide staff support to participate and contribute to the design and implementation of project,

WHEREAS , the Crestwood Board of Education commits to providing up to \$138,000 from district funds for the entire project including up to \$22,000 for the initial design component

NOW, THEREFORE, BE IT RESOLVED that the Crestwood Board of Education hereby supports the submission of the LGIF grant application, the partnership with Mantua Village on this project, and the steps necessary to fulfill the requirements as outlined in the grant submission.

Adopted this 19th day of October, 2012

CRESTWOOD LOCAL SCHOOL DISTRICT

By 
Superintendent

And by 

Treasurer
And by 

Board President

Board Members: Martha Phillips, President / Bonnie Lovejoy, Vice President / Norman Erickson / Debra Soltisz / Matt Sornick