

City of Kent, Ohio
Local Government Innovation Fund (LGIF) Application

TAB 1: Contact Information

Name of Main Applicant: City of Kent, Ohio

Address of Main Applicant: 215 East Summit Street, Kent, Ohio 44240

Phone and Fax Numbers: (330) 676-7500 (City Manager's phone number)
(330) 678-8033 (City Manager's fax number)

Email Address: RullerD@kent-ohio.org (Dave Ruller, City Manager)

Applicant Contact Information: Name: Bridget Susel
Title: Interim Community Development Director/
Grants Administrator
Address: 930 Overholt Road, Kent, Ohio 44240
Phone Number: (330) 678-8108
Email Address: SuselB@kent-ohio.org

County: Portage County

Population Data: Applicant: 28,904: City of Kent (2010 U.S. Census)

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TAB 2: Collaborative Partners

- 1.) **Name of Collaborative Partner:** City of Ravenna, Ohio
- Address:** 210 Park Way, Ravenna, Ohio 44266
- Phone and Fax Numbers:** (330) 296-3864 (Mayor’s phone number)
(330) 297-2164 (Mayor’s fax number)
- Email Address:** jbica@ci.ravenna.oh.us (Joseph Bica, Mayor)
- Population Data:** 11,724 (2010 U.S. Census)
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- 2.) **Name of Collaborative Partner:** City of Streetsboro, Ohio
- Address:** 9184 State Route 43, Streetsboro, Ohio 44241
- Phone and Fax Numbers:** (330) 626-4942 (Mayor’s phone number)
(330) 626-3661 (Mayor’s fax number)
- Email Address:** gbroska@cityofstreetsboro.com
(Glenn Broska, Mayor)
- Population Data:** 16,028 (2010 U.S. Census)

Nature of the Partnership:

The proposed “Asphalt Recycling Shared Services Initiative” is a collaborative effort between the City of Kent, designated by the partner communities as the Lead Applicant, the City of Ravenna and the City of Streetsboro. The three (3) communities are committed to working collaboratively on the development and implementation of a pilot management project that will provide all of the partner communities with local access to an asphalt recycling unit.

All three (3) participating communities have seen increases over the past three (3) years in operating and material costs associated with the purchase and application of hot mix and/or cold patch asphalt which is used to fill potholes and/or replace sections of roadway that need to be excavated in order to gain access to water and/or sewer utility lines in need of repair. The increase in cost, coupled with the ongoing need for a community to adequately maintain and preserve road surfaces, has created challenges for all three (3) partner communities as each municipality grapples with budget constraints in the current economic climate.

Currently, all three (3) partner communities acquire hot mix and/or cold patch asphalt from outside vendors and utilize community owned-vehicles and in-house personnel to transport the asphalt back to the respective communities. This approach lacks in efficiency and isn't cost effective because the cost per ton of asphalt mix can vary based on the season of the year and vendor supply. The operating costs associated with needing to assign staff to transport the asphalt mix from various vendor locations and the cost of fuel has significantly increased the actual cost per ton of asphalt for each community. Establishing a program that would eliminate the need to acquire and transport asphalt from outside vendor sources would significantly reduce material and operating costs for communities and allow for improved delivery of road maintenance and preservation services.

In order to promote a shared services program to address this issue, the Cities of Kent, Ravenna and Streetsboro have entered into a collaborative partnership to establish and implement the "Asphalt Recycling Shared Services Initiative." The partner communities are requesting grant funds that will be applied towards a portion of the cost of leasing an asphalt recycling machine that will be shared by all three (3) communities. Leasing of an asphalt recycling machine is cost prohibitive for most individual communities, but if the cost of leasing such a unit is shared among several communities, all of the participating communities can realize cost savings and deliver improved road maintenance services. The leasing of the asphalt recycling equipment will eliminate questions of ownership and maintenance responsibility which often become major obstacles for government entities trying to formulate true shared services programs. The leased unit will be stored at a public facility location in the City of Kent because Kent is geographically located between the Cities of Ravenna and Streetsboro. Use of the equipment will be equitable among the participating communities and scheduling will be developed to ensure all of the participating communities can meet their respective community road repair and maintenance needs. The City of Kent has been designated as the Lead Applicant for purposes of grant application submission and to ensure compliance will all post grant award compliance requirements.

Proof of Partnership:

Proof of the formalized partnership agreement is included in the "Supporting Documentation" and is in the form of a fully executed Memorandum of Understanding (MOU) signed by the appropriate authorizing official from all three (3) partner communities.

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TAB 3: Project Information

Name of Project:

Asphalt Recycling Shared Services Initiative

Project Description:

The proposed “Asphalt Recycling Shared Services Initiative” was conceptualized after a series of meetings were held with area community elected officials and staff to discuss some of the emerging issues and challenges communities in the Portage County region needed to address. As is the case in communities across the country, the primary challenge identified by the local governments that participated in the meetings was how to maintain or increase needed public services, at a time when many local governments are experiencing budget constraints. One of the primary public service components discussed at these meetings was the increasing cost of repairing and preserving roads. Ensuring adequate road repair and maintenance is a public service that all communities must provide in order to maintain road quality for residents and existing businesses, and it is a key component in attracting new commercial interests. Providing this critical public service needs to continue with minimal change in service delivery, despite rising material and operating costs and at a time when most communities have reductions in available revenue sources.

All of the communities that were involved in the meetings utilize the same service delivery methodology for the repair and maintenance of their roads. Each community purchases hot mix and/or cold patch asphalt from private vendors and has service department personnel, utilizing community vehicles, transport the asphalt from the vendor location to the respective community for use. The cost of asphalt acquisition is subject to seasonal price fluctuations because availability is often limited during colder weather months. These seasonal limits on supply also mean that operating costs associated with road maintenance also experience temporary increases because service department workers are required to drive farther in order to obtain the needed asphalt, which translates into increased personnel and fuel costs.

A significant cost savings in the provision of road maintenance services can be realized if communities had access to asphalt recycling equipment. Asphalt recycling equipment utilizes asphalt millings, grindings and break-away chunks from roads and converts this normally discarded material, into hot mix asphalt that can then be used by communities for their own road repair and maintenance needs. Although access to an asphalt recycling machine would translate into significant cost savings for most communities, acquisition of such equipment is extremely cost prohibitive and is not typically categorized as a necessary capital outlay. The average cost of acquiring such a unit is \$130,000-\$150,000 and very few communities can afford to include such a significant expenditure in their annual budget appropriations.

The proposed “Asphalt Recycling Shared Services Initiative” presents an opportunity for all of the partner communities to have access to an asphalt recycling machine for their road repair and

maintenance needs, without incurring a significant capital expenditure. The availability of the machine will remove the need for the partner communities to purchase asphalt from outside sources, which will reduce material costs as well as the ancillary personnel and fuel costs associated with transporting asphalt from private vendor locations. Access to an asphalt recycling machine also will allow the participating partner communities to generate hot mix asphalt on an “as needed” basis which removes the need to purchase hot mix asphalt at higher price during the colder weather months. Hot mix asphalt is preferred by service department personnel because it withstands friction and inclement weather better than cold patch asphalt.

Utilizing grant funds to cover a portion of the costs associated with leasing an asphalt recycling machine which will be shared by multiple communities, creates an opportunity to develop a shared services program that will generate true cost savings over many years, but will not require any of the participating communities to make an annual significant financial contribution that may create budgetary challenges. The leasing of the unit also removes questions of ownership and maintenance responsibilities that often create obstacles to developing and implementing true multi-jurisdictional shared services arrangements. Full implementation of the program will promote “green technology” by allowing for the re-use of traditionally discarded asphalt scrap materials, generate documentable cost savings, increase efficiency in terms of service department personnel utilization, and improve the efficacy of road maintenance service delivery in all of participating communities.

Type of Award Applicant Seeking:

Requesting grant award of \$100,000.00 for the development and implementation of an asphalt recycling shared services management project.

Proof of Feasibility Study Determination (Loan Funds Only):

Not applicable to this project.

Problem Statement:

The primary challenge for the collaborative partner communities was to formulate a program that would allow for improved and expanded road repair and preservation, but which would not generate increased costs for any of the partner communities. The only approach that would allow for better road maintenance service delivery while limiting costs, was to develop a project that allowed each community to generate its own asphalt, but did not require each community to purchase its own equipment.

One Targeted Approach to Innovation:

“Shared services” is the targeted approach to innovation for the proposed “Asphalt Recycling Shared Services Initiative.”

Anticipated Return on Investment:

The City of Kent, in its capacity as Lead Applicant for the “Asphalt Recycling Shared Services Initiative,” collected and analyzed the financial data for the acquisition of hot mix and cold patch asphalt for all three (3) partner communities. The City of Kent acquired 865 tons of asphalt in 2009 at an average per ton cost of \$41.43. In 2010, Kent purchased 1,020 tons at an average per ton cost of \$39.06 and in 2011 the City acquired 1,216 tons at an average per ton cost of \$36.08.

The City of Streetsboro purchased 1,959 tons of asphalt in 2009 at an average per ton cost of \$38.60. The City acquired 2,675 tons in 2010 at an average cost of \$42.34 and another 1,809 tons in 2011 at an average cost per ton of \$51.07.

The City of Ravenna did not have asphalt purchase information available for 2009. The City purchased 216 tons of asphalt in 2010 at an average cost per ton of \$127.63 and 302 tons in 2011 at an average cost per ton of \$129.92.

Based on the above data, the total spent by all three (3) collaborative partner communities for 2009, 2010 and 2011 was \$467,654 for the acquisition of 10,062 tons of hot mix and cold patch asphalt. This equals an average per ton cost of \$45.61 for each community. The City of Kent calculated the material cost per ton of asphalt processed utilizing an asphalt recycling machine at an average of \$4.00 per ton. The average return on investment per ton of asphalt for each community would be 91%.

The above figures are based on data available for asphalt acquisition (materials) only. Documentation of the number of staff hours applied to asphalt transport from various vendor locations and the associated fuel costs were not available for any of the communities for 2009, 2010 or 2011. The City of Kent did, however, utilize a “return on investment” model that was available online from a vendor that leases asphalt recycling machines. This planning model incorporates an average dollar value for fuel and labor costs associated with operating an asphalt recycling machine. Based on the data generated from this model, which incorporates estimated operating costs for labor and fuel, the average cost per ton of recycled asphalt is \$19.95. Using this average per ton cost for recycled asphalt and comparing it to the materials only average per ton cost of \$45.61, the return on investment is still significant at 56%.

Explanation of Probability of Proposal’s Success:

The City of Kent has not identified any other communities in Ohio that are currently administering an asphalt recycling shared services program. Although this concept is new, the development of such a program is not complicated and the cost savings that will be realized through full implementation of this program will create a significant financial savings for road maintenance and preservation in all participating jurisdictions. The partner communities have already secured legislative support for the initiative in their respective communities and are confident that if the grant funding is provided, the project will come to fruition and will be expanded to include other surrounding communities.

Plans and Ability to Replicate and Scale for Inclusion of Other Political Subdivisions:

The three (3) collaborative partner communities have discussed the proposed project with several other communities. These communities expressed interest in the proposed “Asphalt Recycling Shared Services Initiative,” but were unable to secure legislative support to participate in the program prior to the grant submission deadline. All three (3) partner communities are committed to expanding the project to include other interested communities because the addition of other entities can easily be accommodated in the equipment usage schedule for the asphalt recycling equipment and will help to reduce each participating community’s annual fiscal responsibility for

the portion of the lease not covered by the grant. This proposed program can easily be replicated in other communities throughout Ohio and City of Kent Service Department personnel are willing to share information on this proposed program with other interested communities.

Identification of Whether the Proposed Project is Part of Larger Consolidation:

Not applicable to this project.

Identification of Past Success on Innovation Project:

In 2010, the City of Kent entered into a shared equipment intergovernmental agreement with the City of Aurora, which is another community located in Portage County. The intergovernmental agreement authorized the City of Kent to lease its aerial lift bucket truck to the City of Aurora for the community to use for maintenance activities such as traffic and street light repair projects and the trimming of tree branches. The City of Kent does not utilize its aerial lift bucket truck on a full-time basis so the City has been able to accommodate the scheduling needs of the City of Aurora. The City of Aurora has benefited from the lease arrangement because it has not needed to purchase its own truck, which can cost an average of \$120,000. This arrangement has worked well for both communities in 2010 and 2011 and plans are to continue the intergovernmental agreement in 2012.

Description of How Proposed Project Responds to Current Substantial Changes in Economic Demand for Local or Regional Government Services:

The proposed "Asphalt Recycling Shared Services Initiative" was developed in response to economic demand for regional government services. Communities are responsible for delivering ongoing road maintenance and preservation services even at a time when the struggling economy has caused a reduction in available revenue sources for many communities. In order to continue to deliver quality road repair services, while not incurring additional costs, communities need to partner with other communities in the development of shared services projects like the proposed "Asphalt Recycling Shared Services Initiative." Innovative collaborative efforts such as this one present the only real opportunity for communities to continue to provide quality public services, while at the same time reducing costs.

Identification of Intent to Implement Recommendations of a Performance or Other Audit Recommendations:

Not applicable to this project.

Explanation of How Project Facilitates an Improved Business Environment and/or Promotes Community Attraction:

The condition of a community's roads, particularly arterial roads, is important to promoting a community to new business interests and is a significant factor in retaining existing businesses in a community. Inferior roads can create significant transport and delivery delays for many commercial interests and also presents a maintenance hazard for businesses that rely heavily on vehicles to deliver their goods and services. The proposed "Asphalt Recycling Shared Services Initiative" will facilitate an improved business environment and will promote community attraction because it will allow for an increase in the scope of service delivery and improved quality with regards to roadway maintenance and preservation.

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TAB 4: Financial Documentation

Three Year Financial History:

The total cost associated with the acquisition of hot mix and cold patch asphalt is included within several different fund categories in the City of Kent’s annual Capital Improvement Plan, with the majority of this funding budgeted under the “Street Construction Maintenance and Repair” fund category on an annual basis. The budget appropriation for this fund is authorized through the legislative authority of the Kent City Council. Incorporation of the Capital Improvement Plan budget in its entirety into this grant application submission was not feasible so the attached spreadsheet identifies the approved appropriations amounts (budgeted) and the actual amount of asphalt expenditures based on analyses of purchase orders for the years 2009, 2010 and 2011.

Anticipated Project Costs:

CATEGORY	COST
Asphalt Recycling Equipment Lease (5 year) NOTE: Based on online posting by vendor of lease costs. If grant is awarded, formalized procurement procedures pursuant to ORC requirements will be utilized.	\$175,925
Cost of Recycled Asphalt for three (3) partner communities (\$19.95 per ton x 3,900 tons per year x 5 years). NOTE: \$19.95 includes average cost per ton for depreciation @ \$2.56, maintenance @ \$0.36, labor @ \$7.27, fuel @ \$3.76, input material \$6.00	\$389,025
PROJECT TOTAL	\$564,950
Grant Request Amount	-\$100,000
Matching Contribution from Three (3) Partner Communities Towards Lease	-\$ 75,925
Matching Contribution from all Partner Communities for Recycled Asphalt/Operating Costs (5yr)	-\$389,025
	\$ 0.00

Total local matching fund contribution from the three (3) partner communities over the length of the five (5) year project period is \$464,950. This amount represents 82.3% of the total project costs.

Three Years Financial Projections of Anticipated Savings:

All three (3) communities recognize that additional operating cost savings will be realized in terms of reduced labor and fuel costs. These anticipated operating cost savings however, cannot be easily quantified for projection purposes so the expected savings listed below is based on asphalt material costs only for all three (3) partner communities. “Estimated Tons of Asphalt” assumes a 3% annual increase in production and road maintenance service delivery.

YEAR	DESCRIPTION	ANNUAL AMOUNT SPENT 2009-2011 @ AVE. COST OF \$46.48	ESTIMATED TONS OF ASPHALT	\$4 A TON FOR RECYCLED ASPHALT	ANTICIPATED SAVINGS
2012	Asphalt Cost	\$174,464	3,825	\$15,300	\$159,164
2013	Asphalt Cost	\$174,464	3,940	\$15,760	\$158,704
2014	Asphalt Cost	\$174,464	4,058	\$16,232	\$158,232

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TAB 5: Supporting Documentation

Feasibility Study Determinations from ODOD (Loans Only):

Not applicable to this project.

Executed Partnership Agreement Outlining All Collaborative Partners:

Attachment submitted as “Kent, LGIF MOU”

Resolution of Support from the Applicant’s and Collaborative Partners’ Governing Entity:

Attachments submitted as:

- 1) Kent, LGIF Resolution
- 2) Kent, LGIF Ravenna Resolution
- 3) Kent, LGIF Streetsboro Resolution

Audit, Performance or Other, Conducted Within the Last Five Years:

Not applicable to this project.

Documentation from the 2010 U.S. Census Identifying Each Municipality Served:

Attachments submitted as:

- 1) Kent Population Data
- 2) Kent, Ravenna Population Data
- 3) Kent, Streetsboro Population Data

Self-Score Assessment:

Attachment submitted as “Kent, LGIF Self-Score”

Additional:

Attachments submitted as:

- 1) Kent, LGIF Required Financial Data
- 2) Kent, LGIF AMATS Support Ltr



QT-P1

Age Groups and Sex: 2010

2010 Census Summary File 1

NOTE: For information on confidentiality protection, nonsampling error, and definitions, see <http://www.census.gov/prod/cen2010/doc/sf1.pdf>.

Geography: Kent city, Ohio

Age	Number			Percent		
	Both sexes	Male	Female	Both sexes	Male	Female
Total population	28,904	13,383	15,521	100.0	100.0	100.0
Under 5 years	1,207	636	571	4.2	4.8	3.7
5 to 9 years	1,109	542	567	3.8	4.0	3.7
10 to 14 years	1,052	541	511	3.6	4.0	3.3
15 to 19 years	5,143	2,040	3,103	17.8	15.2	20.0
20 to 24 years	8,274	3,830	4,444	28.6	28.6	28.6
25 to 29 years	2,085	1,121	964	7.2	8.4	6.2
30 to 34 years	1,267	640	627	4.4	4.8	4.0
35 to 39 years	1,120	534	586	3.9	4.0	3.8
40 to 44 years	1,063	501	562	3.7	3.7	3.6
45 to 49 years	1,090	507	583	3.8	3.8	3.8
50 to 54 years	1,201	547	654	4.2	4.1	4.2
55 to 59 years	1,219	588	631	4.2	4.4	4.1
60 to 64 years	931	462	469	3.2	3.5	3.0
65 to 69 years	609	288	321	2.1	2.2	2.1
70 to 74 years	417	175	242	1.4	1.3	1.6
75 to 79 years	379	170	209	1.3	1.3	1.3
80 to 84 years	380	157	223	1.3	1.2	1.4
85 to 89 years	240	76	164	0.8	0.6	1.1
90 years and over	118	28	90	0.4	0.2	0.6
Under 18 years	4,062	2,070	1,992	14.1	15.5	12.8
18 to 64 years	22,699	10,419	12,280	78.5	77.9	79.1
18 to 24 years	12,723	5,519	7,204	44.0	41.2	46.4
25 to 44 years	5,535	2,796	2,739	19.1	20.9	17.6
25 to 34 years	3,352	1,761	1,591	11.6	13.2	10.3
35 to 44 years	2,183	1,035	1,148	7.6	7.7	7.4
45 to 64 years	4,441	2,104	2,337	15.4	15.7	15.1
45 to 54 years	2,291	1,054	1,237	7.9	7.9	8.0
55 to 64 years	2,150	1,050	1,100	7.4	7.8	7.1
65 years and over	2,143	894	1,249	7.4	6.7	8.0
65 to 74 years	1,026	463	563	3.5	3.5	3.6
75 to 84 years	759	327	432	2.6	2.4	2.8
85 years and over	358	104	254	1.2	0.8	1.6
16 years and over	25,323	11,557	13,766	87.6	86.4	88.7
18 years and over	24,842	11,313	13,529	85.9	84.5	87.2
21 years and over	17,811	8,561	9,250	61.6	64.0	59.6
60 years and over	3,074	1,356	1,718	10.6	10.1	11.1
62 years and over	2,633	1,127	1,506	9.1	8.4	9.7
67 years and over	1,881	771	1,110	6.5	5.8	7.2
75 years and over	1,117	431	686	3.9	3.2	4.4
Median age (years)	22.7	23.1	22.3	(X)	(X)	(X)

Age	Males per 100 females
Total population	86.2
Under 5 years	111.4
5 to 9 years	95.6
10 to 14 years	105.9
15 to 19 years	65.7
20 to 24 years	86.2
25 to 29 years	116.3
30 to 34 years	102.1
35 to 39 years	91.1
40 to 44 years	89.1
45 to 49 years	87.0
50 to 54 years	83.6
55 to 59 years	93.2
60 to 64 years	98.5
65 to 69 years	89.7
70 to 74 years	72.3
75 to 79 years	81.3
80 to 84 years	70.4
85 to 89 years	46.3
90 years and over	31.1
Under 18 years	103.9
18 to 64 years	84.8
18 to 24 years	76.6
25 to 44 years	102.1
25 to 34 years	110.7
35 to 44 years	90.2
45 to 64 years	90.0
45 to 54 years	85.2
55 to 64 years	95.5
65 years and over	71.6
65 to 74 years	82.2
75 to 84 years	75.7
85 years and over	40.9
16 years and over	84.0
18 years and over	83.6
21 years and over	92.6
60 years and over	78.9
62 years and over	74.8
67 years and over	69.5
75 years and over	62.8
Median age (years)	(X)

X Not applicable.

Source: U.S. Census Bureau, 2010 Census.

Summary File 1, Tables P12, P13, and PCT12.



DP-1

Profile of General Population and Housing Characteristics: 2010

2010 Demographic Profile Data

NOTE: For more information on confidentiality protection, nonsampling error, and definitions, see <http://www.census.gov/prod/cen2010/doc/dpsf.pdf>.

Geography: Streetsboro city, Ohio

Subject	Number	Percent
SEX AND AGE		
Total population	16,028	100.0
Under 5 years	1,004	6.3
5 to 9 years	984	6.1
10 to 14 years	973	6.1
15 to 19 years	976	6.1
20 to 24 years	964	6.0
25 to 29 years	1,240	7.7
30 to 34 years	1,198	7.5
35 to 39 years	1,210	7.5
40 to 44 years	1,258	7.8
45 to 49 years	1,265	7.9
50 to 54 years	1,272	7.9
55 to 59 years	951	5.9
60 to 64 years	853	5.3
65 to 69 years	644	4.0
70 to 74 years	488	3.0
75 to 79 years	378	2.4
80 to 84 years	226	1.4
85 years and over	144	0.9
Median age (years)	37.9	(X)
16 years and over	12,871	80.3
18 years and over	12,448	77.7
21 years and over	11,919	74.4
62 years and over	2,388	14.9
65 years and over	1,880	11.7
Male population	7,773	48.5
Under 5 years	497	3.1
5 to 9 years	501	3.1
10 to 14 years	484	3.0
15 to 19 years	504	3.1
20 to 24 years	469	2.9
25 to 29 years	610	3.8
30 to 34 years	599	3.7
35 to 39 years	608	3.8
40 to 44 years	617	3.8
45 to 49 years	628	3.9
50 to 54 years	606	3.8
55 to 59 years	457	2.9
60 to 64 years	384	2.4
65 to 69 years	284	1.8
70 to 74 years	209	1.3
75 to 79 years	165	1.0
80 to 84 years	93	0.6
85 years and over	58	0.4

Subject	Number	Percent
Median age (years)	36.9	(X)
16 years and over	6,200	38.7
18 years and over	5,968	37.2
21 years and over	5,699	35.6
62 years and over	1,034	6.5
65 years and over	809	5.0
Female population	8,255	51.5
Under 5 years	507	3.2
5 to 9 years	483	3.0
10 to 14 years	489	3.1
15 to 19 years	472	2.9
20 to 24 years	495	3.1
25 to 29 years	630	3.9
30 to 34 years	599	3.7
35 to 39 years	602	3.8
40 to 44 years	641	4.0
45 to 49 years	637	4.0
50 to 54 years	666	4.2
55 to 59 years	494	3.1
60 to 64 years	469	2.9
65 to 69 years	360	2.2
70 to 74 years	279	1.7
75 to 79 years	213	1.3
80 to 84 years	133	0.8
85 years and over	86	0.5
Median age (years)	38.8	(X)
16 years and over	6,671	41.6
18 years and over	6,480	40.4
21 years and over	6,220	38.8
62 years and over	1,354	8.4
65 years and over	1,071	6.7
RACE		
Total population	16,028	100.0
One Race	15,746	98.2
White	14,057	87.7
Black or African American	1,268	7.9
American Indian and Alaska Native	26	0.2
Asian	350	2.2
Asian Indian	155	1.0
Chinese	64	0.4
Filipino	58	0.4
Japanese	11	0.1
Korean	19	0.1
Vietnamese	16	0.1
Other Asian [1]	27	0.2
Native Hawaiian and Other Pacific Islander	4	0.0
Native Hawaiian	0	0.0
Guamanian or Chamorro	4	0.0
Samoan	0	0.0
Other Pacific Islander [2]	0	0.0
Some Other Race	41	0.3
Two or More Races	282	1.8
White; American Indian and Alaska Native [3]	43	0.3
White; Asian [3]	58	0.4
White; Black or African American [3]	75	0.5
White; Some Other Race [3]	31	0.2
Race alone or in combination with one or more other races: [4]		
White	14,301	89.2
Black or African American	1,392	8.7
American Indian and Alaska Native	112	0.7

Subject	Number	Percent
Asian	431	2.7
Native Hawaiian and Other Pacific Islander	18	0.1
Some Other Race	86	0.5
HISPANIC OR LATINO		
Total population	16,028	100.0
Hispanic or Latino (of any race)	269	1.7
Mexican	102	0.6
Puerto Rican	90	0.6
Cuban	12	0.1
Other Hispanic or Latino [5]	65	0.4
Not Hispanic or Latino	15,759	98.3
HISPANIC OR LATINO AND RACE		
Total population	16,028	100.0
Hispanic or Latino	269	1.7
White alone	182	1.1
Black or African American alone	10	0.1
American Indian and Alaska Native alone	3	0.0
Asian alone	7	0.0
Native Hawaiian and Other Pacific Islander alone	0	0.0
Some Other Race alone	24	0.1
Two or More Races	43	0.3
Not Hispanic or Latino	15,759	98.3
White alone	13,875	86.6
Black or African American alone	1,258	7.8
American Indian and Alaska Native alone	23	0.1
Asian alone	343	2.1
Native Hawaiian and Other Pacific Islander alone	4	0.0
Some Other Race alone	17	0.1
Two or More Races	239	1.5
RELATIONSHIP		
Total population	16,028	100.0
In households	15,918	99.3
Householder	6,562	40.9
Spouse [6]	3,298	20.6
Child	4,512	28.2
Own child under 18 years	3,275	20.4
Other relatives	687	4.3
Under 18 years	252	1.6
65 years and over	141	0.9
Nonrelatives	859	5.4
Under 18 years	51	0.3
65 years and over	33	0.2
Unmarried partner	511	3.2
In group quarters	110	0.7
Institutionalized population	110	0.7
Male	49	0.3
Female	61	0.4
Noninstitutionalized population	0	0.0
Male	0	0.0
Female	0	0.0
HOUSEHOLDS BY TYPE		
Total households	6,562	100.0
Family households (families) [7]	4,316	65.8
With own children under 18 years	1,881	28.7
Husband-wife family	3,298	50.3
With own children under 18 years	1,361	20.7
Male householder, no wife present	292	4.4
With own children under 18 years	147	2.2
Female householder, no husband present	726	11.1
With own children under 18 years	373	5.7

Subject	Number	Percent
Nonfamily households [7]	2,246	34.2
Householder living alone	1,741	26.5
Male	779	11.9
65 years and over	116	1.8
Female	962	14.7
65 years and over	330	5.0
Households with individuals under 18 years	2,058	31.4
Households with individuals 65 years and over	1,341	20.4
Average household size	2.43	(X)
Average family size [7]	2.97	(X)
HOUSING OCCUPANCY		
Total housing units	7,104	100.0
Occupied housing units	6,562	92.4
Vacant housing units	542	7.6
For rent	255	3.6
Rented, not occupied	31	0.4
For sale only	108	1.5
Sold, not occupied	22	0.3
For seasonal, recreational, or occasional use	49	0.7
All other vacants	77	1.1
Homeowner vacancy rate (percent) [8]	2.3	(X)
Rental vacancy rate (percent) [9]	11.3	(X)
HOUSING TENURE		
Occupied housing units	6,562	100.0
Owner-occupied housing units	4,600	70.1
Population in owner-occupied housing units	11,842	(X)
Average household size of owner-occupied units	2.57	(X)
Renter-occupied housing units	1,962	29.9
Population in renter-occupied housing units	4,076	(X)
Average household size of renter-occupied units	2.08	(X)

X Not applicable.

[1] Other Asian alone, or two or more Asian categories.

[2] Other Pacific Islander alone, or two or more Native Hawaiian and Other Pacific Islander categories.

[3] One of the four most commonly reported multiple-race combinations nationwide in Census 2000.

[4] In combination with one or more of the other races listed. The six numbers may add to more than the total population, and the six percentages may add to more than 100 percent because individuals may report more than one race.

[5] This category is composed of people whose origins are from the Dominican Republic, Spain, and Spanish-speaking Central or South American countries. It also includes general origin responses such as "Latino" or "Hispanic."

[6] "Spouse" represents spouse of the householder. It does not reflect all spouses in a household. Responses of "same-sex spouse" were edited during processing to "unmarried partner."

[7] "Family households" consist of a householder and one or more other people related to the householder by birth, marriage, or adoption. They do not include same-sex married couples even if the marriage was performed in a state issuing marriage certificates for same-sex couples. Same-sex couple households are included in the family households category if there is at least one additional person related to the householder by birth or adoption. Same-sex couple households with no relatives of the householder present are tabulated in nonfamily households. "Nonfamily households" consist of people living alone and households which do not have any members related to the householder.

[8] The homeowner vacancy rate is the proportion of the homeowner inventory that is vacant "for sale." It is computed by dividing the total number of vacant units "for sale only" by the sum of owner-occupied units, vacant units that are "for sale only," and vacant units that have been sold but not yet occupied; and then multiplying by 100.

[9] The rental vacancy rate is the proportion of the rental inventory that is vacant "for rent." It is computed by dividing the total number of vacant units "for rent" by the sum of the renter-occupied units, vacant units that are "for rent," and vacant units that have been rented but not yet occupied; and then multiplying by 100.

Source: U.S. Census Bureau, 2010 Census.



DP-1

Profile of General Population and Housing Characteristics: 2010

2010 Demographic Profile Data

NOTE: For more information on confidentiality protection, nonsampling error, and definitions, see <http://www.census.gov/prod/cen2010/doc/dpsf.pdf>.

Geography: Ravenna city, Ohio

Subject	Number	Percent
SEX AND AGE		
Total population	11,724	100.0
Under 5 years	762	6.5
5 to 9 years	718	6.1
10 to 14 years	734	6.3
15 to 19 years	693	5.9
20 to 24 years	846	7.2
25 to 29 years	848	7.2
30 to 34 years	833	7.1
35 to 39 years	750	6.4
40 to 44 years	692	5.9
45 to 49 years	820	7.0
50 to 54 years	853	7.3
55 to 59 years	806	6.9
60 to 64 years	624	5.3
65 to 69 years	454	3.9
70 to 74 years	359	3.1
75 to 79 years	310	2.6
80 to 84 years	293	2.5
85 years and over	329	2.8
Median age (years)	37.9	(X)
16 years and over	9,383	80.0
18 years and over	9,084	77.5
21 years and over	8,673	74.0
62 years and over	2,113	18.0
65 years and over	1,745	14.9
Male population	5,644	48.1
Under 5 years	388	3.3
5 to 9 years	382	3.3
10 to 14 years	386	3.3
15 to 19 years	355	3.0
20 to 24 years	388	3.3
25 to 29 years	439	3.7
30 to 34 years	421	3.6
35 to 39 years	360	3.1
40 to 44 years	332	2.8
45 to 49 years	386	3.3
50 to 54 years	434	3.7
55 to 59 years	370	3.2
60 to 64 years	303	2.6
65 to 69 years	206	1.8
70 to 74 years	162	1.4
75 to 79 years	107	0.9
80 to 84 years	111	0.9
85 years and over	114	1.0

Subject	Number	Percent
Median age (years)	35.9	(X)
16 years and over	4,421	37.7
18 years and over	4,264	36.4
21 years and over	4,069	34.7
62 years and over	876	7.5
65 years and over	700	6.0
Female population	6,080	51.9
Under 5 years	374	3.2
5 to 9 years	336	2.9
10 to 14 years	348	3.0
15 to 19 years	338	2.9
20 to 24 years	458	3.9
25 to 29 years	409	3.5
30 to 34 years	412	3.5
35 to 39 years	390	3.3
40 to 44 years	360	3.1
45 to 49 years	434	3.7
50 to 54 years	419	3.6
55 to 59 years	436	3.7
60 to 64 years	321	2.7
65 to 69 years	248	2.1
70 to 74 years	197	1.7
75 to 79 years	203	1.7
80 to 84 years	182	1.6
85 years and over	215	1.8
Median age (years)	39.7	(X)
16 years and over	4,962	42.3
18 years and over	4,820	41.1
21 years and over	4,604	39.3
62 years and over	1,237	10.6
65 years and over	1,045	8.9
RACE		
Total population	11,724	100.0
One Race	11,451	97.7
White	10,677	91.1
Black or African American	659	5.6
American Indian and Alaska Native	27	0.2
Asian	52	0.4
Asian Indian	6	0.1
Chinese	15	0.1
Filipino	11	0.1
Japanese	3	0.0
Korean	2	0.0
Vietnamese	4	0.0
Other Asian [1]	11	0.1
Native Hawaiian and Other Pacific Islander	3	0.0
Native Hawaiian	1	0.0
Guamanian or Chamorro	1	0.0
Samoan	0	0.0
Other Pacific Islander [2]	1	0.0
Some Other Race	33	0.3
Two or More Races	273	2.3
White; American Indian and Alaska Native [3]	58	0.5
White; Asian [3]	15	0.1
White; Black or African American [3]	152	1.3
White; Some Other Race [3]	9	0.1
Race alone or in combination with one or more other races: [4]		
White	10,934	93.3
Black or African American	840	7.2
American Indian and Alaska Native	108	0.9

Subject	Number	Percent
Asian	70	0.6
Native Hawaiian and Other Pacific Islander	14	0.1
Some Other Race	48	0.4
HISPANIC OR LATINO		
Total population	11,724	100.0
Hispanic or Latino (of any race)	163	1.4
Mexican	73	0.6
Puerto Rican	52	0.4
Cuban	8	0.1
Other Hispanic or Latino [5]	30	0.3
Not Hispanic or Latino	11,561	98.6
HISPANIC OR LATINO AND RACE		
Total population	11,724	100.0
Hispanic or Latino	163	1.4
White alone	110	0.9
Black or African American alone	9	0.1
American Indian and Alaska Native alone	1	0.0
Asian alone	3	0.0
Native Hawaiian and Other Pacific Islander alone	0	0.0
Some Other Race alone	14	0.1
Two or More Races	26	0.2
Not Hispanic or Latino	11,561	98.6
White alone	10,567	90.1
Black or African American alone	650	5.5
American Indian and Alaska Native alone	26	0.2
Asian alone	49	0.4
Native Hawaiian and Other Pacific Islander alone	3	0.0
Some Other Race alone	19	0.2
Two or More Races	247	2.1
RELATIONSHIP		
Total population	11,724	100.0
In households	11,509	98.2
Householder	5,055	43.1
Spouse [6]	1,858	15.8
Child	3,137	26.8
Own child under 18 years	2,326	19.8
Other relatives	601	5.1
Under 18 years	238	2.0
65 years and over	73	0.6
Nonrelatives	858	7.3
Under 18 years	67	0.6
65 years and over	69	0.6
Unmarried partner	487	4.2
In group quarters	215	1.8
Institutionalized population	104	0.9
Male	32	0.3
Female	72	0.6
Noninstitutionalized population	111	0.9
Male	60	0.5
Female	51	0.4
HOUSEHOLDS BY TYPE		
Total households	5,055	100.0
Family households (families) [7]	2,860	56.6
With own children under 18 years	1,284	25.4
Husband-wife family	1,858	36.8
With own children under 18 years	711	14.1
Male householder, no wife present	256	5.1
With own children under 18 years	129	2.6
Female householder, no husband present	746	14.8
With own children under 18 years	444	8.8

Subject	Number	Percent
Nonfamily households [7]	2,195	43.4
Householder living alone	1,791	35.4
Male	827	16.4
65 years and over	196	3.9
Female	964	19.1
65 years and over	470	9.3
Households with individuals under 18 years	1,433	28.3
Households with individuals 65 years and over	1,281	25.3
Average household size	2.28	(X)
Average family size [7]	2.96	(X)
HOUSING OCCUPANCY		
Total housing units	5,566	100.0
Occupied housing units	5,055	90.8
Vacant housing units	511	9.2
For rent	260	4.7
Rented, not occupied	18	0.3
For sale only	70	1.3
Sold, not occupied	27	0.5
For seasonal, recreational, or occasional use	12	0.2
All other vacants	124	2.2
Homeowner vacancy rate (percent) [8]	2.5	(X)
Rental vacancy rate (percent) [9]	10.0	(X)
HOUSING TENURE		
Occupied housing units	5,055	100.0
Owner-occupied housing units	2,743	54.3
Population in owner-occupied housing units	6,812	(X)
Average household size of owner-occupied units	2.48	(X)
Renter-occupied housing units	2,312	45.7
Population in renter-occupied housing units	4,697	(X)
Average household size of renter-occupied units	2.03	(X)

X Not applicable.

[1] Other Asian alone, or two or more Asian categories.

[2] Other Pacific Islander alone, or two or more Native Hawaiian and Other Pacific Islander categories.

[3] One of the four most commonly reported multiple-race combinations nationwide in Census 2000.

[4] In combination with one or more of the other races listed. The six numbers may add to more than the total population, and the six percentages may add to more than 100 percent because individuals may report more than one race.

[5] This category is composed of people whose origins are from the Dominican Republic, Spain, and Spanish-speaking Central or South American countries. It also includes general origin responses such as "Latino" or "Hispanic."

[6] "Spouse" represents spouse of the householder. It does not reflect all spouses in a household. Responses of "same-sex spouse" were edited during processing to "unmarried partner."

[7] "Family households" consist of a householder and one or more other people related to the householder by birth, marriage, or adoption. They do not include same-sex married couples even if the marriage was performed in a state issuing marriage certificates for same-sex couples. Same-sex couple households are included in the family households category if there is at least one additional person related to the householder by birth or adoption. Same-sex couple households with no relatives of the householder present are tabulated in nonfamily households. "Nonfamily households" consist of people living alone and households which do not have any members related to the householder.

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[9] The rental vacancy rate is the proportion of the rental inventory that is vacant "for rent." It is computed by dividing the total number of vacant units "for rent" by the sum of the renter-occupied units, vacant units that are "for rent," and vacant units that have been rented but not yet occupied; and then multiplying by 100.

Source: U.S. Census Bureau, 2010 Census.

2009 - 2011 Asphalt Cost Savings Calculations
City of Kent, Ravenna Streetsboro

Year	Description	Amount Spent	Estm Ton Used	\$4 \ Ton Recyl	Estm. Savings
2009	Kent	\$35,839	865	\$3,460	\$32,379
	Ravenna	----	----	----	----
	Streetsboro	\$75,634	1959	\$7,836	\$67,798
	2009 Totals:	\$111,474	2824	\$11,296	\$100,178
	2009 Average:	\$55,737	1412	\$5,648	\$50,089
2010	Kent	\$39,840	1020	\$4,080	\$35,760
	Ravenna	\$27,567	216	\$864	\$26,704
	Streetsboro	\$113,262	2675	\$10,700	\$102,562
	2010 Totals:	\$180,669	3911	\$15,644	\$165,026
	2010 Average:	\$60,223	1304	\$5,215	\$55,009
2011	Kent	\$43,879	1216	\$4,864	\$39,015
	Ravenna	\$39,235	302	\$1,208	\$38,027
	Streetsboro	\$92,397	1809	\$7,236	\$85,161
	2011 Totals:	\$175,511	3327	\$13,308	\$162,203
	2011 Average:	\$58,504	1109	\$4,436	\$54,068
	2009 - 2011 Totals:	\$467,654	10062	\$40,248	\$427,407
	Average Cost per Year:	\$174,464	3825	\$15,299	\$159,165

**City fo Kent Central Maintenance Division
Street Construction Maintenance & Repair**

	2009	2010	2011
Amount Expended for Maintenance Asphalt	\$35,839	\$39,840	\$43,879
Total Budgeted Operating Materials	\$208,000	\$227,375	\$227,375
Percent of Operating Materials Cost for Asphalt	17.23%	17.52%	19.30%

Resolution No. 2012-15

Passed February 13, 2012, ~~XXX~~

A RESOLUTION AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO APPROVE AND EXECUTE A PARTNERSHIP AGREEMENT BETWEEN THE CITY OF STREETSBORO, OHIO AND THE CITY OF KENT, OHIO, FOR THE PURPOSES OF ESTABLISHING PROCEDURES, DEVELOPING AN IMPLEMENTATION PLAN, AND THE DEFINING OF PARTNERSHIP ROLES FOR THE "ASPHALT RECYCLING EQUIPMENT SHARED SERVICES INITIATIVE" AND TO ALLOW FOR THE SUBMISSION OF A PROPOSAL APPLYING FOR LOCAL GOVERNMENT INNOVATION FUND (LGIF) GRANT FUNDS FOR THE INITIATIVE AND CALLING FOR COOPERATION BETWEEN THE COMMUNITIES, AND DECLARING AN EMERGENCY TO EXPEDITE THE PROCESS.

WHEREAS, the City of Streetsboro, Ohio and the City of Kent, Ohio, are desirous to participate in a joint LGIF grant; and

WHEREAS, a Partnership Agreement between the parties will clarify the roles of the parties and how the grant funds will be utilized; and

WHEREAS, the Streetsboro City Council wants to grant the Mayor the authority to finalize a written Partnership Agreement document and to execute said document; and

WHEREAS, the City of Kent, Ohio, by and through its Council is adopting legislation similar to this Resolution in order to proceed with the partnership; and

WHEREAS, due to time deadlines in the Grant process, the time is of the essence in drafting and signing the Partnership Agreement.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Streetsboro, Portage County, Ohio:

SECTION 1. That the Mayor or his designee, be and hereby is authorized to finalize and execute a written Partnership Agreement between the City of Streetsboro and the City of Kent, Ohio, for purposes of furthering the Grant process for LGIF funding, and determining the procedures, implementation plan and use of said Grant funding among the parties to the Partnership Agreement.

SECTION 2. That all formal actions of Council relating to the adoption of this resolution, and all deliberations of Council and any of its committees leading to such action, were in meetings open to the public as required by R.C. 121.22.

SECTION 3. That this Resolution is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City to meet grant deadlines. For this reason and other reasons manifest to this Council this resolution shall take effect and be in force immediately upon proper passage by Council and approval by the Mayor.

PASSED: 2/13/2012
Date

Timothy J. Claypoole
Timothy J. Claypoole, President of Council

ATTEST: Caroline L. Kremer
Caroline L. Kremer, Clerk of Council

APPROVED: 02/15/2012
Date

Glenn M. Broska
Glenn M. Broska, Mayor

RECORD OF RESOLUTIONS

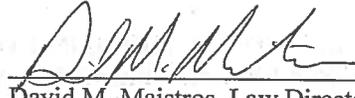
BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6301

Resolution No. 2012-15

Passed February 13, 2012, ~~XXX~~

Prepared and approved as to legal content by:



David M. Maistros, Law Director

Date Submitted to Mayor for Approval: 2-14-12 Returned: 2-15-12

Sponsored by: Service Director

ORDINANCE NO. 2012-027

AN ORDINANCE AUTHORIZING THE MAYOR OR HIS DESIGNEE, TO APPROVE AND EXECUTE A PARTNERSHIP AGREEMENT BETWEEN THE CITY OF RAVENNA, OHIO AND CITY OF KENT, OHIO, FOR THE PURPOSES OF ESTABLISHING PROCEDURES, DEVELOPING AN IMPLEMENTATION PLAN, AND THE DEFINING OF PARTNERSHIP ROLES FOR THE "ASPHALT RECYCLING EQUIPMENT SHARED SERVICES INITIATIVE" AND TO ALLOW FOR THE SUBMISSION OF A PROPOSAL APPLYING FOR LOCAL GOVERNMENT INNOVATION FUND (LGIF) GRANT FUNDS FOR THE INITIATIVE AND CALLING FOR COOPERATION BETWEEN THE COMMUNITIES, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Ravenna, Ohio and City of Kent, Ohio, have agreed to participate in a joint LGIF grant; and

WHEREAS, a Partnership Agreement between the parties will clarify the roles of the parties and how the grant funds will be utilized; and

WHEREAS, the Ravenna City Council wants to grant the Mayor the authority to finalize a written Partnership Agreement document and to execute said document; and

WHEREAS, due to time deadlines in the Grant process, time is of the essence in drafting and signing the Partnership Agreement.

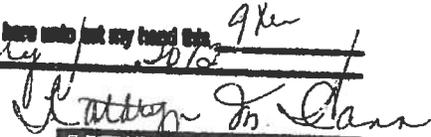
NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ravenna of Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That mayor or his designee, be and hereby is authorized to finalize and execute a written Partnership Agreement with the City of Ravenna, Ohio and the City of Kent, Ohio, for purposes of furthering the Grant process for LGIF funding, and determining the procedures, implementation plan and use of said Grant funding among the parties to the Partnership Agreement.

SECTION II: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

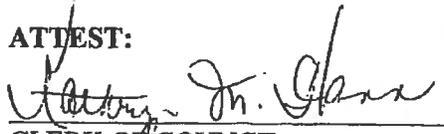
I, Kathryn M. Hann, Clerk of Council of the City of Ravenna, State of Ohio, and in whose custody the files, records and journals of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the within Ordinance 2012-027 was taken and copies from the original minutes now on file with said Council, and the within Ordinance 2012-027 has been compared by me with the said original and the same are true and correct copies thereof.

IN WITNESS WHEREOF, I here unto set my hand this 9th day of February, 2012


Kathryn M. Hann
Clerk of Council

SECTION III: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

ATTEST:


CLERK OF COUNCIL


PRESIDENT OF COUNCIL

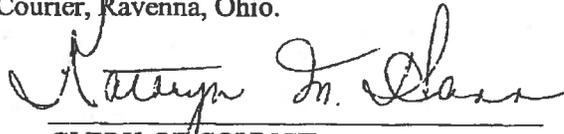
Sponsored by:
Utilities Committee
Finance Committee

PASSED: 2/6, 2012


MAYOR

APPROVED: 2/7, 2012

I hereby certify that Ordinance No. 2012-027 was duly published on 2/10/2012 and on 2/17/2012 in the Record-Courier, Ravenna, Ohio.


CLERK OF COUNCIL

1st Reading

2nd Reading

3rd Reading

Waive Rules

Adopt Emergency Clause

Adopted

Assigned Committee

RESOLUTION NO. 2012 - 19

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO APPROVE AND EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF KENT, OHIO AND ONE OR MORE OF THE FOLLOWING ENTITIES: THE CITY OF RAVENNA, OHIO AND THE CITY OF STREETSBORO, OHIO; FOR THE PURPOSES OF ESTABLISHING PROCEDURES, DEVELOPING AN IMPLEMENTATION PLAN, AND THE DEFINING OF PARTNERSHIP ROLES FOR THE ASPHALT RECYCLING SHARED SERVICES INITIATIVE" AND TO ALLOW FOR THE SUBMISSION OF A PROPOSAL APPLYING FOR LOCAL GOVERNMENT INNOVATION FUND (LGIF) GRANT FUNDS FOR THE INITIATIVE AND CALLING FOR COOPERATION BETWEEN THE PARTIES, AND DECLARING AN EMERGENCY.

WHEREAS, as of February 1, 2012, the City of Kent, Ohio and the City of Ravenna and the City of Streetsboro, Ohio, have agreed to participate in a joint LGIF grant; and

WHEREAS, a Memorandum of Understanding (MOU) between the parties will clarify the roles of the parties and how the grant funds will be utilized; and

WHEREAS, the Kent City Council wants to grant the City Manager the authority to finalize a written MOU document and to execute said document; and

WHEREAS, due to time deadlines in the grant process, time is of the essence in drafting and signing the MOU.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the City Manager or his designee, be and hereby is authorized to submit a grant application seeking LGIF grant funding and to finalize and execute a written MOU with one or more of the following entities: The City of Ravenna, Ohio and the City of Streetsboro, Ohio; for the purposes of furthering the grant process for LGIF funding, and determining the procedures, implementation plan and use of said grant funding among the parties to the MOU, as is fully set forth in Exhibit "A", attached hereto and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

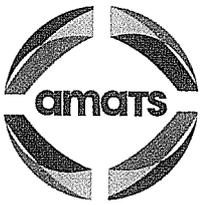
PASSED: 2-15-12
DATE

FUL
MAYOR & PRESIDENT OF COUNCIL

ATTEST: Jordan McColey
CLERK OF COUNCIL

I hereby certify that Resolution No. 2012-19 was duly enacted this 15 day of February, 2012, by the Council of the City of Kent, Ohio.

Jordan McColey
CLERK OF COUNCIL



February 29, 2012

Mr. Dave Ruller
City Manager
City of Kent
215 E. Summit Street
Kent, Ohio 44240

RE: Local Government Innovation Fund Grant (LGIF) -
Asphalt Recycling Shared Services Initiative

Dear Mr. Ruller:

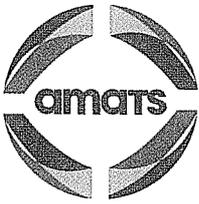
The Akron Metropolitan Area Transportation Study (AMATS) is pleased to provide this letter of support to the City of Kent in submitting a LGIF Grant for the "Asphalt Recycling Shared Services Initiative" in collaboration with the Cities of Streetsboro and Ravenna. This project offers the participating communities many benefits that translate into cost savings and improved efficiency with integrating sustainable practices by recycling construction material waste for new construction.

As the Metropolitan Planning Organization (MPO) for the Greater Akron region, AMATS serves as a regional forum for cooperation between elected officials, planners, engineers, and the public, who work together to set transportation policies and implement transportation improvements. During this time of economic uncertainty, AMATS believes preserving the existing transportation system is of the highest priority in developing recommendations for the region.

The proposed pilot project aims at promoting more sustainable practices where municipalities can reap environmental, economic, and engineering benefits. Add to this mix the rising cost of asphalt in recent years and a world focused on "green technology" and asphalt recycling amounts to a substantial cost and energy savings that will improve efficiency in terms of road repair and the utilization of personnel.

AMATS mission is aligned with the goals of the Asphalt Recycling Shared Services Initiative. Fostering more sustainable practices is consistent with our agency's *Connecting Communities* initiative. This initiative looks at how transportation and land use planning can be better integrated. It explores strategies to help communities make collaborative, informed decisions to coordinate development, reduce environmental impacts, and improve connectivity, which can thereby reduce costs and increase the economic well-being of our entire region.

The proposed project will nicely dovetail with our participation in the Northeast Ohio Sustainable Communities Consortium (NEOSCC). The Consortium covers the 12-county Cleveland-Akron-Canton-Youngstown region and will develop a cooperative regional sustainability plan that integrates planning strategies for transportation, land use, environmental protection, infrastructure and economic development.



In closing, AMATS fully supports your application of the LGIF Grant for the Asphalt Recycling Shared Services Initiative project and we are highly interested in the findings that would be presented as the end result of this pilot project.

If I can be of any further assistance to you, please do not hesitate to call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Segedy", written in a cursive style.

Jason Segedy
Director

JAS: prj

cc: Bridget Susel, City of Kent
Mr. Schafer, ODOT District 4

MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN

City of Kent

And

City of Ravenna

And

City of Streetsboro

A. Introduction

Pursuant to Ohio Revised Code, Sections 189.01 through 189.10, as created by House Bill 153 and as amended by House Bill 371, the State of Ohio established the Local Government Innovation Fund (LGIF), which designated funding for the provision of financial assistance to Ohio political subdivisions for the planning and implementation of collaboration projects that will create efficient and effective service delivery through shared services, coproduction and/or merger. The Ohio Department of Development (ODOD) is responsible for administering the Local Government Innovation Fund for the State of Ohio.

B. Purpose of the MOU

The purpose of this Memorandum of Understanding is to identify the designated partner communities/agencies that have agreed to participate in the development and implementation of a proposed shared services project involving the development and implementation of the "Asphalt Recycling Shared Services Initiative" and identify the roles and responsibilities of the designated partner communities.

C. Terms of the MOU

The City of Kent, the City of Ravenna, and the City of Streetsboro hereby agrees as follows:

The designated partner communities/agencies will submit a single grant application to the Ohio Department of Development (ODOD) requesting LGIF grant funding for the development and implementation of the proposed "Asphalt Recycling Shared Services Initiative."

The Ohio Department of Development requires one (1) of the partner communities to be designated as the lead community solely for the purposes of submission of the application and for the execution of a grant agreement if LGIF grant funding is awarded for the proposed project. The City of Kent will serve as the lead community only for the purposes stated by the Ohio Department of Development.

The designated partner communities/agencies agree to collaborate on the development and implementation of the "Asphalt Recycling Shared Services Initiative," for the purposes of:

- Improving the efficacy of service delivery in each designated partner community/agency;
- Increasing efficiency in each designated partner community/agency;
- Generating cost savings in each designated partner community/agency;
- Establishing a pilot project that will allow for the incorporation of additional communities interested in participating in the program.

The designated partner communities/agencies agree to share any data and information required to successfully complete the LGIF grant proposal submission and if funds are awarded, to commit the resources and time needed to support the development and implementation of the proposed project.

The designated partner communities/agencies agree to act in a timely manner to ensure the submission of the LGIF grant proposal on or before the March 1, 2012 submission deadline date.

Should LGIF grant funds be awarded, the designated partner communities/agency agree to continue all necessary collaboration to ensure the development and implementation of the "Asphalt Recycling Equipment Shared Services Initiative" within the grant period specified in the grant agreement.

D. Period of MOU

The designated partner communities/agencies agree that this Memorandum of Understanding will remain in effect from the date of its signing through the end of the grant period as specified in the grant agreement to be issued by the Ohio Department of Development, if grant funding is awarded.

E. Modification of the MOU

This Memorandum of Understanding may be modified or amended by written agreement of the designated partner communities/agencies. A request for an amendment to the Memorandum of Understanding may be initiated by any of the partner communities/agencies through written notification to the other communities/agencies.

Any of the designated partner communities/agencies may withdraw its participation in this Memorandum of Understanding by sending written notification to the other designated partner communities/agencies covered by this Memorandum of Understanding.

Now therefore, the City of Kent, the City of Ravenna and the City of Streetsboro do hereby agree to the aforementioned terms of this Memorandum of Understanding as of 2-27-12, as evidenced by the following signatures:

By: Joseph Bica
Joseph Bica, Mayor
City of Ravenna

Approved as to Form: Frank Cimino
Frank Cimino, Law Director
City of Ravenna

By: Glenn M. Broska
Glenn M. Broska, Mayor
City of Streetsboro

Approved as to Form: Blair Melling
DAVID MALSTRO Blair Melling, Law Director
City of Streetsboro

By: Dave Ruller
Dave Ruller, City Manager,
City of Kent

Approved as to Form: Jim Silver
Jim Silver, Law Director,
City of Kent

Local Government Innovation Fund Program

Application Score £ £

Lead Applicant	
Project Name	

	Grant Application
--	--------------------------

or

	Loan Application
--	-------------------------

The Local Government Innovation Fund Council
77 South High Street
P.O. Box 1001
Columbus, Ohio 43216-1001
(614) 995-2292

Local Government Innovation Fund Project Scoring Sheet

Section 1: Financing Measures

Financing Measures	Description	Criteria	Max Points	Applicant Self Score	Validated Score
Financial Information	<i>Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.</i>	Applicant provides a thorough, detailed and complete financial information	5		
		Applicant provided more than minimum requirements but did not provide additional justification or support	3		
		Applicant provided minimal financial information	1		
		Points			
Repayment Structure (Loan Only)	<i>Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency rainy day , or contingency fund, etc.).</i>	Applicant clearly demonstrates a secondary repayment source.	5		
		Applicant does not have a secondary repayment source.	0		
		Points			
Local Match	<i>Percentage of local matching funds being contributed to the project. This may include in-kind contributions.</i>	70% or greater	5		
		40-69.99%	3		
		10-39.99%	1		
		Points			
Total Section Points					

Section 2: Collaborative Measures

Collaborative Measures	Description	Criteria	Max Points	Applicant Self Score	Validated Score
Population	<i>Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.</i>	Applicant (or collaborative partner) is not a county and has a population of less than 20,000 residents	5		
		Applicant (or collaborative partner) is a county but has less than 235,000	5		
		Applicant (or collaborative partner) is not a county but has a population 20,001 or greater.	3		
		Applicant (or collaborative partner) is a county with a population of 235,001 residents or more	3		
		Points			
Participating Entities	<i>Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.)</i>	More than one applicant	5		
		Single applicant	1		
		Points			
Total Section Points					

Local Government Innovation Fund Project Scoring Sheet

Section 3: Success Measures

Success Measures	Description	Criteria	Points	Applicant Self Score	Validated Score
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis. The expected return is ranked in one of the following percentage categories:	75% or greater	30		
		25.01% to 74.99%	20		
		Less than 25%	10		
			Points		
Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	Yes	5		
		No	0		
			Points		
Scalable/Replicable Proposal	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	The project is both scalable and replicable	10		
		The project is either scalable or replicable	5		
		Does not apply	0		
			Points		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	Provided	5		
		Not Provided	0		
			Points		
Total Section Points					

Section 4: Significance Measures

Significance Measures	Description	Criteria	Points Assigned	Applicant Self Score	Validated Score
Performance Audit Implementation /Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	Project implements a recommendation from an audit or is informed by benchmarking	5		
		Project does not implement a recommendation from an audit and is not informed by benchmarking	0		
			Points		
Economic Impact	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	Applicant clearly demonstrates economic impact	5		
		Applicant mentions but does not prove economic impact	3		
		Applicant does not demonstrate an economic impact	0		
			Points		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	Yes	5		
		No	0		
			Points		
Total Section Points					

Section 5: Council Measures			
Council Measures	Description	Criteria	Points Assigned
Council Preference	Council Ranking for Competitive Rounds	The Applicant Does Not Fill Out This Section; This is for the Local Government Innovation Fund Council only. The points for this section is based on the applicant demonstrating innovation or inventiveness with the project	
Total Section Points (10max)			

Scoring Summary			
		Applicant Self Score	Validated Score
Section 1: Financing Measures			
Section 2: Collaborative Measures			
Section 3: Success Measures			
Section 4: Significance Measures			
Total Base Points:			

Reviewer Comments

RESOLUTION NO. 2012 - 19

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO APPROVE AND EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF KENT, OHIO AND ONE OR MORE OF THE FOLLOWING ENTITIES: THE CITY OF RAVENNA, OHIO AND THE CITY OF STREETSBORO, OHIO; FOR THE PURPOSES OF ESTABLISHING PROCEDURES, DEVELOPING AN IMPLEMENTATION PLAN, AND THE DEFINING OF PARTNERSHIP ROLES FOR THE ASPHALT RECYCLING SHARED SERVICES INITIATIVE" AND TO ALLOW FOR THE SUBMISSION OF A PROPOSAL APPLYING FOR LOCAL GOVERNMENT INNOVATION FUND (LGIF) GRANT FUNDS FOR THE INITIATIVE AND CALLING FOR COOPERATION BETWEEN THE PARTIES, AND DECLARING AN EMERGENCY.

WHEREAS, as of February 1, 2012, the City of Kent, Ohio and the City of Ravenna and the City of Streetsboro, Ohio, have agreed to participate in a joint LGIF grant; and

WHEREAS, a Memorandum of Understanding (MOU) between the parties will clarify the roles of the parties and how the grant funds will be utilized; and

WHEREAS, the Kent City Council wants to grant the City Manager the authority to finalize a written MOU document and to execute said document; and

WHEREAS, due to time deadlines in the grant process, time is of the essence in drafting and signing the MOU.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the City Manager or his designee, be and hereby is authorized to submit a grant application seeking LGIF grant funding and to finalize and execute a written MOU with one or more of the following entities: The City of Ravenna, Ohio and the City of Streetsboro, Ohio; for the purposes of furthering the grant process for LGIF funding, and determining the procedures, implementation plan and use of said grant funding among the parties to the MOU, as is fully set forth in Exhibit "A", attached hereto and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: 2-15-12
DATE

FUL
MAYOR & PRESIDENT OF COUNCIL

ATTEST: Jordan M. Conley
CLERK OF COUNCIL

I hereby certify that Resolution No. 2012-19 was duly enacted this 15 day of February, 2012, by the Council of the City of Kent, Ohio.

Jordan M. Conley
CLERK OF COUNCIL



April 2, 2012

Bridget Susel
City of Kent
215 East Summit Street
Kent, Ohio 44240

RE: Application Cure Letter

Dear Bridget Susel:

The Ohio Department of Development (Development) has received and is currently reviewing your application for Round 1 of Local Government Innovation Fund program. During this review Development has determined that additional information is needed for your application. The identified item(s) requiring your attention are listed on the attached page(s). Please respond only to the issues raised. Failure to fully address all the identified items could lead to a competitive score reduction or ineligibility for Round 1 of the Local Government Innovation Fund program. **A written response from the applicant to this completeness review is due to Development no later than 5:00 p.m. on April 30, 2012.** Please send the response in a single email to lgif@development.ohio.gov and include "Cure—Project Name" in the subject line.

While this cure letter represents the additional information needed for Development review, the Local Government Innovation Council continues to reserve the right to request additional information about your application.

Thank you once again for your participation in Local Government Innovation program. Please contact the Office of Redevelopment at lgif@development.ohio.gov or 614-995-2292 if you have further questions regarding your application or the information requested in this letter.

Sincerely,

Thea J. Walsh, AICP
Deputy Chief, Office of Redevelopment
Ohio Department of Development

Local Government Innovation Fund Completeness Review

Applicant: City of Kent
Project Name: Asphalt Recycling Shared Service Initiative
Request Type: Grant

Issues for Response

1. Budget

Please provide a line item budget that includes at minimum: 1) the sources of all funds being contributed to the project include **all** sources—cash, in-kind, etc.; 2) the uses of all funds (provide a line item for each use); 3) the total project costs (including the funding request **and** the local match. Please be sure that all uses of funds are eligible expenses as set forth in the program guidelines.

Example:

Collaboration Village’s Project Budget

Sources of Funds

LGIF Request	\$100,000
Match Contribution (10%)	\$ 11,111
Total	\$111,111

Uses of Funds

Consultant Fees for Study	\$111,111
Total	\$111,111

Total Project Cost: \$111,111

2. Match

A minimum of 10% match is required for all projects. Matching funds must be 10% of the total project cost (not 10% of the funding request). Please document your 10% match and provide evidence of the contribution.

For **in-kind contributions**, please provide documentation as outlined in section 2.06 of the Local Government Innovation Fund program policies. Certification of in-kind contributions may only be made for past investments. Anticipated in-kind contributions must be certified **after** the contribution is made.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Local Government Innovation Fund (LGIF) Response Items

Date: April 23, 2012
Applicant: City of Kent
Project Name: Asphalt Recycling Shared Services Initiative

1.) Budget

Sources of Funds

LGIF Grant Request	\$100,000.00
Match Contribution: City of Kent, 2010 Asphalt (certification for match attached)	\$ 39,840.46
Match Contribution: City of Kent, 2011 Asphalt (certification for match attached)	\$ 42,988.20
Anticipated Contribution for 5 Year Lease from 3 Partner Communities	\$ 75,925.00
*Anticipated Contribution for Recycled Asphalt from 3 Partner Communities-5 Years	\$389,025.00
TOTAL SOURCES OF FUNDS	\$647,778.66

Uses of Funds

Leasing of Asphalt Recycling Equipment (5 Year)	\$175,925.00
*Projected Cost for Recycled Asphalt for 5 Years for 3 Partner Communities	\$389,025.00
TOTAL USES OF FUNDS	\$564,950.00

***BUDGET NOTE:** The anticipated cost of recycled asphalt for the 3 partner communities is based on the following calculations: \$19.95 per ton of asphalt x 3,900 tons per year x 5 years = \$389,025.00. The \$19.95 per ton includes the following: \$6.00 input material + \$3.76 fuel use for asphalt recycling equipment + \$7.27 labor + \$0.36 equipment maintenance + \$2.56 depreciation cost under lease terms.

2.) Match

The total project cost for the Asphalt Recycling Shared Services Initiative is \$564,950.00, which requires a minimum match amount of \$56,495.00. The City of Kent has had to acquire its asphalt from outside vendors because it does not have access to asphalt recycling equipment. The acquired asphalt is classified as an "in-kind contribution of goods" and the City has documented this match amount at \$82,828.66 which is a 14.6% match contribution comprised of the following:

\$39,840.46 (2010 Acquired Asphalt)
\$42,988.20 (2011 Acquired Asphalt)
\$82,828.66 (Total In-Kind Goods Match Amount)

See the attached notarized statement as verification of the City of Kent's match contribution.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Certification of Matching Funds for In-Kind Contribution of Goods

I certify that the City of Kent paid \$39,840.46 in 2010 for the acquisition of asphalt and \$42,988.20 in 2011 for the acquisition of asphalt for a **total in-kind goods match contribution of \$82,828.66**, which represents a match contribution of 14.6% of the project total. The matching contribution was paid as follows:

2010

\$ 3,457.20 Purchase order dated March 22, 2010

\$36,383.26 Purchase order dated May 4, 2010

\$39,840.46 A total of 1,020 tons were acquired at a rate of \$39.06 per ton (multiple invoices)

2011

\$37,012.44 Purchase order dated January 12, 2011

\$ 5,975.76 Purchase order dated February 11, 2011

\$42,988.20 A total of 1,216 tons were acquired at a rate of \$35.35 per ton (Multiple invoices)

It is hereby certified that the City of Kent paid the above listed amounts for the acquisition of asphalt and that the funds paid had been lawfully appropriated or authorized or directed for such purpose.

Bridget O. Suseel
Witness Signature

Bridget O. Suseel
Print Witness Name

David A. Coffee
David Coffee

Budget and Finance Director, City of Kent
325 S. Depeyster Street
Kent, Ohio 44240
(330) 678-8102

4-24-2012
Date

STATE OF OHIO
SS
PORTAGE COUNTY

Before me, a Notary Public in and for said County and State, personally appeared the above named

DAVID COFFEE acknowledged that he/she did sign the foregoing instrument and that the same is his/her free act and deed.

In Testimony Whereof, I have hereunto set my hand and official seal, at Kent Ohio, this 24th day of April 2012.

Juliann Labajetta
Notary Public
Juliann Labajetta, Notary Public
State of Ohio
My Commission Expires 2/5/2013
My Commission Expires