

Round 3: Application Form

Local Government Innovation Fund

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile

Lead Applicant	
Project Name	
Type of Request	
Funding Request	
JobsOhio Region	
Number of Collaborative Partners	

Office of Redevelopment

Website: <http://development.ohio.gov/Urban/LGIF.htm>

Email: LGIF@development.ohio.gov

Phone: 614 | 995 2292

Lead Applicant		Round 3	
Project Name		Type of Request	

Lead Applicant				
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
City, Township or Village			Population (2010)	
County			Population (2010)	
Did the lead applicant provide a resolution of support?		Yes (Attached)	No (In Process)	

Project Contact				
Complete the section below with information for the individual to be contacted on matters involving this application.				
	Project Contact		Title	
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	

Fiscal Officer				
Complete the section below with information for the entity and individual serving as the fiscal agent for the project.				
	Fiscal Officer		Title	
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	
Is your organization registered in OAKS as a vendor?		Yes	No	

Section 1
Contacts

Lead Applicant		Round 3	
Project Name		Type of	

Single Applicant		
Is your organization applying as a single entity?	Yes	No
Participating Entity: (1 point) for single applicants		

Collaborative Partners		
Does the proposal involve other entities acting as collaborative partners?	Yes	No
<p>Applicants applying with a collaborative partner are required to show proof of the partnership with a partnership agreement signed by each partner and resolutions of support from the governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. Include these documents in the supporting documents section of the application.</p> <p>In the section below, applicants are required to identify population information and the nature of the partnership.</p> <p>Each collaborative partner should also be clearly and separately identified on pages 4-5.</p>		
Number of Collaborative Partners who signed the partnership agreement, and provided resolutions of support.		
Participating Entity: (5 points) allocated to projects with collaborative partners.		

Population		
The applicant is required to provide information from the 2010 U.S. Census information, available at: http://factfinder2.census.gov/		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
	Municipality/Township	Population
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	
	County	Population
Population: (3-5 points) determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.		

Section 2 Collaborative Partners

Lead Applicant		Round 3	
Project Name		Type of Request	

Nature of Partnership (2000 character limit)

As agreed upon in the partnership agreement, please identify the nature of the partnership, and explain how the main applicant and the partners will work together on the proposed project.

Section 2
Collaborative Partners

List of Partners

The applicant applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information for each applicant:

- **Name of collaborative partners**
- **Contact Information**
- **Population data (derived from the 2010 U.S. Census)**

If the project involves more than 12 collaborative partners, additional forms are available on the LGIF website.

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 1					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 2					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 3					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 4					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 5					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 6					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 7					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 8					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 9					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 10					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 11					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 12					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3	
Project Name		Type of Request	

Identification of the Type of Award	
Targeted Approach	

Project Description (4000 character limit)

Please provide a general description of the project. The information provided will be used for council briefings, program, and marketing materials.

Section 3
Project Information

Lead Applicant		Round 3	
Project Name		Type of Request	

Past Success	Yes	No
Past Success (5 points)		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger. (1000 character limit)		

Scalable/Replicable Proposal	Scalable	Replicable	Both
Scalable/Replicable (10 points)			
Provide a summary of how the applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)			

Section 3
Project Information

Probability of Success	Yes	No
Probability of Success (5 points)		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting a loan should provide a summary of the probability of savings from the loan request. (1000 character limit)		

Lead Applicant		Round 3	
Project Name		Type of Request	

Performance Audit Implementation/Cost Benchmarking	Yes	No
Performance Audit/Benchmarking (5 points)		
If the project is the result of recommendations from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or a cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit or cost benchmarking study. (1000 character limit)		

Economic Impact	Yes	No
Economic Impact (5 points)		
Provide a summary of how the proposal will promote a business environment (through a private business relationship) and/or provide for community attraction. (1000 character limit)		

Section 3
Project Information

Response to Economic Demand	Yes	No
Response to Economic Demand (5 points)		
Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current service level. (1000 character limit)		

Budget Information

General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment in Section 5: Supplemental Information.

Project Budget:

- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two (2) years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Please provide documentation of all in-kind match contributions in the supporting documents section. For future in-kind match contributions, supporting documentation will be provided at a later date.

Program Budget:

- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain any unusual activities or expenses, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in the budget projection sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement, and a statement of cash flows).

Lead Applicant		Round 3	
Project Name		Type of Request	

Project Budget

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>

In-Kind Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>

Total Match:
Total Sources:

Uses of Funds

	<u>Amount</u>	<u>Revenue Source</u>
Consultant Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Legal Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Total Uses:
Local Match Percentage:

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)
10-39.99% (1 point) 40-69.99% (3 points) 70% or greater (5 points)

Project Budget Narrative: Use this space to justify expenses (1200 character max).

Section 4 Financial Information

Lead Applicant		Round 3	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES			

Lead Applicant		Round 3
Project Name		Type of Request

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES			

Lead Applicant		Round 3
Project Name		Type of Request

Program Budget

Use this space to justify the program budget and/or explain any unusual revenues or expenses (6000 characters max).

Section 4: Financial Information Scoring

- (5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.
- (3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.
- (1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant		Round 3	
Project Name		Type of Request	

Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?

Use this formula:
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of the project/program?

Use this formula:
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of the project/program?

Use this formula:
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = _____ * 100 = _____

Return on Investment Justification Narrative: In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

Expected Return on Investment is:

Less than 25% (10 points)
25%-74.99% (20 points)
Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or lgif@development.ohio.gov

Section 4
Financial Information

Lead Applicant		Round 3	
Project Name		Type of Request	

Loan Repayment Structure

Please outline the preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts, and an alternative funding source (in lieu of collateral). Applicants will have two years to complete the project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
--	---

Lead Applicant		Round 3	
Project Name		Type of Request	

Scoring Overview

Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

Section 2: Success Measures

Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
Scalable/Replicable Proposal	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	10		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

Section 3: Significance Measures

Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
Economic Impact	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	5		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	5		

Section 4: Financial Measures

Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	30		
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

Total Points

City of Youngstown

Collaborative Code Enforcement System

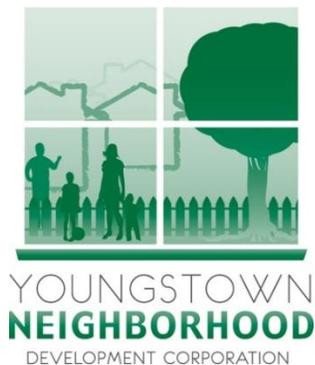
Local Government Innovation Fund

Supporting Materials

9/4/2012



Youngstown
STATE UNIVERSITY



empyra[®]

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Resolution of Support

CITY OF YOUNGSTOWN

MAYOR CHARLES P. SAMMARONE



OFFICE OF THE MAYOR

CITY HALL • 26 S. PHELPS STREET • YOUNGSTOWN, OHIO 44503
PHONE: 330.742.8701 • FAX: 330.743.1335



August 28, 2012

State of Ohio
Office of Redevelopment
77 South High Street, P.O. Box 1001
Columbus, Ohio 43216-1001

RE: Youngstown Mobile Property Evaluation/Local Government Innovation Fund Proposal

To Whom It May Concern:

This letter is intended to express the full support of the City of Youngstown for the Youngstown Mobile Property Evaluation/Local Government Innovation Fund Proposal and the City's participation in the program. I, as Youngstown Mayor, wish to extend my personal support for this activity.

On September 19, 2012, Youngstown City Council will pass a resolution, sponsored by me, in support of the proposal. Such is the first regular session of Council after the summer hiatus. There is widespread support among all sectors of Youngstown government for this grant application.

I hope the above will be sufficient to convey the City of Youngstown's commitment to this worthwhile and exciting project. If further information is needed, please contact me.

Sincerely yours,

Charles P. Sammarone
Mayor

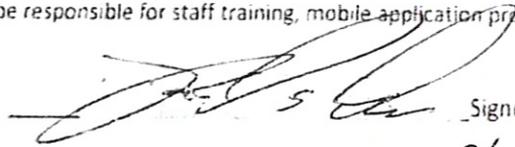
Partnership Agreement

Memorandum of Understanding
Support for the City of Youngstown Code Enforcement Collaborative
Local Government Innovation Fund

Role of Partners

City of Youngstown:

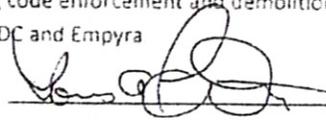
The City of Youngstown will serve as the fiscal agent and lead applicant for this project. The Property Code Enforcement Office and Network Administrator's Office will be responsible for staff training, mobile application prototype testing, and data integration.



Signed
9/4/2012 Date

Center for Urban and Regional Studies at Youngstown State University (CURS at YSU):

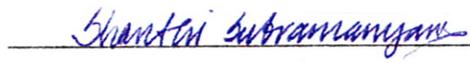
The Center for Urban and Regional Studies at Youngstown State University will be responsible for exploring the feasibility of streamlining and digitizing housing code enforcement and demolition data collection, analysis and sharing in conjunction with the City of Youngstown, YNDC and Empyra.



Signed
9/4/12 Date

Empyra:

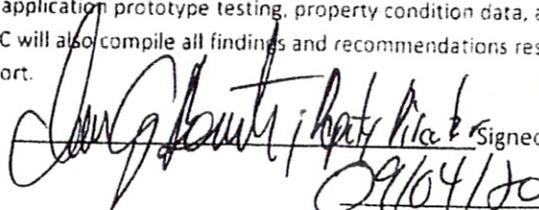
Empyra will provide development and integration of demolition and code enforcement systems into one streamlined system. Empyra will also be providing prototypes for a mobile property evaluation application to be used by City of Youngstown, Empyra and YNDC staff to generate property inspection reports.



Signed
9/4/2012 Date

Youngstown Neighborhood Development Corporation (YNDC):

The YNDC will provide staff training for mobile application prototype testing, property condition data, and continued management of city's housing programs. YNDC will also compile all findings and recommendations resulting from this feasibility study into a final feasibility study report.



Signed
09/04/2012 Date

Letters of Support

CITY OF YOUNGSTOWN

MAYOR CHARLES P SAMMARONE



INFORMATION TECHNOLOGY

CITY HALL • 26 S. PHELPS STREET • YOUNGSTOWN, OHIO 44503

PHONE: (330) 742-8787 • FAX: (330) 744-7460

September 4, 2012

Ms. Thea Walsh
Deputy Chief
Office of Redevelopment
Ohio Department of Development
77 S. High Street, 26th Floor
Columbus, Ohio 43215

**Re: Local Government Innovation Fund
City of Youngstown Code Enforcement Collaborative**

Dear Ms. Walsh:

It is my pleasure to write a letter in support of the City of Youngstown Code Enforcement Collaborative System.

The purpose of this project is to increase efficiency of data collection, data analysis, and data sharing between the City of Youngstown, the Youngstown Neighborhood Development Corporation, and the Center for Urban and Regional Studies at Youngstown State University in order to create a more effective structure for code enforcement and neighborhood investment.

The potential innovation resulting from this study includes new mobile technology and more accessible data that will have the capacity to report and invoke action on the plethora of blighted properties throughout the city of Youngstown.

The In-Kind Match amount for my department is \$2,000.00, based upon staff time spent to integrate data and software systems and updating the city website .

In conclusion, I fully support the efforts of the Youngstown Neighborhood Development Corporation, Youngstown State University, Empyra, as we seek external funding to support a program designed to increase efficiency through a collaborative partnership.

Any programs that can increase efficiency for municipal services in order to improve property conditions and attract reinvestment will benefit the community at large.

Sincerely,

Rick Deak
Network Administrator



Property Code Enforcement Office

City of Youngstown

Mayor Charles P. Sammarone

9 West Front Street, Suite 208

Youngstown, OH 44503

Letter of Support for the
Youngstown Mobile Property Evaluation Tool & Code Enforcement Data Integration Project
Local Government Innovation Fund (LGIF) Project

Dear Ms. Thea Walsh, Deputy Chief:

I am delighted to write a letter in support of the Youngstown Mobile Property Evaluation Tool & Code Enforcement Data Integration Project.

As the Chief Code Official for the City of Youngstown, I have first hand knowledge of the challenges that the City of Youngstown faces in gaining compliance of the property code. We have drastically increased the number of enforcement activities in the last six months, which creates new problems in data collection and management. Our system of code enforcement in the City will be greatly improved by this project. My staff and I are committed to increasing the number of enforcement actions that can take place and will work closely with the Network Administrator in training for and testing the new prototype. We will be testing the prototype in real-life applications which is invaluable information in bringing it to market and/or sharing it with other communities.

The City of Youngstown will make an in-kind contribution that is estimated at \$76,000 from the Property Code Enforcement Office. The break-down is as follows:

Neighborhood Improvement Coordinator, Supervisor, Property Code Enforcement Office:

In-kind contribution: \$12,000

Coordinating staff training and procedural changes, analysis of data collection and maintenance methods, and other tests of the prototype. Will also coordinate a prototype of a community model in an effort to harness the energy of Youngstown residents who have an interest in property code enforcement as a way to improve neighborhoods.

Property Code Enforcement Inspectors:

5 Full-time inspectors at \$10,000 each for a total of \$65,00.

Clerical staff:

3 part-time staff each at \$3,000 in-kind contribution, total of \$9,000.

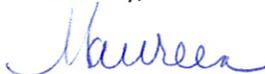
Inspectors will be trained on the prototype and provide feedback to real world application.

The purpose of this project is to increase the efficiency of data collection, data analysis, and data sharing between the City of Youngstown, the Youngstown Neighborhood Development Corporation, the Center for Urban and Regional Studies at Youngstown State University and the community-at-large in order to create a more effective structure for code enforcement and neighborhood investment. The potential innovation resulting from this study includes new mobile technology and more accessible data that will enable inspectors and community leaders to report and invoke action on the plethora of blighted properties throughout the city of Youngstown. It is our goal that through the development of mobile data collection and database integration, the potential to remove or rehabilitate blighted properties will result in increased property values and overall attractiveness for the city of Youngstown.

In conclusion, I have participated as a representative of the City of Youngstown, together with Youngstown State University, the Youngstown Neighborhood Development Corporation, and Empyra as they seek external funding to support a program designed to increase efficiency through a collaborative partnership.

Any programs that can increase efficiency for municipal services in order to improve property conditions and attract reinvestment will benefit the community-at-large.

Sincerely,



Maureen O'Neil
Neighborhood Improvement Coordinator
City of Youngstown
(330) 742-9762

August 28, 2012

Thea Walsh
Deputy Chief, Office of Redevelopment
Ohio Department of Development
77 South High Street, 26th Floor
Columbus, Ohio 43215

RE: Youngstown Mobile Property Evaluation Tool & Code Enforcement Data Integration Project

Dear Ms. Walsh,

Please accept this letter of support for Youngstown State University's participation in the Youngstown Mobile Property Evaluation Tool & Code Enforcement Data Integration Project. This study will explore the feasibility of streamlining and digitizing housing code enforcement and demolition data collection, analysis and sharing between the city of Youngstown, Youngstown Neighborhood Development Corporation and Youngstown State University's Center for Urban and Regional Studies, and could increase the capacity of city code enforcement officials and residents to report and take action on blighted properties throughout the city of Youngstown.

Youngstown State University fully supports the efforts of the city of Youngstown as they seek funding to support a program designed to increase efficiency through a collaborative partnership. Any programs that can increase efficiency for municipal services in order to improve property conditions and attract reinvestment will benefit the community at large.

With full support,



Ronald K. Chordas, Ph.D.
Associate Provost for University Outreach; Executive Director, Public Service Institute
Youngstown State University
One University Plaza
Youngstown, OH 44555



ARE YOU IN THE NETWORK?

August 27, 2012

Dear Ms. Thea Walsh, Deputy Chief:

Re: Letter of Support for the Youngstown Mobile Property Evaluation Tool & Code Enforcement Data Integration Project Local Government Innovation Fund (LGIF) Project

It is my pleasure to write a letter in support of the Youngstown Mobile Property Evaluation Tool & Code Enforcement Data Integration Project.

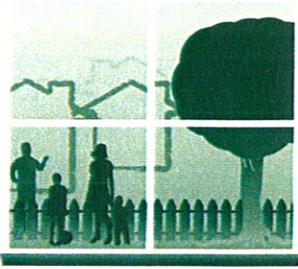
The purpose of this project is to increase efficiency of data collection, data analysis, and data sharing between the City of Youngstown, the Youngstown Neighborhood Development Corporation, and the Center for Urban and Regional Studies at Youngstown State University in order to create a more effective structure for code enforcement and neighborhood investment. The potential innovation resulting from this study includes new mobile technology and more accessible data that will have the capacity to report and invoke action on the plethora of blighted properties throughout the city of Youngstown. The collaborative goal is that through the development of mobile data collection and database integration, the potential to remove or rehabilitate blighted properties will result in increased property values and overall attractiveness for the city of Youngstown.

In conclusion, I fully support the efforts of the City of Youngstown, Youngstown State University, and the Youngstown Neighborhood Development Corporation as they seek external funding to support a program designed to increase efficiency through a collaborative partnership.

Any programs that can increase efficiency for municipal services in order to improve property conditions and attract reinvestment will benefit the community at large.

Sincerely,

Shanthi Subramanyam
President and CEO
Empyra



YOUNGSTOWN
NEIGHBORHOOD
DEVELOPMENT CORPORATION

201 E. Commerce Street,
Suite 140
Youngstown, Ohio 44503
Phone: 330.480.0423
Fax: 330.259.7575
Email: info@yndc.org
Website: www.yndc.org

September 4, 2012

Ms. Thea Walsh
Deputy Chief
Office of Redevelopment
Ohio Department of Development
77 S. High Street, 26th Floor
Columbus, Ohio 43215

**Re: Local Government Innovation Fund
City of Youngstown Code Enforcement Collaborative**

Dear Ms. Walsh:

It is my pleasure to write a letter in support of the City of Youngstown Code Enforcement Collaborative System.

The purpose of this project is to increase efficiency of data collection, data analysis, and data sharing between the City of Youngstown, the Youngstown Neighborhood Development Corporation, Empyra and the Center for Urban and Regional Studies at Youngstown State University in order to create a more effective structure for code enforcement and neighborhood investment.

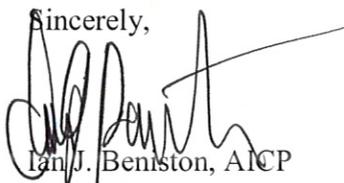
The potential innovation resulting from this study includes new mobile technology and more accessible data that will have the capacity to report and invoke action on the plethora of blighted properties throughout the city of Youngtown.

YNDC's in-kind match will amount to \$5,000.00 for the integration of all findings and recommendations made by YNDC, the City of Youngstown, CURS at YSU and Empyra, as a result of this feasibility study to generate a final feasibility study report.

In conclusion, I fully support the efforts of the City of Youngstown, Youngstown State University, and Empyra, as we seek external funding to support a program designed to increase efficiency through a collaborative partnership.

Any programs that can increase efficiency for municipal services in order to improve property conditions and attract reinvestment will benefit the community at large.

Sincerely,



Ian J. Beniston, AICP
Deputy Director

Project Budget Breakdown

Project Budget Spreadsheet
LGIF

BUDGET ITEM DESCRIPTION	QTY	UNIT PRICE	TOTAL
City of Youngstown			
ipads for City inspectors	9	\$ 829	\$ 7,461
monthly connectivity for inspectors ipads for 6 months	9	\$ 300	\$ 2,700
SUB-TOTAL			\$ 10,161
CURS at YSU			
Exploration of streamlining and digitizing house code enforcement and demolition data collection, analysis and sharing, map generation	1	\$ 15,000	\$ 15,000
SUB-TOTAL			\$ 15,000
YNDC			
Staff training and time, and updating of property condition and housing repair project status' to achieve compliance.	1	\$ 2,000	\$ 2,000
ipads for staff	3	\$ 829	\$ 2,487
SUB-TOTAL			\$ 4,487
Empyra			
ipads for development	2	\$ 829	\$ 1,658
Training for inspectors	1	\$ 2,900	\$ 2,900
data integration and establishment of a single data source	1	\$ 27,500	\$ 27,500
establishment of mobile app	1	\$ 40,000	\$ 40,000
SUB-TOTAL			\$ 72,058
TOTAL			\$ 101,706

Previous Program Budget Information
(FY '12)



Expense Budget Performance Report

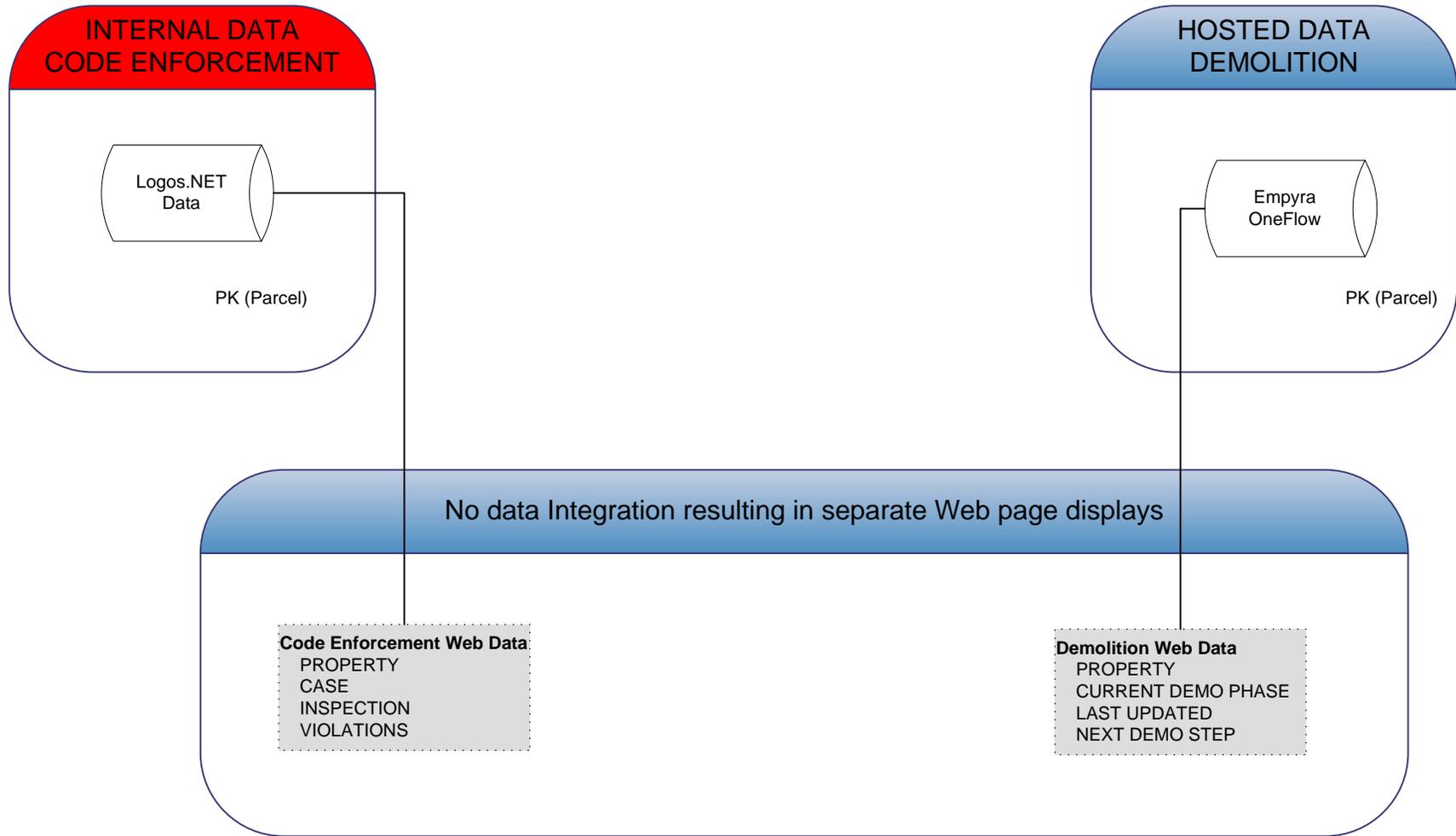
Date Range 01/01/12 - 08/29/12

Only Show Rollup Account and Rollup to Object

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 1001 - General										
Department 08 - Public Works										
Division 083 - Housing Inspec / Demo										
EXPENSE										
5001	Wages	163,700.00	.00	163,700.00	.00	.00	94,424.86	69,275.14	58	.00
5003	Wages Overtime	4,000.00	.00	4,000.00	.00	.00	2,334.46	1,665.54	58	.00
5004	Fringe Benefits Salary Miscellaneous	6,000.00	.00	6,000.00	.00	.00	490.00	5,510.00	8	.00
5005	City Pickup Pension	45,163.00	.00	45,163.00	.00	.00	21,259.01	23,903.99	47	.00
5006	Medical Insurance Premiums	70,076.00	.00	70,076.00	223.00	6,546.80	38,119.54	25,409.66	64	.00
5101	Travel Costs	.00	250.00	250.00	.00	.00	179.00	71.00	72	.00
5103	Professional Services	10,000.00	4,127.00	14,127.00	6,270.00	(94.91)	11,354.00	2,867.91	80	.00
5104	Advertising	7,500.00	6,500.00	14,000.00	503.72	.00	12,523.42	1,476.58	89	.00
5105	Utilities Miscellaneous	6,000.00	(1,000.00)	5,000.00	40.54	.00	2,203.95	2,796.05	44	.00
5106	Rental	6,500.00	(3,000.00)	3,500.00	.00	.00	87.00	3,413.00	2	.00
5107	Operating Services	35,000.00	700.00	35,700.00	126.42	14,515.80	10,383.26	10,800.94	70	.00
5108	Operating Supplies	10,000.00	(5,500.00)	4,500.00	.00	675.32	854.17	2,970.51	34	.00
5109	Office Supplies	6,000.00	1,000.00	7,000.00	406.18	1,377.86	5,316.27	305.87	96	.00
5110	Fuel / Gasoline	11,000.00	(2,500.00)	8,500.00	.00	.00	4,815.70	3,684.30	57	.00
5111	Postage & Shipping	10,000.00	(250.00)	9,750.00	.00	.00	4,329.43	5,420.57	44	.00
EXPENSE TOTALS		\$390,939.00	\$327.00	\$391,266.00	\$7,569.86	\$23,020.87	\$208,674.07	\$159,571.06	59%	\$0.00
Division 083 - Housing Inspec / Demo Totals		(\$390,939.00)	(\$327.00)	(\$391,266.00)	(\$7,569.86)	(\$23,020.87)	(\$208,674.07)	(\$159,571.06)	59%	\$0.00
Department 08 - Public Works Totals		(\$390,939.00)	(\$327.00)	(\$391,266.00)	(\$7,569.86)	(\$23,020.87)	(\$208,674.07)	(\$159,571.06)	59%	\$0.00
Fund 1001 - General Totals		\$390,939.00	\$327.00	\$391,266.00	\$7,569.86	\$23,020.87	\$208,674.07	\$159,571.06		\$0.00
Grand Totals		\$390,939.00	\$327.00	\$391,266.00	\$7,569.86	\$23,020.87	\$208,674.07	\$159,571.06		\$0.00

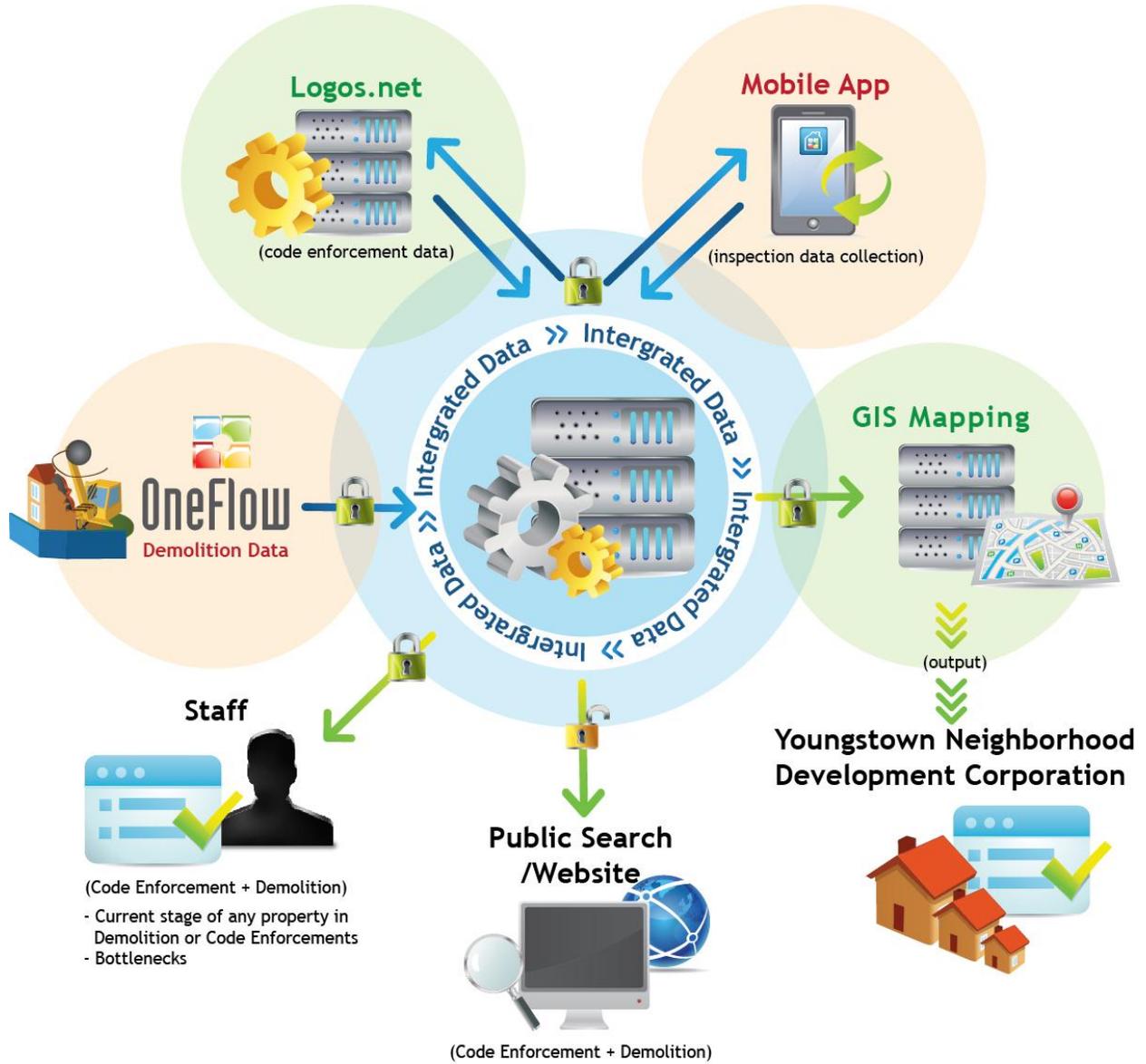
Current Data System Model

Current Database to Web model



Goal Model

GOAL MODEL



Performance Audit Excerpt

Public Financial Management (PFM) Study

The Youngstown Plan

- Comprehensive and Collective Blight & Arson Reduction Strategies (**pages 72-75**)
- Initiatives, Purpose and Potential Outcomes for The City of Youngstown

CONFIDENTIAL WORKING DRAFT – SUBJECT TO REVISIONS
Comprehensive and Collaborative Blight and Arson Reduction Strategies



INITIATIVE

Establish a Department of Community and Economic Development

PURPOSE

- A consolidation of these offices will create a robust department that can align resources, strategies and initiatives for revitalization of Youngstown

POTENTIAL OUTCOME

A more effective, efficient and coordinated implementation of the City's various revitalization efforts

Create an Interdepartmental Committee for Vacant Property Management and Demolition

- The goal of the Committee will be to address the multitude of issues that are tethered to vacant property inspections, community revitalization, arson drug offenses and juvenile delinquency

An interdepartmental effort to address various touch points of vacant and abandoned property management

Comprehensive and Collaborative Blight and Arson Reduction Strategies



INITIATIVE

Focus resources on making “Impact Investments” in Youngstown’s neighborhoods

PURPOSE

- Impact investments will drive existing resources to fewer neighborhoods so that each dollar spent will have a greater impact on the neighborhood, rather than minor investments in many neighborhoods that have a limited influence on the trajectory of the community.

POTENTIAL OUTCOME

A more effective, efficient and coordinated revitalization strategy that will change neighborhoods

Apply demolitions funds toward “Impact Investments” strategy

- The demolition of structures outside the target neighborhoods that create a risk to public safety should be funded as needed regardless of location.
- The three-year action plan should seek to leverage the investments of various community development organizations throughout the City.

Coordination of all efforts, governmental and non-governmental, focused on community development

Comprehensive and Collaborative Blight and Arson Reduction Strategies



INITIATIVE

Coordinate non-governmental community development initiatives

PURPOSE

- The work of the City's housing and neighborhood organizations should operate in concert with the City's strategy for community development.
- The three-year action plan should seek to leverage the investments of various community development organizations throughout the City.

POTENTIAL OUTCOME

Coordination of all efforts, governmental and non-governmental, focused on community development

Set goal of reducing arsons by 50% in next three years and establish a cross-departmental Arson Reduction Taskforce with support of "community firefighters"

Reduction or elimination of arsons as significant problem in Youngstown

- Issues related to arson, such as crime and poverty, are outside the Department's core function
- Common solutions, such as simply boarding up vacant properties, are insufficient
- Resources can be better utilized through a comprehensive targeted strategy

P.M. Code Enforcement - Initiatives



INITIATIVE

Continue to Improve Technology utilization by the field inspectors.

- All field inspectors should have computers in the field with access to their daily workload and schedule of inspections.
- Field access will reduce the administrative downtime and increase the total number of inspections completed each quarter.

PURPOSE

POTENTIAL OUTCOME

Mobile computers will improve the efficiency of the daily administration of Code Enforcement inspections.

Include proactive inspection sweeps in the three-year action plan.

- By targeting a small set of neighborhoods for proactive code enforcement per year on a multi-year plan, more time throughout the year will be made available to plan for targeted code enforcement activities to address seasonal or specific violations that spike throughout the year via inspection sweeps.

Proactive sweeps will allow property maintenance inspectors to better manage neighborhood concerns and issues before they become a problem.

City of Youngstown
Collaborative Code Enforcement System
Local Government Innovation Fund (LGIF)
Cure Statement

October 2012

Project Budget Revisions

LGIF Cure Statement

October 2012

Lead Applicant	City of Youngstown	Round 3	
Project Name	City of Youngstown Collaborative Code Enforcement System	Type of Request	Grant

Project Budget

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source: _____	<input style="width: 150px;" type="text"/>
Source: _____	<input style="width: 150px;" type="text"/>
Source: _____	<input style="width: 150px;" type="text"/>
Source: _____	<input style="width: 150px;" type="text"/>

In-Kind Match (List Sources Below):

Source: City of Youngstown (Code Enforcement Staff)	<input style="width: 150px;" type="text" value="\$76,000"/>
Source: City of Youngstown (Network Administrator)	<input style="width: 150px;" type="text" value="\$2,000"/>
Source: YNDC	<input style="width: 150px;" type="text" value="\$2000"/>

Total Match:

Total Sources:

Uses of Funds

	Amount	Revenue Source
Consultant Fees:	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>
Legal Fees:	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>
Other: <u>Empyra</u>	<input style="width: 150px;" type="text" value="\$72,058"/>	<input style="width: 150px;" type="text" value="LGIF Grant"/>
Other: <u>Youngstown State University (CURS Staff)</u>	<input style="width: 150px;" type="text" value="\$15,000"/>	<input style="width: 150px;" type="text" value="LGIF Grant"/>
Other: <u>City of Youngstown (Code Enforcement)</u>	<input style="width: 150px;" type="text" value="\$7,674"/>	<input style="width: 150px;" type="text" value="LGIF Grant"/>
Other: <u>City of Youngstown (Code Enforcement)</u>	<input style="width: 150px;" type="text" value="\$76,000"/>	<input style="width: 150px;" type="text" value="In-Kind Match"/>
Other: <u>City of Youngstown (Network Administrator)</u>	<input style="width: 150px;" type="text" value="\$2,000"/>	<input style="width: 150px;" type="text" value="In-Kind Match"/>
Other: <u>YNDC Staff</u>	<input style="width: 150px;" type="text" value="\$2,000"/>	<input style="width: 150px;" type="text" value="In-Kind Match"/>
Other: _____	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>
Other: _____	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>

Total Uses:

Local Match Percentage:

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)

10-39.99% (1 point)
 40-69.99% (3 points)
 70% or greater (5 points)

Project Budget Narrative: Use this space to justify expenses (1200 character max).

Empyra (\$72,058) will require 2 iPads for product development at \$829.00 each for a total of \$1,658.00, training for inspectors valued at \$2,900.00, a feasibility study of data integration/mobile connectivity & establishment of a single data system, \$27,500.00, feasibility of establishing and the development of a mobile property evaluation application valued at \$40,000.00. The Empyra component will require \$72,058 in LGIF funds. CURS at YSU will cover the exploration of streamlining and digitizing housing code enforcement and demolition data; data collection, analysis and sharing, as well as, map generation. The YSU component will require \$15,000 in LGIF funds. The City of Youngstown will be contributing in-kind \$78,000.00 in staff time and resources between code enforcement and the network administrator and will need 5 iPads for inspectors and 1 for the department head, totaling 6 iPads at \$829.00 each, totaling \$4,974.00. The City will require monthly connectivity at an estimated rate of \$300.00/month for six months, \$2,700.00. This component will require \$7,674 in LGIF funds. YNDC will provide overall coordination of collaborative efforts valued at \$2,000.00 in-kind match.

Section 4 Financial Information

Project Budget Spreadsheet
LGIF

BUDGET ITEM DESCRIPTION	QTY	UNIT PRICE	TOTAL
City of Youngstown			
ipads for City inspectors	6	\$ 829	\$ 4,974
monthly connectivity for inspectors ipads for 6 months	9	\$ 300	\$ 2,700
SUB-TOTAL			\$ 7,674
CURS at YSU			
Exploration of streamlining and digitizing house code enforcement and demolition data collection, analysis and sharing, map generation	1	\$ 15,000	\$ 15,000
SUB-TOTAL			\$ 15,000
Empyra			
ipads for development	2	\$ 829	\$ 1,658
Training for inspectors	1	\$ 2,900	\$ 2,900
data integration and establishment of a single data source	1	\$ 27,500	\$ 27,500
establishment of mobile app	1	\$ 40,000	\$ 40,000
SUB-TOTAL			\$ 72,058
TOTAL			\$ 94,732
Total iPad Expense			\$ 6,632

Division of Building & Housing Inspection/Demolition
Program Budget Information
2010 & 2011

LGIF Cure Statement

October 2012

REPORT 200
 BY: FUND, ORG CODE, OBJECT

2010 CURRENT STATUS REPORT
 APPROPRIATION ACCOUNTS

FUND ORG. 101 103000 GENERAL FUND PW - BLDG & HOUSING INSPECTION 12 MONTH - AS OF DATE 02/03/11 DATE 02/03/11 PAGE 32

FUND ORG.	GENERAL FUND	PW - BLDG & HOUSING INSPECTION	APPROPRIATION	ADJUSTMTS	ENCUMBRANCES	CURRENT MNTH	EXPENSES *****	YEAR-TO-DATE	BALANCE
110	PERSONAL SERVICES		194,785.00	21,986.89-		13,575.00	172,795.96	2.15	
111	PART-TIME-OVERTIME-SHIFT		3,000.00	5,072.00		12.24	5,986.62	2,085.38	
112	FRINGE BENEFITS		5,100.00			3,260.00	5,005.40	94.60	
115	PENSION PLANS - EMPLOYER'S SHARE		50,939.00	3,217.43-		6,564.29	45,495.68	2,225.89	
116	OTHER EMPLOYEE BENEFITS		23,821.00	6,728.44		2,849.35	30,549.44		
120	MILEAGE		2,500.00			994.50	2,147.00	353.00	
121	TRAVEL, SEMINARS, ETC		1,000.00	260.00		170.95	2,989.92	270.08	
131	INSURANCE - EMPLOYEE RELATED		2,869.00				2,869.00		
132	PROFESSIONAL SERVICES		42,000.00	1,500.00-		6,037.50	36,182.50	4,317.50	
135	UTILITIES & TELEPHONE		800.00	713.45		613.36	1,513.45		
137	MAINTENANCE SERVICES			200.00			67.25	132.75	
139	OTHER OPERATING SERVICES		1,000.00			120.00	660.00	340.00	
140	OFFICE SUPPLIES		3,000.00	1,800.00		1,680.96	4,695.07	104.93	
142	POSTAGE & SHIPPING		600.00	143.00		95.38	643.61	99.39	
TOTAL ORG.	103000		331,414.00	11,787.43-		35,973.53	309,600.90	10,025.67	



Expense Budget Performance Report

Date Range 01/01/11 - 12/31/11

Only Show Rollup Account and Rollup to Object

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 1001 - General											
Department 083 - Public Works											
Division 083 - Housing Inspect / Demo											
	EXPENSE										
5001	Wages	201,555.00	(1,000.00)	200,555.00	12,589.99	.00	.00	186,833.87	13,721.13	93	.00
5003	Wages Overtime	6,000.00	(260.00)	5,740.00	.00	.00	.00	3,726.45	2,013.55	65	.00
5004	Fringe Benefits Salary Miscellaneous	6,000.00	.00	6,000.00	4,750.00	.00	.00	4,865.00	1,135.00	81	.00
5005	City Pickup Pension	51,254.00	.00	51,254.00	3,788.90	.00	.00	46,406.40	4,847.60	91	.00
5006	Medical Insurance Premiums	79,201.00	.00	79,201.00	5,268.03	.00	.00	72,117.90	7,083.10	91	.00
5103	Professional Services	433.00	6,367.00	6,800.00	1,473.00	546.11	.00	6,253.28	.61	100	.00
5104	Advertising	16,237.00	(8,756.00)	7,481.00	261.17	.00	.00	7,480.56	.44	100	.00
5105	Utilities Miscellaneous	3,056.00	.00	3,056.00	217.40	.00	.00	3,014.25	41.75	99	.00
5106	Rental	1,571.00	100.00	1,671.00	58.00	244.00	.00	1,334.00	93.00	94	.00
5107	Operating Services	5,356.00	1,980.00	7,336.00	393.24	253.04	.00	7,050.63	32.33	100	.00
5108	Operating Supplies	3,078.00	2,320.00	5,398.00	965.81	198.93	.00	5,151.85	47.22	99	.00
5109	Office Supplies	7,141.00	(1,850.00)	5,291.00	529.65	296.18	.00	4,971.89	22.93	100	.00
5110	Fuel / Gasoline	6,600.00	1,523.00	8,123.00	433.35	.00	.00	6,998.72	1,124.28	86	.00
5111	Postage & Shipping	4,181.00	15.00	4,196.00	.00	.00	.00	4,192.22	3.78	100	.00
5205	Equipment	2,207.00	(2,207.00)	.00	.00	.00	.00	.00	.00	+++	.00
5703	Miscellaneous Expenses	.00	833.00	833.00	.00	.00	.00	833.00	.00	100	.00
	EXPENSE TOTALS	\$393,870.00	(\$935.00)	\$392,935.00	\$30,728.54	\$1,538.26	\$1,538.26	\$361,230.02	\$30,166.72	92%	\$0.00
	Division 083 - Housing Inspect / Demo Totals	(\$393,870.00)	\$935.00	(\$392,935.00)	(\$30,728.54)	(\$1,538.26)	(\$1,538.26)	(\$361,230.02)	(\$30,166.72)	92%	\$0.00
	Department 08 - Public Works Totals	(\$393,870.00)	\$935.00	(\$392,935.00)	(\$30,728.54)	(\$1,538.26)	(\$1,538.26)	(\$361,230.02)	(\$30,166.72)	92%	\$0.00
	Fund 1001 - General Totals	\$393,870.00	(\$935.00)	\$392,935.00	\$30,728.54	\$1,538.26	\$1,538.26	\$361,230.02	\$30,166.72		\$0.00
	Grand Totals	\$393,870.00	(\$935.00)	\$392,935.00	\$30,728.54	\$1,538.26	\$1,538.26	\$361,230.02	\$30,166.72		\$0.00

City of Youngstown
Collaborative Code Enforcement System
Local Government Innovation Fund (LGIF)
Cure Statement

October 2012

Project Budget Revisions

LGIF Cure Statement

October 2012

Lead Applicant	City of Youngstown	Round 3	
Project Name	City of Youngstown Collaborative Code Enforcement System	Type of Request	Grant

Project Budget

Sources of Funds

LGIF Request:	\$94,732
Cash Match (List Sources Below):	
Source:	
Source:	
Source:	
Source:	
In-Kind Match (List Sources Below):	
Source: City of Youngstown (Code Enforcement Staff)	\$76,000
Source: City of Youngstown (Network Administrator)	\$2,000
Source: YNDC	\$2,000
Total Match:	\$80,000
Total Sources:	\$174,732

Uses of Funds

	Amount	Revenue Source
Consultant Fees:		
Legal Fees:		
Other: Empyra	\$72,058	LGIF Grant
Other: Youngstown State University (CURS Staff)	\$15,000	LGIF Grant
Other: City of Youngstown (Code Enforcement)	\$7,674	LGIF Grant
Other: City of Youngstown (Code Enforcement)	\$76,000	In-Kind Match
Other: City of Youngstown (Network Administrator)	\$2,000	In-Kind Match
Other: YNDC Staff	\$2,000	In-Kind Match
Other:		
Other:		

Total Uses: \$174,732

Local Match Percentage: 45.78%

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)

10-39.99% (1 point)
 40-69.99% (3 points)
 70% or greater (5 points)

Project Budget Narrative: Use this space to justify expenses (1200 character max).

Empyra (\$72,058) will require 2 iPads for product development at \$829.00 each for a total of \$1,658.00, training for inspectors valued at \$2,900.00, a feasibility study of data integration/mobile connectivity & establishment of a single data system, \$27,500.00, feasibility of establishing and the development of a mobile property evaluation application valued at \$40,000.00. The Empyra component will require \$72,058 in LGIF funds. CURS at YSU will cover the exploration of streamlining and digitizing housing code enforcement and demolition data; data collection, analysis and sharing, as well as, map generation. The YSU component will require \$15,000 in LGIF funds. The City of Youngstown will be contributing in-kind \$78,000.00 in staff time and resources between code enforcement and the network administrator and will need 5 iPads for inspectors and 1 for the department head, totaling 6 iPads at \$829.00 each, totaling \$4,974.00. The City will require monthly connectivity at an estimated rate of \$300.00/month for six months, \$2,700.00. This component will require \$7,674 in LGIF funds. YNDC will provide overall coordination of collaborative efforts valued at \$2,000.00 in-kind match.

Section 4 Financial Information

Project Budget Spreadsheet
LGIF

BUDGET ITEM DESCRIPTION	QTY	UNIT PRICE	TOTAL
City of Youngstown			
ipads for City inspectors	6	\$ 829	\$ 4,974
monthly connectivity for inspectors ipads for 6 months	9	\$ 300	\$ 2,700
SUB-TOTAL			\$ 7,674
CURS at YSU			
Exploration of streamlining and digitizing house code enforcement and demolition data collection, analysis and sharing, map generation	1	\$ 15,000	\$ 15,000
SUB-TOTAL			\$ 15,000
Empyra			
ipads for development	2	\$ 829	\$ 1,658
Training for inspectors	1	\$ 2,900	\$ 2,900
data integration and establishment of a single data source	1	\$ 27,500	\$ 27,500
establishment of mobile app	1	\$ 40,000	\$ 40,000
SUB-TOTAL			\$ 72,058
TOTAL			\$ 94,732
Total iPad Expense			\$ 6,632

Division of Building & Housing Inspection/Demolition
Program Budget Information
2010 & 2011

LGIF Cure Statement

October 2012

REPORT 200
 BY: FUND, ORG CODE, OBJECT

2010 CURRENT STATUS REPORT
 APPROPRIATION ACCOUNTS

FUND ORG. 101 103000 GENERAL FUND PW - BLDG & HOUSING INSPECTION 12 MONTH - AS OF DATE 02/03/11 DATE 02/03/11 PAGE 32

FUND ORG.	GENERAL FUND	PW - BLDG & HOUSING INSPECTION	APPROPRIATION	ADJUSTMTS	ENCUMBRANCES	CURRENT MNTH	EXPENSES *****	YEAR-TO-DATE	BALANCE
110	PERSONAL SERVICES		194,785.00	21,986.89-		13,575.00	172,795.96	2.15	
111	PART-TIME-OVERTIME-SHIFT		3,000.00	5,072.00		12.24	5,986.62	2,085.38	
112	FRINGE BENEFITS		5,100.00			3,260.00	5,005.40	94.60	
115	PENSION PLANS - EMPLOYER'S SHARE		50,939.00	3,217.43-		6,564.29	45,495.68	2,225.89	
116	OTHER EMPLOYEE BENEFITS		23,821.00	6,728.44		2,849.35	30,549.44		
120	MILEAGE		2,500.00			994.50	2,147.00	353.00	
121	TRAVEL, SEMINARS, ETC		1,000.00	260.00		170.95	2,989.92	270.08	
131	INSURANCE - EMPLOYEE RELATED		2,869.00				2,869.00		
132	PROFESSIONAL SERVICES		42,000.00	1,500.00-		6,037.50	36,182.50	4,317.50	
135	UTILITIES & TELEPHONE		800.00	713.45		613.36	1,513.45		
137	MAINTENANCE SERVICES			200.00			67.25	132.75	
139	OTHER OPERATING SERVICES		1,000.00			120.00	660.00	340.00	
140	OFFICE SUPPLIES		3,000.00	1,800.00		1,680.96	4,695.07	104.93	
142	POSTAGE & SHIPPING		600.00	143.00		95.38	643.61	99.39	
TOTAL ORG.	103000		331,414.00	11,787.43-		35,973.53	309,600.90	10,025.67	



Expense Budget Performance Report

Date Range 01/01/11 - 12/31/11

Only Show Rollup Account and Rollup to Object

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 1001 - General											
Department 083 - Public Works											
Division 083 - Housing Inspect / Demo											
	EXPENSE										
5001	Wages	201,555.00	(1,000.00)	200,555.00	12,589.99	.00	.00	186,833.87	13,721.13	93	.00
5003	Wages Overtime	6,000.00	(260.00)	5,740.00	.00	.00	.00	3,726.45	2,013.55	65	.00
5004	Fringe Benefits Salary Miscellaneous	6,000.00	.00	6,000.00	4,750.00	.00	.00	4,865.00	1,135.00	81	.00
5005	City Pickup Pension	51,254.00	.00	51,254.00	3,788.90	.00	.00	46,406.40	4,847.60	91	.00
5006	Medical Insurance Premiums	79,201.00	.00	79,201.00	5,268.03	.00	.00	72,117.90	7,083.10	91	.00
5103	Professional Services	433.00	6,367.00	6,800.00	1,473.00	546.11	.00	6,253.28	.61	100	.00
5104	Advertising	16,237.00	(8,756.00)	7,481.00	261.17	.00	.00	7,480.56	.44	100	.00
5105	Utilities Miscellaneous	3,056.00	.00	3,056.00	217.40	.00	.00	3,014.25	41.75	99	.00
5106	Rental	1,571.00	100.00	1,671.00	58.00	244.00	.00	1,334.00	93.00	94	.00
5107	Operating Services	5,356.00	1,980.00	7,336.00	393.24	253.04	.00	7,050.63	32.33	100	.00
5108	Operating Supplies	3,078.00	2,320.00	5,398.00	965.81	198.93	.00	5,151.85	47.22	99	.00
5109	Office Supplies	7,141.00	(1,850.00)	5,291.00	529.65	296.18	.00	4,971.89	22.93	100	.00
5110	Fuel / Gasoline	6,600.00	1,523.00	8,123.00	433.35	.00	.00	6,998.72	1,124.28	86	.00
5111	Postage & Shipping	4,181.00	15.00	4,196.00	.00	.00	.00	4,192.22	3.78	100	.00
5205	Equipment	2,207.00	(2,207.00)	.00	.00	.00	.00	.00	.00	+++	.00
5703	Miscellaneous Expenses	.00	833.00	833.00	.00	.00	.00	833.00	.00	100	.00
	EXPENSE TOTALS	\$393,870.00	(\$935.00)	\$392,935.00	\$30,728.54	\$1,538.26	\$361,230.02	\$30,166.72	\$30,166.72	92%	\$0.00
	Division 083 - Housing Inspect / Demo Totals	(\$393,870.00)	\$935.00	(\$392,935.00)	(\$30,728.54)	(\$1,538.26)	(\$361,230.02)	(\$30,166.72)	(\$30,166.72)	92%	\$0.00
	Department 08 - Public Works Totals	(\$393,870.00)	\$935.00	(\$392,935.00)	(\$30,728.54)	(\$1,538.26)	(\$361,230.02)	(\$30,166.72)	(\$30,166.72)	92%	\$0.00
	Fund 1001 - General Totals	\$393,870.00	(\$935.00)	\$392,935.00	\$30,728.54	\$1,538.26	\$361,230.02	\$30,166.72	\$30,166.72		\$0.00
	Grand Totals	\$393,870.00	(\$935.00)	\$392,935.00	\$30,728.54	\$1,538.26	\$361,230.02	\$30,166.72	\$30,166.72		\$0.00

APPROVED AS TO FORM:

Anthony J. Farris Mayor C. P. Sammarone
DEPARTMENT OF LAW

RES-12-28
A RESOLUTION

MOVED TO 2nd RD.	_____
MOVED TO 3rd RD.	_____
COMMITTEE	_____
	<input checked="" type="checkbox"/>

**SUPPORTING THE CITY'S GRANT PROPOSAL
FOR THE YOUNGSTOWN MOBILE PROPERTY
EVALUATION/LOCAL GOVERNMENT INNOVATION FUND
AND ITS PARTICIPATION IN THE PROGRAM**

* * *

WHEREAS, Council wishes to support the City's grant proposal for the Youngstown Mobile Property Evaluation/Local Government Innovation Fund and its participation in the program.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF YOUNGSTOWN, STATE OF OHIO:

SECTION 1

That the Council of the City of Youngstown, Ohio does hereby support the City's grant proposal for the Youngstown Mobile Property Evaluation/Local Government Innovation Fund and its participation in the program.

SECTION 2

That the Clerk of Council is hereby instructed to forward a copy of this resolution to individuals as designated by Council.

PASSED IN COUNCIL THIS 19th DAY OF September, 2012.

[Signature]
PRESIDENT OF COUNCIL

ATTEST:

Valencia Morrow
CITY CLERK

APPROVED: THIS 20th DAY OF September, 2012.

[Signature]
MAYOR