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March 2012  
LGIF Grant  
Application

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***Proactive  
Planning for  
Energy  
Development  
in Portage  
County, Ohio***

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Portage County Regional  
Planning Commission

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**Tab 1. Contact Information**

**Applicant name:** Portage County Regional Planning Commission  
**Address:** 124 N. Prospect St., Ravenna, Ohio 44266  
**Phone/fax:** 330-297-3613 (phone) 330-297-3617 (fax)  
**Website/e-mail:** <http://www.co.portage.oh.us/planningcommission.htm>

**Contact persons:** Todd Peetz, AICP or Claudia James, GISP  
**Title:** Director GIS Specialist/Planner  
**Address:** same as above  
**County:** Portage County  
**Phone:** 330-297-3613 (phone) 330-297-3617 (fax)  
**E-mail:** [tpeetz@pcrpc.org](mailto:tpeetz@pcrpc.org) or [cjames@pcrpc.org](mailto:cjames@pcrpc.org)

**County population (2010 U.S. Census): 161,419**

**Tab 2. Collaborative partners**

**Partner:** Portage County Engineer

**Contact person:** Michael A. Marozzi, County Engineer

**Address:** 5000 Newton Falls Road, Ravenna, OH 44266

**Phone:** 330-296-6411 (**fax:** 330-296-2303) **E-mail:** mmarozzi@portageco.com

**Nature of partnership:** Meeting attendance, plan input on impacts to infrastructure from energy development

**Partnership agreement:** Yes **No**

**Service area population data:** Portage County population (2010 U.S. Census): 161,419

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**Partner:** Portage County Health Department

**Contact person:** DuWayne Porter, Health Commissioner

**Address:** 449 S. Meridian St. (3<sup>rd</sup> floor), Ravenna, OH 44266

**Phone:** 330-297-3502 (**fax:** 330-2973597) **E-mail:** dporter@portageco.com

**Nature of partnership:** Meeting attendance, plan input on health-related matters

**Partnership agreement:** Yes **No**

**Service area population data:** Portage County population (2010 U.S. Census): 161,419

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**Partner:** Portage County Water Resources

**Contact person:** Jeff Lonzrick

**Address:** (Mail) 449 S. Meridian St. (Box 1217), Ravenna, OH 44266-1217  
(Administrative) 8116 Infirmary Rd., Ravenna, OH 44266

**Phone:** 330-297-3670 (**fax:** 330-297-3689) **E-mail:** jlonzrick@portageco.com

**Nature of partnership:** Meeting attendance, plan input regarding drinking water resources

**Partnership agreement:** Yes **No**

**Service area population data:** Portage County population (2010 U.S. Census): 161,419

**Partner:** City of Akron, Water Supply Division  
**Contact person:** Jessica Glowczewski  
**Address:** 1570 Ravenna Rd., Kent, OH 44240  
**Phone:** 330-678-0077 (**fax:** 330-678-0927) **E-mail:** jglowczewski@akronohio.gov  
**Nature of partnership:** Meeting attendance, plan input regarding protection of drinking water  
**Partnership agreement:** Yes **No**  
**Service area population data:** City of Akron population (2010 U.S. Census): 199,110

**Partner:** Portage Development Board (public/private partnership)  
**Contact person:** Bradford Ehrhart  
**Address:** 217 S. Chestnut St., Ravenna, OH 44266  
**Phone:** 330-297-3470 (**fax:** 330-297-3472) **E-mail:** behrhart@portagedevbd.org  
**Nature of partnership:** Meeting attendance; devise strategy to assist businesses with opportunities related to energy, assist existing companies that provide products or services for the energy field, and attract energy and energy-related investment by working with lead generators, networking and attending trade shows. Make business calls related to energy development.  
**Partnership agreement:** **Yes** (*being drafted for submission*) No  
**Service area population data:** Portage County population (2010 U.S. Census): 161,419

**Partner:** Ohio Environmental Protection Agency, Northeast Ohio District Office  
**Contact person:** Bill Zawiski  
**Address:** 2110 East Aurora Rd.  
**Phone:** 330-963-1200 (**fax:** 330-487-0769) **E-mail:** bill.zawiski@epa.state.oh.us  
**Nature of partnership:** Meeting attendance, technical assistance on water quality issues  
**Partnership agreement:** Yes **No**

<b>US Census Bureau 2010 County population for OEPA NEDO</b>	Ashtabula	Carroll	Columbiana	Cuyahoga	Geauga	Holmes	Lake	Lorain
	101,497	28,836	107,841	1,280,122	93,389	42,366	230,041	301,356
	Mahoning	Medina	Portage	Stark	Summit	Trumbull	Wayne	<b>Total</b>
	238,823	172,332	161,419	375,586	541,781	210,312	114,520	<b>4,000,221</b>

### Tab 3. Project Information

**Project name: *Proactive Planning for Energy Development in Portage County***

**Brief project description (max 2 pages single-spaced):** The proposed project will be a planning project focused on the changes in energy development that are facing Portage County. The Portage County Regional Planning Commission will coordinate efforts of a team of agencies who will initially consider the implications of hydraulic fracturing for local communities, but will expand the focus to address changes in energy distribution and consumption in the future. As natural gas exploration evolves and new energy issues emerge, the group will work to create mechanisms to help Portage County communities more effectively cope with impacts and take advantage of economic opportunities. The extraction of natural gas using hydraulic fracturing may be one of the initial steps toward more decentralized energy production and communities need to prepare for this change, creating a new conceptual framework for energy development.

This plan will form an Energy Development Work Group to address the challenges confronting our residents and communities as a result of the pending boom in oil/gas exploration in the Utica shale. Many communities and residents are already concerned about the prospect of drilling in Portage County (only two wells have been drilled to date). Meetings on the topic have attracted record crowds and heated debate; the prospect of lucrative leases has lured hundreds of landowners to sign lease agreements with energy companies; and daily local news articles indicate the media is already focusing on the topic and its impacts in northeast Ohio. Misinformation is rampant, the perceived influence of big money is suspected, and the apparent lack of local control is worrisome to many. A more coordinated approach to collecting and distributing information is needed.

The Energy Development Work Group will be composed of agencies such as the County Engineer, the Health Department, Water Resources, the Portage Development Board, the City of Akron, the Ohio EPA, local community and county representatives, business leaders and energy companies. The first task will be to develop a comprehensive list of entities involved in oil/gas exploration, from planning to regulation to enforcement. This list will be distributed to give Portage County communities and local officials the ability to direct concerns that arise to the appropriate entity and will create a more cooperative environment to deal with the local and regional impacts.

Some of the challenges that may accompany growth of the natural gas industry and changes in energy development that will be addressed by the Energy Development Work Group will be:

- All communities where hydraulic fracturing is planned or is occurring need to have clear communication channels to enable them to contact the appropriate entity for questions or issues regarding the drilling, production and transmission processes. Both Stark County and Mahoning County are facing similar issues and interaction with them could become a key component of the planning process.
- Portage County has important ground and drinking water resources for a relatively large population, including the cities of Akron, Streetsboro, Kent and Ravenna. Protection of these water resources and the land surrounding them, including wetlands, is critical. The use of

large amounts of water for hydraulic fracturing has implications for surface water and for centralized water suppliers.

- There are numerous injection wells in Portage County for disposing the wastewater from hydraulic fracturing and many have already been receiving wastewater from Pennsylvania’s wells. A better understanding of the capacity and regulation of injection wells is needed.
- The county needs to understand plans for pipelines and shipping of natural gas products and waste to avoid negative environmental impacts and to assure efficient, safe transmission of energy in both the initial phases of natural gas development and in the future when electric transmission may evolve to more decentralized systems. With natural gas exploration this will entail oversight of impacts to roads as drilling occurs, but the focus may change to pipelines and railroads as the industry matures.
- Communities need to understand what, if any, land use controls they may exercise to alleviate negative impacts from the production and transmission of all types of energy now and in the future.
- Services, whether emergency or governmental, may be stretched beyond their normal capacity when gas drilling and production increase, but the necessity to respond flexibly due to the temporal nature of the impact must be considered. Impacts to local housing must also be addressed.

The Energy Development Work Group will consider ancillary business development that could benefit from the exploration, production and transmission of natural gas, oil and other extracted materials. The Group will address the challenge of building the skills of the local work force for the initial stage of energy development created by natural gas exploration, but expand these efforts to shaping the workforce for future energy production and distribution.

The Portage County Regional Planning Commission (PCRPC) will be responsible for compiling information, holding meetings to identify ways to address the issues, and for producing the final plan.

<b>Issues &amp; Education</b>	<b>Responsible agency/agencies</b>
<b>Information, communication</b>	
Compile information on energy development and trends, oil/gas drilling and transmission, regulation, injection wells	PCRPC with appropriate groups
<b>Local government and services</b>	
Coordinate with local communities on housing, zoning or other issues related to local government and energy development	PCRPC
Methodology to manage road impacts	PCRPC , Portage County Engineer
Coordinate energy development efforts with nearby counties	PCRPC
<b>Environment</b>	
How can Portage County protect drinking water resources, streams and rivers, wetlands, soil, and air while supporting sustainable energy development?	City of Akron, PCRPC, Ohio EPA Portage County Health District
<b>Economy</b>	
How can Portage County prepare for a new energy economy? Local work force development; ancillary business development	Energy Development Work Group, Portage Development Board, PCRPC

**Type of award:** **Grant for Planning Study**

**Problem statement:** The local governments and residents of Portage County have already been approached and impacted by energy companies interested in extracting gas from the Utica shale prevalent in Portage and surrounding counties. To date only a few wells have been drilled, but over 2000 leases have been recorded, and the potential impacts to Portage County communities could be considerable given the projected amount of natural gas and related products that could be extracted in the next 20-30 years. Other states have already experienced impacts to roads, water, emergency services, housing, and government services that accompany the hydraulic fracturing process. With the Portage County Regional Planning Commission as the lead agency, the Energy Development Work Group would develop a plan to foster a unified approach to help local communities cope with potential impacts from well-drilling and to avoid the pitfalls associated with a reactive and uncoordinated response. It would also plan for ways to address new energy issues as they emerge – from local workforce development to new economic endeavors and community planning.

**One targeted approach to innovation:** The targeted approach to innovation will be to create a *shared service*. Portage County Regional Planning will form an Energy Development Work Group with a variety of agencies and entities, and on behalf of the communities in the County, will develop a unified, proactive plan to deal with the impacts of the developing shale gas exploration and other new energy developments. The Plan will give the municipalities, villages and townships of Portage County a set of tools and information for responding to the many challenges the evolving energy industry will present. Adjacent counties with similar concerns will be contacted about the potential for partnerships.

**Anticipated return on investment (use project budget):** Quantifying the anticipated savings from this planning endeavor is challenging since none of our communities have been faced with this type of situation in the recent past. In the last year, 3-4 communities have sponsored meetings about shale gas exploration, and while the meetings try to be informative, concrete actions rarely result due to the over-riding state control of the process. This lack of local control has angered many. This proposed Plan would provide information and devise strategies to guide our communities to more meaningful responses. A unified and proactive approach to coping with and capitalizing on shale gas exploration will help eliminate unilateral actions, saving the communities' time and effort. Additionally the Plan would coordinate county agencies and local community efforts to foster shared goals and a better understanding of the changes that this area will face with new energy development. Because the Regional Planning Commission represents most of the communities in Portage County, the agency is a good vehicle for unifying efforts.

**Probability of success (plans for project implementation):** Given the amount of money being invested in natural gas exploration, the sometimes contradictory information being disseminated by the media, and the hardline pro- and anti-drilling stances residents have taken, it is apparent residents and communities need neutral and common-sense approaches to dealing with the

growth of this industry. Phone calls to adjacent counties and discussions with local officials indicate a high level of interest in collaboration because it seems to be the only recourse given the state oversight of shale gas development. This plan will meet a need that is already felt by many in Portage County and adjacent communities.

The plan will set the tone for Portage County's continued efforts to proactively face energy issues as they emerge – these may include the use of alternative energy sources that are produced locally via wind, sun or from extracted natural gas products; planning for more wide-spread use of electric cars; and planning for cars and buses that run on natural gas.

**Ability to replicate or scale the project for other political subdivisions:** Portage County is only one of numerous eastern Ohio counties that will be facing the impacts of hydraulic fracturing, the growth of the industries associated with it, and new paradigms for energy development. Information collected and tools devised through this planning grant can be shared with other governmental agencies and communities. Other counties will be encouraged to participate in the planning process. The plan may also be a component of the Northeast Ohio Sustainable Communities Consortium, a group that received a USDA grant to create a sustainability plan for the 12-county northeast Ohio region.

**Is the project part of a consolidation effort by applicant and partners?** No formal consolidation will result from the planning grant.

**Past successes on an innovation (efficiency, shared service, coproduction, shared merger) project:** In the last year and a half, the Portage County Regional Planning Commission (RPC) has been the instrumental in forming a grassroots, county-wide effort to develop a comprehensive vision and plan for Portage County called *Visioning in Portage* (VIP). The lack of a county vision has been identified as a problem by many classes of Leadership Portage County over the years it has been in existence, but RPC's current director chose to initiate the means to create a vision and plan. Numerous volunteer committees have been formed and are working to accomplish this goal.

Additionally, the staff of Regional Planning has regular meetings with zoning inspectors, chambers of commerce, government officials and economic development directors from local communities to share ideas on a monthly basis. Information shared at these meetings and at monthly Regional Planning Commission meetings gives the staff opportunities to tailor their efforts to local concerns. The decision to tackle the energy issues facing Portage County was initially brought up at these meetings and this grant would give Regional Planning the opportunity to pursue the communities' concerns.

The Regional Planning staff successfully completed a 2007 grant from the Center for Farmland Policy Innovation which researched the feasibility of transferring development rights as a method to preserve farms. The staff received an additional grant from the same organization this year to plan for a Food Hub in Portage County.

**How project responds to current changes in economic demand for local or regional government services:**

While the scope of the impacts that may result from natural gas exploration and drilling is not entirely known, some changes in economic demand for government services have already been experienced.

- The Recorder's office has seen a large increase in the number of mineral leases being filed.
- The County Engineer's office has received numerous Road Use Maintenance Plans files by gas companies for impacts to road surfaces when drilling begins. The County Engineer does not have the personnel to inspect road improvements or to monitor use of planned routes for heavy truck traffic for numerous well sites. Coordination with the townships where most drilling will occur is necessary. Truck traffic hauling waste to injection wells is also not monitored and the impact to roads and other resources is not yet known.
- Emergency Management has already met with energy corporations to discuss training, accident response and spills.
- The Health Department has established a well testing program with a three tier testing process. Local residents and communities need to understand the use of the program with respect to well drilling and that information needs to be disseminated.
- It is obvious from other shale exploration areas of the country that this process can have profound impacts on a community, but many of the impacts are also temporal. The need to deal with such changes in a flexible fashion over the long term is a major challenge to responding to current and future changes in the energy industry. A critical look at the flexibility and responsiveness of various agencies and systems could help our communities face new energy challenges.

Recent predictions of the impacts of oil and gas drilling in the next 2 years indicate the potential for a significant increase in jobs, and proactive planning on the part of Portage County will help businesses take advantage of this new economic engine.

**Does the project implement recommendations of a performance or other audit?** No.

**How does the project facilitate an improved business environment or promote community attraction?**

In this case rare case, Portage County does not have to attract the business (shale gas exploration) to the County, but rather has to determine ways to capitalize on it as it grows and evolves. Cooperation and planning by the Energy Development Work Group, the Portage Development Board and local businesses or chambers will create a synergistic business climate that meshes with the gas industry in its most active stages as well as when the activity subsides or when other energy issues arise. Communication with adjacent counties and regional players will set the course for a business environment in Portage County that is ready to meet the challenges that changes in energy production and use will bring.

**4. Financial Documentation:**

Detailed budget included separately

- 3 years of financial history (*see Tab 4-5 to 4-16*)
- Anticipated costs: Amount and type of funds requested: **\$30,490**  
 Percent of local matching funds and how match will be met: **\$12,550 (see below)**  
 Documentation of in-kind contributions: **Will follow Sec. 2.06 policies.**

**Budget 1 – Portage County Regional Planning Personnel & In-kind**

<b>Activity (Activities not necessarily sequential)</b>	<b>PCRPC Time</b>	<b>Agency</b>	<b>PCRPC Cost *</b>	<b>In-kind Agencies</b>	<b>In-kind Contribution (est. \$50/hr.)</b>
Create Energy Development Work Group (EDWG)	22 hours	PCRPC	\$740		
Information gathering and compilation for energy development (regulations, enforcement, trends)	130 hours	PCRPC	\$6,600		
Meeting with ODNR and oil/gas companies for comments/input – 1 meeting	10 hours	PCRPC, EDWG involved companies	\$960		
Work with County Engineer, Health Department, Water Resources, City of Akron, OEPA on resource protection and energy development – approximately 4 meetings, compile results	65 hours	PCRPC, County Engineer, Health Dept., Water Resources City of Akron, OEPA	\$5,420	County Engineer, Health Dept., Water Resources, City of Akron OEPA, meeting attendance	3 persons per 3- hour meeting = \$1,800
Contact and meet with adjacent counties on potential collaborative measures – 1 meeting, compile results	12 hours	PCRPC, EDWG Other county reps	\$1,265		
Work with EDWG, Portage Development Board, chambers, and business leaders to identify ancillary economic activities related to energy development – 3 meetings, compile results	45 hours	Portage Development Board, EDWG, business leaders, PCRPC	\$3,865	Portage Development Board meeting attendance	3 persons per 3-hour meeting = \$1,350

Compile all information and present to involved parties for comments – 1 meeting	75 hours	PCRPC, EDWG	\$3,875	County Engineer, Health Dept., Water Resources, City of Akron, Portage Development Board, meeting attendance	6 persons per 3-hour meeting \$900
Final Plan completion and distribution	55 hours	PCRPC	\$2,410		
Final Plan presentation to Regional Planning Commission	4 hours	PCRPC	\$230		
<b>Total time</b>	418 hours		<b>\$25,890</b>		<b>\$4,050**</b>

\* Time divided between Director, Planner, grant administrator (billing) and Assistant depending on task.

\*\* Meetings will involve other agencies and businesses who are not necessarily signed up as collaborative partners.

**Budget 2 – Portage Development Board (PBD) Partnership Agreement**

Activity	PDB Time	PBD Cost	In-kind Contribution (40 business calls @ \$212.50 per call)	
President, create a report on strategic planning for energy development	40 hours	\$3,000	\$8,500	
Planning assistant	20 hours	\$1,000		
<b>Subtotal</b>		<b>\$4,000</b>	<b>\$8,500</b>	
<b>Total</b>				<b>\$12,500</b>

**Budget 3 – Materials, travel estimates**

Materials	Unit cost	Total cost
10 planning meeting copies	\$0.10 B&W \$0.25 color	\$160
45 Final Plan copies, binding, CDs (~40 pages)	\$0.10 B&W \$0.25 color	\$300
Travel (meet with agencies, businesses)	\$0.55/mile	\$140
<b>Total</b>		<b>\$600</b>

**Budget 1+2+3 – Grand Total all Budget Elements**

Agency	Time	Amount requested	In-Kind Contributions	Total Grant Worth
Portage County Regional Planning	418 hours	\$25,890	\$4,050	\$29,940
Materials (see below)		600		\$600
Portage Development Board Partnership	60 hours	4,000	\$8,500	\$12,500
<b>Total time, materials, in-kind</b>	<b>478 hours</b>	<b>\$30,490</b>	<b>\$12,550*</b>	<b>\$43,040</b>

\*42% of total (less materials)

- **Documentation of in-kind contributions** (see sec. 2.06 policies):
  - A sign-in sheet for all in-kind participation will be provided at each meeting with documentation on the meeting length, number of agencies in attendance, and pertinent information per Section 2.06
  - The assumption for purposes of the budget was each person’s time at a meeting is \$50/hour.

**Pre-Grant In-kind Contribution on Energy Development Issues facing Portage County**

Pre-grant Energy Development meetings	PCRPC In-kind Time	PCRPC Cost *	Other In-kind Agencies	Other In-kind Contribution (est. \$50/hr.)
Recent efforts to address energy issues – meeting with Chesapeake Energy (12-9-11 with 5 agency representatives in attendance); meeting with County Engineer (1-19-12 with 4 agency reps in attendance)	2.5 hrs/ Meeting= 5 hours	\$575	County Engineer, Water Resources, Health Department	7 persons per 2.5 meeting hours = \$875
Meeting with Farm Bureau representative (2-13-12)	2 hours	\$230		
Pre-grant efforts		<b>\$805</b>		<b>\$875</b>

- **3 years of financial projections identifying anticipated savings as a result of the project:**  
 In one year, the planning process could save communities the expense of individual meetings to address residents’ concerns about hydraulic fracturing. For example, Randolph Township’s January 25<sup>th</sup> meeting on hydraulic fracturing cost the Township almost \$200. Township Trustees have fielded many phone calls about well drilling and the final plan would save them the time and effort of finding information out on their own.

Depending on the implementation strategies devised as part of the plan, this concerted effort could result in time savings for all Portage County communities regarding economic planning related to energy development over the next 3 years. A holistic approach will provide advantages to the regional economy as well.

The potential for collaborative action on behalf of adjacent counties may result in a more effective approach for regional strategies or actions to be devised with regards to energy development. Stark County, adjacent to the south, is located in the Mid-Atlantic National Interest Electric Transmission Corridor, which could have local implications for electric energy transmission in the future in Portage County. The use of biomass and its local production for energy uses may also be a topic of discussion for more rural counties. A unified approach to planning for new developments in energy will help save time, effort and the cost of planning individually.

**PORTAGE COUNTY RPC  
2009 YEAR END FINANCIAL STATEMENT**

<b>JANUARY 1, 2009 CASH BALANCE</b>	<b>\$</b>	<b>10,329.30</b>	<b>\$</b>	<b>10,826.85</b>	
		<b>Estimated</b>			
<b>REVENUE SOURCE</b>		<b>Revenue</b>	<b>Actual</b>	<b>Revenue</b>	<b>%</b>
RPC Membership Dues	\$	199,702.00	\$	240,068.00	120%
Subdivisions	\$	20,100.00	\$	9,205.00	46%
IGR's	\$	400.00	\$	500.00	125%
Copies/Misc.(community over hrs)	\$	6,500.00	\$	3,149.67	48%
Publications	\$	80.00	\$	34.75	43%
Local Contribution (PCC)	\$	60,000.00	\$	60,000.00	100%
Rental Income	\$	26,167.00	\$	12,579.30	48%
Contracts	\$	53,150.00	\$	38,717.55	73%
Contract Portage County	\$	114,500.00	\$	88,192.42	77%
Grant	\$	-	-	-	0%
Refunds/Reimbursements	\$	-	-	27.00	0%
Donations	\$	-	-	100.00	0%
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>480,599.00</b>	<b>\$</b>	<b>452,573.69</b>	<b>94%</b>
 <b>TOTAL CERTIFICATE OF RESOURCES</b>	 <b>\$</b>	 <b>490,928.30</b>			
 <b>EXPENDITURES (including carryovers)</b>		 <b>Appropriated</b>		 <b>Expenditures</b>	 <b>%</b>
3 Salaries	\$	268,865.00	\$	268,853.42	100%
3 PERS	\$	35,601.00	\$	35,536.28	100%
3 Medicare	\$	3,140.00	\$	3,133.99	100%
3 Workers Comp	\$	6,058.00	\$	6,057.02	100%
3 Health Insurance	\$	45,560.00	\$	45,510.00	100%
3 Other Health Benefits (cafeteria plan)	\$	2,000.00	\$	2,000.00	100%
4 Insurances (Bldg & Bonds)	\$	-	\$	-	0%
4 Maint/Custodial Contract	\$	4,000.00	\$	3,120.00	78%
4 Utilities	\$	9,598.00	\$	8,723.90	91%
4 Telephone	\$	2,640.00	\$	2,569.19	97%
4 Contract Services	\$	1,800.00	\$	1,797.60	100%
4 Professional & Technical Services	\$	7,610.00	\$	4,089.25	54%
4 Audit Services	\$	-	\$	187.10	0%
4 Legal Services	\$	15,000.00	\$	15,000.00	100%
4 Architect Services	\$	2,750.00	\$	2,738.90	0%
4 Repairs	\$	2,700.00	\$	1,573.46	58%
4 Advertising	\$	600.00	\$	268.60	45%
4 Postage	\$	1,700.00	\$	1,009.48	59%
4 Dues	\$	1,552.00	\$	1,406.00	91%
4 Travel/Training	\$	6,570.00	\$	2,195.22	33%
4 Copier Rental	\$	2,905.00	\$	2,877.42	99%
5 Supplies	\$	6,000.00	\$	2,656.80	44%
5 Photocopying/Printing	\$	2,965.00	\$	2,683.77	91%
5 Publications	\$	240.00	\$	67.00	28%
5 Equipment/Software	\$	2,950.00	\$	449.94	15%
6 Building Improvement	\$	-	-	-	0%
7 Reimbursement/Refund	\$	110.00	\$	110.00	100%
8 Acquisition (Loan)	\$	47,685.00	\$	31,773.98	67%
 <b>TOTAL APPROPRIATIONS/EXPENDITURES</b>	 <b>\$</b>	 <b>480,599.00</b>	 <b>\$</b>	 <b>446,388.32</b>	 <b>93%</b>
 <b>DECEMBER 31, 2009 CASH BALANCE</b>			 <b>\$</b>	 <b>17,012.22</b>	
 <b>Outstanding purchase orders to carryover</b>				 <b>240.00</b>	
 <b>DECEMBER 31, 2009 Unencumb Balance</b>				 <b>16,772.22</b>	

**PORTAGE COUNTY RPC  
FINANCIAL STATEMENT  
December 31, 2009**

	Month to Date		Year to Date	
Beginning Cash Balance	\$ 884.99	<-- Dec 1st-->	\$ 10,826.85	<-- Jan. 1st
Total All Receipts	\$ 45,601.83		\$ 452,573.69	
Total All Expenditures	\$ 29,474.60		\$ 446,388.32	
Ending Cash Balance	\$ 17,012.22	<--Dec 31st -->	\$ 17,012.22	

REVENUES	Budget	M-T-D	Y-T-D	Accts Recvble	Balance	% recvd
RPC Membership Dues	199,702.00	40,366.31	240,068.00	-	(40,366.00)	120%
Subdivisions	20,100.00	210.00	9,205.00	-	10,895.00	46%
IGR's	400.00	-	500.00	-	(100.00)	125%
Copies/Misc.(community over hrs)	6,500.00	64.57	3,149.67	-	3,350.33	48%
Publications	80.00	-	34.75	-	45.25	43%
Local Contribution (PCC)	60,000.00	-	60,000.00	-	-	100%
Rental Income	26,167.00	1,138.00	12,579.30	-	13,587.70	48%
Contracts	53,150.00	360.97	38,717.55	1,222.79	14,432.45	73%
Contract Portage County	114,500.00	3,361.98	88,192.42	6,597.04	26,307.58	77%
Grant	-	-	-	-	-	0%
Refund/Reimbursement	-	-	27.00	-	(27.00)	
Donation	-	100.00	100.00	-	(100.00)	
<b>TOTAL REVENUE</b>	<b>480,599.00</b>	<b>45,601.83</b>	<b>452,573.69</b>	<b>7,819.83</b>	<b>28,025.31</b>	<b>94%</b>
January 1, 2009 Unencumbered						
Cash Balance	10,330.00					
<b>TOTAL CERTIFICATE OF RESOURCES</b>	<b>490,929.00</b>					

EXPENDITURES	Budget	M-T-D	Y-T-D	Encumbered	Balance to Expend	% expend
Salaries	268,865.00	17,833.60	268,853.42	-	11.58	100%
PERS	35,601.00	2,496.72	35,536.28	-	64.72	100%
Medicare	3,140.00	253.98	3,133.99	-	6.01	100%
Workers Comp	6,058.00	-	6,057.02	-	0.98	100%
Health Insurance	45,560.00	2,980.00	45,510.00	-	50.00	100%
Other Health Benefits (Cafeteria Plan)	2,000.00	776.33	2,000.00	-	-	100%
Contract Services	1,800.00	149.80	1,797.60	-	2.40	100%
Travel/Training	6,570.00	41.04	2,195.22	-	4,374.78	33%
Dues	1,552.00	-	1,406.00	-	146.00	91%
Publications	240.00	-	67.00	-	173.00	28%
Utilities	9,598.00	451.24	8,723.90	-	874.10	91%
Advertising	600.00	-	268.60	-	331.40	45%
Telephone	2,640.00	553.99	2,569.19	-	70.81	97%
Postage	1,700.00	-	1,009.48	-	690.52	59%
Repairs	2,700.00	450.00	1,573.46	-	1,126.54	58%
Maint/Custodial Contract	4,000.00	300.00	2,880.00	240.00	880.00	78%
Copier Rental	2,905.00	207.00	2,877.42	-	27.58	99%
Professional & Technical Services	7,610.00	-	4,089.25	-	3,520.75	54%
Audit Services	-	-	-	-	-	0%
Architect Services	2,750.00	-	2,738.90	-	11.10	0%
Legal Services	15,000.00	2,500.00	15,000.00	-	-	100%
Insurances (Bldg & Bonds)	-	-	-	-	-	0%
Supplies	6,000.00	289.99	2,656.80	-	3,343.20	44%
Photocopying/Printing	2,965.00	190.91	2,683.77	-	281.23	91%
Equipment/Software	2,950.00	-	449.94	-	2,500.06	15%
Building Improvements	-	-	-	-	-	0%
Refund/Reimbursement	110.00	-	110.00	-	-	100%
Debt Service (Loan)	47,685.00	-	31,773.98	-	15,911.02	0%
<b>TOTAL 2009 EXPENDITURES</b>	<b>480,599.00</b>	<b>29,474.60</b>	<b>445,961.22</b>	<b>240.00</b>	<b>34,397.78</b>	<b>93%</b>
<b>2008 Carryover Encumbrances</b>						
Audit Services	257.55	-	187.10	-	70.45	<b>CLOSED</b>
Custodial Contract	240.00	-	240.00	-	-	
<b>Total 2008 Encumbrances</b>	<b>497.55</b>	<b>-</b>	<b>427.10</b>	<b>-</b>	<b>70.45</b>	
<b>GRAND TOTAL</b>	<b>481,096.55</b>	<b>29,474.60</b>	<b>446,388.32</b>	<b>240.00</b>	<b>34,468.23</b>	

# Portage County Regional Planning Commission 2010 Financial Report

<b>Beginning Cash Balance</b>		<b>17,012.22</b>
<b>REVENUE</b>		
RPC Membership Dues		186,858.97
Subdivisions		13,765.00
Intergovernmental Reviews		300.00
Copies/Misc./Overhours		1,913.40
Publications		174.25
Rental Income		12,276.00
<b>Contracts</b>		
Shalersville Twp Comprehensive Plan	2,770.01	
Aurora City Fair Housing	2,025.98	
Ravenna City Fair Housing	3,784.91	
Franklin Twp Zoning Resolution Update	112.35	
<b>Total Contracts</b>		<b>8,693.25</b>
<b>Grants</b>		
2009 CDBG Formula Grant	32,382.27	
2009 CDBG Fair Housing	5,972.62	
Neighborhood Stabilization Grant	29,186.01	
EPA SWIF Grant	-	
2010 CDBG Formula Grant	8,000.00	
<b>Total Grants</b>		<b>75,540.90</b>
County Contribution		30,000.00
Refund/Reimbursement		10,662.00
Donation	-	-
<b>TOTAL REVENUE/BUDGET</b>		<b>357,195.99</b>
<b>EXPENDITURES</b>		
Salaries		206,520.33
PERS		27,967.53
Medicare		2,929.58
Workers Comp		4,704.93
Health Insurance		37,606.72
Other Health Benefits (cafeteria plan)		-
Insurances (bldg & bonds)		354.00
Maint/Custodial Contract		3,120.00
Utilities		8,239.09
Telephone		2,089.73
Contract Services		1,629.94
Professional & Technical Services		4,414.65
Audit Services		1,819.65
Legal Services		15,000.00
Architect Services		-
Repairs (equipment, rental, bldg.)		1,911.83
Advertising		84.66
Postage		1,736.86
Supplies		1,936.16
Photocopying/Printing		3,369.59
Dues/Periodicals		518.48
Travel/Training		758.23
Equipment		1,377.44
Copier		2,945.88
Loan (multi purpose building)		-
Building Improvements		-
Reimbursement/Refund		-
<b>TOTAL EXPENDITURES</b>		<b>331,035.28</b>
<b>Ending Cash Balance</b>		<b>26,160.71</b>

\* Unaudited Financial Information

Financials

**PORTAGE COUNTY RPC  
FINANCIAL STATEMENT  
December 31, 2010**

	Month to Date		Year to Date	
<b>Beginning Cash Balance</b>	<b>\$ 846.14</b>	<-- Dec 1st-->	<b>\$ 17,012.22</b>	<-- Jan. 1st
<b>Total All Receipts</b>	<b>\$ 53,251.14</b>		<b>\$ 340,183.77</b>	
<b>Total All Expenditures</b>	<b>\$ 27,936.57</b>		<b>\$ 331,035.28</b>	
<b>Ending Cash Balance</b>	<b>\$ 26,160.71</b>	<--Dec 31st -->	<b>\$ 26,160.71</b>	

<b>REVENUES</b>	<b>Budget</b>	<b>M-T-D</b>	<b>Y-T-D</b>	<b>Accts Recvble</b>	<b>Balance</b>	<b>% recvd</b>
RPC Membership Dues	201,160.00	25,309.00	186,858.97	415.56	14,301.03	93%
Subdivisions	10,000.00	1,565.00	13,765.00	-	(3,765.00)	138%
IGR's	400.00	-	300.00	-	100.00	75%
Copies/Misc.(community over hrs)	6,500.00	123.88	1,913.40	13.24	4,586.60	29%
Publications	50.00	2.00	174.25	-	(124.25)	349%
Local Contribution (PCC)	30,000.00	-	30,000.00	-	-	100%
Rental Income	12,279.00	1,023.00	12,276.00	-	3.00	100%
Contracts	28,750.00	993.49	8,693.25	200.64	20,056.75	30%
Contract Portage County	106,000.00	13,572.77	75,540.90	11,442.05	30,459.10	71%
Grant	50,000.00	-	-	-	50,000.00	0%
Refund/Reimbursement	-	10,662.00	10,662.00	-	(10,662.00)	
Donation	-	-	-	-	-	
<b>TOTAL REVENUE</b>	<b>445,139.00</b>	<b>53,251.14</b>	<b>340,183.77</b>	<b>12,071.49</b>	<b>104,955.23</b>	<b>76%</b>
January 1, 2010 Unencumbered						
Cash Balance	16,772.22					
<b>TOTAL CERTIFICATE OF RESOURCES</b>	<b>461,911.22</b>					

<b>EXPENDITURES</b>	<b>Budget</b>	<b>M-T-D</b>	<b>Y-T-D</b>	<b>Encumbered</b>	<b>Balance</b>	<b>% expend</b>
					<b>to Expend</b>	
Salaries	241,730.00	14,571.20	206,520.33	-	35,209.67	85%
PERS	33,384.00	2,039.98	27,967.53	-	5,416.47	84%
Medicare	3,496.00	206.72	2,929.58	-	566.42	84%
Workers Comp	8,200.00	-	4,704.93	-	3,495.07	57%
Health Insurance	45,500.00	2,571.76	37,606.72	-	7,893.28	83%
Contract Services	1,798.00	249.70	1,629.94	-	168.06	91%
Travel/Training	4,200.00	169.00	758.23	-	3,441.77	18%
Dues	1,612.00	-	160.98	-	1,451.02	10%
Publications	358.00	-	357.50	-	0.50	100%
Utilities	10,035.00	667.06	8,239.09	-	1,795.91	82%
Advertising	459.00	-	84.66	-	374.34	18%
Telephone	2,500.00	347.46	2,089.73	-	410.27	84%
Postage	1,800.00	-	1,736.86	-	63.14	96%
Repairs	1,700.00	774.00	1,911.83	-	(211.83)	112%
Maint/Custodial Contract	4,000.00	240.00	2,880.00	240.00	880.00	78%
Copier Rental	3,183.00	207.00	2,945.88	-	237.12	93%
Professional & Technical Services	5,350.00	97.65	4,414.65	-	935.35	83%
Audit Services	3,300.00	113.98	1,819.65	-	1,480.35	0%
Architect Services	-	-	-	-	-	0%
Legal Services	15,000.00	5,000.00	15,000.00	-	-	100%
Insurances (Bldg & Bonds)	400.00	-	354.00	-	46.00	0%
Supplies	3,920.00	138.23	1,936.16	-	1,983.84	49%
Photocopying/Printing	3,280.00	542.83	3,369.59	-	(89.59)	103%
Equipment/Software	1,805.00	-	1,377.44	-	427.56	76%
Building Improvements	-	-	-	-	-	0%
Refund/Reimbursement	-	-	-	-	-	
Debt Service (Loan)	47,684.00	-	-	-	47,684.00	0%
<b>TOTAL 2010 EXPENDITURES</b>	<b>444,694.00</b>	<b>27,936.57</b>	<b>330,795.28</b>	<b>240.00</b>	<b>113,658.72</b>	<b>74%</b>
<b>2009 Carryover Encumbrances</b>						
Custodial Contract	240.00	-	240.00	-	-	
<b>Total 2009 Encumbrances</b>	<b>240.00</b>	<b>-</b>	<b>240.00</b>	<b>-</b>	<b>-</b>	
<b>GRAND TOTAL</b>	<b>444,934.00</b>	<b>27,936.57</b>	<b>331,035.28</b>	<b>240.00</b>	<b>113,658.72</b>	

Portage County RPC-Fund 925  
Balance Sheet  
December 31, 2010

ASSETS

Current Assets		
Cash	\$	26,160.71
Account Receivable		12,071.34
		38,232.05
Total Current Assets		
		38,232.05
Property and Equipment		
		0.00
Total Property and Equipment		
		0.00
Other Assets		
		0.00
Total Other Assets		
		0.00
Total Assets		
	\$	38,232.05

LIABILITIES AND CAPITAL

Current Liabilities		
		0.00
Total Current Liabilities		
		0.00
Long-Term Liabilities		
		0.00
Total Long-Term Liabilities		
		0.00
Total Liabilities		
		0.00
Capital		
Beginning Balance Equity	\$	7,088.20
Retained Earnings		17,743.70
Net Income		13,400.15
		38,232.05
Total Capital		
		38,232.05
Total Liabilities & Capital		
	\$	38,232.05

Portage County RPC-Fund 925  
Income Statement  
For the Twelve Months Ending December 31, 2010

	Current Month		Year to Date	
Revenues				
Sales-Retail	0.00	0.00	0.00	0.00
Sales Discounts	0.00	0.00	0.00	0.00
Rental Income	12,276.00	3.56	12,276.00	3.56
RPC Membership Dues	187,274.53	54.37	187,274.53	54.37
Contract Service PCC	80,044.18	23.24	80,044.18	23.24
Transfer Fee-GF	30,000.00	8.71	30,000.00	8.71
Subdivisions	13,765.00	4.00	13,765.00	4.00
IGR's	300.00	0.09	300.00	0.09
Copies/Miscellaneous	1,993.94	0.58	1,993.94	0.58
Publications	174.25	0.05	174.25	0.05
Refunds	10,662.00	3.10	10,662.00	3.10
Moving/Operating Expenses	0.00	0.00	0.00	0.00
Contracts	7,945.53	2.31	7,945.53	2.31
Loan	0.00	0.00	0.00	0.00
Grants	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>344,435.43</b>	<b>100.00</b>	<b>344,435.43</b>	<b>100.00</b>
Cost of Sales				
Product Cost-Retail	0.00	0.00	0.00	0.00
Direct Labor - Retail	0.00	0.00	0.00	0.00
<b>Total Cost of Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>344,435.43</b>	<b>100.00</b>	<b>344,435.43</b>	<b>100.00</b>
Expenses				
Payroll Tax Exp	0.00	0.00	0.00	0.00
Wages Expense	0.00	0.00	0.00	0.00
Salaries	206,520.33	59.96	206,520.33	59.96
PERS	27,967.53	8.12	27,967.53	8.12
Medicare	2,929.58	0.85	2,929.58	0.85
Workmans Comp	4,704.93	1.37	4,704.93	1.37
Health Insurance	37,606.72	10.92	37,606.72	10.92
Architecture Contract	0.00	0.00	0.00	0.00
Publications	357.50	0.10	357.50	0.10
Contract Insurance Bldg/Conten	354.00	0.10	354.00	0.10
Maint/Janitor Services	3,830.00	1.11	3,830.00	1.11
Utilities	8,239.09	2.39	8,239.09	2.39
Telephone	2,089.73	0.61	2,089.73	0.61
Contract Services	16,629.94	4.83	16,629.94	4.83
Audit Services	1,819.65	0.53	1,819.65	0.53
Legal Services	0.00	0.00	0.00	0.00
Prof. & Tech Serv.	4,414.65	1.28	4,414.65	1.28
Repairs	1,201.83	0.35	1,201.83	0.35
Advertising	84.66	0.02	84.66	0.02
Indirect Cost Alloc.	0.00	0.00	0.00	0.00
Project Expense (Fund 307)	0.00	0.00	0.00	0.00
Supplies and Materials	1,936.16	0.56	1,936.16	0.56
Photocopying/Printing	3,369.59	0.98	3,369.59	0.98
Travel/Training	758.23	0.22	758.23	0.22
Dues/Period./Publica.	160.98	0.05	160.98	0.05
Postage	1,736.86	0.50	1,736.86	0.50
Equipment	1,279.79	0.37	1,279.79	0.37
Software	97.65	0.03	97.65	0.03
Copier	2,484.00	0.72	2,484.00	0.72
Rentals	461.88	0.13	461.88	0.13

For Management Purposes Only

Portage County RPC-Fund 925  
Income Statement  
For the Twelve Months Ending December 31, 2010

	Current Month		Year to Date	
Land/Bldg Acquisition	0.00	0.00	0.00	0.00
Other Expenses	0.00	0.00	0.00	0.00
Cafeteria Plan Benefit	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	0.00
Prior period adjustments	0.00	0.00	0.00	0.00
Building Improvement	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Total Expenses	331,035.28	96.11	331,035.28	96.11
	<hr/>		<hr/>	
Net Income	\$ 13,400.15	3.89	\$ 13,400.15	3.89
	<hr/> <hr/>		<hr/> <hr/>	

**PORTAGE COUNTY RPC  
2011 YEAR END FINANCIAL STATEMENT**

<b>JANUARY 1, 2011 CASH BALANCE</b>	<b>\$ 26,160.71</b>	<b>\$ 26,160.71</b>	
	<b>Estimated</b>	<b>Actual</b>	
<b>REVENUE SOURCE</b>	<b>Revenue</b>	<b>Revenue</b>	<b>%</b>
RPC Membership Dues	\$ 228,129.00	\$ 223,387.55	98%
Subdivisions	\$ 10,000.00	\$ 12,365.00	124%
IGR's	\$ 400.00	\$ 400.00	100%
Copies/Misc.(community over hrs)	\$ 6,000.00	\$ 1,026.58	17%
Publications	\$ 50.00	\$ 255.00	510%
Local Contribution (PCC)	\$ -	\$ 27,000.00	
Rental Income	\$ 11,799.00	\$ 5,248.00	44%
Contracts	\$ 16,000.00	\$ 13,260.38	83%
Contract Portage County	\$ 91,600.00	\$ 79,852.14	87%
Grant	\$ 50,000.00	-	0%
Donations	-	1,125.60	
Refunds/Reimbursements	-	-	0%
<b>TOTAL REVENUES</b>	<b>\$ 413,978.00</b>	<b>\$ 363,920.25</b>	<b>88%</b>
<b>TOTAL CERTIFICATE OF RESOURCES</b>	<b>\$ 440,138.71</b>		
<b>EXPENDITURES (including carryovers)</b>	<b>Appropriated</b>	<b>Expenditures</b>	<b>%</b>
3 Salaries	\$ 218,836.00	\$ 208,272.80	95%
3 PERS	\$ 29,943.00	\$ 29,158.24	97%
3 Medicare	\$ 3,101.00	\$ 2,945.38	95%
3 Workers Comp	\$ 4,131.00	\$ 4,130.41	100%
3 Health Insurance	\$ 35,152.00	\$ 33,432.88	95%
4 Insurances (Bldg & Bonds)	\$ -	\$ -	0%
4 Maint/Custodial Contract	\$ 3,400.00	\$ 3,120.00	92%
4 Utilities	\$ 11,992.00	\$ 9,229.95	77%
4 Telephone	\$ 2,500.00	\$ 2,158.63	86%
4 Contract Services	\$ 1,500.00	\$ 1,498.20	100%
4 Professional & Technical Services	\$ 4,900.00	\$ 3,240.25	66%
4 Audit Services	\$ -	\$ -	0%
4 Legal Services	\$ 10,000.00	\$ 10,000.00	100%
4 Architect Services	\$ -	\$ -	0%
4 Repairs	\$ 1,300.00	\$ 1,196.00	92%
4 Advertising	\$ 600.00	\$ 447.65	75%
4 Postage	\$ 1,900.00	\$ 1,546.99	81%
4 Dues	\$ 1,612.00	\$ 495.00	31%
4 Travel/Training	\$ 5,000.00	\$ 2,523.74	50%
4 Copier Rental	\$ 3,400.00	\$ 3,122.62	92%
5 Supplies	\$ 3,400.00	\$ 2,663.23	78%
5 Photocopying/Printing	\$ 3,200.00	\$ 1,940.32	61%
5 Publications	\$ -	\$ -	0%
5 Equipment/Software	\$ 5,203.00	\$ 4,833.60	93%
6 Building Improvement	\$ 10,089.00	-	0%
7 Reimbursement/Refund	\$ -	-	0%
8 Acquisition (Loan)	\$ 41,789.00	\$ 31,790.00	76%
<b>TOTAL APPROPRIATIONS/EXPENDITURES</b>	<b>\$ 402,948.00</b>	<b>\$ 357,745.89</b>	<b>89%</b>
<b>DECEMBER 31, 2011 CASH BALANCE</b>		<b>\$ 32,335.07</b>	
<b>Outstanding purchase orders to carryover</b>		<b>240.00</b>	
<b>DECEMBER 31, 2011 Unencumb Balance</b>		<b>32,095.07</b>	

**PORTAGE COUNTY RPC  
FINANCIAL STATEMENT  
December 31, 2011**

<b>Beginning Cash Balance</b>	<b>\$ 13,478.70</b>	<-- Dec 1st-->	<b>\$ 26,160.71</b>	<-- Jan. 1st
<b>Total All Receipts</b>	<b>\$ 59,751.80</b>		<b>\$ 363,920.25</b>	
<b>Total All Expenditures</b>	<b>\$ 40,895.43</b>		<b>\$ 357,745.89</b>	
<b>Ending Cash Balance</b>	<b>\$ 32,335.07</b>	<--Dec 31st -->	<b>\$ 32,335.07</b>	

<b>REVENUES</b>	<b>Budget</b>	<b>M-T-D</b>	<b>Y-T-D</b>	<b>Accts Recvble</b>	<b>Balance</b>	<b>% recvd</b>
RPC Membership Dues	228,129.00	35,915.73	223,387.55	-	4,741.45	98%
Subdivisions	10,000.00	2,350.00	12,365.00	-	(2,365.00)	124%
IGR's	400.00	-	400.00	-	-	100%
Copies/Misc.(community over hrs)	6,000.00	251.75	1,026.58	6.50	4,973.42	17%
Publications	50.00	-	255.00	-	(205.00)	510%
Local Contribution (PCC)	-	-	27,000.00	-	(27,000.00)	0%
Rental Income	11,799.00	1,700.00	5,248.00	-	6,551.00	44%
Contracts	16,000.00	2,902.21	13,260.38	819.43	2,739.62	83%
Contract Portage County	91,600.00	16,632.11	79,852.14	8,432.10	11,747.86	87%
Grant	50,000.00	-	-	-	50,000.00	0%
Refund/Reimbursement	-	-	-	-	-	-
Donation	-	-	1,125.60	-	(1,125.60)	-
<b>TOTAL REVENUE</b>	<b>413,978.00</b>	<b>59,751.80</b>	<b>363,920.25</b>	<b>9,258.03</b>	<b>50,057.75</b>	<b>88%</b>
January 1, 2011 Unencumbered						
Cash Balance	26,160.71					
<b>TOTAL CERTIFICATE OF RESOURCES</b>	<b>440,138.71</b>					

<b>EXPENDITURES</b>	<b>Budget</b>	<b>M-T-D</b>	<b>Y-T-D</b>	<b>Encumbered</b>	<b>Balance</b>	<b>% expend</b>
Salaries	218,836.00	16,230.40	208,272.80	-	10,563.20	95%
PERS	29,943.00	2,272.26	29,158.24	-	784.76	97%
Medicare	3,101.00	229.70	2,945.38	-	155.62	95%
Workers Comp	4,131.00	-	4,130.41	-	0.59	100%
Health Insurance	35,152.00	2,571.76	33,432.88	-	1,719.12	95%
Contract Services	1,500.00	124.85	1,498.20	-	1.80	100%
Travel/Training	5,000.00	66.25	2,523.74	-	2,476.26	50%
Dues	1,612.00	-	495.00	-	1,117.00	31%
Publications	-	-	-	-	-	0%
Utilities	11,992.00	366.72	9,229.95	-	2,762.05	77%
Advertising	600.00	-	447.65	-	152.35	75%
Telephone	2,500.00	418.44	2,158.63	-	341.37	86%
Postage	1,900.00	-	1,546.99	-	353.01	81%
Repairs	1,300.00	65.00	1,196.00	-	104.00	92%
Maint/Custodial Contract	3,400.00	240.00	3,120.00	240.00	40.00	99%
Copier Rental	3,400.00	270.13	3,122.62	-	277.38	92%
Professional & Technical Services	4,900.00	-	3,240.25	-	1,659.75	66%
Audit Services	-	-	-	-	-	0%
Architect Services	-	-	-	-	-	0%
Legal Services	10,000.00	1,666.70	10,000.00	-	-	100%
Insurances (Bldg & Bonds)	-	-	-	-	-	0%
Supplies	3,400.00	391.73	2,663.23	-	736.77	78%
Photocopying/Printing	3,200.00	6.50	1,940.32	-	1,259.68	61%
Equipment/Software	5,203.00	79.99	4,833.60	-	369.40	93%
Building Improvements	10,089.00	-	-	-	10,089.00	0%
Refund/Reimbursement	-	-	-	-	-	-
Debt Service (Loan)	41,789.00	15,895.00	31,790.00	-	9,999.00	76%
<b>TOTAL 2011 EXPENDITURES</b>	<b>402,948.00</b>	<b>40,895.43</b>	<b>357,745.89</b>	<b>240.00</b>	<b>44,962.11</b>	<b>89%</b>
<b>2010 Carryover Encumbrances</b>						
Custodial Contract	-	-	-	-	-	-
<b>Total 2010 Encumbrances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>402,948.00</b>	<b>40,895.43</b>	<b>357,745.89</b>	<b>240.00</b>	<b>44,962.11</b>	

Portage County RPC-Fund 925  
Balance Sheet  
December 31, 2011

ASSETS

Current Assets		
Cash	\$	32,335.07
Account Receivable		9,257.89
		41,592.96
Total Current Assets		
Property and Equipment		
		0.00
Total Property and Equipment		
Other Assets		
		0.00
Total Other Assets		
		0.00
Total Assets	\$	41,592.96

LIABILITIES AND CAPITAL

Current Liabilities		
		0.00
Total Current Liabilities		
Long-Term Liabilities		
		0.00
Total Long-Term Liabilities		
		0.00
Total Liabilities		
Capital		
Beginning Balance Equity	\$	7,088.20
Retained Earnings		28,491.10
Net Income		6,013.66
		41,592.96
Total Capital		
		41,592.96
Total Liabilities & Capital	\$	41,592.96

Unaudited - For Management Purposes Only

Portage County RPC-Fund 925  
Income Statement  
For the Twelve Months Ending December 31, 2011

	Current Month		Year to Date	
<b>Revenues</b>				
Sales-Retail	0.00	0.00	0.00	0.00
Sales Discounts	0.00	0.00	0.00	0.00
Rental Income	5,248.00	1.44	5,248.00	1.44
RPC Membership Dues	216,996.25	59.65	216,996.25	59.65
Contract Service PCC	79,491.45	21.85	79,491.45	21.85
Transfer Fee-GF	27,000.00	7.42	27,000.00	7.42
Subdivisions	12,365.00	3.40	12,365.00	3.40
IGR's	400.00	0.11	400.00	0.11
Copies/Miscellaneous	2,085.44	0.57	2,085.44	0.57
Publications	255.00	0.07	255.00	0.07
Refunds	0.00	0.00	0.00	0.00
Moving/Operating Expenses	0.00	0.00	0.00	0.00
VIP DONATIONS	60.00	0.02	60.00	0.02
Contracts	19,858.41	5.46	19,858.41	5.46
Loan	0.00	0.00	0.00	0.00
Grants	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>363,759.55</b>	<b>100.00</b>	<b>363,759.55</b>	<b>100.00</b>
<b>Cost of Sales</b>				
Product Cost-Retail	0.00	0.00	0.00	0.00
Direct Labor - Retail	0.00	0.00	0.00	0.00
<b>Total Cost of Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>363,759.55</b>	<b>100.00</b>	<b>363,759.55</b>	<b>100.00</b>
<b>Expenses</b>				
Payroll Tax Exp	0.00	0.00	0.00	0.00
Wages Expense	0.00	0.00	0.00	0.00
Salaries	208,272.80	57.26	208,272.80	57.26
PERS	29,158.24	8.02	29,158.24	8.02
Medicare	2,945.38	0.81	2,945.38	0.81
Workmans Comp	4,130.41	1.14	4,130.41	1.14
Health Insurance	33,432.88	9.19	33,432.88	9.19
Architecture Contract	0.00	0.00	0.00	0.00
Publications	0.00	0.00	0.00	0.00
Contract Insurance Bldg/Conten	0.00	0.00	0.00	0.00
Maint/Janitor Services	3,120.00	0.86	3,120.00	0.86
Utilities	9,229.95	2.54	9,229.95	2.54
Telephone	2,158.63	0.59	2,158.63	0.59
Contract Services	1,498.20	0.41	1,498.20	0.41
Audit Services	0.00	0.00	0.00	0.00
Legal Services	10,000.00	2.75	10,000.00	2.75
Prof. & Tech Serv.	3,240.25	0.89	3,240.25	0.89
Repairs	1,196.00	0.33	1,196.00	0.33
Advertising	447.65	0.12	447.65	0.12
Indirect Cost Alloc.	0.00	0.00	0.00	0.00
Project Expense (Fund 307)	0.00	0.00	0.00	0.00
Supplies and Materials	2,433.29	0.67	2,433.29	0.67
Photocopying/Printing	1,940.32	0.53	1,940.32	0.53

For Management Purposes Only

Portage County RPC-Fund 925  
Income Statement  
For the Twelve Months Ending December 31, 2011

	Current Month		Year to Date	
Travel/Training	2,523.74	0.69	2,523.74	0.69
Dues/Period./Publica.	495.00	0.14	495.00	0.14
Postage	1,546.99	0.43	1,546.99	0.43
Equipment	4,857.83	1.34	4,857.83	1.34
Software	667.59	0.18	667.59	0.18
Copier	2,660.74	0.73	2,660.74	0.73
Rentals	0.00	0.00	0.00	0.00
Land/Bldg Acquisition	31,790.00	8.74	31,790.00	8.74
Other Expenses	0.00	0.00	0.00	0.00
Cafeteria Plan Benefit	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	0.00
Prior period adjustments	0.00	0.00	0.00	0.00
Building Improvement	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Total Expenses	357,745.89	98.35	357,745.89	98.35
	<hr/>		<hr/>	
Net Income	\$ 6,013.66	1.65	\$ 6,013.66	1.65
	<hr/> <hr/>		<hr/> <hr/>	

For Management Purposes Only

**5. Supporting Documentation**

Label support documentation:

- Executed partnership agreements (**Portage Development Board agreement to be forwarded when complete**)
- Resolution of support from partners’ governing agency (**see Tab 5-4**)
- Identification of political units served (city, county, township), including **2010 Census information**:

Atwater Township	2,740
Aurora City	15,548
Brady Lake Village	464
Brimfield Township	10,376
Charlestown Township	1,799
Deerfield Township	2,822
Edinburg Township	2,586
Franklin Township	5,527
Freedom Township	2,843
Garrettsville Village	2,325
Hiram Village	1,406
Hiram Township	2,411
Kent City	28,904
Mantua Village	1,043
Mantua Township	4,811
Mogadore Village (part)	1,007
Nelson Township	3,148
Palmyra Township	2,919
Paris Township	1,744
Randolph Township	5,298
Ravenna City	11,724
Ravenna Township	9,209
Rootstown Township	8,225
Shalersville Township	5,670
Streetsboro City	16,028
Suffield Township	6,311
Sugar Bush Knolls Village	177
Tallmadge City (part)	280
Windham Village	2,209
Windham Township	1,865

**Portage County Total      161,419**

- Self-score assessment using LGIF project selection methodology:

<b>Local Government Innovation Fund Project Selection Methodology</b>			
<b>Section 1: Financing Measures</b>			
<b>Financing Measures</b>	<b>Description</b>	<b>Criteria</b>	<b>Max Points</b>
<b>Financial Information</b>	<i>Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.</i>	Applicant provides a thorough, detailed and complete financial information	5
		Applicant provided more than minimum requirements but did not provide additional justification or support	3
		Applicant provided minimal financial information	1
		<b>Total Possible Points</b>	<b>5</b>
<b>Repayment Structure (Loan Only)</b>	<i>Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.)</i>	Applicant clearly demonstrates a secondary repayment source.	5
		Applicant does not have a secondary repayment source.	0
		<b>Total Possible Points</b>	<b>5</b>
<b>Local Match</b>	<i>Percentage of local matching funds being contributed to the project. This may include in-kind contributions.</i>	70% or greater	5
		40-69.99%	3
		10-39.99%	1
		<b>Total Possible Points</b>	<b>5</b>
<b>Total Points Available</b>		<b>15</b>	
<b>Section 2: Collaborative Measures</b>			
<b>Collaborative Measures</b>	<b>Description</b>	<b>Criteria</b>	<b>Points</b>
<b>Population</b>	<i>Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.</i>	Applicant (or collaborative partner) is not a county and has a population of less than 20,000 residents	5
		Applicant (or collaborative partner) is a county but has less than 235,000	5
		Applicant (or collaborative partner) is not a county but has a population 20,001 or greater.	3
		Applicant (or collaborative partner) is a county with a population of 235,001 residents or more	3
		<b>Total Possible Points</b>	<b>5</b>
<b>Participating Entities</b>	<i>Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.)</i>	More than one applicant	5
		Single applicant	1
		<b>Total Possible Points</b>	<b>5</b>
<b>Total Points Available</b>		<b>10</b>	

**Self Score**

5

NA

3  
8

5

5  
10

<b>Local Government Innovation Fund Project Selection Methodology</b>			
<b>Section 3: Success Measures</b>			
<b>Success Measures</b>	<b>Description</b>	<b>Criteria</b>	<b>Points</b>
<b>Expected Return</b>	<i>Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance ) an expected return. The return must be derived from the applicant's cost basis. The expected return is ranked in one of the following percentage categories:</i>	75% or greater	30
		25.01% to 74.99%	20
		Less than 25%	10
		<b>Total Possible Points</b>	<b>30</b>
<b>Past Success</b>	<i>Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.</i>	Yes	5
		No	0
		<b>Total Possible Points</b>	<b>5</b>
<b>Scalable/Replicable Proposal</b>	<i>Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.</i>	The project is both scalable and replicable	10
		The project is either scalable or replicable	5
		Does not apply	0
		<b>Total Possible Points</b>	<b>10</b>
<b>Probability of Success</b>	<i>Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.</i>	Provided	5
		Not Provided	0
		<b>Total Possible Points</b>	<b>5</b>
<b>Total Points Available</b>		<b>50</b>	
<b>Section 4: Significance Measures</b>			
<b>Significance Measures</b>	<b>Description</b>	<b>Criteria</b>	<b>Points Assigned</b>
<b>Performance Audit Implementation/Cost Benchmarking</b>	<i>The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.</i>	Project implements a recommendation from an audit or is informed by benchmarking	5
		Project does not implement a recommendation from an audit and is not informed by benchmarking	0
		<b>Total Possible Points</b>	<b>5</b>
<b>Economic Impact</b>	<i>Applicant demonstrates the project will a promote a business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)</i>	Applicant clearly demonstrates economic impact	5
		Applicant mentions but does not prove economic impact	3
		Applicant does not demonstrate an economic impact	0
		<b>Total Possible Points</b>	<b>5</b>
<b>Response to Economic Demand</b>	<i>The project responds to current substantial changes in economic demand for local or regional government services.</i>	Yes	5
		No	0
		<b>Total Possible Points</b>	<b>5</b>
<b>Total Points Available</b>		<b>15</b>	
<b>Section 5: Council Measures</b>			
<b>Council Measures</b>	<b>Description</b>	<b>Criteria</b>	<b>Points Assigned</b>
<b>Council Preference</b>	<i>Council Ranking for Competitive Rounds</i>	The applicant demonstrates innovation or inventiveness with the project	10
		<b>Total Possible Points</b>	<b>10</b>
<b>Total Points Available</b>		<b>10</b>	
		<b>Total Points</b>	<b>100</b>
		<b>Total Points Possible</b>	<b>100</b>

**Self  
Score**

10

5

10

5

**30**

0

5

5

**10**

10

**10**

**68**

RESOLUTION NO 12-0174

RE: OHIO DEPARTMENT OF DEVELOPMENT LOCAL GOVERNMENT  
INNOVATION FUND GRANT APPLICATION SUPPORT.

It was moved by Maureen T. Frederick, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, the Portage County Regional Planning Commission is applying for a grant from the Ohio Department of Development Local Government Innovation Fund in the amount of not less than \$28,000;

WHEREAS, the grant, if received, will benefit the residents and communities of Portage County by planning for future energy development in an orderly and unified fashion; now therefore be it

RESOLVED, that the Portage County Board of Commissioners supports the Portage County Regional Planning Commission's application for an Ohio Department of Development Local Government Innovation Fund grant to support the planning project titled, *Proactive Planning for Energy Development in Portage County*; and be it further

RESOLVED, that the local match will be provided by the Regional Planning Commission and its partners; and be it further

RESOLVED, the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

I, Clerk of the Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of a Resolution of the Board of Commissioners of Portage County, duly adopted February 23, 2012 and appearing upon the official record of said Board, Volume 76, Page \_\_\_\_.

  
\_\_\_\_\_  
Clerk, Portage County Board of Commissioners



April 2, 2012

Todd Peetz  
Portage County Regional Planning Commission  
124 N. Prospect St  
Ravenna, Ohio 44266

RE: Application Cure Letter

Dear Todd Peetz:

The Ohio Department of Development (Development) has received and is currently reviewing your application for Round 1 of Local Government Innovation Fund program. During this review Development has determined that additional information is needed for your application. The identified item(s) requiring your attention are listed on the attached page(s). Please respond only to the issues raised. Failure to fully address all the identified items could lead to a competitive score reduction or ineligibility for Round 1 of the Local Government Innovation Fund program. **A written response from the applicant to this completeness review is due to Development no later than 5:00 p.m. on April 30, 2012.** Please send the response in a single email to [lgif@development.ohio.gov](mailto:lgif@development.ohio.gov) and include "Cure—Project Name" in the subject line.

While this cure letter represents the additional information needed for Development review, the Local Government Innovation Council continues to reserve the right to request additional information about your application.

Thank you once again for your participation in Local Government Innovation program. Please contact the Office of Redevelopment at [lgif@development.ohio.gov](mailto:lgif@development.ohio.gov) or 614-995-2292 if you have further questions regarding your application or the information requested in this letter.

Sincerely,

Thea J. Walsh, AICP  
Deputy Chief, Office of Redevelopment  
Ohio Department of Development

## Local Government Innovation Fund Completeness Review

**Applicant:** Portage County Regional Planning Commission  
**Project Name:** Proactive Planning for Energy Development in Portage County  
**Request Type:** Grant

### Issues for Response

#### 1. Budget

Please provide a line item budget that includes at minimum: 1) the sources of all funds being contributed to the project include **all** sources—cash, in-kind, etc.; 2) the uses of all funds (provide a line item for each use); 3) the total project costs (including the funding request **and** the local match. Please be sure that all uses of funds are eligible expenses as set forth in the program guidelines.

*Example:*

#### **Collaboration Village's Project Budget**

##### **Sources of Funds**

LGIF Request	\$100,000
Match Contribution (11%)	\$ 11,111
Total	\$111,111

##### **Uses of Funds**

Consultant Fees for Study	\$111,111
Total	\$111,111

**Total Project Cost: \$111,111**

#### 2. Match

A minimum of 10% match is required for all projects. Matching funds must be 10% of the **total project cost** (not 10% of the funding request). Please document your 10% match and provide evidence of the contribution.

For **in-kind contributions**, please provide documentation as outlined in section 2.06 of the Local Government Innovation Fund program policies. Certification of in-kind contributions may only be made for past investments. Anticipated in-kind contributions must be certified **after** the contribution is made.

#### 3. Financial Documentation (Projections)

Please provide financial projections for your funding request. For grant requests, applicants must at minimum, estimate the anticipated savings they are expecting to realize as a result of the study. For loan projects, please provide projections for at least three years to help demonstrate the savings achieved and the repayment source for the loan.

#### 4. Self-Score Assessment

Please complete the interactive selection methodology available on the LGIF program website <http://www.development.ohio.gov/Urban/LGIF.htm> (select selection methodology) to score your project. Applicants do not need to complete the Council Preference or score validation sections when scoring their projects.

**5. Population Information and Documentation**

Please provide documentation supporting population information provided using the 2010 U.S. Census. To access census information, you may visit the following website <http://factfinder2.census.gov/faces/nav/jsf/pages/index.xhtml>.

**6. Resolutions of Support**

Resolutions of support must be provided by the governing body of the main applicant and each collaborative partner. If the collaborative partner is a private entity with no governing body, a letter of support **for the project** is required.

**7. Partnership Agreements**

Partnership agreements must be signed by all parties listed as collaborative partners. Please provide a partnership agreement that at minimum: 1) lists all collaborative partners; 2) lists the nature of the partnership; and 3) is signed by all parties. Please note, partnership agreements must be specific to the project for which funding is requested.

**Budget:**

Source of Funds	Amount
LGIF Request	\$30,490
Match contribution	\$12,550
<b>Total Project</b>	<b>\$43,040</b>

Use of Funds	Amount
Energy Development Work Group creation	\$740
Plan information collection, compilation	6,600
Meetings w/Energy Development Work Group	15,810
Meetings w/adjacent counties	1,265
Meetings w/oil & gas companies and ODNR	960
Portage Development Board, strategic plan for energy development	12,500
Final Plan creation	4,565
Materials	600
<b>Total Project</b>	<b>\$43,040</b>

**Total Project Cost: \$43,040**

**Match:**

**Required 10% of application total: \$43,040 x 0.10 = \$4,304**

**In-kind Contributions – Collaborative Partners (estimated hourly cost is \$50/hour)**

Activity	In-kind Agencies	In-kind Contribution
Five (5) 3-hour meetings on resource protection, energy development and plan creation	County Engineer Health Dept. Water Resources City of Akron Ohio EPA	15 hours per agency @\$50/hr. = \$750/agency x 5 agencies= \$3,750
Two (2) 3-hour meetings on resource protection, energy development and plan creation	Portage Development Board	6 hours @ \$50/hr.= \$300
<b>Total In-kind</b>		<b>\$4,050</b>

**Portage Development Board (PDB) Partnership Agreement  
 (based on estimate from PDB President, Brad Ehrhart)**

Activity	PDB Time	In-kind Contribution (40 business calls to discuss energy development @ \$212.50 per call)
President, create a report on strategic planning for energy development	40 hours	\$8,500
<b>Total In-kind</b>		<b>\$8,500</b>

**Total In-kind Contribution: \$4,050 + 8,500 = \$12,550**

**In-kind as a percent of Total Project: (\$12,550/43,040) x 100 = 29.2%**

**3 Years of financial projections**

**Anticipated savings resulting from a coordinated approach to planning for new energy development:**

Areas of saving	Annual amount (estimated)
City, village and township officials* – greater access to and dissemination of information on energy issues, less internal time spent finding/distributing information individually	\$2,000
Coordination between County Engineer, township road supervisors and well drillers on road improvements for roads leading to hydraulic fracturing wells –paving, culvert replacement savings, ditch improvements, etc.	\$20,000-\$50,000
Coordination of water well testing, procedures, etc. related to hydraulic fracturing and coordinated dissemination of information to residents and communities	\$2,000
Inter-county coordination for energy development – Sharing ways to improve internal efficiencies & capitalize on new energy issues	\$2,000
<b>Annual Savings Total</b>	<b>\$26,000-\$56,000</b>

\* Portage County has 5 cities, 7 villages and 18 townships – many have already held meetings about hydraulic fracturing and its impacts

Potential increase in local revenue (payroll)	Annual amount (estimated)
New businesses/business activities associated with energy development – pipeline production, wind turbine mfg., natural gas and electric car services	\$2,848,000**

\*\* Based on actual, current expansion of a business to serve the oil/gas industry with 100 new jobs.

*Note:* With an anticipated increase of 66,000 jobs statewide in shale gas exploration over the next 3 years and 1,000 wells being drilled per year by 2014 (Ohio Chamber of Commerce estimates in the *Cleveland Plain Dealer*, Feb. 29, 2012), the business opportunities and potential impacts to local communities can be significant, but extremely hard quantify at this time. Portage County was identified as an excellent location for Utica shale gas production according to maps published in April 2012.

Other energy developments, such as truck fleets powered by natural gas, increases in the manufacturing of wind turbine parts, or the need for electric car recharge stations, can help improve local business opportunities if coordinated efforts are made to capitalize on them.

**3-year savings: \$78,000-\$168,000**

**3-year increase in local revenue: \$8,544,000**



P1

TOTAL POPULATION  
Universe: Total population  
2010 Census Summary File 1

NOTE: For information on confidentiality protection, nonsampling error, and definitions, see <http://www.census.gov/prod/cen2010/doc/sf1.pdf>.

	Atwater township, Portage County, Ohio	Aurora city, Portage County, Ohio	Brady Lake village, Portage County, Ohio	Brimfield township, Portage County, Ohio	Charlestown township, Portage County, Ohio	Deerfield township, Portage County, Ohio	Edinburg township, Portage County, Ohio	Franklin township, Portage County, Ohio
Total	2,740	15,548	464	10,376	1,799	2,822	2,586	5,527

**Portage County  
total: 161,419**

	<b>Freedom township, Portage County, Ohio</b>	<b>Garrettsville village, Portage County, Ohio</b>	<b>Hiram village, Portage County, Ohio</b>	<b>Hiram township, Portage County, Ohio</b>	<b>Kent city, Portage County, Ohio</b>	<b>Mantua village, Portage County, Ohio</b>	<b>Mantua township, Portage County, Ohio</b>	<b>Mogadore village, Portage County, Ohio</b>
Total	2,843	2,325	1,406	2,411	28,904	1,043	4,811	1,007

	<b>Nelson township, Portage County, Ohio</b>	<b>Palmyra township, Portage County, Ohio</b>	<b>Paris township, Portage County, Ohio</b>	<b>Randolph township, Portage County, Ohio</b>	<b>Ravenna city, Portage County, Ohio</b>	<b>Ravenna township, Portage County, Ohio</b>	<b>Rootstown township, Portage County, Ohio</b>	<b>Shalersville township, Portage County, Ohio</b>
Total	3,148	2,919	1,744	5,298	11,724	9,209	8,225	5,670

	<b>Streetsboro city, Portage County, Ohio</b>	<b>Suffield township, Portage County, Ohio</b>	<b>Sugar Bush Knolls village, Portage County, Ohio</b>	<b>Tallmadge city, Portage County, Ohio</b>	<b>Windham village, Portage County, Ohio</b>	<b>Windham township, Portage County, Ohio</b>
Total	16,028	6,311	177	280	2,209	1,865

Source: U.S. Census Bureau, 2010 Census.



P1

TOTAL POPULATION  
Universe: Total population  
2010 Census Summary File 1

NOTE: For information on confidentiality protection, nonsampling error, and definitions, see <http://www.census.gov/prod/cen2010/doc/sf1.pdf>.

	Ashtabula County, Ohio	Carroll County, Ohio	Columbiana County, Ohio	Cuyahoga County, Ohio	Geauga County, Ohio	Holmes County, Ohio	Lake County, Ohio	Lorain County, Ohio
Total	101,497	28,836	107,841	1,280,122	93,389	42,366	230,041	301,356

	<b>Mahoning County, Ohio</b>	<b>Medina County, Ohio</b>	<b>Portage County, Ohio</b>	<b>Stark County, Ohio</b>	<b>Summit County, Ohio</b>	<b>Trumbull County, Ohio</b>	<b>Wayne County, Ohio</b>
Total	238,823	172,332	161,419	375,586	541,781	210,312	114,520

Source: U.S. Census Bureau, 2010 Census.

# Local Government Innovation Fund Program

*Application Score* £ £

<b>Lead Applicant</b>	
<b>Project Name</b>	

	<b>Grant Application</b>
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**or**

	<b>Loan Application</b>
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The Local Government Innovation Fund Council  
77 South High Street  
P.O. Box 1001  
Columbus, Ohio 43216-1001  
(614) 995-2292

## Local Government Innovation Fund Project Scoring Sheet

### Section 1: Financing Measures

Financing Measures	Description	Criteria	Max Points	Applicant Self Score	Validated Score
<b>Financial Information</b>	<i>Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.</i>	Applicant provides a thorough, detailed and complete financial information	5		
		Applicant provided more than minimum requirements but did not provide additional justification or support	3		
		Applicant provided minimal financial information	1		
		<b>Points</b>			
<b>Repayment Structure (Loan Only)</b>	<i>Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency rainy day , or contingency fund, etc.).</i>	Applicant clearly demonstrates a secondary repayment source.	5		
		Applicant does not have a secondary repayment source.	0		
		<b>Points</b>			
<b>Local Match</b>	<i>Percentage of local matching funds being contributed to the project. This may include in-kind contributions.</i>	70% or greater	5		
		40-69.99%	3		
		10-39.99%	1		
		<b>Points</b>			
<b>Total Section Points</b>					

### Section 2: Collaborative Measures

Collaborative Measures	Description	Criteria	Max Points	Applicant Self Score	Validated Score
<b>Population</b>	<i>Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the <b>smallest</b> population listed in the application. Applications from (or collaborating with) small communities are preferred.</i>	Applicant (or collaborative partner) is not a county and has a population of less than 20,000 residents	5		
		Applicant (or collaborative partner) is a county but has less than 235,000	5		
		Applicant (or collaborative partner) is not a county but has a population 20,001 or greater.	3		
		Applicant (or collaborative partner) is a county with a population of 235,001 residents or more	3		
		<b>Points</b>			
<b>Participating Entities</b>	<i>Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.)</i>	More than one applicant	5		
		Single applicant	1		
		<b>Points</b>			
<b>Total Section Points</b>					

## Local Government Innovation Fund Project Scoring Sheet

### Section 3: Success Measures

Success Measures	Description	Criteria	Points	Applicant Self Score	Validated Score
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance ) an expected return. The return must be derived from the applicant's cost basis. The expected return is ranked in one of the following percentage categories:	75% or greater	30		
		25.01% to 74.99%	20		
		Less than 25%	10		
			Points		
Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	Yes	5		
		No	0		
			Points		
Scalable/Replicable Proposal	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	The project is both scalable and replicable	10		
		The project is either scalable or replicable	5		
		Does not apply	0		
			Points		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	Provided	5		
		Not Provided	0		
			Points		
<b>Total Section Points</b>					

### Section 4: Significance Measures

Significance Measures	Description	Criteria	Points Assigned	Applicant Self Score	Validated Score
Performance Audit Implementation /Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	Project implements a recommendation from an audit or is informed by benchmarking	5		
		Project does not implement a recommendation from an audit and is not informed by benchmarking	0		
			Points		
Economic Impact	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	Applicant clearly demonstrates economic impact	5		
		Applicant mentions but does not prove economic impact	3		
		Applicant does not demonstrate an economic impact	0		
			Points		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	Yes	5		
		No	0		
			Points		
<b>Total Section Points</b>					

Section 5: Council Measures			
Council Measures	Description	Criteria	Points Assigned
Council Preference	Council Ranking for Competitive Rounds	<b>The Applicant Does Not Fill Out This Section;</b> This is for the Local Government Innovation Fund Council only. The points for this section is based on the applicant demonstrating innovation or inventiveness with the project	
<b>Total Section Points (10max)</b>			

Scoring Summary		
	Applicant Self Score	Validated Score
Section 1: Financing Measures		
Section 2: Collaborative Measures		
Section 3: Success Measures		
Section 4: Significance Measures		
<b>Total Base Points:</b>		

**Reviewer Comments**

**Local Government Innovation Fund Partnership Agreement  
Between the Portage County Regional Planning Commission  
& the Portage Development Board**

***Description of Commitment to grant activities***

When the Regional Planning Commission wrote an application for the March 2012 round of the Ohio Department of Development's Local Government Innovation Fund grant program, the Portage Development Board agreed to make an in-kind contribution should the Regional Planning Commission receive the proposed grant (in the amount of \$30,490).

The grant application proposes the formation of an Energy Development Work Group in Portage County composed of agencies such as the County Engineer, the Health Department, Water Resources, the Portage Development Board, the City of Akron, the Ohio EPA, local community and county representatives, business leaders and energy companies. This group would develop a plan to foster a unified approach to help local communities cope with potential impacts from pending shale gas exploration and to plan for ways to address new energy issues as they emerge – from local workforce development to new economic endeavors and community planning.

According to the grant application policies, this promise of an in-kind contribution must be agreed to in writing in the form of a **partnership agreement** in order for the grant to be awarded.

The Portage Development Board's participation in the Energy Development Work Group (over the course of approximately one year) was described in the grant application as follows:

1. Meeting attendance at approximately 4 meetings
2. Work with the Energy Development Work Group to devise strategies to assist businesses with opportunities related to energy
3. Assist existing companies that provide products or services for the energy field
4. Attract energy and energy-related investment by working with lead generators, networking and attending trade shows.
5. Make business calls related to energy development

The Portage Development Board would receive \$4000 of the grant money for their efforts and their in-kind contribution of \$8500 would be covered by the following activities:

- Make 40 business calls related to energy development in a one-year period
- Write a report on strategic planning for energy development
- Planning assistant's involvement with above activities

As part of the in-kind contributions, the Portage Development Board must formally document the in-kind contributions per Section 2.06 of the Local Government Innovation Fund Policies (<http://www.development.ohio.gov/urban/documents/PolicyAmendments2312.pdf>) as follows:

Applicants may apply in-kind labor, services or materials that were or will be contributed by the Applicants or a Collaborative Partner to their required matching funds. In-kind contributions may only be provided under the following conditions:

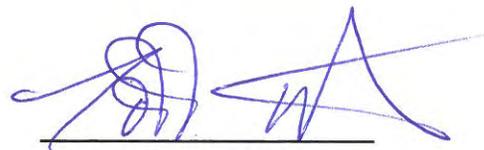
- The in-kind contribution is necessary and reasonable to complete the project.
- The in-kind contribution of services is adequately documented. Adequate documentation of in-kind services includes, at a minimum:
  - Name, address, phone number, and occupation of person;
  - The date and actual time that the services were provided;
  - The specific type of service provided;
  - The rate of pay for the service (based on the service provided, not the individual's rate of pay in his/her profession); and
  - A notarized signature and date line for the person attesting to the validity and accuracy of the expense.

**Agreement between Portage County Regional Planning Commission and the  
Portage Development Board.**

Parties agree that if the proposed Local Government Innovation Fund Grant for the purpose of Energy Development is funded that both parties will enter into a contract agreement at that time to complete the work.

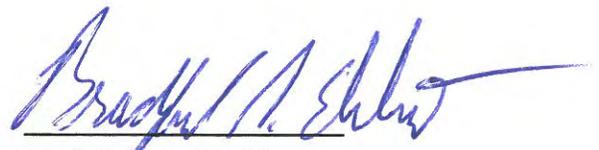
**Portage County Regional Planning Commission**

  
\_\_\_\_\_  
Thomas A. Smith, Chairman

  
\_\_\_\_\_  
Todd T. Peetz, Secretary

**Portage Development Board**

  
\_\_\_\_\_  
Stephen Colecchi, Chairman

  
\_\_\_\_\_  
Brad Ehrhart, President