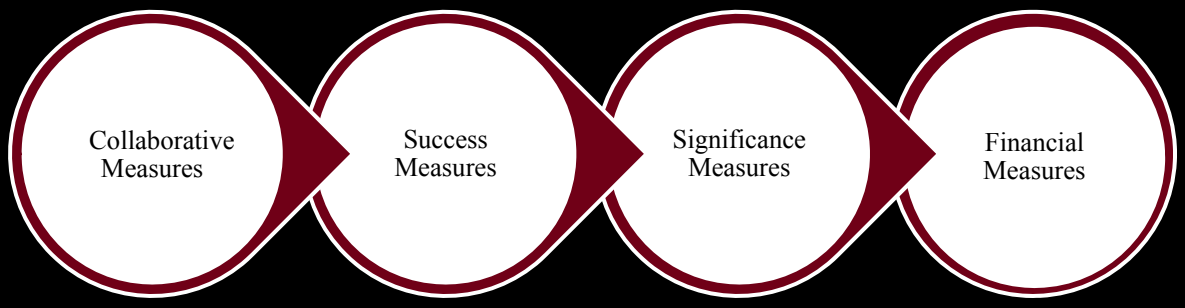

Round 3: Application Form

Local Government Innovation Fund

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile	
Lead Applicant	City of Milford, OH
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)
Type of Request	Grant
Funding Request	$18,000
JobsOhio Region	Southwest
Number of Collaborative Partners	6

Office of Redevelopment
Website: http://development.ohio.gov/Urban/LGIF.htm
Email: LGIF@development.ohio.gov
Phone: 614 | 995 2292

Lead Applicant	City of Milford, OH	**Round 3**	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Lead Applicant

Mailing Address:	Address Line 1	745 Center St. Suite 200			
	Address Line 2				
	City	Milford	State	OH	Zip Code	45150
City, Township or Village		Milford	Population (2010)		6,709
County		Clermont	Population (2010)		197,363
Did the lead applicant provide a resolution of support?		☐ Yes (Attached) ☑ No (In Process)			

Project Contact

Complete the section below with information for the individual to be contacted on matters involving this application.

Project Contact		T.J. White	Title		Interim Executive Director
Mailing Address:	Address Line 1	Center for Local Government			
	Address Line 2	10945 Reed Hartman Hwy Suite 303			
	City	Blue Ash	State	OH	Zip Code	45242
Email Address		TWhite@C4LG.org	Phone Number		(513) 741-7999

Fiscal Officer

Complete the section below with information for the entity and individual serving as the fiscal agent for the project.

Fiscal Officer		T.J. White	Title		Interim Executive Director
Mailing Address:	Address Line 1	Center for Local Government			
	Address Line 2	10945 Reed Hartman Hwy Suite 303			
	City	Blue Ash	State	OH	Zip Code	45242
Email Address		TWhite@C4LG.org	Phone Number		(513) 741-7999
Is your organization registered in OAKS as a vendor?		☐ Yes ☑ No			

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of	Grant

Single Applicant	
Is your organization applying as a single entity?	☐ Yes ☑ No
Participating Entity: (1 point) for single applicants	**0**

Collaborative Partners	
Does the proposal involve other entities acting as collaborative partners?	☑ Yes ☐ No

Applicants applying with a collaborative partner are required to show proof of the partnership with a partnership agreement signed by each partner and resolutions of support from the governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. Include these documents in the supporting documents section of the application.

In the section below, applicants are required to identify population information and the nature of the partnership.

Each collaborative partner should also be clearly and separately identified on pages 4-5.

Number of Collaborative Partners who signed the partnership agreement, and provided resolutions of support.	6
Participating Entity: (5 points) allocated to projects with collaborative partners.	**5**

Population		
The applicant is required to provide information from the 2010 U.S. Census information, available at: http://factfinder2.census.gov/		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	☑ Yes ☐ No	
	List Entity	
	Milford, OH	
	Municipality/Township	Population
	Milford (City of)	6,709
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	☐ Yes ☑ No	
	List Entity	
	County	Population
Population: (3-5 points) determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	**5**	

Section 2 Collaborative Partners

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Nature of Partnership (2000 character limit)

As agreed upon in the partnership agreement, please identify the nature of the partnership, and explain how the main applicant and the partners will work together on the proposed project.

SWORRE is an attempt by multiple governments to discover if jointly biding solid waste and recycling will lower costs and/or leverage other benefits from waste collectors. If it succeeds, the governments will sign contracts for service. While joint waste collection bids have been developed in the past, this is the first attempt that includes governments from two metropolitan areas (Cincinnati and Dayton).

The applicants are all members of the Center for Local Government (CLG). CLG is facilitating the creation of the bid. CLG is a 501c3 organization whose mission is "To improve public service delivery by the cities, townships, and villages in the Greater Cincinnati metropolitan area, especially among its member jurisdictions, through improved information exchange, cost reductions, shared resources, inter-jurisdictional collaboration, and new approaches to capital equipment and skills acquisition."

CLG hired Eastman & Smith for legal work associated with the bid. Eastman & Smith is a law firm that has expertise in solid waste contracting. This includes putting together bids for consortia in the Columbus area and Cincinnati area. CLG also has made contact with the Solid Waste Management Districts which house the participating governments. It is envisioned that joint recycling educational efforts can be developed.

Each community signed an engagement letter outlining the conditions for their participation. Each community agreed to commit $2,000 at the outset of the project. The communities agreed to be invoiced for the remainder of the project costs within 6 months of the end of the project (minus grant money and other donations). The participating communities are not required to accept the bid and sign the contract. They may each decide based on the services and prices proposed by the vendor. However, those services and prices will not change if not all communities accept.

List of Partners

The applicant applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information for each applicant:

- **Name of collaborative partners**
- **Contact Information**
- **Population data (derived from the 2010 U.S. Census)**

If the project involves more than 12 collaborative partners, additional forms are available on the LGIF website.

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Collaborative Partners Number 1	City of Deer Park, OH								
Address Line 1	7777 Blue Ash Rd.					Popuation			
Address Line 2						Municipality /Township	Deer Park	Population	5,736
City	Deer Park	State	OH	Zip Code	45236	County	Hamilton	Population	802,374
Email Address	mberens@deerpark-oh.gov					Phone Number	(513) 794-8860		
Resolution of Support	✔ Yes ☐ No					Signed Agreement	✔ Yes ☐ No		

Collaborative Partners Number 2	City of Miamisburg, OH								
Address Line 1	10 N. First St.					Population			
Address Line 2						Municipality /Township	Miamisburg	Population	20,181
City	Miamisburg	State	OH	Zip Code	45342	County	Montgomery	Population	535,153
Email Address	keith.johnson@cityofmiamisburg.com					Phone Number	(937) 866-3303		
Resolution of Support	✔ Yes ☐ No					Signed Agreement	✔ Yes ☐ No		

Collaborative Partners Number 3	City of Bellbrook, OH								
Address Line 1	15 E. Franklin St.					Population			
Address Line 2						Municipality /Township	Bellbrook	Population	6,943
City	Bellbrook	State	OH	Zip Code	45305	County	Greene	Population	161,573
Email Address	m.schlagheck@cityofbellbrook.com					Phone Number	(937) 848-4666		
Resolution of Support	✔ Yes ☐ No					Signed Agreement	✔ Yes ☐ No		

Collaborative Partners Number 4	Amberley Village								
Address Line 1	7149 Ridge Rd.					Population			
Address Line 2						Municipality /Township	Amberley Village	Population	3,585
City	Amberley Village	State	OH	Zip Code	45237	County	Hamilton	Population	802,374
Email Address	slahrmer@amberleyvillage.org					Phone Number	(513) 531-8675		
Resolution of Support	✔ Yes ☐ No					Signed Agreement	✔ Yes ☐ No		

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Collaborative Partners Number 5	Village of Woodlawn, OH								
Address Line 1	10141 Woodlawn Boulevard					Population			
Address Line 2						Municipality /Township	Woodlawn	Population	3,294
City	Woodlawn	State	OH	Zip Code	45215	County	Hamilton	Population	802,374
Email Address	csmiley@beautifulwoodlawn.us					Phone Number	(513) 771-6130		
Resolution of Support	☐ Yes ☑ No					Signed Agreement	☑ Yes ☐ No		

Collaborative Partners Number 6	Center for Local Government								
Address Line 1	10945 Reed Hartman Hwy #303					Population			
Address Line 2						Municipality /Township	n/a	Population	0
City	Blue Ash	State	OH	Zip Code	45242	County	n/a	Population	0
Email Address	TWhite@C4LG.org					Phone Number	(513) 741-7999		
Resolution of Support	☐ Yes ☑ No					Signed Agreement	☑ Yes ☐ No		

Collaborative Partners Number 7									
Address Line 1						Population			
Address Line 2						Municipality /Township		Population	
City		State		Zip Code		County		Population	
Email Address						Phone Number			
Resolution of Support	☐ Yes ☐ No					Signed Agreement	☑ Yes ☐ No		

Collaborative Partners Number 8									
Address Line 1						Population			
Address Line 2						Municipality /Township		Population	
City		State		Zip Code		County		Population	
Email Address						Phone Number			
Resolution of Support	☐ Yes ☐ No					Signed Agreement	☐ Yes ☐ No		

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Collaborative Partners Number 9								
Address Line 1					Population			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code	County		Population	
Email Address					Phone Number			
Resolution of Support	☐ Yes ☐ No				Signed Agreement	☐ Yes ☐ No		

Collaborative Partners Number 10								
Address Line 1					Population			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code	County		Population	
Email Address					Phone Number			
Resolution of Support	☐ Yes ☐ No				Signed Agreement	☐ Yes ☐ No		

Collaborative Partners Number 11								
Address Line 1					Population			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code	County		Population	
Email Address					Phone Number			
Resolution of Support	☐ Yes ☐ No				Signed Agreement	☐ Yes ☐ No		

Collaborative Partners Number 12								
Address Line 1					Population			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code	County		Population	
Email Address					Phone Number			
Resolution of Support	☐ Yes ☐ No				Signed Agreement	☐ Yes ☐ No		

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Identification of the Type of Award	Feasibility Study
Targeted Approach	Shared Service

Project Description (4000 character limit)

Please provide a general description of the project. The information provided will be used for council briefings, program, and marketing materials.

Overview
The Southwest Ohio Regional Refuse Consortium (SWORRE) is an effort to use the combined purchasing power of local governments to reduce the cost of solid waste and recycling collection in the Cincinnati and Dayton areas. This is done through publishing a bid that aggregates curbside waste and recycling collection services across a number of communities. (E.G. If four communities of 3,000 households participate, the bid would ask for pricing for 12,000 households). Aggregation saves money by increasing competition between waste haulers due to the lucrative nature of a much larger contract than would be achieved if each community bid on their own.

Although governments bid together, each gets their own individual contract. These individual contracts reflect not only the aggregated bid prices, but also the specific individual service requirements of each community; (E.G. cleanup for festivals, waste collection or dumpsters for municipal facilities, specialized hours of operation for the hauler, etc.). These specific services can either be priced separately, or rolled into the overall aggregated price. Therefore, using the SWORRE model, a government can potentially save money on waste collection while still retaining service delivery flexibility.

Benefits of the SWORRE Consortium (Outside of Cost Savings)
In addition to the cost saving aspects of this consortium, there is the potential for increased recycling rates in participating communities. The SWORRE bid will call for communities to move toward rolling recycling carts as opposed to smaller bins. As the City of Cincinnati has demonstrated, rolling recycling carts increase recycling tonnage, which lowers landfill waste and provides a revenue stream for participating communities through recycling reimbursement. Leveraging competition to lower recycling prices, combined with marketing efforts, will also potentially increase curbside recycling participation in communities that have joined the consortium but have low recycling rates.

Proven Success
Two major examples of the success of this model include:
• Franklin County, Ohio, 2008: Ten governments bid solid waste / recycling collection together, as part of a larger solid waste consortium effort. This effort led to a 5 year contract and a savings of roughly $1.50 per household collected per month (HH / M). At the same time, due to the stricter contract language found in the joint bid documents, these communities had additional customer service opportunities and claw-back provisions to ensure a better service delivery experience.
• Hamilton County Ohio, 2010: The Center for Local Government (CLG) launched the SWORRE Pilot Project, using the 2008 Columbus consortium as a model, to put together a joint bid for four communities (Loveland, Fairfax, Greenhills and Springdale). This project resulted in a successful bid for a 3 year waste and recycling collection contract that saved the four governments a combined $481,000 over the lifetime of the contract.

What Is Unique About This Effort?
This consortium includes governments from both the Cincinnati area and Dayton area. This is the first time this model has been used for cross-regional collaboration. By constructing and publishing a bid, this project will determine if cross-regional collaboration for waste and recycling collection is feasible. This is important because as the Cincinnati and Dayton areas grow together, there will be further shared services attempted between the two regions.

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Past Success	✔ Yes ☐ No
Past Success (5 points)	**5**

Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger. (1000 character limit)

Participants are members of the Center for Local Government (CLG). CLG offers 19 shared services, training, and information programs. Highlights include a self insured health insurance pool (15 govs), the original SWORRE pilot consortium (4 govs), a public works mutual aid group (24 govs), an electrical aggregation program (7 govs), and a firearms training consortium (15 govs).

- Deer Park- Health Insurance Pool, Information sharing / training
- Amberley Village- Health Insurance Pool, Energy Consortium, Firearms Training, Information sharing / training
- Bellbrook- Health Insurance Pool, Information sharing and training
- City of Milford- Health Insurance Pool, Public Works Mutual Aid Pact, Information sharing / training
- City of Miamisburg- Municipal Training Academy, Information sharing / training
- Village of Woodlawn- Information sharing / training

Scalable/Replicable Proposal	☐ Scalable ☐ Replicable ✔ Both
Scalable/Replicable (10 points)	**10**

Provide a summary of how the applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)

The SWORRE bidding model consists of aggregating the costs of the services that can be aggregated; combined with individually pricing specialized services. Each community gets its own contract, reflecting the combination of aggregated pricing for some services and individualized pricing for others. Variations of that bidding model have been used on solid waste collection bids in the Columbus and Cincinnati areas, demonstrating that it has been replicated in the past.

The program is scalable through the inclusion of additional governments at every contract renewal opportunity. The SWORRE bid will lead to a 3 year waste and recycling collection contract. At the end of that contract term, other governments will have the ability to join the initial governments on the renewal bid. This pattern will continue with every renewal bid.

Probability of Success	✔ Yes ☐ No
Probability of Success (5 points)	**5**

Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting a loan should provide a summary of the probability of savings from the loan request. (1000 character limit)

The study takes the form of a bid document. If the bid document results in acceptable pricing, participants will sign contracts for service with the selected vendor. That will trigger the program moving from study to practice. SWORRE is an adaptation of a model that has been used multiple times in the State of Ohio. The model has repeatedly been successful in leveraging competitive prices for its participating communities- indicating a high likelihood of adoption.

It should be noted that the engagement letter signed by each government states that they are not REQUIRED to sign a contract for service. This was done for two reasons: 1. the price and services obtained through the bid document may be competitive for some of the study participants, but not for all. 2. Like all joint bidding attempts, a reduced price and increased service level cannot be explicitly guaranteed. However, the bid prices will still stand if all governments agree to a contract or if only a subset agree.

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Performance Audit Implementation/Cost Benchmarking	☐ Yes ☑ No
Performance Audit/Benchmarking (5 points)	0

If the project is the result of recommendations from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or a cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit or cost benchmarking study. (1000 character limit)

This project is not the result of a performance audit or a cost benchmarking study.

Economic Impact	☑ Yes ☐ No
Economic Impact (5 points)	5

Provide a summary of how the proposal will promote a business environment (through a private business relationship) and/or provide for community attraction. (1000 character limit)

While a project to jointly bid solid waste / recycling services is not explicitly designed to promote the business environment in a community, there are some economic benefits. If a government charges a fee for waste collection, this project could potentially lower that fee. Additionally, since this project will replace 18 gallon uncovered recycling containers with 64 gallon rolling containers, the amount of litter blown around by the wind on collection day will be reduced. This will enhance the curb appeal of a community.

Finally, this program is designed to lower costs through increasing the competition between solid waste haulers. In previous consortia, haulers from other areas either bid on the project or considered bidding. The potential for additional vendors in a geographical area will likely increase competition for other contracts as well.

Response to Economic Demand	☑ Yes ☐ No
Response to Economic Demand (5 points)	5

Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current service level. (1000 character limit)

Participants offer weekly curbside solid waste and recycling collection, as well as waste collection for municipal facilities and special events. The curbside collection consists of either a hauler provided waste bin or the citizen provides their own waste container (this varies by community). Recycling collection is done using an 18 gallon open recycling bin. The weighted average cost for these services is roughly $12.50 / household / month. (HH/M) (Note: this does not include Miamisburg, who currently uses municipal employees to collect waste. HH/M data is unavailable.)

The project goal is to reduce the HH/M price and increase service levels. For reference, the first SWORRE consortium leveraged a price between $10.25 and $12.25 /HH/M. The SWORRE bid will also provide for 64 gallon rolling recycling containers- thereby increasing the service level. 64 gallon rolling containers are becoming a trend, as they increase recycling tonnage and lower worker's compensation costs.

Budget Information

General Instructions

•Both the Project Budget and Program Budgets are required to be filled out in this form.

•Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment in Section 5: Supplemental Information.

Project Budget:

- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additonal detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two (2) years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Please provide documentation of all in-kind match contributions in the supporting documents section. For future in-kind match contributions, supporting documentation will be provided at a later date.

Program Budget:

- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain any unusual activities or expenses, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in the budget projection sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement, and a statement of cash flows).

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Project Budget

Sources of Funds

LGIF Request:		$18,000
Cash Match (List Sources Below):		
Source:	City of Bellbrook / City of Deer Park	$4,000
Source:	City of Miamisburg / City of Milford	$4,000
Source:	Village of Woodlawn / Amberley Village	$4,000
Source:		
In-Kind Match (List Sources Below):		
Source:	Seasongood Foundation	$5,000
Source:	Hamilton County Solid Waste District	$3,000
Source:		
Total Match:		$20,000
Total Sources:		$38,000

Uses of Funds

	Amount	Revenue Source
Consultant Fees:	$0	Provided in-kind by Center for Local Govt
Legal Fees:	$36,000	LGIF / Local Matches
Other: Bid Advertising Costs	$2,000	LGIF / Local Matches
Other:		
Other:		
Other:		
Other:		
Other:		
Other:		
Other:		
Total Uses:	$38,000	
Local Match Percentage:	52.63%	

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)

☐ 10-39.99% (1 point) ☑ 40-69.99% (3 points) ☐ 70% or greater (5 points)

Project Budget Narrative: Use this space to justify expenses (1200 character max).

Clarification of Non Self Explanatory Items:

Each participating government contributes $2,000 to the SWORRE program. The governments were listed as pairs on the above budget form in order to consolidate information. Likewise, the “in-kind” contributions from the Hamilton County Solid Waste District and the Seasongood Foundation are also cash grants.

The participating governments and the Center for Local Government have retained Eastman & Smith, a law firm that specializes in solid waste aggregation, to draft legal documents related to the project. Per the agreement between the governments, CLG, and Eastman & Smith, these costs will not exceed $36,000. The Center for Local Government will provide consultation and analysis to the bid effort. This is a free service by the Center for Local government.

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Program Budget

Actual ✔ Projected ☐	FY 2012	FY 2011	FY 2010
Expenses	**Amount**	**Amount**	**Amount**
Salary and Benefits	$383,961	$389,223	$375,796
Contract Services	$1,413,308	$1,387,421	$1,364,072
Occupancy (rent, utilities, maintenance)	$83,350	$83,350	$76,065
Training and Professional Development	$0	$0	$0
Insurance	$99,361	$101,710	$84,055
Travel	$0	$0	$0
Capital and Equipment Expenses	$1,597	$1,207	$1,383
Supplies, Printing, Copying, and Postage	$650	$479	$1,011
Evaluation	$0	$0	$0
Marketing	$0	$0	$0
Conferences, meetings, etc.	$0	$0	$0
Administration	$6,368	$8,809	$3,579
***Other -** Landfill / Recycling Fees	$410,065	$288,555	$291,674
***Other -** Vehicle Fuel	$55,000	$69,129	$54,414
***Other -** —			
TOTAL EXPENSES	$2,453,660	$2,329,883	$2,252,049
	Revenues	**Revenues**	**Revenues**
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: Amberley Village (General Fund Rev)	$2,892	$2,892	$2,892
Local Government:			
Local Government:			
State Government	$0	$0	$0
Federal Government	$0	$0	$0
**Other -*	$0	$0	$0
**Other -*	$0	$0	$0
**Other -*	$0	$0	$0
Membership Income	$0	$0	$0
Program Service Fees	$2,450,768	$2,326,991	$2,249,157
Investment Income	$0	$0	$0
TOTAL REVENUES	$2,453,660	$2,329,883	$2,252,049

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Program Budget

Actual ☐ Projected ✔	FY 2013	FY 2014	FY 2015
Expenses	**Amount**	**Amount**	**Amount**
Salary and Benefits	$0	$0	$0
Contract Services	$2,271,150	$2,271,150	$2,271,150
Occupancy (rent, utilities, maintenance)	$0	$0	$0
Training and Professional Development	$0	$0	$0
Insurance	$0	$0	$0
Travel	$0	$0	$0
Capital and Equipment Expenses	$0	$0	$0
Supplies, Printing, Copying, and Postage	$0	$0	$0
Evaluation	$0	$0	$0
Marketing	$0	$0	$0
Conferences, meetings, etc.	$0	$0	$0
Administration	$0	$0	$0
***Other -** CLG Membership Dues	$20,350	$20,350	$20,350
***Other -**	$0	$0	$0
***Other -**	$0	$0	$0
TOTAL EXPENSES	$2,291,500	$2,291,500	$2,291,500
	Revenues	**Revenues**	**Revenues**
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: Bellbrook / Deer Park CLG Dues	$5,050	$5,050	$5,050
Local Government: Miamisburg / Milford CLG Dues	$7,650	$7,650	$7,650
Local Government: Woodlawn / Amberley CLG Dues	$7,650	$7,650	$7,650
State Government	$0	$0	$0
Federal Government	$0	$0	$0
**Other -*	$0	$0	$0
**Other -*	$0	$0	$0
**Other -*	$0	$0	$0
Membership Income	$0	$0	$0
Program Service Fees	$2,271,150	$2,271,150	$2,271,150
Investment Income	$0	$0	$0
TOTAL REVENUES	$2,291,500	$2,291,500	$2,291,500

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Program Budget

Use this space to justify the program budget and/or explain any unusual revenues or expenses (6000 characters max).

Explanation for 2010-2012 Budgets:
Of the six governments participating in SWORRE, five contract their waste/recycling collection service. One (Miamisburg) provides this service with city owned staff and equipment. Through participation in SWORRE, this service will be privatized in Miamisburg, and the staff will be reassigned. The waste collection contracts for each community are calculated on a "per household per month" basis (/HH/M). This charge includes things like landfill tipping fees, insurance, etc. Since this is a contracted service for these communities, their budget for paying for waste collection is included in the "contract services" section of the LGIF budget form.

For the communities that contract for waste/recycling service, a review of vendor invoices provided the real costs for waste/recycling collection from 2010-2012. For Miamisburg, the "combined MTD/YTD Expense Report" provided real costs for 2010 and 2011. To determine costs for 2012, the appropriations in the 2012 line item budget for waste/recycling collection were utilized. It is assumed these allocations will give a more accurate picture of the true full 2012 costs for waste collection.

All participating communities charge a fee to their residents to pay for waste/recycling collection. In all communities, this fee covers 100% of the residential waste/recycling collection costs. Often, waste/recycling collection fees charged to the residents cover additional services, such as street sweeping. However, since SWORRE is only concerned with reducing the rate for services covered under a residential waste/recycling collection contract, only the fee revenue that goes to that specific service was included in the revenue section of the budget document.

The collection of dumpsters from municipal facilities is usually averaged into the /HH/M cost charged by the contractor to the city for residential waste/recycling collection. However in Amberley Village, dumpster collection at their municipal facility is paid for with tax revenue instead of fee revenue. That is noted in the revenue section of the budget document.

Explanation for the 2013-2015 Budget Projections:
The goal of SWORRE is to leverage a reduced price from a waste/recycling hauler. As was stated above, the /HH/M price quoted by a hauler in a bid covers residential collection, as well as additional services such as dumpster pickup. Additionally, that bid price covers items like landfill tipping fees, etc.

To project future savings from this project, it is necessary to try to determine what the winning bid price will be. UNTIL SUCH TIME AS THIS BID IS PUBLISHED AND VENDORS RESPOND, IT IS NOT POSSIBLE TO DETERMINE A 100% ACCURATE BID PRICE FOR SWORRE. However, it is possible to make an educated assumption: In 2010 the Center for Local Government facilitated a similar joint bidding project with four communities. That pilot consortium received a bid price of $12.25/HH/M from the winning vendor, which went into effect in 2011. The initial consortium is the best analogue for this group. Therefore, for the purpose of this exercise, a $12.25/HH/M cost will be assumed for the SWORRE-2 group as well.

To determine the total cost of waste/recycling services as potentially provided by the consortium, $12.25 will be multiplied by the number of households in the consortium (15,450). That number will then be multiplied by 12 months.

All communities must be Center for Local Government (CLG) members to participate in this consortium. All member communities have access to 10

Section 4: Financial Information Scoring

- [x] (5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.
- [ ] (3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.
- [ ] (1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?

☑ Use this formula: $\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$

Do you expect cost avoidance from the implementation of the project/program?

☐ Use this formula: $\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$

Do you expect increased revenues as a result of the project/program?

☐ Use this formula: $\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$

Expected Return on Investment = $\frac{\$162,160}{\$37,500} * 100 =$ 432.43%

Return on Investment Justification Narrative: In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

Return on investment was calculated by comparing the cost of the SWORRE bid effort ($37,500) by the projected savings demonstrated in the 2013 budget projection. This project is implemented when the participating governments select a winning bidder and choose to enter a contract with that bidder. The contract is included in the bid document, so there is no additional contract negotiation cost. This project will lead to direct savings without any implementation costs. Therefore, per the instructions in the grant application, the project cost was utilized to calculate ROI instead of the program cost. ("For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs.")

As stated in this application, a solid waste / recycling consortium has been attempted in the Cincinnati area in the

Expected Return on Investment is:

☐ Less than 25% (10 points) ☐ 25%-74.99% (20 points) ☑ Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or lgif@development.ohio.gov

Section 4 Financial Information

Loan Repayment Structure

Please outline the preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts, and an alternative funding source (in lieu of collateral). Applicants will have two years to complete the project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

N/A

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

☐ Applicant clearly demonstrates a secondary repayment source (5 points)

☐ Applicant does not have a secondary repayment source (0 points)

Lead Applicant	City of Milford, OH	Round 3	
Project Name	Southwest Ohio Regional Refuse Program (SWORRE)	Type of Request	Grant

Scoring Overview

Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the **smallest** population listed in the application. Applications from (or collaborating with) small communities are preferred.	**5**		5
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	**5**		5

Section 2: Success Measures

Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	**5**		5
Scalable/Replicable Proposal	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	**10**		10
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	**5**		5

Section 3: Significance Measures

Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	**5**		0
Economic Impact	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	**5**		5
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	**5**		5

Section 4: Financial Measures

Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	**5**		5
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	**5**		3
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	**30**		30
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	**5**		0
			Total Points	78

RESOLUTION NO. 2012-25

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO FILE A JOINT APPLICATION FOR A GRANT FROM THE LOCAL GOVERNMENT INNOVATION FUND FOR PARTICIPATION IN THE SOUTHWEST OHIO REGIONAL REFUSE CONSORTIUM (SWORRE) AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio, through the Ohio Department of Development, has established a Local Government Innovation Fund to provide financial assistance to political subdivisions within the State of Ohio to plan and implement projects which are projected to create more efficient and effective delivery of services within their communities; and

WHEREAS, the City of Deer Park wishes to participate, along with several local governments in Southwest Ohio, in the Center for Local Government's joint solid waste and recycling collection bidding process, known as the Southwest Ohio Regional Refuse Consortium (SWORRE); and

WHEREAS, the City hopes to realize reduced costs and increased efficiency for its citizens through participation in the Consortium; and

WHEREAS, the City will be responsible for a portion of the legal fees paid to Eastman and Smith, Ltd., for preparation of the Consortium's bid documents.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DEER PARK, OHIO, A TWO-THIRDS MAJORITY OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

SECTION I. The Safety-Service Director is authorized to prepare a joint application for a grant from the Local Government Innovation Fund for funding to help facilitate the City's participation in SWORRE. Within the authority granted to the Safety-Service Director

under the Ohio Revised Code and the Codified Ordinances of the City of Deer Park, said funds may be received and expended for this purpose;

SECTION II: This resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City. Furthermore, this resolution is required to be immediately effective so that the Local Government Innovation Fund grant application can be prepared and submitted in a timely fashion; wherefore, this resolution shall be in full force and effect immediately upon its adoption and approval by the Mayor.

PASSED this 13TH day of AUGUST, 2012.

Joseph W. Comer
President of Council

Attest:

Meredith George CLERK PRO TEM
Clerk of Council

APPROVED this 13TH day of AUGUST. 2012

David A. Collins
Mayor

Approved as to form:

Andrew J. Helmes
Law Director

RESOLUTION NO. 2816

A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO FILE A JOINT APPLICATION WITH THE CENTER FOR LOCAL GOVERNMENT AND SEVERAL LOCAL GOVERNMENTS IN SOUTHWEST OHIO TO DEVELOP A JOINT BID FOR REGIONAL REFUSE COLLECTION AND RECYCLING THROUGH A LOCAL GOVERNMENT INNOVATION FUND GRANT WITH THE OHIO DEPARTMENT OF DEVELOPMENT.

WHEREAS, the Center for Local Government is coordinating a joint bid for waste collection and recycling services; and

WHEREAS, several local governments in Southwest Ohio will participate in this collaboration; and

WHEREAS, over the past year, the City of Miamisburg has been studying cost effective solutions for solid waste services; and

WHEREAS, the City of Miamisburg intends to participate in the joint bid process in an effort to determine if privatization refuse and recycling services could result in a cost savings for the citizens of Miamisburg.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MIAMISBURG, STATE OF OHIO, TWO–THIRDS OF THE ELECTED MEMBERS THERETO CONCURRING, THAT:

Section 1.

The City Manager is hereby authorized to file a joint application for a Local Government Innovation Fund grant from the Ohio Department of Development. All funds received are to be used for the joint bid process for waste collection and recycling services.

Section 2.

This measure shall take effect and be in force from and after the earliest period allowed by law.

Passed: August 21, 2012 Attested: Judith E. Barney
Judith E. Barney, Clerk of Council

Approved: Richard C. Church, Jr.
Richard C. Church, Jr., Mayor

RECORD OF RESOLUTIONS

Resolution No. 2012-U | Passed August 13, 2012

CITY OF BELLBROOK, OHIO

RESOLUTION NO. 2012-U

A RESOLUTION AUTHORIZING THE CITY MANAGER TO FILE A JOINT APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT FROM THE OHIO DEPARTMENT OF DEVELOPMENT.

WHEREAS, the Center for Local Government is coordinating a joint bid for waste collection and recycling services; and

WHEREAS, several local governments in Southwest Ohio will participate in this collaboration; and

WHEREAS, the City of Bellbrook's contract for waste collection and recycling services expires at the end of this year; and

WHEREAS, the City of Bellbrook intends to participate in the joint bid process in an effort to decrease waste collection and recycling costs; and

WHEREAS, the residents of the City of Bellbrook will ultimately benefit from decreased costs for waste collection and recycling services.

NOW, THEREFORE, THE CITY OF BELLBROOK HEREBY RESOLVES:

Section 1. The City Manager is hereby authorized to file a joint application for a Local Government Innovation Fund grant from the Ohio Department of Development. All funds received are to be used for the joint bid process for waste collection and recycling services.

Section 2. That this resolution shall take effect and be in force forthwith.

ROBERT L. BAIRD, Mayor

JILL D. ROSNER, Clerk of Council

PASSED: August 13, 2012
BY: Hattebach

RESOLUTION NO. 2012-46

A RESOLUTION AUTHORIZING THE CITY MANAGER TO FILE A JOINT APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT FROM THE OHIO DEPARTMENT OF DEVELOPMENT

WHEREAS, the Center for Local Government is coordinating a joint bid for waste collection and recycling services; and

WHEREAS, several local governments in Southwest Ohio will participate in this collaboration; and

WHEREAS, Amberley Village's contract for waste collection and recycling services expires at the end of this year; and

WHEREAS, Amberley Village intends to participate in the joint bid process in an effort to decrease waste collection and recycling costs; and

WHEREAS, the residents of the Amberley Village will ultimately benefit from decreased costs for waste collection and recycling services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF AMBERLEY VILLAGE, STATE OF OHIO, seven (7) members elected thereto concurring,

SECTION 1. The Village Manager is hereby authorized to file a joint application for a Local Government Innovation Fund grant from the Ohio Department of Development. All funds received are to be used for the joint bid process for waste collection and recycling services.

SECTION 2. This Resolution shall be in full force and effect from and after its passage.

Passed this 13th day of August, 2012.

J.K. Byar

Mayor J.K. Byar

Attest:

Nicole Browder

Nicole Browder, Clerk of Council

PASSED: August 13, 2012
BY: Hattebach

I, Clerk of Council of Amberley Village, Ohio, certify that on the 21 day of August 2012, the forgoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

Nicole Browder

Nicole Browder, Clerk of Council

RECORD OF RESOLUTIONS

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO Form 8301

Resolution No. ~~17-2012~~ *Passed* ~~August 28, 2012~~

A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGER TO FILE A JOINT APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT FROM THE OHIO DEPARTMENT OF DEVELOPMENT.

WHEREAS, The Center for Local Government is coordinating a joint bid for waste collection and recycling services; and

WHEREAS, Several local governments in Southwest Ohio will participate in this collaboration; and

WHEREAS, The Village of Woodlawn's contract for waste collection and recycling services expires at the end of this year; and

WHEREAS, The Village of Woodlawn intends to participate in the joint bid process in an effort to decrease waste collection and recycling costs; and

WHEREAS, The residents of the Village of Woodlawn will ultimately benefit from decreased costs for waste collection and recycling services.

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Woodlawn, Hamilton County, Ohio, majority of all concurring:

SECTION I The Municipal Manager is hereby authorized to file a joint application for a Local Government Innovation Fund grant from the Ohio Department of Development. All funds received are to be used for the joint bid process for waste collection and recycling services.

Susan Upton Farley
MAYOR SUSAN UPTON FARLEY

Adopted the 28th day of August, 2012.

ATTEST:
Barbara Battle
BARBARA BATTLE, CLERK OF COUNCIL

CERTIFICATE

I, BARBARA BATTLE, Clerk of Council of the Village of Woodlawn, Ohio, hereby certify that the foregoing is a true and correct copy of an ordinance adopted by the Council of the Village of Woodlawn, Ohio, on the 28th of August 2012.

Barbara Battle
BARBARA BATTLE, CLERK OF COUNCIL

APPROVED AS TO FORM:

EMILY T. SUPINGER
LAW DIRECTOR

C4LG

EASTMAN & SMITH LTD.
ATTORNEYS AT LAW
Established 1844

René L. Rimelspach
Attorney at Law
Direct Dial: 614-564-1443
rlrimelspach@eastmansmith.com

100 E. Broad Street, Suite 2100
Columbus, Ohio 43215
Telephone: 614-564-1445
Facsimile: 614-280-1777

July 31, 2012

VIA ELECTRONIC MAIL
Jeff Wright, City Manager
City of Milford Ohio
745 Center Street, Suite 200
Milford, OH 45150
jwright@milfordohio.org

Re: Our File No: S4241-196788

Dear Mr.Wright:

Eastman & Smith Ltd. has been engaged by the Center for Local Government ("CLG") to assist with the development of bid documents designed to obtain affordable and effective solid waste and recyclable material collection for communities participating in a regional solid waste consortium ("Consortium"). We understand that the City of Milford, Ohio, intends to participate in the Consortium, and as such will utilize the bid documents that we prepare to obtain bids or proposals for the collection, transportation and delivery for disposal or processing of solid waste and recyclable materials generated within the City of Milford, Ohio.

The bid documents that we prepare for the Consortium will invite waste collection companies and solid waste facility owners and operators to provide bids for the collection and delivery for disposal or processing of all residential solid waste and yard waste on a weekly basis, and will include the following: LEGAL NOTICE TO BIDDERS, INSTRUCTIONS TO BIDDERS, CORPORATE AFFIDAVIT, NON-COLLUSION AFFIDAVIT, PERSONAL PROPERTY TAXES AFFIDAVIT, BID BOND, PERFORMANCE BOND, BID FORMS, DISPOSAL AGREEMENT, PROCESSING AGREEMENT, NOTICE OF AWARD, NOTICE TO PROCEED, QUALIFICATIONS AND FINANCIAL CPABILITY STATEMENT, PRE-BID NOTICE OF VENDOR INTEREST (OPTIONAL), DECLARATION OF MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION and/or such other documents that are developed based on community feedback regarding the services each community chooses to provide to its residents.

While the bid documents will be prepared jointly with the other participants in the Consortium to address common needs of all participants, the bid documents will be customized, where necessary, to address the unique needs of each participant and provide a meaningful choice among the various options for these services and the vendors available to provide these services. Our engagement does not include the review of the local charters, ordinances and resolutions that may affect the bidding and procurement process. With respect to these issues, we will expect and ask that the City of Milford, Ohio review the bid documents and obtain advice with respect to any changes to our draft bid documents that may be necessary to comply with provisions of your local charter, ordinances and resolutions. We understand that the City of Milford, Ohio will obtain the advice of its local counsel on these issues unless the City of Milford, Ohio asks that Eastman & Smith Ltd. provide that advice directly, a legal service that is outside the scope of the legal fees that are paid by the Center for Local Government.

The Center for Local Government will pay for the services that Eastman & Smith renders to the Consortium. However, the participating communities are our clients, and we will be guided solely by the Consortium in the preparation of the bid documents. We are confident that our fee agreement with the Center for Local Government will not interfere with the exercise of our professional judgment on behalf of the City of Milford, Ohio in the process of developing and preparing the bid documents. In the unlikely event that a dispute should develop between the Center for Local Government and a community participating in the Consortium, Eastman & Smith Ltd. will not be able to represent either the participating community or the Center for Local Government.

Eastman & Smith understands that each participating community will reserve $2,000.00 initially, and pay that reserve as a participation fee to the CLG at the beginning of the project. We estimate that the total legal fees for this project will be between $30,000.00 and $40,000.00, based upon the expected number of participants. Each participating community is expected to reserve funds to provide payment for the balance of the legal fees at the conclusion of the project, unless other sources of funding are obtained, such as from the CLG directly or as a result of grants. The amount of the final reserve will be the amount of the legal fees divided by the participants, either equally or in some other equitable manner such as by population, as determined solely by the CLG and the participating communities. Payment for the legal services shall be made by the participants to the CLG. Payment to Eastman & Smith Ltd. shall be made by the CLG. In no event will Eastman & Smith Ltd. invoice the CLG more than $36,000 for the scope of services provided as part of this project.

It is possible that a participating community may be approached by a vendor of the services covered by the bid documents who offers a contract if the participating community leaves the Consortium. In the event that a participating community executes an agreement for the same or similar services covered by the bid documents, a participating community that leaves the Consortium shall continue to be responsible for its pro rata portion of the legal fees incurred by the CLG. If a participating community terminates its participation in the Consortium before bids from vendors are received, and does not execute an agreement for the same or similar

services, the participating community shall have no further liability to the CLG or Eastman & Smith Ltd. for fees incurred after the point of withdrawal.

Enclosed with this letter is a copy of the Eastman & Smith Ltd. Billing and Fee Policy. While the Center for Local Government will pay the cost of our services in the preparation of the bid documents as outlined above, if the City of Milford, Ohio asks for and Eastman & Smith provides legal services not related to the preparation of the bid documents, we will invoice the City of Milford, Ohio directly for those services according to the Billing and Fee Policy. Please have the appropriate person sign and return the copy of this letter to document that we have accurately described the services we will provide the City of Milford, Ohio.

Very truly yours,

Eastman & Smith Ltd.

/s/ René L. Rimelspach

René L. Rimelspach

Enclosure
cc: Center for Local Government

The undersigned agrees that Eastman & Smith Ltd. has been appointed as legal counsel based on the foregoing representations.

By: Jeffrey O. Wright Date: 8/3/12
Title: City Manager

EASTMAN & SMITH LTD.
ATTORNEYS AT LAW
Established 1844

René L. Rimelspach
Attorney at Law
Direct Dial: 614-564-1443
rlrimelspach@eastmansmith.com

100 E. Broad Street, Suite 2100
Columbus, Ohio 43215
Telephone: 614-564-1445
Facsimile: 614-280-1777

July 31, 2012

VIA ELECTRONIC MAIL
Mike Berens
Safety Service Director
City of Deer Park
7777 Blue Ash Road
Deer Park, OH 45236
mberens@deerpark-oh.gov

Re: Our File No: S4241-196788

Dear Mr. Berens:

Eastman & Smith Ltd. has been engaged by the Center for Local Government ("CLG") to assist with the development of bid documents designed to obtain affordable and effective solid waste and recyclable material collection for communities participating in a regional solid waste consortium ("Consortium"). We understand that the City of Deer Park, Ohio, intends to participate in the Consortium, and as such will utilize the bid documents that we prepare to obtain bids or proposals for the collection, transportation and delivery for disposal or processing of solid waste and recyclable materials generated within the City of Deer Park, Ohio.

The bid documents that we prepare for the Consortium will invite waste collection companies and solid waste facility owners and operators to provide bids for the collection and delivery for disposal or processing of all residential solid waste and yard waste on a weekly basis, and will include the following: LEGAL NOTICE TO BIDDERS, INSTRUCTIONS TO BIDDERS, CORPORATE AFFIDAVIT, NON-COLLUSION AFFIDAVIT, PERSONAL PROPERTY TAXES AFFIDAVIT, BID BOND, PERFORMANCE BOND, BID FORMS, DISPOSAL AGREEMENT, PROCESSING AGREEMENT, NOTICE OF AWARD, NOTICE TO PROCEED, QUALIFICATIONS AND FINANCIAL CPABILITY STATEMENT, PRE-BID NOTICE OF VENDOR INTEREST (OPTIONAL), DECLARATION OF MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION and/or such other documents that are developed based on community feedback regarding the services each community chooses to provide to its residents.

While the bid documents will be prepared jointly with the other participants in the Consortium to address common needs of all participants, the bid documents will be customized, where necessary, to address the unique needs of each participant and provide a meaningful choice among the various options for these services and the vendors available to provide these services. Our engagement does not include the review of the local charters, ordinances and resolutions that may affect the bidding and procurement process. With respect to these issues, we will expect and ask that the City of Deer Park, Ohio review the bid documents and obtain advice with respect to any changes to our draft bid documents that may be necessary to comply with provisions of your local charter, ordinances and resolutions. We understand that the City of Deer Park, Ohio will obtain the advice of its local counsel on these issues unless the City of Deer Park, Ohio asks that Eastman & Smith Ltd. provide that advice directly, a legal service that is outside the scope of the legal fees that are paid by the Center for Local Government.

The Center for Local Government will pay for the services that Eastman & Smith renders to the Consortium. However, the participating communities are our clients, and we will be guided solely by the Consortium in the preparation of the bid documents. We are confident that our fee agreement with the Center for Local Government will not interfere with the exercise of our professional judgment on behalf of the City of Deer Park, Ohio in the process of developing and preparing the bid documents. In the unlikely event that a dispute should develop between the Center for Local Government and a community participating in the Consortium, Eastman & Smith Ltd. will not be able to represent either the participating community or the Center for Local Government.

Eastman & Smith understands that each participating community will reserve $2,000.00 initially, and pay that reserve as a participation fee to the CLG at the beginning of the project. We estimate that the total legal fees for this project will be between $30,000.00 and $40,000.00, based upon the expected number of participants. Each participating community is expected to reserve funds to provide payment for the balance of the legal fees at the conclusion of the project, unless other sources of funding are obtained, such as from the CLG directly or as a result of grants. The amount of the final reserve will be the amount of the legal fees divided by the participants, either equally or in some other equitable manner such as by population, as determined solely by the CLG and the participating communities. Payment for the legal services shall be made by the participants to the CLG. Payment to Eastman & Smith Ltd. shall be made by the CLG. In no event will Eastman & Smith Ltd. invoice the CLG more than $36,000 for the scope of services provided as part of this project.

It is possible that a participating community may be approached by a vendor of the services covered by the bid documents who offers a contract if the participating community leaves the Consortium. In the event that a participating community executes an agreement for the same or similar services covered by the bid documents, a participating community that leaves the Consortium shall continue to be responsible for its pro rata portion of the legal fees incurred by the CLG. If a participating community terminates its participation in the Consortium before bids from vendors are received, and does not execute an agreement for the same or similar

services, the participating community shall have no further liability to the CLG or Eastman & Smith Ltd. for fees incurred after the point of withdrawal.

Enclosed with this letter is a copy of the Eastman & Smith Ltd. Billing and Fee Policy. While the Center for Local Government will pay the cost of our services in the preparation of the bid documents as outlined above, if the City of Deer Park, Ohio asks for and Eastman & Smith provides legal services not related to the preparation of the bid documents, we will invoice the City of Deer Park, Ohio directly for those services according to the Billing and Fee Policy. Please have the appropriate person sign and return the copy of this letter to document that we have accurately described the services we will provide the City of Deer Park, Ohio.

Very truly yours,

Eastman & Smith Ltd.

/s/ René L. Rimelspach

René L. Rimelspach

Enclosure
cc: Center for Local Government

The undersigned agrees that Eastman & Smith Ltd. has been appointed as legal counsel based on the foregoing representations.

By: [illegible] Date: 8/13/2012
Title: SAFETY-SERVICE DIRECTOR

EASTMAN & SMITH LTD.
ATTORNEYS AT LAW
Established 1841

René L. Rimelspach
Attorney at Law
Direct Dial: 614-564-1443
rlrimelspach@eastmansmith.com

100 E. Broad Street, Suite 2100
Columbus, Ohio 43215
Telephone: 614-564-1445
Facsimile: 614-280-1777

July 31, 2012

VIA ELECTRONIC MAIL
Keith D. Johnson, City Manager
City of Miamisburg, Ohio
10 North First Street
Miamisburg, OH 45342
Keith.johnson@cityofmiamisburg.com

Re: Our File No: S4241-196788

Dear Mr. Johnson:

Eastman & Smith Ltd. has been engaged by the Center for Local Government ("CLG") to assist with the development of bid documents designed to obtain affordable and effective solid waste and recyclable material collection for communities participating in a regional solid waste consortium ("Consortium"). We understand that the City of Miamisburg, Ohio, intends to participate in the Consortium, and as such will utilize the bid documents that we prepare to obtain bids or proposals for the collection, transportation and delivery for disposal or processing of solid waste and recyclable materials generated within the City of Miamisburg, Ohio.

The bid documents that we prepare for the Consortium will invite waste collection companies and solid waste facility owners and operators to provide bids for the collection and delivery for disposal or processing of all residential solid waste and yard waste on a weekly basis, and will include the following: LEGAL NOTICE TO BIDDERS, INSTRUCTIONS TO BIDDERS, CORPORATE AFFIDAVIT, NON-COLLUSION AFFIDAVIT, PERSONAL PROPERTY TAXES AFFIDAVIT, BID BOND, PERFORMANCE BOND, BID FORMS, DISPOSAL AGREEMENT, PROCESSING AGREEMENT, NOTICE OF AWARD, NOTICE TO PROCEED, QUALIFICATIONS AND FINANCIAL CPABILITY STATEMENT, PRE-BID NOTICE OF VENDOR INTEREST (OPTIONAL), DECLARATION OF MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION and/or such other documents that are developed based on community feedback regarding the services each community chooses to provide to its residents.

While the bid documents will be prepared jointly with the other participants in the Consortium to address common needs of all participants, the bid documents will be customized,

where necessary, to address the unique needs of each participant and provide a meaningful choice among the various options for these services and the vendors available to provide these services. Our engagement does not include the review of the local charters, ordinances and resolutions that may affect the bidding and procurement process. With respect to these issues, we will expect and ask that the City of Miamisburg, Ohio review the bid documents and obtain advice with respect to any changes to our draft bid documents that may be necessary to comply with provisions of your local charter, ordinances and resolutions. We understand that the City of Miamisburg, Ohio will obtain the advice of its local counsel on these issues unless the City of Miamisburg, Ohio asks that Eastman & Smith Ltd. provide that advice directly, a legal service that is outside the scope of the legal fees that are paid by the Center for Local Government.

The Center for Local Government will pay for the services that Eastman & Smith renders to the Consortium. However, the participating communities are our clients, and we will be guided solely by the Consortium in the preparation of the bid documents. We are confident that our fee agreement with the Center for Local Government will not interfere with the exercise of our professional judgment on behalf of the City of Miamisburg, Ohio in the process of developing and preparing the bid documents. In the unlikely event that a dispute should develop between the Center for Local Government and a community participating in the Consortium, Eastman & Smith Ltd. will not be able to represent either the participating community or the Center for Local Government.

Eastman & Smith understands that each participating community will reserve $2,000.00 initially, and pay that reserve as a participation fee to the CLG at the beginning of the project. We estimate that the total legal fees for this project will be between $30,000.00 and $40,000.00, based upon the expected number of participants. Each participating community is expected to reserve funds to provide payment for the balance of the legal fees at the conclusion of the project, unless other sources of funding are obtained, such as from the CLG directly or as a result of grants. The amount of the final reserve will be the amount of the legal fees divided by the participants, either equally or in some other equitable manner such as by population, as determined solely by the CLG and the participating communities. Payment for the legal services shall be made by the participants to the CLG. Payment to Eastman & Smith Ltd. shall be made by the CLG. In no event will Eastman & Smith Ltd. invoice the CLG more than $36,000 for the scope of services provided as part of this project.

It is possible that a participating community may be approached by a vendor of the services covered by the bid documents who offers a contract if the participating community leaves the Consortium. In the event that a participating community executes an agreement for the same or similar services covered by the bid documents, a participating community that leaves the Consortium shall continue to be responsible for its pro rata portion of the legal fees incurred by the CLG. If a participating community terminates its participation in the Consortium before bids from vendors are received, and does not execute an agreement for the same or similar services, the participating community shall have no further liability to the CLG or Eastman & Smith Ltd. for fees incurred after the point of withdrawal.

Enclosed with this letter is a copy of the Eastman & Smith Ltd. Billing and Fee Policy. While the Center for Local Government will pay the cost of our services in the preparation of the bid documents as outlined above, if the City of Miamisburg, Ohio asks for and Eastman & Smith provides legal services not related to the preparation of the bid documents, we will invoice the City of Miamisburg, Ohio directly for those services according to the Billing and Fee Policy. Please have the appropriate person sign and return the copy of this letter to document that we have accurately described the services we will provide the City of Miamisburg, Ohio.

Very truly yours,

Eastman & Smith Ltd.

/s/ René L. Rimelspach

René L. Rimelspach

Enclosure
cc: Center for Local Government

The undersigned agrees that Eastman & Smith Ltd. has been appointed as legal counsel based on the foregoing representations.

By: Keith Johnson Date: AUGUST 8 2012
Title: CITY MANAGER

EASTMAN & SMITH LTD.

ATTORNEYS AT LAW

Established 1844

René L. Rimelspach
Attorney at Law
Direct Dial: 614-564-1443
rlrimelspach@eastmansmith.com

100 E. Broad Street, Suite 2100
Columbus, Ohio 43215
Telephone: 614-564-1445
Facsimile: 614-280-1777

July 31, 2012

VIA ELECTRONIC MAIL
Mark Schlagheck, City Manager
City of Bellbrook, Ohio
15 East Franklin Street, 2nd Floor
Bellbrook, OH 45305
m.schlagheck@cityofbellbrook.org

Re: Our File No: S4241-196788

Dear Mr. Schlagheck:

Eastman & Smith Ltd. has been engaged by the Center for Local Government ("CLG") to assist with the development of bid documents designed to obtain affordable and effective solid waste and recyclable material collection for communities participating in a regional solid waste consortium ("Consortium"). We understand that the City of Bellbrook, Ohio, intends to participate in the Consortium, and as such will utilize the bid documents that we prepare to obtain bids or proposals for the collection, transportation and delivery for disposal or processing of solid waste and recyclable materials generated within the City of Bellbrook, Ohio.

The bid documents that we prepare for the Consortium will invite waste collection companies and solid waste facility owners and operators to provide bids for the collection and delivery for disposal or processing of all residential solid waste and yard waste on a weekly basis, and will include the following: LEGAL NOTICE TO BIDDERS, INSTRUCTIONS TO BIDDERS, CORPORATE AFFIDAVIT, NON-COLLUSION AFFIDAVIT, PERSONAL PROPERTY TAXES AFFIDAVIT, BID BOND, PERFORMANCE BOND, BID FORMS, DISPOSAL AGREEMENT, PROCESSING AGREEMENT, NOTICE OF AWARD, NOTICE TO PROCEED, QUALIFICATIONS AND FINANCIAL CPABILITY STATEMENT, PRE-BID NOTICE OF VENDOR INTEREST (OPTIONAL), DECLARATION OF MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION and/or such other documents that are developed based on community feedback regarding the services each community chooses to provide to its residents.

While the bid documents will be prepared jointly with the other participants in the Consortium to address common needs of all participants, the bid documents will be customized, where necessary, to address the unique needs of each participant and provide a meaningful choice among the various options for these services and the vendors available to provide these services. Our engagement does not include the review of the local charters, ordinances and resolutions that may affect the bidding and procurement process. With respect to these issues, we will expect and ask that the City of Bellbrook, Ohio review the bid documents and obtain advice with respect to any changes to our draft bid documents that may be necessary to comply with provisions of your local charter, ordinances and resolutions. We understand that the City of Bellbrook, Ohio will obtain the advice of its local counsel on these issues unless the City of Bellbrook, Ohio asks that Eastman & Smith Ltd. provide that advice directly, a legal service that is outside the scope of the legal fees that are paid by the Center for Local Government.

The Center for Local Government will pay for the services that Eastman & Smith renders to the Consortium. However, the participating communities are our clients, and we will be guided solely by the Consortium in the preparation of the bid documents. We are confident that our fee agreement with the Center for Local Government will not interfere with the exercise of our professional judgment on behalf of the City of Bellbrook, Ohio in the process of developing and preparing the bid documents. In the unlikely event that a dispute should develop between the Center for Local Government and a community participating in the Consortium, Eastman & Smith Ltd. will not be able to represent either the participating community or the Center for Local Government.

Eastman & Smith understands that each participating community will reserve $2,000.00 initially, and pay that reserve as a participation fee to the CLG at the beginning of the project. We estimate that the total legal fees for this project will be between $30,000.00 and $40,000.00, based upon the expected number of participants. Each participating community is expected to reserve funds to provide payment for the balance of the legal fees at the conclusion of the project, unless other sources of funding are obtained, such as from the CLG directly or as a result of grants. The amount of the final reserve will be the amount of the legal fees divided by the participants, either equally or in some other equitable manner such as by population, as determined solely by the CLG and the participating communities. Payment for the legal services shall be made by the participants to the CLG. Payment to Eastman & Smith Ltd. shall be made by the CLG. In no event will Eastman & Smith Ltd. invoice the CLG more than $36,000 for the scope of services provided as part of this project.

It is possible that a participating community may be approached by a vendor of the services covered by the bid documents who offers a contract if the participating community leaves the Consortium. In the event that a participating community executes an agreement for the same or similar services covered by the bid documents, a participating community that leaves the Consortium shall continue to be responsible for its pro rata portion of the legal fees incurred by the CLG. If a participating community terminates its participation in the Consortium before bids from vendors are received, and does not execute an agreement for the same or similar

services, the participating community shall have no further liability to the CLG or Eastman & Smith Ltd. for fees incurred after the point of withdrawal.

Enclosed with this letter is a copy of the Eastman & Smith Ltd. Billing and Fee Policy. While the Center for Local Government will pay the cost of our services in the preparation of the bid documents as outlined above, if the City of Bellbrook, Ohio asks for and Eastman & Smith provides legal services not related to the preparation of the bid documents, we will invoice the City of Bellbrook, Ohio directly for those services according to the Billing and Fee Policy. Please have the appropriate person sign and return the copy of this letter to document that we have accurately described the services we will provide the City of Bellbrook, Ohio.

Very truly yours,

Eastman & Smith Ltd.

/s/ René L. Rimelspach

René L. Rimelspach

Enclosure
cc: Center for Local Government

The undersigned agrees that Eastman & Smith Ltd. has been appointed as legal counsel based on the foregoing representations.

By: M L Seffl Date: 8.2.12
Title: City Manager

Amberley Village

7149 Ridge Road
Amberley Village, OH 45237

513-531-8675 *phone*
513-531-8154 *fax*

amberleyvillage.org

Mayor
J.K. Byar

Vice Mayor
Natalie Wolf

Council
Richard Bardach
Bill Doering
Ed Hattenbach
Tom Muething
Ray Warren

Village Manager
Scot F. Lahrmer

Police/Fire Chief
Richard L. Wallace

August 30, 2012

Dear Members of the Local Government Innovation Council:

The Village of Amberley is participating with five other jurisdictions on the Southwest Ohio Regional Refuse Project (SWORRE). This is an effort to create a joint bid for solid waste and recycling collection. This bid will test the feasibility of whether a combined effort by our communities will result in efficiencies for solid waste and recycling collection. These efficiencies can develop through cost savings, service enhancements, or both.

The participating communities include:

- Amberley Village, OH (Hamilton County)
- Bellbrook, OH (Green County)
- Deer Park, OH (Hamilton County)
- Miamisburg, OH (Montgomery County)
- Milford, OH (Clermont & Hamilton County)
- Woodlawn, OH (Hamilton County)

In addition to the above listed municipalities, a number of non-profit, governmental, and private sector entities are providing services for this project. These include:

- Center for Local Government (CLG): CLG is a 501c3 organization whose purpose is to provide shared services opportunities, information sharing, and training opportunities to local governments in southwestern Ohio. They are providing technical expertise, and are helping facilitate the creation of the SWORRE bid.
- Eastman & Smith LTD: Eastman & Smith is a law firm based in Columbus Ohio with expertise on solid waste contracting. They are handling the legal work and bid drafting for SWORRE.
- Hamilton County Recycling and Solid Waste District (HCSWD): HCSWD provided a grant to assist in funding the development of the SWORRE project. They are also providing technical expertise to this project.
- Seasongood Foundation: The Seasongood Foundation promotes professional government at the local level. They also committed a grant to this project.

The Village looks forward to participating in this joint LGIF application, and encourages the Local Government Innovation Council to approve this grant.

Sincerely,

Scot Lahrmer
Village Manager

TREE CITY USA

Woodlawn
Ohio

10141 Woodlawn Boulevard ■ Woodlawn, Ohio 45215
Phone: 513-771-6130 ■ Fax: 513-771-3066
www.beautifulwoodlawn.us

August 31, 2012

Dear Members of the Local Government Innovation Council:

The Village of Woodlawn is participating with five other jurisdictions on the Southwest Ohio Regional Refuse Project (SWORRE). This is an effort to create a joint bid for solid waste and recycling collection. This bid will test the feasibility of whether a combined effort by our communities will result in efficiencies for solid waste and recycling collection. These efficiencies can develop through cost savings, service enhancements, or both.

The participating communities include:

- Amberley Village, OH (Hamilton County)
- Bellbrook, OH (Green County)
- Deer Park, OH (Hamilton County)
- Miamisburg, OH (Montgomery County)
- Milford, OH (Clermont & Hamilton County)
- Woodlawn, OH (Hamilton County)

In addition to the above listed municipalities, a number of non-profit, governmental, and private sector entities are providing services for this project. These include:

- Center for Local Government (CLG): CLG is a 501c3 organization whose purpose is to provide shared services opportunities, information sharing, and training opportunities to local governments in southwestern Ohio. They are providing technical expertise, and are helping facilitate the creation of the SWORRE bid.
- Eastman & Smith LTD: Eastman & Smith is a law firm based in Columbus Ohio with expertise on solid waste contracting. They are handling the legal work and bid drafting for SWORRE.
- Hamilton County Recycling and Solid Waste District (HCSWD): HCSWD provided a grant to assist in funding the development of the SWORRE project. They are also providing technical expertise to this project.
- Seasongood Foundation: The Seasongood Foundation promotes professional government at the local level. They also committed a grant to this project.

The Village looks forward to participating in this joint LGIF application, and encourages the Local Government Innovation Council to approve this grant.

Sincerely,

Susan Upton Farley

Mayor Susan Upton Farley

The Center for Local GOVERNMENT

10945 Reed Hartman Hwy. Suite 303, Blue Ash, OH 45242 513-741-7999 (ph); 513-741-8671 (f); www.C4LG.org

August 28, 2012

Dear Members of the Local Government Innovation Council:

The Center for Local Government (CLG) is working with six Southwestern Ohio local governments on the Southwest Ohio Regional Refuse program (SWORRE). This is an effort to create a joint bid for solid waste and recycling collection. This bid will test the feasibility of whether a combined effort by our communities will result in efficiencies. These efficiencies can develop through cost savings, service enhancements, or both.

The participating communities include:

- Amberley Village, OH (Hamilton County)
- Bellbrook, OH (Green County)
- Deer Park, OH (Hamilton County)
- Miamisburg, OH (Montgomery County)
- Milford, OH (Clermont & Hamilton County)
- Woodlawn, OH (Hamilton County)

CLG is excited to partner with the above communities on the Local Government Innovation Fund Grant application to help fund the SWORRE project. We believe that this program has a high chance of success based on previous successes experienced by CLG and our other partners in developing shared services programs. This includes a joint solid waste collection bid pilot project in the Cincinnati area in 2010. CLG encourages the Local Government Innovation Council to approve this grant.

Sincerely,

T.J. White
Interim Executive Director
Center for Local Government

Bent, Nicole

From: TJ White <twhite@c4lg.org>
Sent: Tuesday, October 23, 2012 2:45 PM
To: lgif
Cc: 'Jeff Wright'; 'Susan Ellerhorst'
Subject: Cure- Southwest Ohio Regional Refuse Program (SWORRE) (City of Milford)
Attachments: CLG Board Resolution- SWORRE LGIF Grant.pdf; Milford Resolution of Support.pdf; LGIF Round 3 Application Cure- Partnership Agreements.htm; SWORRE LGIF Application- Clarification of Legal Costs.docx

Thank you very much for your feedback on the City of Milford's Local Government Innovation Fund application for the Southwest Ohio Regional Refuse project. My responses to the cure items that were pointed out are below in red. Thank you, and have a great day.

Issues for Response

1. **Format**
   Application is in the correct format and is ready for review.

2. **Request**
   The Application is for an eligible request.

3. **Project Budget**
   The project budget requires attention. Please address the following issue: Please explain how the legal costs

   We asked for clarification on this issue, since the end of the sentence for the initial request was cut off (as indicated above). The clarification we received was that the Council wanted us to justify the legal costs, since they make up a significant percentage of our up-front costs. Please see the attached document for more information about the legal costs for this program.

4. **Program Budget**
   The program budget is complete. No additional information is needed at this time.

5. **Return on Investment**
   Please recalculate Return on Investment to reflect the ROI for a three year period. This must be based on the savings achieved through the program budgets.

   Using program budgets, the current 2012 combined program cost for the solid waste / recycling operations of the participants is **$2,543,660**. The projected program budget under the SWORRE joint waste / recycling bid (utilizing the $12.25 / household / month waste collection cost estimate from the LGIF grant application) is **$2,291,500**. This leads to a projected **savings of $162,160**.

   For the purpose of ROI, it is assumed that without the joint solid waste / recycling bid, the 2012 program budget ($2,453,660) will remain the same for the next three years (combined total of $7,360,980). If the $162,160 annual savings under the proposed program also remains the same for the next three years, that leads to a combined total of $486,480.

   $$\frac{\$486,480}{\$7,360,980} = 6.61\%$$ ROI (utilizing the formula provided in the LGIF grant application).

6. **Resolutions of Support**

The following collaborative partners are required to provide a resolution of support from their governing entity in order to be considered a partner of the purposes of scoring for this application: City of Milford and the Center for Local Government.

Resolutions for support for the City of Milford and the Center for Local Government are attached.

7. Partnership Agreements

All listed collaborative partners are required to provide evidence of signature on the partnership agreement to be considered as partners for the purposes of scoring this application.

In the initial application, we provided evidence of partnership agreements with a combination of letters signed for the attorney for the project, and specific partnership agreement letters from governments who had not yet signed the partnership agreement with the attorney. We were informed prior to application that these would be acceptable for the grant application. I followed up with Development Services Agency staff to ensure that this was still valid. This was confirmed via e-mail. A copy of the e-mail has been attached.

8. Total Number of Validated Partners

The application has a total of zero collaborative partners with the appropriate documentation.

9. Other Comments

There are no other pieces of information needed at this time.

T.J. White
Interim Executive Director
Center for Local Government
513-741-7999 (p)
513-741-8671 (f)

"Effective Governance through Collaboration"

From: Bent, Nicole [Nicole.Bent@development.ohio.gov]
Sent: Friday, October 12, 2012 12:00 PM
To: T.J. White (twhite@c4lg.org)
Subject: LGIF Round 3 Application Cure

Mr. White-

Thank you for you call regarding the City of Milford's Round 3 Local Government Innovation Fund application.

In response to the cure letter provided, you indicated that you had already provided evidence of a partnership agreement via the contract signed for the attorney for the project. This is an acceptable form of a partnership agreement for the purposes of this application, and I have updated your file accordingly.

We look forward to receiving the rest of your cure response by October 23, 2012.

Best,
Nicole

Nicole Bent
Program Manager
Office of Redevelopment

77 South High Street
Columbus, Ohio 43215
614.644.6552 F 614.466.4172

Nicole.Bent@development.ohio.gov

Email to and from the Ohio Development Services Agency is open to public inspection under Ohio's public record law. Unless a legal exemption applies, this message and any response to it will be released if requested.

The State of Ohio is an Equal Opportunity Employer and Provider of ADA Services.

Email to and from the Ohio Department of Development is open to public inspection under Ohio's public record law. Unless a legal exemption applies, this message and any response to it will be released if requested.
_____ The State of Ohio is an Equal Opportunity Employer and Provider of ADA Services.

The Center for Local GOVERNMENT

10945 Reed Hartman Hwy. Suite 303, Blue Ash, OH 45242 513-741-7999 (ph); 513-741-8671 (f); www.C4LG.org

2012 Corporate Resolutions: Center for Local Government

01-2012

Upon motion made by **Mark Wendling,** and seconded by **Jennifer Kaminer**, the Center for Local Government Board of Directors authorizes the Center for Local Government to participate in a Local Government Innovation Fund Grant application.

WHEREAS, the Center for Local Government is coordinating a joint bid for waste collection and recycling services; and

WHEREAS, several local governments in Southwest Ohio will participate in this collaboration; and

WHEREAS, the City of Milford has applied for a Local Government Innovation Fund grant application to partially fund the creation of a bid document for the joint bid for solid waste and recycling services; and

WHEREAS, this bid document will function as a feasibility study to determine if it is possible to save money and enhance services by jointly bidding solid waste and recycling services between governments in multiple solid waste districts; and

WHEREAS, the Center for Local Government is participating as a collaborative partner in this effort.

NOW, THEREFORE, THE CENTER FOR LOCAL GOVERNMENT BOARD OF DIRECTORS RESOLVES:

Section 1. The Center for Local Government Board of Directors hereby authorizes the participation of the Center for Local Government in this Local Government Innovation Fund grant application

Section 2. That this resolution shall take effect and be in force immediately upon approval by the Center for Local Government Board of Directors

Board Action: Approved: Vote **5-0**

Dina Minneci (CLG Board President)

RECORD OF RESOLUTIONS

Dayton Legal Blank Co., Form No. 30045

Resolution No. 12-575 *Passed* September 4, 2012

A RESOLUTION AUTHORIZING THE CITY MANAGER TO FILE A JOINT APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT FROM THE OHIO DEPARTMENT OF DEVELOPMENT

WHEREAS, the Center for Local Government is coordinating a joint bid for waste collection and recycling services; and

WHEREAS, several local governments in Southwest Ohio will participate in this collaboration; and

WHEREAS, the City of Milford's contract for waste collection and recycling services expires in July, 2013; and

WHEREAS, the City of Milford intends to participate in the joint bid process in an effort to decrease waste collection and recycling costs; and

WHEREAS, the residents of the City of Milford will ultimately benefit from the decreased costs for waste collection and recycling services,

NOW, THEREFORE, BE IT RESOLVED that the City of Milford hereby authorizes the City Manager to file a joint application for a Local Government Innovation Fund grant from the Ohio Department of Development. All funds received are to be used for the joint bid process for waste collection and recycling services.

ADOPTED: September 4, 2012

ATTESTED: Sharon Waldmann, CPT, Geoff Pittman, Mayor

LAW DIRECTOR'S CERTIFICATION

I hereby certify that I have prepared the foregoing Resolution in accordance with Sec. 12.02 of the Milford City Charter.

Michael Minniear Reg. No. 0022446
Law Director

CLERK'S CERTIFICATION

I Sharon Waldmann, Clerk Pro Tem. of Council of the City of Milford, Ohio, do hereby certify that the foregoing Resolution was published by posting the complete text of said Resolution at five (5) of the most public places in said Municipality as determined by Council as follows: at National Bank & Trust, 735 Lila Avenue, Milford, Ohio; at Park National Bank, 25 Main Street, Milford, Ohio; at Milford Community Fire Department, 687 B US 50, Milford, Ohio; at the Milford Post Office, 1000 Castleberry Court, Milford, Ohio; and at the site of the Municipal Building, 745 Center Street, Milford, Ohio each for a period of fourteen (14) days commencing on the 6th day of September, 2012.

Sharon Waldmann, CPT

RECORD OF RESOLUTIONS

Dayton Legal Blank Co., Form No. 30045

Resolution No. 12-575 *Passed* September 4, 2012

A RESOLUTION AUTHORIZING THE CITY MANAGER TO FILE A JOINT APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT FROM THE OHIO DEPARTMENT OF DEVELOPMENT

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NOW, THEREFORE, BE IT RESOLVED that the City of Milford hereby authorizes the City Manager to file a joint application for a Local Government Innovation Fund grant from the Ohio Department of Development. All funds received are to be used for the joint bid process for waste collection and recycling services.

ADOPTED: September 4, 2012

ATTESTED: Sharon Waldmann, CPT, Geoff Pittman, Mayor

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I hereby certify that I have prepared the foregoing Resolution in accordance with Sec. 12.02 of the Milford City Charter.

Michael Minniear Reg. No. 0022446
Law Director

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Sharon Waldmann, CPT