2012

Fairfield County Collaboration for an Advanced Innovative Management Solution (AIMS)

Local Government Innovation Fund Grant Application

The AIMS partnership proposes a feasibility study for a shared electronic document storage and retrieval system with workflow improvements. This study furthers a collaborative approach for an advanced, innovative management solution by leveraging technology and aggregating the strengths of seven political subdivisions to accomplish more than what could be accomplished individually. With project implementation, the collaboration expects better public services, enhanced business environments, and superior community attractions.

Carri Brown, Chair
Fairfield County Collaboration Group
3/1/2012

Advanced Innovative Management Solution
Lead Applicant: Fairfield County

March 1, 2012

Christiane Schmenk, Director
Local Government Innovation Council Chairperson
77 South High Street, P.O. Box 1001
Columbus, Ohio 43216-1001 U.S.A.

Dear Director Schmenk:

On behalf of the Advanced Innovative Management Solution (AIMS) partnership, I respectfully submit this application for a grant to accomplish a feasibility study for shared services. Seven partner political subdivisions envision collaborating to achieve efficiency in the delivery of the core service of document storage and retrieval. Further, the foundation of shared services with document management sets the stage for future shared services.

Collaboration and creativity are needed so that public entities can provide critical services to constituents during tough economic times. From workload statistics and budget projections, it is apparent that the long term demand for public services exceeds the long term revenue curve of local governments. This tremendous challenge inspires leaders to envision the potential of joining together and establishing the right partnerships to aggregate strength and accomplish things that could not be accomplished separately. Recognizing this basic philosophy, the AIMS partnership embraces creative solutions to find new paths to success. The project *AIMS* high to achieve public value across multiple political subdivisions.

Fairfield County is serving as the lead applicant for the AIMS partnership. County leadership has actively pursued collaboration since its budget retreat held in September 2011. To build consensus for the partnership approach, it was important to embrace collaboration from the top down. Leaders wanted the value of collaboration to become part of the local government culture, where every employee knew that leaders valued innovation and expected new ideas and solutions. Within multiple political subdivisions, the AIMS partnership has the enthusiastic support of elected officials and department heads, as well as managers and employees on the front lines.

By approving this grant application, the Local Government Innovation Council rewards the partnership for its value of collaboration and furthers a project designed to move local government into modern administrative and management methods. The AIMS partnership provides substantial in-kind contributions, demonstrating its conviction in shared services. Also, the project return on investment is an encouraging 83.48 %. The AIMS partnership looks forward to the Council's review of this grant application and anticipates serving as a model for other partnerships desiring to collaborate in similar ways. Thank you for your time.

Kind regards,
Carri Brown
Carri Brown, Chair
Fairfield County Collaboration Group

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Executive Summary

The Fairfield County Advanced Innovative Management Solution (AIMS) is an extensive, integrated project designed to move government into modern administrative and management methods. Fairfield County has already implemented the first steps of this project. With its six partners, the County is now eager to implement the next critical step: a document management and disaster recovery system that will complement existing systems. The next step is perhaps the most important one because it will bring several political subdivisions together to improve efficiency. The feasibility study that is proposed for grant funding will investigate how to best implement electronic document management systems across multiple political subdivisions.

This project *AIMS* high to achieve public value. By coordinating document storage and retrieval for all partners through a shared electronic document management system, the feasibility study will demonstrate how to replace current costly, manual practices with modern ways to handle documents by converting them to electronic form and making them electronically available to the appropriate people. Specifically, AIMS will produce these benefits:

1. Public services will be delivered more efficiently because time will not be wasted traveling to document storage facilities or searching for lost documents.
2. Documents will be able to be viewed by many people simultaneously without having to make additional copies, increasing staff efficiency.
3. The formal document retention schedule will be revised to identify documents where the electronic document can be the document of record, and therefore the paper document will not need to be retained, further reducing the need for storage facilities.
4. Space currently devoted to storage of documents will be freed up for other uses, providing for better utilization of physical spaces.
5. Overall costs associated with records retention and retrieval will be reduced in the long term, and a “greener” environmental approach will be used because less paper will be required.

AIMS includes two phases relating to electronic document management, one focused on processes common to a financial management system and one focused on broader services. Both phases will include elements of disaster recovery services. Major benefits of the project are that it can be replicated and scaled for more than 20 other political subdivisions in its initial phase and for even more political subdivisions in its second phase. Replicating and scaling the project can be accomplished with limited additional costs. The partnership expects to include other political subdivisions who desire to meet similar project goals and join the partnership. For example, adding townships to the partnership is a natural progression and expected result.

The AIMS partnership provides substantial in-kind contributions, demonstrating its conviction in the importance of shared services. Also, the project return on investment is an encouraging 83.48%. With historical successes and project leadership ready to go, the partnership is eager to conduct a useful feasibility study. With project implementation, the AIMS collaboration expects better public services, enhanced business environments, and superior community attractions.

Fairfield County Advanced Innovative Management Solution
Local Government Innovation Fund Grant Application

Tab 1: Contact Information

Name of Main Applicant, Grantee:
Fairfield County

First Point of Contact:
Carri Brown
Fairfield County Collaboration Group Chair
239 West Main Street
Lancaster, OH 43130
740-652-7602
740-687-7182 (fax)
brownc12@ odjfs.state.oh.us

Fairfield County Population:

The 2010 U.S. Census population for Fairfield County, the lead applicant for the partnership, was 145,156, a 19.1% increase over the prior census. Fairfield County is one of the fastest growing counties in the state of Ohio. With population growth, there is increased demand for public services of all types. From workload statistics and budget projections, it is apparent that the long term demand for public services exceeds the long term revenue curve of local governments. This tremendous challenge inspires leaders within the county to envision the potential of joining together and establishing the right partnerships to aggregate strength and accomplish things that could not be accomplished individually.

Tab 2: Seven Collaborative Partners

Fairfield County (the county of Fairfield)
210 E. Main Street, Room 310
Lancaster, OH 43130
740-652-7090
740-687-6048 (fax)

Fairfield County Historical Parks District
407 E. Main Street
Lancaster, OH 43130
740-681-7249
740-681-4719 (fax)

Fairfield County Soil and Water Conservation District
831 College Avenue, Suite B
Lancaster, OH 43130
740-653-8154
740-653-4561 (fax)

Fairfield County Regional Planning Commission
210 E. Main Street, Room 104
Lancaster, OH 43130
740-652-7110
740-681-4713 (fax)

Fairfield County Department of Health
1587 Granville Pike
Lancaster, OH 43130
740-652-2806
740-653-6626 (fax)

Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District
923 Liberty Drive
Lancaster, OH 43130
740-652-1525
740-652-1527 (fax)

City of Lancaster
104 E. Main Street
Lancaster, OH 43130
740-687-6600
740-687-6698 (fax)

Advanced Innovative Management Solution
Lead Applicant: Fairfield County

Partnership Population Data:

Fairfield County, the lead applicant, is a county with fewer than 235,000 citizens. The 2010 U.S. Census population for Fairfield County was 145,156. For the majority of the partnership, including the Historical Parks District, the Soil and Water Conservation District, the Regional Planning Commission, and the Department of Health, the service area is that of the county of Fairfield. However, Fairfield County approached smaller entities to encourage participation in the collaboration. For example, the county seat, the City of Lancaster, is a partner of the approach. The 2010 U.S. Census population for the City of Lancaster was 38,780. Further, another partner, the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District, provides services to four counties. The 2010 U.S. Census populations for Hocking, Licking, and Perry Counties were 29,380, 166,492, and 36,058, respectively. Two of these three counties are smaller than Fairfield; all counties served by the partnership entities have a population of fewer than 235,000 citizens.

The goal of the collaboration is to involve as many entities as possible for efficiency and effectiveness, as well as for future replication and scalability. Including the City of Lancaster, while a city with a population above 20,001, was important to leadership so that the project could be replicated and scaled within the county and throughout the state. The partnership respectfully requests that the lead applicant of Fairfield County be considered for the population criteria as not to penalize the partnership for including more political subdivisions (and more types of subdivisions). Including the City in the application process was a more efficient approach, as compared to including the City at a later point in time which would have increased project costs.

Advanced Innovative Management Solution (AIMS) – The Partnership:

The Fairfield County Advanced Innovative Management Solution (AIMS) is a project designed to move government into modern administrative and management methods. While Fairfield County has already implemented the first four phases of this project, the county is now looking to implement the next phases with its partners. The feasibility study that is requested through the Local Government Innovation Fund is a critical step to further the partnership.

Fairfield County will provide professional information technology services as in-kind contributions to the project and will serve as the grantee or fiscal agent for the project. Fairfield County will ensure that all reporting requirements for the grant are met accurately and timely. While no new staff members will be added to accomplish the project, a project manager from Fairfield County will be assigned to the feasibility study portion of the project. Each of the entities will provide subject matter experts and participate in the feasibility study for the electronic document management solution. Each of the entities will assign a point of contact for the project. All partners will meet monthly for a progress report and update once the grant has been awarded. With consensus of the full partnership, Fairfield County will develop a communication strategy so that employees within the partnership and the public will continue to be informed and have input into the project development. Resolutions of support and the executed partnership agreement are found in the supporting documentation section of this application.

Tab 3: Project Information

3.1 Project Name

Advanced Innovative Management Solution (AIMS)

3.2 Project Description

The Fairfield County Advanced Innovative Management Solution (AIMS) is an extensive, integrated project designed to move government into modern administrative and management methods. Fairfield County has already implemented the first four steps of this project and with its partners, is now looking to implement the next critical phase, a document management and disaster recovery system that will complement existing systems. The next phase is perhaps the most important and innovative phase because it will bring several political subdivisions together to improve efficiency. The feasibility study that is proposed for grant funding will investigate how to best implement electronic document management systems.

The first steps of AIMS included the implementation of a common financial management system, a court information and process management system, workflow and document management solutions for child support enforcement, and a web-based system to track Board of County Commissioners' resolutions. Each of these four initial phases is discussed in more detail in Appendix A. These four steps were necessary in developing AIMS because they set the foundation for electronic document management. Each of the steps reduced paper, improved workflows, and increased efficiency – but there is more work to be done.

While the first steps were specific to program areas, the next phase for an electronic document management and disaster recovery system will utilize existing technological and human assets to build a strong foundation for additional partnerships and efficiency. The initial phases focused on specific program areas and did not always include document imaging or disaster recovery. This project "*AIMS"* to provide these missing, essential pieces in order to join county and partner systems in new ways. The next step for AIMS is to coordinate document storage and facilitate document retrieval for all partners involved through a shared electronic document management system. Many of the partners would not be able to modernize without the collaboration.

Document storage and retrieval is a core process of government. Services rendered, taxes collected, and information made public all begin with a document that must be created, processed, stored, and later retrieved. Current practices, which continue to center on paper documents and files, require that local governments invest heavily in staff time devoted solely to physically moving the documents from where they are stored to where they are needed as well as to storage facilities to house the documents in secure, climate-controlled conditions. To replace these current practices, AIMS modernizes the handling of documents by converting them to electronic form and making them electronically available to the appropriate people.

Technological enhancements will include hardware and software upgrades and installations to manage documents electronically and coordinate connections to servers and database solutions already in place. These technological enhancements will foster important changes in workflow processes. Current processes concerning how to store and retrieve documents from a variety of

physical locations will be replaced with more efficient processes, allowing employees to spend more time solving problems and serving the needs of the citizens. Specifically, AIMS will produce these benefits:

1. Public services will be delivered more efficiently because time will not be wasted traveling to document storage facilities or searching for lost documents.
2. Documents will be able to be viewed by many people simultaneously without having to make additional copies, increasing staff efficiency.
3. The formal document retention schedule will be revised to identify documents where the electronic document can be the document of record, and therefore the paper document will not need to be retained, further reducing the need for storage facilities.
4. Space currently devoted to storage of documents will be freed up for other uses, providing for better utilization of physical spaces.
5. Overall costs associated with records retention and retrieval will be reduced in the long term, and a "greener" environmental approach will be used because less paper will be required.

AIMS includes two phases relating to electronic document management, one focused on processes common to a financial management system and one focused on broader services. Both phases will include elements of disaster recovery services.

AIMS Feasibility Study, Phase I: MUNIS Partners

MUNIS, the commonly used financial system, provides a natural foundation for the next phase of AIMS. All of the collaborative partners use MUNIS, at least partially for financial processes. (See Appendix A for more details about MUNIS, an initial phase of AIMS.) There is no non-proprietary document management solution connected with MUNIS, and Phase I will focus on developing the most appropriate electronic document management system to support the partners and their use of financial and administrative functions within MUNIS. Once Phase I has been established, the partnership's infrastructure can be utilized to support Phase II. Also, throughout the state of Ohio, there are more than 20 political subdivisions now using MUNIS, making Phase I of AIMS attractive for its ability to be replicated for those subdivisions.

AIMS Feasibility Study, Phase II: Beyond MUNIS (Broad Scope)

All the collaborative partners have document management needs beyond financial processes. Phase II will explore how to service those broader needs. As evidenced by multiple presentations at association conferences, reports from performance audits, and various networking opportunities, document management needs for local governments are ubiquitous. Any system designed to meet local government needs can reasonably be replicated and/or scaled for an estimated 75% of the state's political subdivisions. This makes Phase II an important part of the study. The partnership expects to reach out to other political subdivisions in this effort.

AIMS Feasibility Study, Pan-Phase: Disaster Recovery

Both phases of the AIMS study will incorporate disaster recovery plans. Under the current paper system, a disaster, such as a fire, in one of the storage facilities would destroy the paper record, with no back up for that record. AIMS will allow for implementation of appropriate backup and recovery plans of all documents. The feasibility study will also investigate disaster recovery systems that would provide backup options for existing systems, such as CourtView.

3.3 Project Type

The project type is a feasibility study, a critical next step for AIMS. Without the study to inform decisions, the project will not move ahead as it should.

3.4 Problem Statement

Currently, the political subdivisions within the partnership are experiencing costly retention of records; costly use of space to store active and inactive files; a lack of workflows for electronic documents; difficulty in locating documents for public records requests and for operational purposes; overdue purging of documents; a lack of useful, archived information to inform decision making; and a constantly growing information environment. The longer a solution is not implemented, the worse the problem will get - and the more expensive the solution will be. Annually, more than $56,088 is spent on rental of off-site storage space.

More significantly, the partners have the opportunity to increase efficiency and reduce risk with the project. Employees do not have a way to create, edit, route and approve documents without using paper. Employees experience stress and frustration in retrieving historical records. The current manner in which current documents are stored leaves partners vulnerable in various ways, including risks associated with fire, water, light, and rodents. There is no backup in place for restoring damaged or destroyed paper documents. The feasibility study meets the project need by informing leadership of the next appropriate steps for shared electronic document management services. The approach is innovative because it integrates the strengths of seven political subdivisions, accomplishing more together than what can be accomplished apart.

3.5 Identification of Targeted Approach

The targeted approach for the project is shared service. The seven partners envision working together to achieve efficiency in the delivery of the core government service of document storage and retrieval. The partnership envisions beginning the shared service with records associated with the MUNIS financial system and then broadening the service to other government documents. The foundation of shared electronic document management services sets the stage for future shared services, as well.

3.6 Return on Investment

The current environment in which the seven partnership entities operate is document-laden. There are many document-intensive, repetitive business processes that are performed daily. Due to these circumstances, each entity is forced to heavily invest time and money into filing, storing, searching, retrieving, and copying of paper documents. In addition to these burdens, each partner faces threats of various types of disaster.

As the next step in AIMS, the project partners would like to conduct a feasibility study for a shared electronic document management system. This study will give direct insight to each entity's current environment. The information gathered throughout the study will pinpoint inefficiencies, allowing changes to be applied in the most needed and appropriate areas. Upon completion of the study, an electronic document management system should be implemented. A new system will be beneficial due to its magnitude of functionality. Not only will it alleviate the majority of document management challenges, it will allow the seven entities to work together in

MUNIS and customize solutions to serve individual needs of each entity. The following nine factors influence the return on investment calculation, derived from the project budget.

1. The most significant part of any local government budget is related to personnel because of the heavy reliance on employee provided services. The percentage of total employees is a reasonable approach for determining the percentage of the total costs of managing documents for the partnership.

Government Entity	Percentage Breakdown
Fairfield County	59.79%
Fairfield County Historical Parks District	.37%
Fairfield County Soil and Water Conservation District	1.12%
Fairfield County Regional Planning Commission	.22%
Fairfield County Department of Health	2.24%
Fairfield, Hocking, Licking, and Perry Joint Juvenile District	5.23%
City of Lancaster	31.02%

2. Ten percent of employees work full-time filing, storing, searching, retrieving, and copying paper documents.
3. The average project cost for full time employees is $25 per hour, including benefits.
4. There are several storage means for paper documents throughout the county.
5. The cost for the main off-site storage facility is $56,088 per year.
6. The minimum cost of managing documents per year is estimated at 10% of County employees working full time (80*2080 hours * $25) annually, plus storage costs for the off-site facility. Partner costs were calculated based on percentages in the above table, for employee costs alone. Figures are rounded.

Government Entity	Minimum Cost
Fairfield County	$4,216,088
Fairfield County Historical Parks District	$26,000
Fairfield County Soil and Water Conservation District	$78,000
Fairfield County Regional Planning Commission	$15,600
Fairfield County Department of Health	$156,000
Fairfield, Hocking, Licking, and Perry Joint Juvenile District	$364,000
City of Lancaster	$2,158,000
Total	**$7,013,688**

For comparison, the total budget of the combined entities exceeds $125 million for all governmental fund types, and the costs estimated above are less than 5.6% of the aggregate budget. The minimum cost is a conservative estimate of costs associated with the challenges of document management.

7. In addition, a single department shreds 17,376 pounds of paper annually at a cost for shredding of $2,469.
    a. One (1) box of clean paper is 25 pounds and costs $30.
    b. The paper cost of the shredded documents is $20,851.
    c. The minimum cost of shredding annually is $20,851 + $2,469, or $23,320. This cost will be eliminated with the electronic options.

8. The total cost per year of document related challenges for the seven entities is estimated below:

Activity	Associated Cost
Minimum Cost of Managing Documents	$7,013,688
Cost of Documents Shredded	$23,320
Total	**$7,037,008**

9. To put modern processes in place, the AIMS project costs over the past two years and going forward are:

AIMS Project Costs, within the past two years	In-Kind Contributions, Services	Hardware, Software & Maintenance, Paid within the past two years	Total Partnership Contributions	Contractual, Professional Services/ Grant Request	Total
Consensus Building/Collaboration Education and LGIF Research and Analyses	10,875	0	10,875	0	10,875
CourtView	3,194	85,887	89,081	0	89,081
MUNIS	0	44,651	44,651	0	44,651
MAPSys and Initial Scanning	23,554	60,901	84,455	0	84,455
Feasibility Study to build upon existing systems and include additional partners	16,640	0	16,640	**96,688**	113,328
Project Total	54,263	191,439	245,702	**96,688**	342,390
Percent of Project Total			71.76%	28.24%	

More details about the project budget are described in Tab 4. Also, Appendix C provides support and justification for all costs of the partnership contributions.

Currently, the seven collaborative partners involved in the initiative are suffering from document management challenges, which are costing approximately $ 7 million dollars per year. By conducting a feasibility study and implementing an electronic document management system, these costs can be reduced between 35 and 75 percent, based on industry cost benchmarking obtained from experts within the private and public industries. (Internet search of multiple vendors, 2012) For conservatism, the point of savings is estimated at 35 percent.

The cost reductions will be found in a variety of areas. For example, ten percent of full time employees will no longer be filing, storing, searching, retrieving, and copying paper documents. This will allow employees to be more efficient with customer service. The amount of paper actually used will be reduced, as will costs of copying and shredding. Storage costs will be reduced due to the decreased use of paper. There will no longer be a need for an off-site secure storage facility. Further, security is built into the expected electronic system helping all of the partnership organizations to manage risk.

Retrieval costs will be reduced because employees will no longer spend large amounts of time searching for documents or driving off-site to store and retrieve documents. Also, the majority of document-intensive processes will be accomplished electronically, thus increasing efficiency. Due to the number of entities involved in this initiative, it is estimated that an appropriate solution, one that will address each entity's specific needs, will cost approximately one million dollars. This estimate is based on projects of similar size in the industry. (Internet search and conversations with subject matter experts, 2012)

Based on the information outlined in this document, the estimated return on investment for the implementation of the solution, following the feasibility study, is estimated at 83.48%.

$$\frac{(\$2{,}462{,}952)-(\$1{,}342{,}390)}{\$1{,}342{,}390} = \frac{\$1{,}120{,}562}{\$1{,}342{,}390} = .8348 * 100 = \mathbf{83.48\%}$$

3.7 Probability of Proposal's Success

AIMS has strong advantages to predict its success. Leadership and employees across multiple political subdivisions support the project and desire to see it succeed. There has been proper planning and investment with the project, and the feasibility study will bring together assets of the partnership. Significant resources have been dedicated to the project. There is clarity in the project purpose for how it will create a strong foundation for shared services of electronic document management.

In addition, Fairfield County has successfully implemented large scale database and document imaging projects with success. As the lead applicant, the county will dedicate a project manager to the partnership to build upon these successes. The first four steps of AIMS provide good examples of projects accomplished recently. A brief mention of them is made here; more

details of these projects can be found in the supporting documents and in the Identification of Past Success on Innovation section of this application.

1) MUNIS is the common financial management information system for the partnership. Planning for the project began in 2005, and it was successfully implemented in 2007. The most recent enhancements were implemented in 2011.
2) CourtView is the court information management system and includes document imaging. It was upgraded with major enhancements in 2011. CourtView contains more than a million scanned images, and Court information and imaged documents are accessible by all appropriate parties.
3) Compass Suite is the document management system used by the Fairfield County Job and Family Services child support agency. It was implemented in 2008. Since then, nearly all documents of current cases have been scanned into and indexed by the system. The agency now uses Compass exclusively for case workflow management.
4) MapSys is the Fairfield County Board of County Commissioners' web-based resolution management system, implemented in 2012. Key benefits of the system include consistency in format, searchable online records access, and less time spent on preparation of agendas, resolutions, and supporting documentation, which improves organizational efficiency. Further, using less paper translates to cost savings and a greener environment. Any partner seeking Board action will benefit from the web-based system.

The feasibility study will take into account the actions accomplished thus far and the available assets of the partnership entities. From the feasibility study, insight into partnership practices will be gained immediately. It is important to note that the cost of the study itself is much lower than it would be if it was accomplished individually by each of the partner organizations. If accomplished individually, the costs would exceed an estimated $175,000. One way to evaluate savings is to consider the more than $78,000 of savings achieved by conducting the study with collaboration.

Another way to consider the savings is consistent with the return on investment calculation. Once the electronic document management solution is implemented for the partnership, document management costs will be reduced an estimated $2,462,952, or 35 percent of related costs. The needs of the partnership, while identified further by the feasibility study, will be met with the implementation of the phases outlined in the study.

The partnership desires to compete for a Local Government Innovation Fund loan for a portion of the implementation costs, especially because of the scalable and replicable nature of the project. The feasibility study will take approximately four months to complete, and this gives the partnership time to work on the loan application and prepare budget documents for the January 2013 budget year.

Implementation of the recommendations expected within the feasibility study will reduce the costs of manual storage and retrieval of government documents; reduce costs of space to store active and inactive files; create workflows for electronic documents to increase staff efficiency;

improve the existence of useful, archived information to inform decision making; and help all partners manage a constantly growing information environment. More significantly, the partners have the opportunity to increase efficiency and reduce risk with the project. The feasibility study meets the project need by informing leadership of the next appropriate steps for shared electronic document management services and disaster recovery plans.

3.8 Plans and ability to replicate or scale the proposal

AIMS will serve as both proof of concept and infrastructure development for future replication and scaling of the project. Completion of Phase I (MUNIS partners) will provide the infrastructure for Phase II; completion of Phase II (beyond MUNIS) will demonstrate how to scale the project to include other county systems and other political subdivisions. Once both phases are completed, nearly 75% of the political subdivisions in Ohio could replicate AIMS. Leadership is prepared to share information and spend time with other political subdivisions so that others can benefit from the effort, too.

3.9 Consolidation Efforts

While AIMS is not specifically part of a consolidation effort among the collaborative partners, the project does provide a basis for additional collaboration, shared services, or mergers. With the project, each political subdivision will maintain control over their portion of the documents imaged in the system.

3.10 Identification of Past Success on an Innovation

The first steps of AIMS provided the foundation of success for the future innovations that AIMS will provide. For example, beginning in 2005, discussions began between County departments about updating or replacing the financial system, which involved heavy duplication of effort. MUNIS was a significant departure from the previous centralized model because it removed multiple data entry steps. MUNIS also provided departments with the ability to research and report on their funds without having to rely on Auditor's Office staff to produce and distribute that information. The accessibility of information and the realization that the County needed a more dynamic, flexible system were the deciding factors to move forward with MUNIS, with efficiency as a goal.

The County installed MUNIS as the financial management information system for AIMS partners: Fairfield County Historical Parks District, Fairfield County Soil and Water Conservation District, Fairfield County Regional Planning Commission, Fairfield County Department of Health, and Fairfield, Hocking, Licking, Perry Joint Juvenile Detention District, and the City of Lancaster (Municipal Court). The system went live at the beginning of 2007. The departments worked in a collaborative manner to secure the funding for MUNIS. Also, the partners went through an extensive vetting process to evaluate available systems prior to awarding the contract. Since 2007, no new financial administrative employees have been added in spite of a 25% or more increase in workload. In fact, the number of financial administrative staff members has decreased through natural attrition.

The County has also implemented CourtView. This innovation focused on efficiency. CourtView was first implemented in 1996 as a way to manage court information, but document

imaging was not a significant part of the project until 2005. Since then, additional modules, such as eAccess and eDocket, have been added to allow greater access to all court information. With over one million scanned images and all case files available to the court system electronically, it has allowed the staff to focus their efforts on the ever increasing case load.

In 2012, the county initiated a web-based resolution tracking system to increase standardization of format, improve access to public records, and reduce costs associated with paper and time in manually providing Board of County Commissioner resolutions. While this part of AIMS is just now being introduced, increased efficiencies are expected across multiple departments who desire formal approval or action of the Board. Investment in the web-based system helps to keep employee costs down, as well, as there is a reduced need for clerical staff to file, store, or retrieve documents.

Further, for child support enforcement processes, the County implemented a specialized electronic document management system with workflows in 2008. This innovation focused on efficiency. Since implementation, all new case documents have been put directly into the system for this program, and no paper documents have been maintained. Additionally, the child support agency has worked on scanning old files and documents into the system, allowing destruction of the original paper. This project has produced benefits:

A) The system allows for a larger caseload for each employee. The caseload for enforcement staff since the implementation of the project has increased by more than 74%, from 538 cases per worker to 938 cases per worker. The agency has reduced its number of employees. In the past year alone, the child support agency reduced the number of full-time positions from 44 to 32 (27% reduction), mainly through attrition. The increase in caseload per employee was possible because of the technology and innovation of the electronic document management system for the program.

B) Because child support casework involves information that comes from the Internal Revenue Service (IRS), the agency is required to meet Federal Tax Information Safeguarding standards. Using the electronic processes to meet these standards avoided costs associated with building a special file room to meet the federal standards.

C) A room that at one time was full of physical files is now being used more efficiently as office space for workers from another department.

After four years of using the technology, the agency employees cannot imagine doing their jobs effectively without it.

3.11 Response to Changes in Demand for Services

Collaboration and creativity are needed so that public entities can provide critical services to constituents during tough economic times. From workload statistics and budget projections, it is apparent that the long term demand for public services exceeds the long term revenue curve of local governments. This ubiquitous, tremendous challenge inspires leaders to envision the

potential of joining together and establishing the right partnerships to aggregate strength and accomplish things that could not be accomplished separately.

Recognizing this basic philosophy, the AIMS partnership embraces creative solutions to find new paths to success. The project *AIMS* high to achieve public value across multiple political subdivisions. The project will save costs and allow for employees to be focused on tasks of customer service, rather than document storage and retrieval. Further, by collaborating, the seven partners are able to accomplish higher quality with the project, as compared to work accomplished apart. Ultimately, the project will help to contain employee related costs.

Within the partnership, multiple departments have experienced increases in workload. In spite of the realities of state, local, and federal budget cuts, the work must get done. Some workload measures have more than doubled. In all of the measures, there are public documents which need to be stored, filed, and retrieved in order to provide direct services to the public. A few examples of workload increases over the past five years are listed in the next table.

Workload Measure	2005	2010	Percentage Increase
Board Resolutions Passed	1,311	1,558	18.84%
Number of Checks Printed	26,146	27,655	5.77%
Criminal Cases	445	541	21.57%
Civil Cases	1,932	2,436	26.09%
Abuse/Neglect/Dependency Cases	198	286	44.44%
Foreclosures	617	963	56.08%
Coroner Cases, Investigated	171	295	72.51%
Sheriff Prisoners Booked	4,197	4,667	11.20%
Citations Issued	1,291	1,551	20.14%
Dog Tags Issued	21,320	26,136	22.59%
Early Intervention, DD	95	223	134.74%
Veterans Served with Financial Aid	589	623	5.77%
Veterans Transported	1,023	1,424	39.20%
Food Stamp Clients	8,094	18,736	131.48%
Medicaid Clients	15,633	22,139	41.62%
Child Protective Services Inquiries	3,446	4,960	43.93%
Child Support Cases	8,415	9,587	13.93%

In order to keep up with the demand for services, sharing services, especially services that are common across political subdivisions, is a necessary approach for survival. Modernization of document management and disaster recovery systems is a critical next step for shared services of the AIMS partnership.

3.12 Audit Recommendations

At this time, there are several performance audit recommendations on the Auditor of State website which reference implementation of an electronic process to replace paper-based processes. While none of the State Auditor recommendations are specifically for Fairfield County or the AIMS partnership, the performance audit recommendations inform the partnership decisions because they promote modernization of administrative and management functions.

3.13 Improved Business Environment and Community Attractions

The project will contribute to the state's economy because of the anticipated contract for professional consulting services with an Ohio company, 3SG Corporation. A minority-owned business, 3SG is a leading end-to-end solutions provider that specializes in enterprise document management engineering and solutions. The company's project management methodologies, based on tenets of the Project Management Institute, revolve around customization and automation of business processes to facilitate increased operational efficiency and lower costs.

3SG is a certified vendor for the State of Ohio (State Term Schedule #777364C), holds an Ohio State Minority Business Enterprise (MBE) Certificate, and has been given the EDGE certification by the Ohio Department of Administrative Services' Equal Opportunity Division. Additionally, 3SG holds U.S. Government Services Administration Contracts (GS25F0038R) and is a Small Business Administration certified 8(a) company. These certifications demonstrate the exceptional level of government inspection the company has passed.

AIMS will also promote effectiveness and efficiency in the local government business environment. The current paper system of document storage and retrieval causes a lot of wasted time and effort in providing for the needs of the citizens. Government staffing levels will not be increasing any time soon, but the needs of the citizens will continue to grow. The collaboration will leverage technology to provide more effective and efficient government. Staff time will be devoted to meeting needs of citizens instead of searching for documents before the needs can be met. In addition, security of records will be improved. By providing effective services while decreasing the cost of the service, community attraction is improved. Promoting AIMS is one way the government partners can keep taxes low while meeting the demand for public services.

Tab 4: Financial Documentation & Feasibility Study Details

4.01 Grant Request for a Feasibility Study

The AIMS partnership requests $96,688 as a grant to conduct a feasibility study to implement electronic document management solutions across seven political subdivisions, building upon existing systems and partnerships. The grant will be used to purchase professional consulting services to conduct the feasibility study which will inform leadership about the best way to modernize document management solutions. The study will serve as the critical next step for the partnership. It will address both the business and the technical priorities of the entities. The approach to strategic business information management will maximize existing investments, minimizes future costs, and reveals revenue-driving opportunities.

For each entity, the initial study phase of the assessment will be completed within a few days. Through a series of executive, business, and technically focused meetings, 3SG will work closely with the stakeholders of each organization to extract focused information and incorporate these findings into recommended solutions and strategies. After the initial discovery period, 3SG will transition into an analysis and collaboration phase, which will require a detailed assessment.

During the next two (2) to four (4) weeks, 3SG will document each unique process and line of business, applying practical experience and best practices to deliver recommendations in line with the core strategies. The study will include a detailed road map allowing the AIMS partners to make informed, balanced decisions regarding the records management initiative while identifying budgetary considerations and conveying actionable strategies.

3SG will provide two (2) advisors who will be available onsite for the duration of the study and will be responsible for the documented recommendations. The AIMS partnership is committed to and focused on participation in the coordination of pre-engagement assignments and ongoing analyses. The study will result in achieving the following objectives:

- Understand and document existing records management challenges
- Identify and document high-volume, labor intensive, repetitive transactions-based processes for potential improvements
- Identify data sources and data storages within departments or functional areas
- Provide a detailed study of each participating entity

The total hours of contracted technical services estimated for the project are 455 hours at a rate of $212.50, the industry and state term contract standard for such services.

Functional Area	Total Hours	Total Dollars
Project Initiation	75	15,937.50
Preliminary Discovery	125	26,562.50
Detail Discovery	150	31,875.00
Detail documentation of assessment	105	22.312.50
Total	**455**	**96,687.50**

Contractual terms between the lead applicant, Fairfield County, and the consultant, 3SG, will include 20% payment upon execution of the contract, 50% payment upon receipt of the first draft, and 30% payment upon the final deliverable. All reporting requirements and financial accounting procedures will be managed by Fairfield County, who has experience with state grant reporting requirements and contract monitoring. The project is expected to be concluded within about four months.

4.02/4.03 Contributions from the AIMS Partnership and Percentage of Local Match

The AIMS project includes contributions from the partnership: professional services in building consensus and conducting research and analyses for the partnership; implementing Courtview upgrades; establishing improvements for the commonly used MUNIS financial system; implementing a web-based resolutions tracking system and scanning services; and providing leadership for the feasibility study. All partners will participate and cooperate with the study as it progresses. As a match to the grant, the partnership provides (or will provide) more than 71% of project costs. Consulting fees are reasonable, given industry standards. For each of the contributions listed in the table below, Appendix C outlines the details and provides additional justification and support of the Contributions of the AIMS Partnership and Certifications.

AIMS Project Costs, within the past two years	In-Kind Contributions, Services	Hardware, Software & Maintenance, Paid within the past two years	Total Partnership Contributions	Contractual, Professional Services/ Grant Request	Total
Consensus Building/Collaboration Education and LGIF Research and Analyses	10,875	0	10,875	0	10,875
CourtView	3,194	85,887	89,081	0	89,081
MUNIS	0	44,651	44,651	0	44,651
MAPSys and Initial Scanning	23,554	60,901	84,455	0	84,455
Feasibility Study to build upon existing systems and include additional partners	16,640	0	16,640	**96,688**	113,328
Project Total	54,263	191,439	245,702	**96,688**	342,390
Percent of Project Total			**71.76%**	28.24%	

4.04 Financial Projections and Anticipated Savings

Related to the scope of the project, operating budgets for the past three years and for the three year period following the completion of the study and implementation of the recommendations are shown below. Savings as a result of implementation of electronic document management for the AIMS partnership is estimated as a cost reduction of $2,462,952 annually, with an additional savings of 5% in the sixth year. This financial information is used as a cost basis to determine expected return.

Year	1	2	3	4	5	6
Project Service Related Operating Budget	July 1 09-June 30 10	July 1 10-June 30 11	July 1 11-June 30 12	July 1 12-June 30 13	July 1 13-June 30 14	July 1 14-June 3015
Income						
General Revenue Fund , All entities	6,422,487	6,576,470	6,736,817	7,037,008	4,574,056	4,395,353
Grant/Loan Revenue	0	0	0	96,688	500,000	0
Partnership Contributions - Collaboration	0	0	10,875	16,640	500,000	0
Partnership Contributions- CourtView	0	0	89,081	0	0	0
Partnership Contributions - MUNIS	0	44,651	0	0	0	0
Partnership Contributions - MapSys	0	0	84,455	0	0	0
Total Income	6,422,487	6,621,121	6,921,228	7,150,336	5,574,056	4,395,353
Expenses						
Cost of Managing Documents	6,422,487	6,621,121	6,921,228	7,037,008	4,574,056	4,345,353
Feasibility Study, Contracted Services	0	0	0	96,688	0	0
Partnership Employee Costs, Feasibility Study	0	0	0	16,640	0	0
Purchase of New System	0	0	0	0	1,000,000	0
Loan Repayment	0	0	0	0	0	50,000
Total Expenses	6,422,487	6,621,121	6,921,228	7,150,336	5,574,056	4,395,353
Difference	**0**	**0**	**0**	**0**	**0**	**0**

Difference in GRF Contributions Estimates	Estimate	Dollar Change	Percentage Change	
Year 1	6,422,487			
Year 2	6,576,470	153,983	2.40%	(B)
Year 3	6,736,817	160,347	2.44%	(B)
Year 4	7,037,008	300,191	4.46%	(B)
Year 5	4,574,056	**-2,462,952**	-35.00%	(A)
Year 6	4,395,353	-178,703	-3.91%	(c)

(A) Used for Return On Investment Calculation

(B) General Revenue Fund costs increased in years 2,3, and 4 based on salary and benefit cost changes

(c) A reduction of 5% based on knowledge gains and the loan payment of $50,000 is anticipated

The project results in savings based on the reduced burden to general revenue funds. Savings as a result of implementation of electronic document management for the AIMS partnership is estimated as a cost reduction of $2,462,952 annually, with an additional savings of 5% in the sixth year as knowledge is gained about new options. (See 3.6, Return on Investment for narratives of justification and support, including an outline of how the costs of managing documents were derived. Also, please see Appendix C for additional justification and support of partnership contributions.)

Tab 5: Supporting Documentation

Appendix A
Detailed Descriptions of the Initial Phases of AIMS

The first four steps of the project, which have already been completed, include implementation of a common financial management system, a justice information and process management system for courts, electronic document management tracking for Board of Commissioners' resolutions and minutes, and workflow and document management solutions for child support enforcement. Each step provided a foundation for individual departments to begin electronic document management in some fashion, setting the stage for a more modern environment. There is more work to be done to build upon the existing systems, improve integration, and include more political subdivisions. Each of these four initial phases is discussed in more detail below.

1) *Implementation of a common financial management system, MUNIS*

MUNIS is the financial management information system for Fairfield County and the collaborative partners, with the exception of the City of Lancaster (although the City uses the system for certain functions). A major upgrade for MUNIS occurred in 2011. MUNIS was a significant departure from the previous system because it provided departments with the ability to research and report on funds without having to rely on the Auditor's Office staff to produce and distribute financial information. The accessibility of information, along with the realization that the county and its partners needed a dynamic, flexible financial management system, was the deciding factor in the decision to implement MUNIS.

In addition to improving the quality and accessibility of information, MUNIS provided the county and its partners the ability to implement an on-line applicant tracking module, an employee self-service module, and an electronic process to distribute pay advice and W-2 information. These technological enhancements made it possible to meet increased demand for services while budgets were flat or declining.

2) *Implementation of a justice information and process management system for courts, CourtView*

The Fairfield County Court of Common Pleas, both the General Division and the Domestic Relations Division, and the Clerk of Courts worked together to implement CourtView, which is a court administration management system. CourtView has been upgraded to scan every court document. Having scanned images available with the administrative information of the courts has allowed Fairfield County to manage an increasing caseload. The Domestic Relations caseload, for example, increased 67% from 2000 to 2010, and no additional staff members were hired during that timeframe.

CourtView was updated in 2011 with two new modules: eAccess and eDocket. eAccess provides web-based access to the live CourtView database and is accessible by anyone with an

Internet connection. This provides easy access to court information. eDocket allows for wider access to CourtView images to appropriate Fairfield County employees, at less expense than providing full CourtView access. These upgrades and modules were necessary steps in developing a less paper intensive environment in the court system.

3) *Document management solutions for child support enforcement, Northwoods Compass Suite*

The Fairfield County Job and Family Services child support agency implemented the Northwoods Compass Suite for workflow and document management in 2008. In addition to the pressures of increasing caseloads and fewer staff members, the agency also had to address Internal Revenue Service (IRS) guidelines for the safeguarding of Federal Tax Information (FTI). These rules required that any document that had IRS-provided information, which could include address information as well as income tax information, be used only for child support enforcement purposes and not be disclosed in any manner to anyone not part of that process. Continuing to keep physical documents would have required the expensive and extensive modification of storage areas to provide the double-lock, double-barrier requirement of the IRS. By investing in the Compass document management system, the CSEA was able to satisfy the FTI safeguarding requirements electronically. In addition, this system has enabled the CSEA to handle larger caseloads with fewer staff members; the effective caseload for CSEA has increased 74% from 2009 to 2012.

4) *Electronic document management tracking for Board of Commissioners' resolutions and minutes, MapSys*

In 2012, the Fairfield County Board of Commissioners sought to make submitting resolutions to the Board of Commissioners easier. The Board wanted to eliminate the voluminous amount of paper necessary in a manual system while increasing access to information for the public. To accomplish this goal, the Board implemented a web-based resolution management system, MapSys. Key benefits of the system included consistency in format, searchable online records access, and less time spent on preparation of agendas, resolutions, and supporting documentation. The objective of MapSys was to improve organizational efficiency. Further, using less paper translates to cost savings and a greener environment. All county departments seeking Board action will benefit from the web-based system.

Each of the first four phases reduced paper, improved workflows, and increased efficiency. While the first phases were specific to program areas, even if crossing several departments or divisions, the next phase for a shared electronic document management system will bring about even greater efficiency and build a foundation for additional partnerships.

Appendix B
Executed Partnership Agreement, Resolutions of Support, Letters of Support

IN THE MATTER OF Approval of a Partnership Agreement to conduct an information technology related feasibility study dependent upon the award of a Local Government Innovation Council Grant

WHEREAS, The Fairfield County Board of Commissioners recognizes the importance of increasing government efficiency and desires to increase quality of services through shared technology; and

WHEREAS, as political subdivisions of the State of Ohio and within Fairfield County, including the Fairfield County Board of Commissioners, desire to enter into a partnership agreement to demonstrate cooperation and support for the completion of a feasibility study, dependent upon the award of a Local Government Innovation Fund (LGIF) grant; and

WHEREAS, the feasibility study will identify a phased approach to share informational technology services in order to improve customer service and increase efficiency in accessing and storing public records; and

WHEREAS, the fiscal agent for the grant project will be Fairfield County, based on the anticipation of the first phase of the project focusing on records produced within an existing financial system (MUNIS) and functionalities with (1) Fairfield County, (2) the Fairfield County Historical Parks District, (3) the Fairfield County Soil and Water Conservation District, (4) the Fairfield County Regional Planning Commission, (5) the Fairfield County Department of Health, (6) the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District, (for which Fairfield County Serves as the fiscal agent for these six political subdivisions), and (7) the City of Lancaster; and

WHEREAS, the Prosecuting Attorney has approved the partnership agreement as to form.

NOW THEREFORE,

BE IT RESOLVED by the Board of County Commissioners, County of Fairfield, State of Ohio:

SECTION 1. That the Fairfield County Board of Commissioners hereby supports the application to the Local Government Innovation Council for funding to conduct an information technology related feasibility study.

SECTION 2. That the Fairfield County Board of Commissioners hereby approves the attached partnership agreement and authorizes its President to execute said agreement.

Motion by JUDITH SHUPE seconded by MIKE KIGER

that the resolution be adopted was carried by the following vote:

YEAS: SHUPE, KIGER, DAVIS NAYS: NONE

ABSTENTIONS: NONE

cc: Commissioners' Office

Judith K Shupe

Mike Kiger

Board of County Commissioners

ADOPTED FEBRUARY 28, 2012

Branden Meyer

Branden C. Meyer, Clerk/Manager

PARTNERSHIP AGREEMENT

This agreement ("Agreement") is made this 28th day of February, 2012 by, between, and amongst all of the following, all of which are political subdivisions of the State of Ohio: the Board of Commissioners of Fairfield County, Ohio ("the County"); the Fairfield County Historical Parks District ("the Parks District"); the Fairfield County Soil and Water Conservation District ("the SWCD"); the Fairfield County Regional Planning Commission ("the RPC"); the Fairfield County Department of Health ("the DOH"), the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District ("the JJDD"); and Fairfield County. Collectively, all of the foregoing entities shall be referred to herein as "the Parties" and any single such entity shall be referred to as "a Party" or "the Party".

RECITALS

WHEREAS, each of the Parties are political subdivisions of the State of Ohio as defined in Revised Code Section 189.01; and

WHEREAS, each of the Parties desire to enter into this Agreement, amongst other reasons, to cooperate to obtain funding to conduct and complete the feasibility study described below; and

WHEREAS, such feasibility study (1) will identify a phased approach to share informational technology services between and amongst the Parties in order to improve customer service and increase efficiency in accessing and storing public records using technology, including automated business processes and improvements in emergency management plans, (2) is expected to demonstrate process implementation steps for information technology services for records retention and retrieval while also supplementing and improving emergency management plans and (3) will serve as a foundation for future requests for loans to the Local Government Innovation Council ("the Project"); and

WHEREAS, the targeted approach to innovation described above, and herein, is shared services oriented to achieve greater efficiency in combined service delivery.

WHEREAS, the conduct and completion of the feasibility study is wholly dependent upon the award of a Local Government Innovation Fund ("LGIF") grant (created pursuant to Revised Code Section 189.05) by the LGIC to the Parties which grant would fund such feasibility study; and

WHEREAS, the Parties intend to submit an application to the Local Government Innovation Council ("LGIC") to obtain a grant for the Project during the first calendar quarter of year 2012.

NOW THEREFORE, for adequate consideration, the receipt and sufficiency of which is hereby acknowledged, and for the promises set forth herein, and intending to be legally bound, the Parties to this Agreement do hereby agree as follows:

1. Term of Agreement - This Agreement is in effect March 1, 2012, through March 1, 2013.

2. Fiscal Agent - The County shall be the fiscal agent for the grant Project and shall be responsible for submitting the grant application for and on behalf of all of the Parties.

3. Grant Application – The grant application for the Project shall be submitted by the County for and on behalf of each and all of the Parties. The grant application shall describe the first phase of the Project which shall focus on developing an approach to share informational and technology services amongst the Parties for records which are currently being produced by an existing financial system and functionalities now in use by the Parties and known as the MUNIS System.

4. Responsibilities and In-Kind Contributions by the Parties – The Parties shall each cooperate with the County in the development of the grant application and in any further needs that the County has in either the application or, if the grant is awarded to the Parties, in the administration of the grant itself. Such cooperation shall include, but not be limited to, the provision by the Parties of in-kind service contributions toward the grant application and the administration of the grant if it is awarded.

5. No Monetary Contributions – While the Parties are each expected to provide in-kind contributions to the preparation of the grant application and the progress of the Project, this Agreement does not require financial contributions from any of the Parties.

6. Award of Grant – If the LGIC awards the grant to the Parties, then the County shall establish and maintain a special revenue fund for the grant funds for accounting purposes. No adjustment to any appropriation measure of any political subdivision is expected, with the exception of the adjustments relating to the award of the feasibility study grant.

7. Governing Law and Venue. This Agreement is being executed and delivered in Fairfield County in the State of Ohio and shall be governed by, construed and enforced in accordance with the laws of the State of Ohio. In addition, any action at law, suit in equity or judicial proceeding for the enforcement of this Agreement or any provision hereof shall be instituted only in either the Municipal or Common Pleas courts of Fairfield County, Ohio and in no other courts.

8. Paragraph Headings. The paragraph headings are inserted in this Agreement only for convenience, and in no way define, limit, or describe the scope of intent of any provision of this Agreement.

9. Unenforceable Provisions. If any term, covenant, warranty, paragraph, clause, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired, or invalidated, and this Agreement shall be construed as if the invalid, void, or unenforceable provisions were omitted.

10. Remedies Not Exclusive. All of the rights, benefits, and remedies provided to either party by this Agreement, or by any instrument or document executed pursuant to this Agreement, shall be cumulative and shall not be exclusive of any rights, remedies and benefits allowed by law or equity to the parties.

11. No Waiver of Rights. Failure by either party to insist on or enforce any of their rights shall not constitute a waiver of those rights by the parties, and nothing shall constitute a waiver of the parties' right to insist on strict compliance with the provisions of this Agreement.

12. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors, assigns, heirs, and personal representatives except as otherwise provided herein.

13. Recitals – The Recitals set forth above are incorporated herein by reference.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date written above.

FAIRFIELD COUNTY BOARD OF COMMISSIONERS

Steve Davis

Mike Kiger

Judy Shupe

Fairfield County Historical Parks District

Fairfield County Soil and Water Conservation District

Fairfield County Regional Planning Commission

Fairfield County Department of Health

Fairfield, Hocking, Licking and Perry
Joint Juvenile Detention District

City of Lancaster

Approved to Form

Asst Pros Atty 2/8/12

Fairfield County Prosecutor

IN THE MATTER OF Approval of a Partnership Agreement to conduct an information technology related feasibility study dependent upon the award of a Local Government Innovation Council Grant

WHEREAS, The Fairfield County Board of Commissioners recognizes the importance of increasing government efficiency and desires to increase quality of services through shared technology; and

WHEREAS, as political subdivisions of the State of Ohio and within Fairfield County, including the Fairfield County Board of Commissioners, desire to enter into a partnership agreement to demonstrate cooperation and support for the completion of a feasibility study, dependent upon the award of a Local Government Innovation Fund (LGIF) grant; and

WHEREAS, the feasibility study will identify a phased approach to share informational technology services in order to improve customer service and increase efficiency in accessing and storing public records; and

WHEREAS, the fiscal agent for the grant project will be Fairfield County, based on the anticipation of the first phase of the project focusing on records produced within an existing financial system (MUNIS) and functionalities with (1) Fairfield County, (2) the Fairfield County Historical Parks District, (3) the Fairfield County Soil and Water Conservation District, (4) the Fairfield County Regional Planning Commission, (5) the Fairfield County Department of Health, (6) the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District, (for which Fairfield County Serves as the fiscal agent for these six political subdivisions), and (7) the City of Lancaster; and

WHEREAS, the Prosecuting Attorney has approved the partnership agreement as to form.

NOW THEREFORE,

BE IT RESOLVED by the Board of County Commissioners, County of Fairfield, State of Ohio:

SECTION 1. That the Fairfield County Board of Commissioners hereby supports the application to the Local Government Innovation Council for funding to conduct an information technology related feasibility study.

SECTION 2. That the Fairfield County Board of Commissioners hereby approves the attached partnership agreement and authorizes its President to execute said agreement.

Motion by JUDITH SHUPE seconded by MIKE KIGER

that the resolution be adopted was carried by the following vote:

YEAS: SHUPE, KIGER, DAVIS NAYS: NONE

ABSTENTIONS: NONE

cc: Commissioners' Office

Judith K Shupe

Mike Kiger

Board of County Commissioners

ADOPTED FEBRUARY 28, 2012

Branden Meyer

Branden C. Meyer, Clerk/Manager

Resolution #201209

In the matter of approval of a partnership agreement to conduct an information technology related feasibility study dependent upon the award of a Local Government Innovation Council Grant

WHEREAS, The Fairfield County Historical Parks District recognizes the importance of increasing government efficiency and desires to increase quality of services through shared technology; and

WHEREAS, as political subdivisions of the State of Ohio and within Fairfield County, including the Fairfield County Historical Parks District, desire to enter into a partnership agreement to demonstrate cooperation and support for the completion of a feasibility study, dependent upon the award of a Local Government Innovation Fund (LGIF) grant; and

WHEREAS, the feasibility study will identify a phased approach to share informational technology services in order to improve customer service and increase efficiency in accessing and storing public records; and

WHEREAS, the fiscal agent for the grant project will be Fairfield County, based on the anticipation of the first phase of the project focusing on records produced within an existing financial system (MUNIS) and functionalities with (1) Fairfield County, (2) the Fairfield County Historical Parks District, (3) the Fairfield County Soil and Water Conservation District, (4) the Fairfield County Regional Planning Commission, (5) the Fairfield County Department of Health, (6) the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District, (for which Fairfield County Serves as the fiscal agent for these six political subdivisions), and (7) the City of Lancaster; and

WHEREAS, the Prosecuting Attorney has approved the partnership agreement as to form.

NOW THEREFORE,

BE IT RESOLVED by the Fairfield County Historical Parks District, County of Fairfield, State of Ohio:

SECTION 1. That the Fairfield County Historical Parks District hereby supports the application to the Local Government Innovation Council for funding to conduct an information technology related feasibility study.

SECTION 2. That the Fairfield County Historical Parks District hereby approves the attached partnership agreement and authorizes its President to execute said agreement.

Motion by Mr. Strawser seconded by Mr. Marinacci
that the resolution be adopted was carried by the following vote:
YEAS: 2 NAYS: 0 ABSTENTIONS: _____

David J. Fey, Director

ADOPTED: 02/13/12

RESOLUTION #2012-1

IN THE MATTER OF the approval of a partnership agreement to conduct an information technology related feasibility study dependent upon the award of a Local Government Innovation Council grant

WHEREAS, the Fairfield Soil & Water Conservation District recognizes the importance of increasing government efficiency and desires to increase quality of services through shared technology; and

WHEREAS, political subdivisions of the state of Ohio and within Fairfield County, including the Fairfield Soil & Water Conservation District, desire to enter into a partnership agreement to demonstrate cooperation and support for the completion of a feasibility study, dependent upon the award of a Local Government Innovation Fund (LGIF) grant, and

WHEREAS, the feasibility study will identify a phased approach to share informational technology services in order to improve customer service and increase efficiency in accessing and storing public records, and

WHEREAS, the fiscal agent for the grant project will be Fairfield County, based on the anticipation of the first phase of the project focusing on records produced within an existing financial system (MUNIS) and functionalities with (1) Fairfield County, (2) the Fairfield County Historical Parks District, (3) the Fairfield County Soil and Water Conservation District, (4) the Fairfield County Regional Planning Commission, (5) the Fairfield County Department of Health, (6) the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District, (for which Fairfield County serves as the fiscal agent for these six political subdivisions), and (7) the City of Lancaster, and

WHEREAS, the Prosecuting Attorney has approved the partnership agreement as to form,

NOW THEREFORE,

BE IT RESOLVED by the Fairfield Soil & Water Conservation District, County of Fairfield, State of Ohio:

Section 1. That the Fairfield Soil & Water Conservation District hereby supports the application to the Local Government Innovation Council for funding to conduct an information technology related feasibility study.

Section 2. That the Fairfield Soil & Water Conservation District hereby approves the attached partnership agreement and authorizes its Chair to execute said agreement.

Motion by JOHN ALBERT seconded by BONNY CALDERWOOD that the resolution be adopted was carried by the following vote:

YEAS: 5 NAYS: NONE ABSTENTIONS: NONE

Bonny J. Calderwood, District Mgr. for:

Bob Hoffman, Chair

RESOLUTION #2012-1

IN THE MATTER OF the approval of a partnership agreement to conduct an information technology related feasibility study dependent upon the award of a Local Government Innovation Council (LGIC) grant

WHEREAS, the Fairfield County Regional Planning Commission recognizes the importance of increasing government efficiency and desires to increase quality of services through shared technology; and

WHEREAS, political subdivisions of the state of Ohio and within Fairfield County, including the Fairfield County Regional Planning Commission, desire to enter into a partnership agreement to demonstrate cooperation and support for the completion of a feasibility study, dependent upon the award of a Local Government Innovation Fund (LGIF) grant, and

WHEREAS, the feasibility study will identify a phased approach to share informational technology services in order to improve customer service and increase efficiency in accessing and storing public records, and

WHEREAS, the fiscal agent for the grant project will be Fairfield County, based on the anticipation of the first phase of the project focusing on records produced within an existing financial system (MUNIS) and functionalities with (1) Fairfield County, (2) the Fairfield County Historical Parks District, (3) the Fairfield County Soil and Water Conservation District, (4) the Fairfield County Regional Planning Commission, (5) the Fairfield County Department of Health, and the (6) the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District, and

WHEREAS, additional political subdivisions may desire to join the partnership agreement prior to its submission to the LGIC.

WHEREAS, the Prosecuting Attorney has approved the partnership agreement as to form,

NOW THEREFORE,

BE IT RESOLVED by the Fairfield County Regional Planning Commission , County of Fairfield, State of Ohio:

Section 1. That the Fairfield County Regional Planning Commission hereby supports the application to the Local Government Innovation Council for funding to conduct an information technology related feasibility study.

Section 2. That the Fairfield County Regional Planning Commission hereby approves the attached partnership agreement and authorizes its President to execute said agreement along with any amendments necessary for adjusting the number of political subdivisions included within said agreement.

Motion by Ira Weiss seconded by Doug Ingram that the resolution be adopted was carried by the following vote:

YEAS: 23 NAYS: 0 ABSTENTIONS: 0

James R. Hochradel

James R. Hochradel, President

The
FAIRFIELD
Department of Health

RESOLUTION 2012-11
February 9, 2012

To approve a partnership agreement to conduct an information technology related feasibility study dependent upon the award of a Local Government Innovation Council grant.

WHEREAS, The Fairfield County General Health District Board of Health recognizes the importance of increasing government efficiency and desires to increase quality of services through shared technology; and

WHEREAS, as political subdivisions of the State of Ohio and within Fairfield County, including the Fairfield County General Health District, desire to enter into a partnership agreement to demonstrate cooperation and support for the completion of a feasibility study, dependent upon the award of a Local Government Innovation Fund (LGIF) grant, and

WHEREAS, the feasibility study will identify a phased approach to share informational technology services in order to improve customer service and increase efficiency in accessing and storing public records; and

WHEREAS, the fiscal agent for the grant project will be Fairfield County, based on the anticipation of the first phase of the project focusing on records produced within an existing financial system (MUNIS) and functionalities with (1) Fairfield County, (2) the Fairfield County Historical Parks District, (3) the Fairfield County Soil and Water Conservation District, (4) the Fairfield County Regional Planning Commission, (5) the Fairfield County Department of Health, (6) the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District, (for which Fairfield County Serves as the fiscal agent for these six political subdivisions), and (7) the City of Lancaster , and

WHEREAS, the Prosecuting Attorney has approved the partnership agreement as to form,

NOW THEREFORE, upon motion of Board Member Tina Childers,
and seconded by Board Member Charlie Engen,

BE IT RESOLVED BY THE FAIRFIELD COUNTY GENERAL HEALTH DISTRICT BOARD OF HEALTH:

Section 1. That the Fairfield County General Health District Board of Health hereby supports the application to the Local Government Innovation Council for funding to conduct an information technology related feasibility study.

Resolution 2012-11
February 9, 2012

Section 2. That the Fairfield County General Health District Board of Health hereby approves the attached partnership agreement and authorizes its President to execute said agreement.

President, Board of Health

Dr. Darryl Koop (absent)
Board Member

Board Member

Tina Childers
Board Member

Board Member

Secretary, Board of Health

2/9/12
Date

RESOLUTION 2012.05

IN THE MATTER OF the approval of a partnership agreement to conduct an information technology related feasibility study dependent upon the award of a Local Government Innovation Council grant

WHEREAS, as political subdivisions of the state of Ohio and within Fairfield County desire to enter into a partnership agreement to demonstrate cooperation and support for the completion of a feasibility study, dependent upon the award of a Local Government Innovation Fund (LGIF) grant, and

WHEREAS, the feasibility study will identify a phased approach to share informational technology services in order to improve customer service and increase efficiency in accessing and storing public records, and

WHEREAS, the fiscal agent for the grant project will be Fairfield County, based on the anticipation of the first phase of the project focusing on records produced within an existing financial system (MUNIS) and functionalities with (1) Fairfield County, (2) the Fairfield County Historical Parks District, (3) the Fairfield County Soil and Water Conservation District, (4) the Fairfield County Regional Planning Commission, (5) the Fairfield County Department of Health, (6) the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District, (for which Fairfield County serves as the fiscal agent for these six political subdivisions, and (7) the City of Lancaster desires to be included in the approach, which further expands the scalable and replicable nature of the project, and

WHEREAS, the Prosecuting Attorney has approved the partnership agreement as to form,

NOW THEREFORE,

BE IT RESOLVED by the Joint Board of the Fairfield, Hocking, Licking and Perry Joint Juvenile Detention District

---

SECTION 1. That the Fairfield, Hocking, Licking and Perry Joint Juvenile Detention District hereby supports the application to the Local Government Innovation Council for funding to conduct an information technology related feasibility study.

Motion by Doug Smith **seconded by** Fred Shriner **that the resolution be adopted was carried by the following vote:**

YEAS: 8 NAYS: 0 ABSTENTIONS: 0

cc: **Carri Brown, JFS**

Judith K Shupe

Sandra Ogle

Timothy E Bell

Ed Mills

Bonnie Wood

Fred Shriner

JOINT BOARD OF COMMISSIONERS

Adopted:

Dan Moore 2/17/12

MCJDC ~~FISCAL MANAGER~~ Superintendent Date

CITY OF LANCASTER

David S. Smith, Mayor
Municipal Building
104 East Main Street
Room 101
Lancaster, OH 43130
740-687-6600 ~ 740-687-6698 (fax)
mayor@ci.lancaster.oh.us

February 28, 2012

To Whom It May Concern:

The City of Lancaster eagerly joins Fairfield County, the Fairfield County Historical Parks District, the Fairfield County Soil and Water Conservation District, the Fairfield County Regional Planning Commission, the Fairfield County Department of Health, and the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District as a partner in promoting collaboration. We propose to share document management solutions to better serve the public and improve business processes. We are aware of steps that have been taken within the past two years to further shared services, and we are encouraged by this most recent effort to apply for a Local Government Innovation Fund grant to conduct an information technology feasibility study. The feasibility study will serve as a foundation for additional collaborations and shared services.

The City will support the project by providing in-kind contributions, participating in the study, and contributing subject matter experts to promote the project in its phased approach. Ultimately, technological enhancements will foster changes in workflow processes. These workflow changes will improve efficiency of our collective business processes. For example, current time-consuming processes concerning storing and retrieving documents from a variety of physical locations can be replaced with more efficient electronic processes and collaborative workflows that will allow staff to better solve problems and serve the needs of the citizens. We see value in including the partners in the feasibility study so that decisions about technological enhancements can be made in the most efficient and forward-thinking manner as possible.

In a time when local governments are reinventing processes in order to obtain as much public value as possible, we are pleased to join the effort to obtain a Local Government Innovation Fund grant. We at the City of Lancaster wholly support the collaborative project and urge the Local Government Innovation Council to fund the feasibility study. We believe the partnership will be successful in setting the stage for electronic document management, as well as improved administrative processes for the local government entities that are sharing services in connection with the project.

Sincerely,

David S. Smith
Mayor

STEVE AUSTRIA
7TH DISTRICT, OHIO

WASHINGTON OFFICE
439 Cannon House Office Building
Washington, DC 20515

(202) 225-4324

CONGRESS OF THE UNITED STATES
HOUSE OF REPRESENTATIVES

COMMITTEE ON APPROPRIATIONS
SUBCOMMITTEE ON COMMERCE, JUSTICE, SCIENCE, AND RELATED AGENCIES
SUBCOMMITTEE ON MILITARY CONSTRUCTION, VETERANS AFFAIRS, AND RELATED AGENCIES
SUBCOMMITTEE ON STATE, FOREIGN OPERATIONS, AND RELATED PROGRAMS

February 28, 2012

Christiane Schmenk, Director
Local Government Innovation Council Chairperson
77 South High Street, P.O. Box 1001
Columbus, Ohio 43216-1001 U.S.A.

Dear Ms. Schmenk,

I am writing as the Representative for the Seventh Congressional District of Ohio to express my support for Fairfield County's application for the Local Government Innovation Fund (LGIC) Grant.

The primary objective of the Local Government Innovation Fund (LGIC) is to conduct a feasibility study which is aimed at identifying an approach to sharing informational technology services between governmental parties in order to improve customer service. In addition, this grant will help increase efficiency in accessing and storing public records using technology, including automated business processes and improvements in emergency management plans. This study is also expected to demonstrate process implementation steps for information technology services for records retention and retrieval while also supplementing and improving emergency management plans. Finally, this feasibility study will serve as a foundation for future requests for loans to the Local Government Innovation Council.

I firmly believe that this study will be of benefit to Fairfield County and the communities in which it serves. Thus, I urge full funding for the Local Government Innovation Fund (LGIC) Grant. If I can be of further assistance, please do not hesitate to contact me.

Sincerely,

Steve Austria
Member of Congress

SPRINGFIELD OFFICE
5 West North Street
Suite 200
Springfield, OH 45504-2544

(937) 325-0474

LANCASTER OFFICE
207 South Broad Street
Lancaster, OH 43130-4307

(740) 654-5149

THIS STATIONERY PRINTED ON PAPER MADE OF RECYCLED FIBERS

Appendix C
Contributions of the AIMS Partnership and Certifications

Collaboration and creativity are needed so that public entities can provide critical services to constituents during tough economic times. From workload statistics and budget projections, it is apparent that the long term demand for public services exceeds the long term revenue curve of local governments. This tremendous challenge inspires leaders to envision the potential of joining together and establishing the right partnerships to aggregate strength and accomplish things that could not be accomplished individually. For example, many administrative services within local governments are the same services and require the same applications and software to get the job done. Recognizing this important foundation of collaboration and envisioning effective results for the public, the Fairfield County Advanced Innovative Management Solution (AIMS) partnership embraces creative solutions to find new paths to success.

Fairfield County is serving as the lead applicant for the AIMS partnership. As such, the County has actively discussed and pursued collaboration since its budget retreat held in September 2011. To build consensus for the partnership approach, it was important to understand collaboration from the top down. Leaders wanted the value of collaboration to become part of the broad, organizational culture, where every employee knew that leaders valued innovation and expected new ideas and solutions. Leaders established openness to new ways of doing business. This culture change was critical to the success of any project that is accomplished with support of the Local Government Innovation Council and with other resources, as well.

The County cultivated consensus and culture change through a series of meetings, ongoing communications, and intense networking. No outside consultants were utilized. Executives from within the county demonstrated transformational leadership to inspire others. Analyses and research were evaluated to develop consensus on the partnership projects to pursue first, as well as the ones to continue to synthesize. Notes and minutes were maintained for all presentations and networking sessions. The strategies used with the county can be replicated in other areas, and county leadership is willing to share information and ideas about how to increase collaboration.

Collaboration and teamwork are organizational values, and as such, each employee has a role to play. Because all employees are involved in the culture of change, in-kind contributions associated with building consensus across multiple partnerships is extended at the average hourly rate for partners, including benefits, as a reasonable approach. Confirmed with the County Human Resources Director on February 22, 2012, this hourly rate is approximately $25, which is far below the professional management consultant rates ranging from $185 - $212. A list of all attendees and hours invested in building consensus across multiple political subdivisions for innovation and collaboration is demonstrated in the following chart. A list of participants, addresses, phone numbers, and occupations is also included. The total number of hours for the effort was 435 (from September 2011 to February 2012), extended at $25, for a contribution to the partnership of **$10,875.**

I attest to the accuracy and validity of the collaboration related expenses from 9/ 2011 – 2/2012.

Carri Brown **February 29, 2012**

Carri Brown, Fairfield County Collaboration Group Chair **Date**

State of Ohio
County of Fairfield ss:

Before me, a Notary Public for the State of Ohio, appeared Carri Brown who acknowledged and signed the foregoing instrument, and her signing was her free act.

2-29-12

Stephen D. Brown, Commission does not expire

Frank Anderson	Engineer's Office	County Engineer (retired 12/31/2011)	652-2300	3026 W. Fair Avenue Lancaster, Ohio 43130
Jeff Baird	Engineer's Office	Chief Deputy Engineer	652-2300	3026 W. Fair Avenue Lancaster, Ohio 43130
Lynette Barnhart	Prosecutor's Office	Administrative Assistant	652-7576	239 W. Main St Lancaster, Ohio 43130
Linda Bibler	Family, Adult & Children First Council	Administrative Assistant	687-6771	108 W. Main Street, Ste. B Lancaster, Ohio 43130
Susan Bloom	Board of Elections	Director	652-7002	951 Liberty Drive Lancaster, Ohio 43130
Rich Bowlen	Job and Family Services	Director, Child Protective Services	652-7688	239 W. Main St Lancaster, Ohio 43130
Carri Brown	Job and Family Services	Deputy Director, Finance and Budget	652-7602	239 W. Main St Lancaster, Ohio 43130
David Burgei	Auditor's Office	GIS Administrator	652-7059	210 E. Main Street Lancaster, Ohio 43130
Ed Campbell	City of Lancaster	Director, Information Technology	687-6645	104 E. Main Street Lancaster, Ohio 43130
Randy Carter	Auditor's Office	Director, Information Technology	652-7076	210 E. Main Street Lancaster, Ohio 43130
Corey Clark	Job and Family Services	Deputy Director, Child Support	652-7751	239 W. Main St Lancaster, Ohio 43130
Misty Conkle	Common Pleas Court	Assignment Commissioner	652-7431	224 E. Main Street Lancaster, Ohio 43130
Mark Conrad	Common Pleas Court-Domestic Relations Division	Court Information Specialist	652-7607	224 E. Main Street Lancaster, Ohio 43130
Aunie Cordle	Human Resources	Director	652-7890	239 W. Main St Lancaster, Ohio 43130
Jack Davidson	Coroner's Office	Assistant to Coroner	652-7090	239 W. Main St Lancaster, Ohio 43130
Steve Davis	Board of Commissioners	County Commissioner	652-7098	210 E. Main Street Lancaster, Ohio 43130
Elisa Dowdy	Sheriff's Office	Fiscal Clerk	652-7328	221 E. Main Street Lancaster, Ohio 43130
James Edwards	Prosecutor's Office	Assistant Prosecutor	652-7564	239 W. Main Street Lancaster, Ohio 43130
Becky Edwards	Family, Adult & Children First Council	Executive Director	687-6771	108 W. Main Street, Ste. B Lancaster, Ohio 43130
Susan Eyerman	Common Pleas Court	Magistrate	652-7424	224 E. Main Street Lancaster, Ohio 43130
Shane Farnsworth	Ecomonic Development	Executive Director	652-7162	210 E. Main Street Lancaster, Ohio 43130
Christina Foster	Board of Commissioners	Administrative Assistant	652-7082	210 E. Main Street Lancaster, Ohio 43130
Kenneth Gregg	Veteran's Services	Veterans Services Commissioner	652-7920	227 E. Main Street Lancaster, Ohio 43130
Larry Hanna	Health Department	Director	652-2817	1587 Granville Pike Lancaster, Ohio 43130
Theresa Haynes	Board of Commissioners	Clerical Specialist	652-7092	210 E. Main Street Lancaster, Ohio 43130
Christina Holt	Soil and Water Conservation District	Administrative Assistant	653-8154	831 College Avenue Lancaster, Ohio 43130
Laura Holton	Job and Family Services	Director, Community Services	652-7617	239 W. Main Street Lancaster, Ohio 43130
Linda Kauffman	Ecomonic Development	Administrative Assistant	652-7161	210 E. Main Street Lancaster, Ohio 43130
Mike Kiger	Board of Commissioners	County Commissioner	652-7099	210 E. Main Street Lancaster, Ohio 43130
Staci Knisley	Board of Commissioners	Fiscal Clerk	652-7093	210 E. Main Street Lancaster, Ohio 43130
Jon Kochis	EMA	Executive Director	652-7961	241 W. Main Street Lancaster, Ohio 43130
Brian Kuhn	Treasurer's Office	County Treasurer	652-7148	210 E. Main Street Lancaster, Ohio 43130
Ed Laramee	Auditor's Office	Chief Deputy Auditor	652-7023	210 E. Main Street Lancaster, Ohio 43130

Lori Lovas	Common Pleas Court- Domestic Relations Division	Court Administrator	652-7444	224 E. Main Street Lancaster, Ohio 43130
Chad Lucht	Soil and Water Conservation District	Senior Urban Specialist	653-8154	831 College Avenue Lancaster, Ohio 43130
Chris Martin	Common Pleas Court	Judge	652-7429	224 E. Main Street Lancaster, Ohio 43130
Gregg Marx	Prosecutor's Office	County Prosecutor	652-7562	239 W. Main Street Lancaster, Ohio 43130
Holly Mattei	Regional Planning Commission	Executive Director	652-7112	210 E. Main Street Lancaster, Ohio 43130
Lisa McKenzie	Recorder's Office	Chief Deputy Recorder	652-7090	210 E. Main Street Lancaster, Ohio 43130
Branden Meyer	Board of Commissioners	County Clerk/Manager	652-7091	210 E. Main Street Lancaster, Ohio 43130
David Miller	Auditor's Office	Finance Administrator	652-7046	210 E. Main Street Lancaster, Ohio 43130
Paul Morehart	Prosecutor's Office	Assistant Prosecutor	652-7567	239 W. Main Street Lancaster, Ohio 43130
Rhonda Myers	ADAMH Board	Executive Director	654-0829	108 W. Main Street Lancaster, Ohio 43130
Lisa Notestone	Auditor's Office	Assistant Finance Administrator	652-7045	210 E. Main Street Lancaster, Ohio 43130
Michael Orlando	Job and Family Services	Director, Job and Family Services	652-7600	239 W. Main Street Lancaster, Ohio 43130
Perry Orndorff	Soil and Water Conservation District	District Manager	653-8154	831 College Avenue, Ste. B Lancaster, Ohio 43130
John Pekar	Board of Developmental Disabilities	Superintendent	652-3752	795 College Avenue Lancaster, Ohio 43130
Jerry Perrigo	Sheriff's Office	Chief Deputy Sheriff	652-7323	221 E. Main Street Lancaster, Ohio 43130
Dave Phalen	Sheriff's Office	County Sheriff	652-7254	221 E. Main Street Lancaster, Ohio 43130
Amy Presnell	Treasurer's Office	Chief Deputy Treasurer	652-7144	210 E. Main Street Lancaster, Ohio 43130
Dean Scholl	Veteran's Services	Veterans Services Commissioner	652-7920	227 E. Main Street Lancaster, Ohio 43130
Beth Seifert	Board of Developmental Disabilities	Chief Fiscal Officer	652-7220	795 College Avenue Lancaster, Ohio 43130
Gwen Shafer	Health Department	Nursing Director	652-2827	1587 Granville Pike Lancaster, Ohio 43130
Cheri Shaw	Juvenile/Probate Court	Court Administrator	652-7470	224 E. Main Street Lancaster, Ohio 43130
Don Sherman	Utilities Department	Deputy Director	652-7125	210 E. Main Street Lancaster, Ohio 43130
Judith Shupe	Board of Commissioners	County Commissioner	652-7095	210 E. Main Street Lancaster, Ohio 43130
Jon Slater	Auditor's Office	County Auditor	652-7024	210 E. Main Street Lancaster, Ohio 43130
Debbie Smalley	Clerk of Courts	Clerk of Courts	652-7551	224 E. Main Street Lancaster, Ohio 43130
Laura Smith	Common Pleas Court- Domestic Relations Division	Judge	652-7452	224 E. Main Street Lancaster, Ohio 43130
Kimberly Teague	Job and Family Services	Administrative Assistant	652-7601	239 W. Main St Lancaster, Ohio 43130
Kelly Turben	Clerk of Courts	Chief Deputy Clerk	652-7391	224 E. Main Street Lancaster, Ohio 43130
Jeremiah Upp	Engineer's Office	County Engineer (appointed 1/17/2012)	652-2300	3026 W. Fair Avenue Lancaster, Ohio 43130
Tony Vogel	Utilities Department/ Maintenance	Facilities Manager and Utilities Director	652-7121	210 E. Main Street Lancaster, Ohio 43130
Steve Williams	Juvenile/Probate Court	Judge	652-7463	224 E. Main Street Lancaster, Ohio 43130
Heather Winchell	Clerk of Courts	Fiscal Clerk	652-7394	224 E. Main Street Lancaster, Ohio 43130
Gene Wood	Recorder's Office	County Recorder	652-7101	210 E. Main Street Lancaster, Ohio 43130

Participants	Total Hours	County Budget Retreat:	Full Group Meeting: October 11, 2011	State of Ohio Seminar:	Full Group Meeting: October 25, 2011	Full Group Meeting: November 3, 2011	Full Group Meeting: November 17, 2011	T Sub Group Meeting: November 23, 2011	Full Group Meeting: December 1, 2011	T Sub Group Meeting: December 8, 2011	Commissioners Meeting:	Full Group Meeting: January 5, 2012	T Sub Group Meeting: January 9, 2012	State of Ohio Webinar:	Small Group Meeting: January 18, 2012	T Sub Group Meeting: January 23, 2012	T Sub Group Meeting: January 30, 2012	Small Group Meeting: February 2, 2012	Full Group Meeting: February 2, 2012	T Sub Group Meeting: February 6, 2012	Commissioners Meeting:	RPC Meeting: February 7, 2012	Roundtable Meeting: February 9, 2012	Grant Prep Meeting: February 9, 2012	Soil & Water Meeting: February 9, 2012	Health Board Meeting: February 9, 2012	Grant Prep Meeting: February 14, 2012	Grant Prep Meeting: February 16, 2012	MCJDC Trustees Meeting:	MCJDC Board Meeting:	Grant Prep Meeting: February 23, 2012
Frank Anderson	10	3	1.5			1.5	1		1.5			1.5																			
Jeff Baird	8.5	3	1.5			1.5	1		1.5																						
Lynette Barnhart	4	3																					1								
Linda Bibler																							1								
Susan Bloom	4	3																					1								
Rich Bowlen	3	3																													
Carri Brown	28.5	3	1.5	2	1	1.5	1		1.5		0.5	1.5		1	1			1	1.5		0.5	1	1	2			2	2			2
David Burgei	4	3																					1								
Ed Campbell	2																1			1											
Randy Carter	24.5	3	1.5			1.5	1	1		1			1			1	1	1	1.5	1			1	2				2	1	1	2
Corey Clark	3	3																													
Misty Conkle	3	3																													
Mark Conrad	20.5						1	1	1.5			1.5	1		1	1	1	1	1.5	1				2			2	2			2
Aunie Cordle	12.5	3	1.5		1	1.5	1		1.5		0.5	1.5											1								
Jack Davidson	3	3																													
Steve Davis	8.5	3	1.5		1						0.5										0.5		1							1	
Elisa Dowdy	3	3																													
James Edwards	3	3																													
Becky Edwards	3	3																													
Susan Eyerman	3	3																													
Shane Farnsworth	3	3																													
Christina Foster	1																						1								
Kenneth Gregg	3	3																													
Larry Hanna	4	3																								1					
Theresa Haynes	1																						1								
Christina Holt	4	3																							1						
Laura Holton	3	3																													
Linda Kauffman	9	3	1.5			1.5								1	1								1								
Mike Kiger	10	3	1.5			1.5					0.5		1								0.5		1							1	
Staci Knisley	4.5	3									0.5												1								
Jon Kochis	11.5	3				1.5	1		1.5	1			1						1.5				1								
Brian Kuhn	8	3	1.5		1	1.5																	1								
Ed Laramee	4.5	3						1													0.5										
Lori Lovas	9.5	3					1	1	1.5	1			1			1															

Chad Lucht	2.5								1.5																1							
Chris Martin	7	3					1		1.5			1.5																				
Gregg Marx	8.5	3	1.5		1	1.5					0.5													1								
Holly Mattei	10.5	3			1	1.5			1.5										1.5			1	1									
Lisa McKenzie	4	3																					1									
Branden Meyer	25	3	1.5			1.5		1	1.5	1	0.5		1		1	1	1	1	1.5	1	0.5		1	2			2				2
David Miller	25.5	3	1.5	2	1	1.5	1	1					1			1		1	1.5	1			1	2			2	2			2
Paul Morehart	7.5	3					1		1.5										1.5		0.5											
Rhonda Myers	4.5	3	1.5																													
Lisa Notestone	4	3																					1									
Michael Orlando	3	3																														
Perry Orndorff	10	3				1.5			1.5					1	1								1		1							
John Pekar	4	3																					1									
Jerry Perrigo	12	3	1.5		1	1.5	1		1.5			1.5											1									
Dave Phalen	4	3																					1									
Amy Presnell	1																						1									
Dean Scholl	3	3																														
Beth Seifert	4	3																					1									
Gwen Shafer	4	3																								1						
Cheri Shaw	3	3																														
Don Sherman	3	3																														
Judith Shupe	11	3	1.5		1	1.5					0.5										0.5		1						1	1		
Jon Slater	9.5	3	1.5			1.5	1	1													0.5		1									
Deborah Smalley	1																						1									
Laura Smith	8	3	1.5		1	1.5		1																								
Kimberly Teague	7		1.5		1	1.5			1.5										1.5													
Kelly Turben	1				1																											
Jeremiah Upp	2.5																		1.5				1									
Tony Vogel	10	3	1.5		1				1.5		0.5								1.5				1									
Steve Williams	3	3																														
Heather Winchell	1				1																											
Gene Wood	3	3																														
Meeting Length	**38.5**	**3**	**1.5**	**2**	**1**	**1.5**	**1**	**1**	**1.5**	**1**	**0.5**	**1.5**	**1**	**1**	**1**	**1**	**1**	**1**	**1.5**	**1**	**0.5**	**1**	**1**	**2**	**1**	**1**	**2**	**2**	**1**	**1**	**2**
Total in Hours	**435**	**162**	**29**	**4**	**14**	**29**	**13**	**8**	**24**	**4**	**5**	**9**	**7**	**3**	**5**	**5**	**4**	**5**	**17**	**5**	**4**	**2**	**32**	**10**	**3**	**2**	**8**	**8**	**2**	**4**	**10**

MapSys is the Fairfield County Board of Commissioners' web-based resolution management system. Key benefits of the system include consistency in format, searchable online records access, and less time spent on preparation of agendas, resolutions, and supporting documentation, which improves organizational efficiency. Further, using less paper translates to cost savings and a greener environment. Any partner seeking Board action will benefit from the web-based system. To further AIMS, scanning services were purchased from October 2011 – February 2012 at a cost of $23,554. Software and installation of the web-based system totaled $60,901, which was paid in the first quarter of 2012. The following documents provide additional support and detail for the costs, which were essential steps in furthering the AIMS project and will be integral elements considered in the feasibility study.

The total MapSys costs associated with AIMS is $84,455.

I attest to the accuracy and validity of the web-based resolution and scanning services costs associated with the project.

Carri Brown

February 29, 2012

Carri Brown, Fairfield County Collaboration Chair **Date**

State of Ohio
County of Fairfield ss:

Before me, a Notary Public for the State of Ohio, appeared Carri Brown who acknowledged and signed the foregoing instrument, and her signing was her free act.

2-29-12

Stephen D. Brown, Commission does not expire

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
5915 3SG CORPORATION										
213670	1100732411/08/20112011		C1122	5097736		6,250.00	11/23/2011	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 3SG 10.31.2011										
219277	1100732412/20/20112011		C0110	5100827		1,777.50	01/13/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 11-1969										
218776	1100732412/28/20112011		C0110	5100827		5,953.91	01/13/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 11-1972										
						7,731.41				
219832	1100732412/31/20112011		C0117	5101520		8,419.92	01/20/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 11-1988										
220694	1100732401/10/201211/12		C0124	5101974		1,153.02	01/27/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 12-1994										
5 INVOICES						23,554.35				

** END OF REPORT - Generated by Staci Knisley **

SCANNING SERVICES AGREEMENT

This Scanning Services Agreement ("Agreement") is between 3SG Corporation, 344 Cramer Creek Court, Dublin, OH 43017 (hereafter referred to as "Contractor"), and Client, Fairfield County East Main Street Lancaster, Ohio 43130, OH 44720 (hereafter referred to as "Client").

ARTICLE I EFFECTIVE DATE

Section 1.01 This Agreement shall be effective on November 4, 2011 and shall continue for a period of one year (twelve months) until terminated according to its terms described in ARTICLE VIII.

ARTICLE II SERVICES TO BE PERFORMED

Section 2.01 Client will retain Contractor for document conversion services for possible use in Client's document management and workflow system implemented by Client, as further described in Article 4 of this agreement, incorporated herein by reference. Specifically, the Services provide for Contractor to scan to electronic image at Contractor's premises documents provided by Client in such a manner that the imaged documents could be used as described herein and in the Statement of Work. While all scanning Services shall be performed at Contractor's premises, such scanned images ("Images") may be processed by Contractor outside of Contractor's premises.

ARTICLE III GENERAL ASSUMPTIONS

Section 3.01 Quality assurance reflects the minimum accuracy of (i) the scanned Image as it represents the document supplied to Contractor by Client, and (ii) the indexing and retrieval of the scanned Images and files based on the identifying data supplied to Contractor by Client. Contractor will not be responsible for bad image qualities due to any flaws of the original documents, including without limitation tears, improper photocopying, blurry images, smears, inkblots, obfuscations, and the likes.

Section 3.02 Contractor's quality assurance follows industry standards as set forth by CompTIA CDIA.

Section 3.03 In accordance with the applicable Statement of Work, if files of documents provided to Contractor have barcodes applied to such files before being provided to Contractor, Contractor shall utilize the corresponding assigned values from such barcodes for the indices. Client shall have an existing database which reflects documents that have barcodes. Contractor shall rely on the accuracy of the barcodes and database and/or other index data supplied by Client, and shall not be responsible for errors with respect to such data provided by Client.

Section 3.04 Pricing provided by Contractor is based on information provided by Client. Contractor will perform a document inspection when first shipment is received to ensure provided information is a true representation of the document inventory. If not, Contractor reserves the right to revise pricing based on document inspection.

- Pricing cannot be guaranteed if the project start date is delayed for more than 60 days from the contract date.
- Pricing will be increased in cases where Client fails to deliver the requisite quantity of boxes pursuant to the schedule described in the applicable State of Work.
- Any/All pricing set forth in Article 4 "Pricing" is understood to be for a specific scope or work written to this agreement. Future projects will have unique pricing models.

- In order to ensure successful merging of the customer document images with the indexing information requested, a project specific document separator sheet may need to be created by 3SG and inserted into the document. With respect to the cost of material and labor required to ensure accurate separation and indexing, 3SG will invoice this single additional page per document or document type at the agreed upon rate per image.

- Additional images that the customer wishes to see in the final deliverable output such as: project or client specific inserts, blank pages, forms, or document separators, are considered to be deliverable images and are invoiced as such at the agreed upon rate per image.

- There will be an additional charge for 100% guarantee of accuracy.

- If additional hardware, software, or IT involvement is required, Contractor reserves the right to revise pricing accordingly.

- Storage fees may be assessed if the disposition of the source materials as described in the project scope of work experiences a delay due to:

  - The lack of feedback from the customer regarding the quality or completion of the deliverable.
  - The lack of timely review of the deliverable by the client as agreed to in the scope of work.
  - The lack of timely approval for disposition by the client as agreed to in the scope of work.
  - When no fault in the contractor's deliverable can be found.

Section 3.05 Based on the information provided thus far, no individual document type/classification index is needed other than those indicated from the test. Upon further discovery if Contractor determines that an individual document type/classification index is required, Contractor reserves the right to revise pricingwith the prior written consent of client based on test sample and/or document inspection.

ARTICLE IV – PROJECT SPECIFIC ASSUMPTIONS

General Assumptions

1.1 This project entails the conversion of Fairfield County Commissioners meeting minute's documents from paper to a readable pdf electronic format.
1.2 There are 213 binders that contain these documents
1.3 Each binder has approximately 500 pages for conversion
1.4 Each page is double sided amounting to 1000 images per binder
1.5 It is estimated there will be 213,000 pages to be converted
1.6 Each page will not be more than 11''x17'' in size
1.7 Each meeting minutes will be indexed
1.8 Index will be the date of the meeting
1.9 There is no estimate that is determined as to the number of pages per meeting.
1.10 The conversion will be to a readable PDF format.
1.11 No software is provided for retrieval.
1.12 Each record can be either single sided or double sided.
1.13 All conversion processes performed by 3SG will be done offsite at one of 3SG's production facilities.

Description of documents to be converted

1.14 There are approximately 213 binders to be converted.

1.15 Each binder consists of 1000 billable paper images.

1.16 Each side of a page will have one image.

1.17 There are approximately 213,000 pages.

1.18 There will be one index field for every meeting.

1.19 There is one document type

1.20 3SG will assume that the content of the documents to be accurate. 3SG will not sort the order of the content or validate the accuracy of the content in a document.

1.21 3SG will utilize duplex scanning to capture the images.

3SG production process

3SG plans on utilizing the following production steps regarding this project:

1.22 Paper conversion

- 1.22.1 Inventory Control
- 1.22.2 Prepping **
- 1.22.3 Scanning
- 1.22.4 De-prepping
- 1.22.5 Indexing
- 1.22.6 Quality Assurance
- 1.22.7 Export
- 1.22.8 Conversion
- 1.22.9 Quality Control (Final Check)

**3SG will store the boxes for a maximum of 30 days after the scanning process is completed. After the 30 day period, boxes will be returned to Client or its authorized storage vendor can pick the boxes up from 3SG production facility.

On-demand file requests

1.23 If client requires on-demand file request services during the conversion of their documents there will be a process in place for electronic and or hard copy. An authorized Client associate can request by email or by fax. Upon receipt of this request the 3SG's "On Demand" team will locate the document, scan it and send it via email to the requesting party at no charge beyond the charges associated with scanning such records for inclusion in the appropriate batch. All efforts will be made to complete the process within 30 minutes from the requested time. This process will be clearly defined in the SOW

Volume Metrics

1.24 There are approximately 213 binders of paper records to convert.
1.25 There are approximately 213,000 billable images.

Output Metrics

1.26 Output format will be multi-page PDF.
1.27 Output format will be bi-tonal 200 dpi
1.28 Duplex scanning will be utilized.
1.29 Output will be exported to a CD/DVD

Transportation:

1.30 3SG is responsible for picking-up the boxes from Client, Ohio facility.
1.31 3SG is responsible for the delivery of the boxes along to Client at the same locations it was picked up.

Pricing:

The proposed cost for the scenario described will remain in effect for 60-days from proposal delivery.

Prepping of documents	
Paper scanning per image	
Manual Indexing per field:	
Conversion to PDF	
OCR to every PDF image	
Quality Assurance and Control	
All inclusive	**$00.1014 per image**
Project Setup up (One time):	$1,700.00
Inventory and Boxing (if necessary):	$25.00 per hour/per person
Transportation of boxes:	$200.00 per trip

Based on the above stated assumptions:
Total price of all the above services will not exceed $25,000.00.

Section 5.02 An initial prepayment of twenty-five percent (25%) of the contract shall be due at the signing of the Agreement. Thereafter, weekly invoices will be issued based on the quantity of Services completed during such calendar one week period, and payments for such weekly invoices shall be reduced by ten percent (10%) of the amount of such invoice, which reduction shall apply against the initial prepayment amount, and such reductions shall continue until such time that the cumulative reduction amounts equal the initial prepayment amount.

the event that the provisions in the CONSULTANT'S addendums and this AGREEMENT conflict, this AGREEMENT will control.

SECTION 2. DELIVERY OF SERVICES AND PRODUCTS

See ADDENDUMS A, B, and C

SECTION 3. COST OF SERVICE PROVIDED. COUNTY shall compensate CONSULTANT for the above-mentioned services and products as follows:

a. Payment Schedule:

Initial payment - Billable upon receipt of signed contract	$ 5,000.00
Design Complete (screen layouts/database) Billable upon design acceptance or 30 days after delivery of design if no changes are requested	$ 10,000.00
Programming Initiation - Billable upon the beginning of development of the application. This event may or may not occur prior to Completion of the Design	$ 10,000.00
Delivery of Server and SQL Software	$ 12,281.00
Turn over for testing	$ 10,000.00
User Testing Completed - Billable upon user acceptance of the application or the initiation of a Pilot project	$ 10,000.00
Go Live - Billable upon deployment of the application for go-live or within 60 days of the initiation of a Pilot project	$ 3,620.00

b. CONSULTANT may invoice the COUNTY for services properly performed and product delivered on a monthly basis. All invoices presented shall be in a form acceptable to COUNTY's Finance Director and shall specify the services and product for which the Client is being invoiced. All invoices will be subject to the Payment Schedule set forth above. Payment will be made to CONSULTANT no later then (30) days after the COUNTY receives a proper invoice for payment. Final payment to which CONSULTANT is entitled, shall be made no later than thirty (30) days after all work and products described in this Agreement has been satisfactorily completed and delivered, the Clerk for the Commissioners and the Presiding Board of Commissioners has certified to COUNTY'S Finance Director that the CONSULTANT'S contract has been properly completed and all deliverable product has been

Jon A. Slater, Jr.
FAIRFIELD COUNTY AUDITOR
210 East Main Street
Lancaster, OH 43130-3882

ORIGINAL

Purchase Order

Fiscal Year 2011 Page 1 of

Revisions 000

Expiration Date 03/15/2012

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # 11007362-000

DELIVERY MUST BE MADE WITHIN DOORS OF SPECIFIED DESTINATION

BILL TO
COMM1
COUNTY COMMISSIONERS
210 E MAIN STREET
LANCASTER, OH 43130

VENDOR
MAPSYS
920 MICHIGAN AVE
COLUMBUS, OH 43204

SHIP TO
COMM1
COUNTY COMMISSIONERS
210 E MAIN STREET
LANCASTER, OH 43130

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
614-224-5193		8174	

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
11/15/2011	5931			COMMISSIONERS ADMIN

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	PO Requisitioner Name: Comm - Staci Knisley E Mail Address: sknisley@co.fairfield.oh.us				
1	software/installation resolution tracking system	1	Each	$60,901.00000	$60,901.00
	12100110 - 574420 ***60,901.00***				

For Department Use ONLY

Invoice Date ____/____/____ Invoice Amount $_____ To Be paid ____/____/____ Warrant # _____

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount $60,901.00 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 11/15/2011 Auditor Fairfield County, OH Jon A. Slater, Jr.

Purchase Order Total

$60,901.00

For the Courtview project, necessary upgrades were completed in 2012 to prepare one of the largest, document-laden departments, the Courts, for improved electronic document management. While this initial step was important, there is much work yet to be done. Information Technology department employees worked overtime from 1.14-1.27 to install and set up the Courtview upgrades. Each of these employees is housed at 210 East Main Street, Lancaster, OH 43130. Their occupations are listed in the table below. Professional services provided for the Courtview project included installation, testing, and complete set up of the upgrades. The rate of pay used for the service is the actual rate of pay paid, given the specific nature of the service. The rate of pay paid, even with overtime for the non-salaried employees, is less than the standard professional consulting service for an Information Technology professional in the Columbus Metropolitan Area. Timesheets are included as additional documentation of the hours worked. (Note: not all overtime hours for all employees were related to the Courtview project, so some timesheet overtime hours are higher than the hours reflected for the project. The timesheets provide additional evidence of the hours worked.)

First Name	Last name	Phone Number	Occupation	Dates of Service	Hours of Service	Rate of Pay	Overtime	Extended
Andrew	Gleissner	(740) 652-7073	IT Analyst	1.14-1.27	10	24.50	36.75	367.50
Andrew	Stemen	(740) 652-7074	IT Analyst	1.14-1.27	24.5	20.68	31.02	759.99
Denise	Gressick	(740) 652-7072	IT Specialist	1.14-1.27	13.5	15.31	22.97	310.03
Fred	Goodwin	(740) 652-7071	IT Analyst	1.14-1.27	18	29.32	43.98	791.64
C. Randy	Carter	(740) 652-7076	IT Director	1.14-1.27	24	40.22	N/A	965.28
Total Dept								3,194.44

Additionally, The total amounts paid to Courtview for installation, licenses, technical services, and related costs for the 2012 upgrade was $83,887, as documented in the Courtview quotations. Contributions to the AIMS project based on Courtview total $85,887+$3,194, or **$89,081.**

I attest to the validity and accuracy of the AIMS related Courtview expenses.

C Randy Carter February 29, 2012

C. Randy Carter, IT Director Date

State of Ohio
County of Fairfield ss:
Before me, a Notary Public for the State of Ohio, appeared C. Randy Carter who acknowledged and signed the foregoing instrument, and his signing was his free act.

2-29-12

Stephen D. Brown. Commission does not expire

FAIRFIELD COUNTY AUDITOR'S OFFICE **EMPLOYEE NAME:** GRESSICK, DENISE M **EMPLOYEE #:** 1557

1/14/2012 : Payroll Period Begin Date 1/27/2012 : Payroll Period End Date 2/10/2012 : Paycheck Issue Date

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	2-Week		
Paid Hours	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals		
Regular Hours				8.00	8.00	8.00	8.00	32.00			8.00	5.75	8.00	8.00	8.00	37.75	69.75	R	*At-Work Hours*
330 - Comp Time Worked	12.50							12.50				1.00	1.00		1.25	3.25	15.75	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Leave												2.25				2.25	2.25	S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Leave																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals	12.50		8.00	8.00	8.00	8.00	8.00	52.50			8.00	9.00	9.00	8.00	9.25	43.25	95.75		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			95.75

Comp Time Authorization

Automatically calculated

Approved or *Disapproved* (circle one) CRC

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked	12.50							12.50				1.00	1.00		1.25	3.25	15.75	22.50
											< < Straight Time Earned > >					2.25	2.25	2.25
								12.50			< < Time-and-a-half Earned > >					1.00	13.50	20.25

Reason for Comp-Time Worked: **1/14, 1/25-25: HOJ setup 1/27: Sheriff's domain change**

Compensated Leaves of Absence

Approved or *Disapproved* (circle one) CRC

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Leave J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri			
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27			Total Leaves of Absence
Leave Code											S				Total	Yes	
Hours Used											2.25				2.25	<< Agree? >>	2.25

Denise M Gressick — Employee Signature

1/30/2012 — Date

CRCarter — For: Jon A Slates Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE **EMPLOYEE NAME:** GLEISSNER, ANDREW T. **EMPLOYEE #:** 1392

1/14/2012 : **Payroll Period Begin Date** 1/27/2012 : **Payroll Period End Date** 2/10/2012 : **Paycheck Issue Date**

Paid Hours	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Wk 1 Total	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	Wk 2 Total	2-Week Totals		
Regular				8.00	8.00	8.00	8.00	32.00			6.00			8.00	8.00	22.00	54.00	R	*At-Work Hours*
330 - Comp Time	14.00		10.50	2.00				26.50							2.50	2.50	29.00	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Time											2.00	8.00	8.00			18.00	18.00	S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Day																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals	14.00		18.50	10.00	8.00	8.00	8.00	66.50			8.00	8.00	8.00	8.00	10.50	42.50	109.00		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			109.00

Comp Time Authorization

Automatically calculated

Approved or *Disapproved* (circle one)

CRC

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked	14.00		10.50	2.00				26.50							2.50	2.50	29.00	42.25
											< < Straight Time Earned > >					2.50	2.50	2.50
								26.50			< < Time-and-a-half Earned > >						26.50	39.75

Reason for Comp-Time Worked: **To work on the New clerks software**

Compensated Leaves of Absence

Approved or *Disapproved* (circle one)

CRC

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Day J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri			Total Leaves of Absence
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27			
Leave Code										S	S	S			Total	Yes	
Hours Used										2.00	8.00	8.00			18.00	<< Agree? >>	18.00

Employee Signature 1/30/2012 Date CRCarter For: Jon A Slater Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE **EMPLOYEE NAME:** STEMEN, ANDREW M **EMPLOYEE #:** 2440

1/14/2012 : Payroll Period Begin Date 1/27/2012 : Payroll Period End Date 2/10/2012 : Paycheck Issue Date

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	2-Week		
Paid Hours	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals		
Regular Hours				8.00	8.00	8.00	8.00	32.00			8.00	8.00	8.00	8.00	8.00	40.00	72.00	R	*At-Work Hours*
330 - Comp Time Worked		1.00	9.00	4.00	1.50	1.50	2.00	19.00	3.50	4.00	6.00	1.50	1.00	1.50	4.00	21.50	40.50	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Leave																		S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Leave																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals		1.00	17.00	12.00	9.50	9.50	10.00	59.00	3.50	4.00	14.00	9.50	9.00	9.50	12.00	61.50	120.50		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			120.50

Comp Time Authorization *Approved* or *Disapproved* (circle one)

CRC

Automatically calculated

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked		1.00	9.00	4.00	1.50	1.50	2.00	19.00	3.50	4.00	6.00	1.50	1.00	1.50	4.00	21.50	40.50	60.75
									< < Straight Time Earned > >									
								19.00	< < Time-and-a-half Earned > >							21.50	40.50	60.75

Reason for Comp-Time Worked: **CourtView Migration, Election Prep, Sheriff Migration *** PLEASE PAY OUT FULL COMP BALANCE *****

Compensated Leaves of Absence *Approved* or *Disapproved* (circle one)

CRC 1/30/13

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Leave J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri			Total Leaves of Absence
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27			
Leave Code															Total	Yes	
Hours Used																<< Agree? >>	0.00

Employee Signature 1/30/2012 Date CRCarter For: Jon R Slater Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE

EMPLOYEE NAME: GOODWIN , FRED E **EMPLOYEE #:** 1002

1/14/2012 : **Payroll Period Begin Date** 1/27/2012 : **Payroll Period End Date** 2/10/2012 : **Paycheck Issue Date**

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	2-Week		
Paid Hours	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals		
Regular				8.00	8.00	8.00	8.00	32.00			8.00	8.00	8.00	8.00		32.00	64.00	R	*At-Work Hours*
330 - Comp Time	15.00		3.00					18.00									18.00	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Time															8.00	8.00	8.00	S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Hours																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals	15.00		11.00	8.00	8.00	8.00	8.00	58.00			8.00	8.00	8.00	8.00	8.00	40.00	98.00		
Unpaid Hours																			
350 - Leave w/o Pay																			Total Hrs. 98.00

Comp Time Authorization

Automatically calculated

Approved or *Disapproved* (circle one)

CRC

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked	15.00		3.00					18.00									18.00	27.00
											< < Straight Time Earned > >							
								18.00			< < Time-and-a-half Earned > >						18.00	27.00

Reason for Comp-Time Worked: **1-14 & 1-16 Hall of Justice Conversion**

Compensated Leaves of Absence

Approved or *Disapproved* (circle one)

CRC

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Day J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri		
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27		
Leave Code														S	Total	
Hours Used														8	8	

No << Agree? >>

Total Leaves of Absence
8.00

Fred Goodwin

Employee Signature

1/30/2012

Date

CRCarter

For: Jon R. Slater Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE **EMPLOYEE NAME:** CARTER, CARL **EMPLOYEE #:** 226

1/14/2011 : Payroll Period Begin Date 1/27/2011 : Payroll Period End Date 2/10/2011 : Paycheck Issue Date

Paid Hours	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Wk 1 Total	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	Wk 2 Total	2-Week Totals		
Regular Hours			~~8.00~~	8.00	8.00	8.00	8.00	40.00			8.00	8.00	8.00	8.00	8.00	40.00	80.00	R	*At-Work Hours*
330 - Comp Time Worked																		C	
400 - Holiday			8.00															H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Leave																		S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Leave																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals			8.00	8.00	8.00	8.00	8.00	40.00			8.00	8.00	8.00	8.00	8.00	40.00	80.00		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			80.00

Comp Time Authorization *Approved* or *Disapproved* (circle one)

Automatically calculated

Date	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Wk 1 Total	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	Wk 2 Total	Comp Totals	Booked Comp Time
Hours worked																		
									< < Straight Time Earned > >									
									< < Time-and-a-half Earned > >									

Reason for Comp-Time Worked: _____

Compensated Leaves of Absence *Approved* or *Disapproved* (circle one)

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Leave J = Jury Duty AL = Administrative Leave

Date	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	
Leave Code															Total
Hours Used															

Yes << Agree? >>

Total Leaves of Absence
0.00

CRCarter
Employee Signature

1/30/2012
Date

1/30/12
For: Jon A Slater Jr. Fairfield County Auditor

CourtVIEW
JUSTICE SOLUTIONS

Quote

To: Deborah Smalley - Clerk of Courts
Fairfield County Ohio
224 E Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFIOH20110317
Date: March 23, 2011
Valid through: May 22, 2011

Project: **Additional CourtView & Uniface Licenses, and Support and Maintenance**

Item	Qty	Unit Price		Total	Initial
SOFTWARE					
CourtView CMS License(s)	20	$ 4,050	$	81,000	
Uniface License(s)	20	$ 600	$	12,000	
Subtotal, Software			$	93,000	
Customer Loyalty Allowance		50%	$	(46,500)	
Net Software			**$**	**46,500**	
SOFTWARE MAINTENANCE					
Software Maintenance & Support on CV and Uniface (First year)			**$**	**20,460**	
Discount on software maintenance & support		38%	$	(7,842)	
Net Software Maintenance & Support			**$**	**12,618**	

Estimated Baseline Project Total, excluding applicable taxes $ 59,118

Accepted: Deborah Smalley Deborah Smalley **Date:** 5/27/11
Print Name / Signature

Notes

1. Quotation must be signed and returned with a purchase order to schedule project work.
2. The above fees will be invoiced upon the above signed date.
3. First year maintenance will begin upon the above signed date.
4. There are no technical or installation services included in this quote.
5. Client is responsible for the host environment including all required hardware, network and third party software components and configuration.
6. Client will make available all resources requested by CJS for assistance.
7. Payment term is net 30 days from invoice date.

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CourtVIEW
JUSTICE SOLUTIONS

Quote

To: Deborah Smalley, Clerk of Courts
Fairfield County Ohio
224 E Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFCP20110328
Date: March 28, 2011
Valid through: May 31, 2011

Project: **CourtView eAccess Implementation**

Item	Qty	Unit Price		Total	Initial
SOFTWARE					
CourtView eAccess License (Single Public Portal)	1	$ 21,138	$	21,138	
Subtotal, Software			$	21,138	
Discount (if executed before May 31, 2011)		50%	$	(10,569)	
Net Software			**$**	**10,569**	
SOFTWARE MAINTENANCE					
Software Maintenance & Support (1st year)			**$**	**4,650**	
PROFESSIONAL SERVICES					
1.0 Baseline Services					
1.1 Remote Services (Installation, Configuration, Training and Project Coordination - Fee)	1	$ 4,200	$	4,200	
Net Professional Services			**$**	**4,200**	
Estimated Baseline Project Total, excluding applicable taxes			**$**	**19,419**	

Accepted: Deborah Smalley Deborah Smalley *Print Name / Signature* **Date:** 3/27/11

Scope of Work

- Schedule and coordinate CJS resources related to eAccess installation, configuration and training.
- Review Customer host environment to ensure it meets CJS provided specifications - effort not to exceed 2 hours.
- Install current production release version of eAccess software in Customer provided and CJS validated host environment.
- Configure connection between eAccess application and CourtView database.
- Test baseline functionality of eAccess application.
- Complete standard eAccess configuration for Customer (add Customer specific headers, links, etc) - effort not to exceed 4 hours.
- Complete eAccess user access configuration - effort not to exceed 4 hours.
- Provide eAccess Administrator Training - effort not to exceed 2 hours.

Notes

1. Quotation must be signed and returned with a purchase order for activation of license(s), maintenance and scheduling of the project work.
2. Discounts only apply if quotation is signed and returned to CJS prior to May 31, 2011.
3. Delivery will be scheduled for the first available date at which CJS and Customer resources are jointly available. Should rescheduling be necessitated for any reason, the next available date at which CJS and Customer resources are both available will be scheduled.
4. Professional Services quoted are at a firm fixed price, but extent of services is limited to the hours indicated in Scope of Work" section. Actual effort, costs and expenses may be less than or greater than those estimated. Customer shall have no obligation to pay CJS more than the estimated price. CJS shall have no obligation to provide labor or incur costs or expenses having a combined value more than the quoted price, even if the services have not been completed or the deliverables delivered, or the results expected by the Customer have not been achieved. The parties may by mutual, written agreement, increase the quoted price. Changes in scope will require a change order to increase the firm fixed price based upon the additional level of effort required.
5. If project is cancelled prior to completion, all effort and travel-related costs expended through the date of cancellation will be due and payable.
6. Payment for License Fee is due upon contract execution.
7. First Year Support and Maintenance will begin and payment due upon quote execution.
8. CJS will invoice for the Professional Services fee upon completion of the baseline eAccess product installation.
9. Except as expressly modified here, License(s) are subject to the terms and conditions of the active license agreement.
10. Except as expressly modified here, Support and Maintenance is subject to the terms and conditions of the active support agreement.
11. The maintenance year for Customer is January 1st to December 31st. The 2011 maintenance year is January 1, 2011 to December 31, 2011. CJS will invoice for prorated maintenance for the 2011 maintenance year at 1/12th of the annual maintenance fee shown on the "Net Software Maintenance" line for each month of Maintenance & Support provided prior to the conclusion of the 2011 maintenance year.
12. Customer is responsible for the host environment including all required hardware, network and third party software components and configuration.
13. CourtView software will be installed on Customer provided equipment in the Customer's host environment per the provided "eAccess Host Environment Considerations 02182011.doc" dated February 21, 2011.
14. The scope of work does not include any work related to the implementation of maintenance of replication of any databases.
15. CJS supports the following browsers for use with eAccess: Microsoft Internet Explorer Version 8 or later and Mozilla Firefox Version 3 or later. CJS has not tested other browsers with eAccess and will not support problems reported with the use of other browsers with eAccess.
16. Delays caused by Customer site or configuration issues may require rescheduling and/or Change Order for additional services and related travel costs.
17. Customer will make available all resources requested by CJS for assistance and approval.
18. All services will be provided remotely.
19. A single eAccess portal [illegible] 330.470.4280 | 330.494.2483 FAX

CourtVIEW
JUSTICE SOLUTIONS

Quote

To: **Deborah Smalley, Clerk of Courts**
Fairfield County Ohio
224 E. Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFCM20110328
Date: March 28, 2011
Valid through: May 27, 2011

Project: **Remote Technical Services for SQL2000 to SQL 2008**

Item	Qty		Unit Price		Total	Initial
PROFESSIONAL SERVICES						
1.0 Baseline Services						
1.1 Project Administration and Coordination	4	$	200	$	800	
1.2 Remote Technical Services	20	$	175	$	3,500	
Scope of Work						
Remote Technical Services to include:						
• SQL 2000 to 2008 migration for CourtView						
o Update .ASN & .INI files for CourtView production and training bin folders						
o Backup and restoring of production & training databases						
o SQL Server user migration						
o Build replication						
o Setting up of replication for Public Access and point at new databases						
Estimated Services Total	**24**			**$**	**4,300**	
Estimated Baseline Project Total, excluding applicable taxes				**$**	**4,300**	

Accepted: Deborah Smalley Deborah Smalley
Print Name / Signature

Date: 5/27/11

Notes

1. Quotation must be signed and returned with a purchase order to schedule project
2. Professional Services are quoted on a time and materials basis. Actual effort, costs and expenses may be less than or greater than those estimated. Customer shall have no obligation to pay CJS more than the estimated price. CJS shall have no obligation to provide labor or incur costs or expenses having a combined value more than the estimated price, even if the services have not been completed or the deliverables delivered, or the results expected by the customer have not been achieved. The parties may by mutual, written agreement, increase the estimated price.
3. CJS assumes that the total hours listed in this quote may be used for the work, that quoted hours may be moved between tasks as necessary.
4. If project is cancelled prior to completion, all costs related to effort expended through the date of cancellation will be due and payable.
5. CJS will invoice monthly in arrears for actual services rendered.
6. Payment term is net 30 days from invoice date.
7. Client is responsible for the host environment including all required hardware, network and third party software components and configuration as well as providing remote access to the application to CJS staff.
8. Customer is responsible for providing appropriate Microsoft SQL Database licenses. Customer will provide the Microsoft SQL Database license key(s) to CJS prior to the start of the Technical Services work.
9. Delays caused by client site or configuration issues may require rescheduling and/or Change Order for additional services and related travel costs.
10. Client will make available all resources requested by CJS for assistance.
11. All services are to be provided remotely. Should travel be requested or deemed to be required, a separate Change Order for estimated travel costs and travel time will be provided.

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CourtVIEW
JUSTICE SOLUTIONS

Quote

To: **Deborah Smalley, Clerek Of Courts**
Fairfield County Ohio
224 E. Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFCP20110328
Date: March 28, 2011
Valid through: May 27, 2011

Project: **Install and Configure Uniface 9 and License Manager for CourtView and JuryView.**

Item	Qty	Unit Price	Total	Initial
PROFESSIONAL SERVICES				
		Unit Price	Extended Price	
1.0 Baseline Services				
1.1 Technical Service per SOW (Remote) (Up to 20 hours)	1	$3,050	3,050	
Baseline Project Total, excluding applicable taxes		$	3,050	

Accepted: Deborah Smalley Deborah Smalley
Print Name / Signature

Date: 5/27/11

Notes

1. Quotation must be signed and returned with a purchase order to schedule project work.
2. CJS and the Customer agree that the Uniface License Manager key will be installed for 25 concurrent users.
3. Professional Services quoted are at a firm fixed price, but extent of services is limited to the hours indicated in 1.1. Actual effort, costs and expenses may be less than or greater than those estimated. Customer shall have no obligation to pay CJS more than the estimated price. CJS shall have no obligation to provide labor or incur costs or expenses having a combined value more than the quoted price, even if the services have not been completed or the deliverables delivered, or the results expected by the customer have not been achieved. The parties may by mutual, written agreement, increase the quoted price. Changes in scope will require a change order to increase the firm fixed price based upon the additional level of effort required.
4. Delays caused by Customer site or configuration issues may require rescheduling and/or Change Order for additional services and related travel costs
5. Customer is responsible for the host environment including all required hardware, network and third party software components and configuration.
6. CJS has not tested the integration with CourtView of applications procured directly from third parties including document imaging systems. Customer should contact the provider of such third party applications directly to confirm that the third party application functions correctly with CourtView Version 2.5X
7. Customer will make available all resources requested by CJS for assistance.
8. CJS will invoice after installation of Uniface 9 in the Test/Training environment
9. CJS will install the latest CourtView 2.5X Production Release available at the time the work is performed.
10. All services are to be provided remotely. Should travel be requested or deemed to be required, a separate Change Order for estimated travel costs and travel time will be provided.
11. Payment term is net 30 days from invoice date.

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For the feasibility study, at least one full time equivalent IT professional will be assigned to the project for a four month period, or 640 hours, once the study begins in approximately July 2012. The average hourly rate of IT professionals within the county is approximately $26.

First Name	Last name	Phone Number	Occupation	Rate of Pay
Andrew	Gleissner	(740) 652-7073	IT Analyst	24.50
Andrew	Stemen	(740) 652-7074	IT Analyst	20.68
Denise	Gressick	(740) 652-7072	IT Specialist	15.31
Fred	Goodwin	(740) 652-7071	IT Analyst	29.32
Randy	Carter	(740) 652-7076	IT Director	40.22
Average				26.01

While all partners will provide in-kind contributions in participating in the feasibility study, the project manager duties and supporting IT professional services (which comprise the FTE for the four month period) are the sole costs included in the project at this time. The in-kind contributions will likely be much higher. The IT Director will serve as the project manager, and other IT professionals will support the project.

The estimate included is 640*$26, or **$16,640**.

I attest to the validity and accuracy of the IT professional services costs to be dedicated to the AIMS feasibility study.

C Randy Carter February 29, 2012

C. Randy Carter, IT Director Date

State of Ohio
County of Fairfield ss:
Before me, a Notary Public for the State of Ohio, appeared C. Randy Carter who acknowledged and signed the foregoing instrument, and his signing was his free act.

2-29-12

Stephen D. Brown, Commission does not expire

For the MUNIS upgrades associated with AIMS, necessary upgrades were completed from October 2010 – January 2012. Servers, software and licenses were purchased by Fairfield County on behalf of the partnership members. All partnership members use MUNIS at least in part. Most use the system for all financial functions. The upgrades create a foundation for AIMS project improvements, especially in Phase I. The servers, licenses, software and training were requirements for the next steps. The specific, incremental expenses relating to disaster recovery were included.

Entity Making Payment for MUNIS	Date	Description	Actual Amount Paid
Fairfield County	10.01.2010	Employee Self Serve Server	6,500
Fairfield County	10.01.2010	Self Serve Software, Installation, Configuration	10,000
Fairfield County	2.25.2011	Self Service Training	1,095.88
Fairfield County	4.19.2011	Disaster Recovery Server	15,893.46
Fairfield County	9.2.11	Licenses, V-Shell	800
Fairfield County	1.27.2012	SQL Server Software for Disaster Recovery	10,361.95
Total			**$44,651.29**

I attest to the validity and accuracy of the AIMS related MUNIS expenses.

C. Randy Carter February 29, 2012

C. Randy Carter, IT Director Date

State of Ohio
County of Fairfield ss:
Before me, a Notary Public for the State of Ohio, appeared C. Randy Carter who acknowledged and signed the foregoing instrument, and his signing was his free act.

2-29-12

Stephen D. Brown, Commission does not expire

MUNIS Employee Self-Serve & Disaster Recovery Expenses
2010 – 2012

VENDOR	DESCRIPTION	DATE	AMOUNT
Dell	ESS Server	10-01-10	6,500.00
Tyler Technologies	ESS Software-Install/Configure	10-01-10	10,000.00
Tyler Technologies	Employee Self-Service Training	02-25-11	1,095.88
Dell	New Server – DR	04-19-11	15,893.46
Tyler Technologies	V-Shell License – DR Server	09-02-11	800.00
Dell	SQL Server Software – DR	01-27-12	10361.95
			44,651.29

Source – Fairfield County Auditor
02-29-12

Appendix D
U.S. Census Information

Taken from http://quickfacts.census.gov/qfd/states/39000.html on 3/1/2012

Fairfield County, Ohio

People QuickFacts	Fairfield County	Ohio
Population, 2011 estimate	NA	11,544,951
Population, 2010	146,156	11,536,504
Population, percent change, 2000 to 2010	19.1%	1.6%
Population, 2000	122,759	11,353,140
Persons under 5 years, percent, 2010	6.4%	6.2%
Persons under 18 years, percent, 2010	26.3%	23.7%
Persons 65 years and over, percent, 2010	12.4%	14.1%
Female persons, percent, 2010	50.4%	51.2%
White persons, percent, 2010 (a)	90.2%	82.7%
Black persons, percent, 2010 (a)	6.0%	12.2%
American Indian and Alaska Native persons, percent, 2010 (a)	0.2%	0.2%
Asian persons, percent, 2010 (a)	1.1%	1.7%
Native Hawaiian and Other Pacific Islander, percent, 2010 (a)	Z	Z
Persons reporting two or more races, percent, 2010	1.9%	2.1%
Persons of Hispanic or Latino origin, percent, 2010 (b)	1.7%	3.1%
White persons not Hispanic, percent, 2010	89.2%	81.1%
Living in same house 1 year & over, 2006-2010	84.8%	85.0%
Foreign born persons, percent, 2006-2010	2.4%	3.8%
Language other than English spoken at home, pct age 5+, 2006-2010	3.9%	6.3%
High school graduates, percent of persons age 25+, 2006-2010	91.6%	87.4%
Bachelor's degree or higher, pct of persons age 25+, 2006-2010	24.4%	24.1%
Veterans, 2006-2010	12,039	936,383
Mean travel time to work (minutes), workers age 16+, 2006-2010	26.9	22.7
Housing units, 2010	58,687	5,127,508
Homeownership rate, 2006-2010	75.8%	69.2%
Housing units in multi-unit structures, percent, 2006-2010	14.8%	23.0%
Median value of owner-occupied housing units, 2006-2010	$167,200	$136,400
Households, 2006-2010	53,911	4,552,270
Persons per household, 2006-2010	2.63	2.46
Per capita money income in past 12 months (2010 dollars) 2006-2010	$26,130	$25,113
Median household income 2006-2010	$56,796	$47,358
Persons below poverty level, percent, 2006-2010	10.4%	14.2%

Business QuickFacts	Fairfield County	Ohio
Private nonfarm establishments, 2009	2,610	256,551[1]

Private nonfarm employment, 2009	32,609	4,460,553[1]
Private nonfarm employment, percent change 2000-2009	4.8%	-10.8%[1]
Nonemployer establishments, 2009	9,773	697,000
Total number of firms, 2007	12,401	897,939
Black-owned firms, percent, 2007	S	5.8%
American Indian- and Alaska Native-owned firms, percent, 2007	F	0.3%
Asian-owned firms, percent, 2007	S	2.0%
Native Hawaiian and Other Pacific Islander-owned firms, percent, 2007	F	S
Hispanic-owned firms, percent, 2007	1.3%	1.1%
Women-owned firms, percent, 2007	29.1%	27.7%
Manufacturers shipments, 2007 ($1000)	1,061,624	295,890,890
Merchant wholesaler sales, 2007 ($1000)	D	135,575,279
Retail sales, 2007 ($1000)	1,360,639	138,816,008
Retail sales per capita, 2007	$9,634	$12,049
Accommodation and food services sales, 2007 ($1000)	169,513	17,779,905
Building permits, 2010	196	13,710
Federal spending, 2009	686,297	105,173,413[1]

Geography QuickFacts	Fairfield County	Ohio
Land area in square miles, 2010	504.41	40,860.69
Persons per square mile, 2010	289.8	282.3
FIPS Code	045	39
Metropolitan or Micropolitan Statistical Area	Columbus, OH Metro Area	

1: Includes data not distributed by county.

Population estimates for counties will be available in April, 2012 and for cities in June, 2012.

(a) Includes persons reporting only one race.
(b) Hispanics may be of any race, so also are included in applicable race categories.

D: Suppressed to avoid disclosure of confidential information
F: Fewer than 100 firms
FN: Footnote on this item for this area in place of data
NA: Not available
S: Suppressed; does not meet publication standards
X: Not applicable
Z: Value greater than zero but less than half unit of measure shown

Source U.S. Census Bureau: State and County QuickFacts. Data derived from Population Estimates, American Community Survey, Census of Population and Housing, State and County Housing Unit Estimates, County Business Patterns, Nonemployer Statistics, Economic Census, Survey of Business Owners, Building Permits, Consolidated Federal Funds Report
Last Revised: Tuesday, 31-Jan-2012 16:55:48 EST

Hocking County, Ohio

People QuickFacts	Hocking County	Ohio
Population, 2011 estimate	NA	11,544,951
Population, 2010	29,380	11,536,504
Population, percent change, 2000 to 2010	4.0%	1.6%
Population, 2000	28,241	11,353,140
Persons under 5 years, percent, 2010	5.9%	6.2%
Persons under 18 years, percent, 2010	23.8%	23.7%
Persons 65 years and over, percent, 2010	15.3%	14.1%
Female persons, percent, 2010	50.0%	51.2%
White persons, percent, 2010 (a)	97.5%	82.7%
Black persons, percent, 2010 (a)	0.7%	12.2%
American Indian and Alaska Native persons, percent, 2010 (a)	0.3%	0.2%
Asian persons, percent, 2010 (a)	0.2%	1.7%
Native Hawaiian and Other Pacific Islander, percent, 2010 (a)	0.0%	Z
Persons reporting two or more races, percent, 2010	1.1%	2.1%
Persons of Hispanic or Latino origin, percent, 2010 (b)	0.7%	3.1%
White persons not Hispanic, percent, 2010	97.0%	81.1%
Living in same house 1 year & over, 2006-2010	87.1%	85.0%
Foreign born persons, percent, 2006-2010	0.5%	3.8%
Language other than English spoken at home, pct age 5+, 2006-2010	1.6%	6.3%
High school graduates, percent of persons age 25+, 2006-2010	84.0%	87.4%
Bachelor's degree or higher, pct of persons age 25+, 2006-2010	10.2%	24.1%
Veterans, 2006-2010	2,768	936,383
Mean travel time to work (minutes), workers age 16+, 2006-2010	31.8	22.7
Housing units, 2010	13,417	5,127,508
Homeownership rate, 2006-2010	75.5%	69.2%
Housing units in multi-unit structures, percent, 2006-2010	8.7%	23.0%
Median value of owner-occupied housing units, 2006-2010	$114,000	$136,400
Households, 2006-2010	11,486	4,552,270
Persons per household, 2006-2010	2.49	2.46
Per capita money income in past 12 months (2010 dollars) 2006-2010	$19,048	$25,113
Median household income 2006-2010	$39,586	$47,358
Persons below poverty level, percent, 2006-2010	15.3%	14.2%

Business QuickFacts	Hocking County	Ohio
Private nonfarm establishments, 2009	495	256,551[1]

Private nonfarm employment, 2009	5,218	4,460,553[1]
Private nonfarm employment, percent change 2000-2009	-13.3%	-10.8%[1]
Nonemployer establishments, 2009	1,918	697,000
Total number of firms, 2007	2,188	897,939
Black-owned firms, percent, 2007	F	5.8%
American Indian- and Alaska Native-owned firms, percent, 2007	F	0.3%
Asian-owned firms, percent, 2007	F	2.0%
Native Hawaiian and Other Pacific Islander-owned firms, percent, 2007	F	S
Hispanic-owned firms, percent, 2007	F	1.1%
Women-owned firms, percent, 2007	21.1%	27.7%
Manufacturers shipments, 2007 ($1000)	261,521	295,890,890
Merchant wholesaler sales, 2007 ($1000)	D	135,575,279
Retail sales, 2007 ($1000)	218,941	138,816,008
Retail sales per capita, 2007	$7,553	$12,049
Accommodation and food services sales, 2007 ($1000)	40,242	17,779,905
Building permits, 2010	5	13,710
Federal spending, 2009	332,415	105,173,413[1]

Geography QuickFacts	Hocking County	Ohio
Land area in square miles, 2010	421.32	40,860.69
Persons per square mile, 2010	69.7	282.3
FIPS Code	073	39
Metropolitan or Micropolitan Statistical Area	None	

1: Includes data not distributed by county.

Population estimates for counties will be available in April, 2012 and for cities in June, 2012.

(a) Includes persons reporting only one race.
(b) Hispanics may be of any race, so also are included in applicable race categories.

D: Suppressed to avoid disclosure of confidential information
F: Fewer than 100 firms
FN: Footnote on this item for this area in place of data
NA: Not available
S: Suppressed; does not meet publication standards
X: Not applicable
Z: Value greater than zero but less than half unit of measure shown

Source U.S. Census Bureau: State and County QuickFacts. Data derived from Population Estimates, American Community Survey, Census of Population and Housing, State and County Housing Unit Estimates, County Business Patterns, Nonemployer Statistics, Economic Census, Survey of Business Owners, Building Permits, Consolidated Federal Funds Report
Last Revised: Tuesday, 31-Jan-2012 16:55:52 EST

Perry County, Ohio

People QuickFacts	Perry County	Ohio
Population, 2011 estimate	NA	11,544,951
Population, 2010	36,058	11,536,504
Population, percent change, 2000 to 2010	5.8%	1.6%
Population, 2000	34,078	11,353,140
Persons under 5 years, percent, 2010	6.6%	6.2%
Persons under 18 years, percent, 2010	26.2%	23.7%
Persons 65 years and over, percent, 2010	12.9%	14.1%
Female persons, percent, 2010	50.1%	51.2%
White persons, percent, 2010 (a)	97.9%	82.7%
Black persons, percent, 2010 (a)	0.3%	12.2%
American Indian and Alaska Native persons, percent, 2010 (a)	0.2%	0.2%
Asian persons, percent, 2010 (a)	0.1%	1.7%
Native Hawaiian and Other Pacific Islander, percent, 2010 (a)	Z	Z
Persons reporting two or more races, percent, 2010	1.4%	2.1%
Persons of Hispanic or Latino origin, percent, 2010 (b)	0.5%	3.1%
White persons not Hispanic, percent, 2010	97.5%	81.1%
Living in same house 1 year & over, 2006-2010	87.0%	85.0%
Foreign born persons, percent, 2006-2010	0.4%	3.8%
Language other than English spoken at home, pct age 5+, 2006-2010	1.5%	6.3%
High school graduates, percent of persons age 25+, 2006-2010	84.2%	87.4%
Bachelor's degree or higher, pct of persons age 25+, 2006-2010	8.9%	24.1%
Veterans, 2006-2010	3,006	936,383
Mean travel time to work (minutes), workers age 16+, 2006-2010	33.7	22.7
Housing units, 2010	15,211	5,127,508
Homeownership rate, 2006-2010	73.9%	69.2%
Housing units in multi-unit structures, percent, 2006-2010	8.5%	23.0%
Median value of owner-occupied housing units, 2006-2010	$100,400	$136,400
Households, 2006-2010	13,554	4,552,270
Persons per household, 2006-2010	2.63	2.46
Per capita money income in past 12 months (2010 dollars) 2006-2010	$18,916	$25,113
Median household income 2006-2010	$42,388	$47,358
Persons below poverty level, percent, 2006-2010	18.5%	14.2%

Business QuickFacts	Perry County	Ohio
Private nonfarm establishments, 2009	426	256,551[1]

Private nonfarm employment, 2009	3,881	4,460,553[1]
Private nonfarm employment, percent change 2000-2009	-26.0%	-10.8%[1]
Nonemployer establishments, 2009	2,144	697,000
Total number of firms, 2007	2,903	897,939
Black-owned firms, percent, 2007	F	5.8%
American Indian- and Alaska Native-owned firms, percent, 2007	S	0.3%
Asian-owned firms, percent, 2007	F	2.0%
Native Hawaiian and Other Pacific Islander-owned firms, percent, 2007	F	S
Hispanic-owned firms, percent, 2007	F	1.1%
Women-owned firms, percent, 2007	34.8%	27.7%
Manufacturers shipments, 2007 ($1000)	124,516	295,890,890
Merchant wholesaler sales, 2007 ($1000)	85,426	135,575,279
Retail sales, 2007 ($1000)	136,103	138,816,008
Retail sales per capita, 2007	$3,894	$12,049
Accommodation and food services sales, 2007 ($1000)	13,814	17,779,905
Building permits, 2010	30	13,710
Federal spending, 2009	259,291	105,173,413[1]

Geography QuickFacts	Perry County	Ohio
Land area in square miles, 2010	407.97	40,860.69
Persons per square mile, 2010	88.4	282.3
FIPS Code	127	39
Metropolitan or Micropolitan Statistical Area	None	

1: Includes data not distributed by county.

Population estimates for counties will be available in April, 2012 and for cities in June, 2012.

(a) Includes persons reporting only one race.
(b) Hispanics may be of any race, so also are included in applicable race categories.

D: Suppressed to avoid disclosure of confidential information
F: Fewer than 100 firms
FN: Footnote on this item for this area in place of data
NA: Not available
S: Suppressed; does not meet publication standards
X: Not applicable
Z: Value greater than zero but less than half unit of measure shown

Source U.S. Census Bureau: State and County QuickFacts. Data derived from Population Estimates, American Community Survey, Census of Population and Housing, State and County Housing Unit Estimates, County Business Patterns, Nonemployer Statistics, Economic Census, Survey of Business Owners, Building Permits, Consolidated Federal Funds Report
Last Revised: Tuesday, 31-Jan-2012 16:55:59 EST

Licking County, Ohio

People QuickFacts	Licking County	Ohio
Population, 2011 estimate	NA	11,544,951
Population, 2010	166,492	11,536,504
Population, percent change, 2000 to 2010	14.4%	1.6%
Population, 2000	145,491	11,353,140
Persons under 5 years, percent, 2010	6.4%	6.2%
Persons under 18 years, percent, 2010	24.7%	23.7%
Persons 65 years and over, percent, 2010	13.3%	14.1%
Female persons, percent, 2010	51.0%	51.2%
White persons, percent, 2010 (a)	93.2%	82.7%
Black persons, percent, 2010 (a)	3.4%	12.2%
American Indian and Alaska Native persons, percent, 2010 (a)	0.3%	0.2%
Asian persons, percent, 2010 (a)	0.7%	1.7%
Native Hawaiian and Other Pacific Islander, percent, 2010 (a)	Z	Z
Persons reporting two or more races, percent, 2010	1.9%	2.1%
Persons of Hispanic or Latino origin, percent, 2010 (b)	1.4%	3.1%
White persons not Hispanic, percent, 2010	92.4%	81.1%
Living in same house 1 year & over, 2006-2010	84.4%	85.0%
Foreign born persons, percent, 2006-2010	1.6%	3.8%
Language other than English spoken at home, pct age 5+, 2006-2010	3.1%	6.3%
High school graduates, percent of persons age 25+, 2006-2010	88.2%	87.4%
Bachelor's degree or higher, pct of persons age 25+, 2006-2010	22.1%	24.1%
Veterans, 2006-2010	14,910	936,383
Mean travel time to work (minutes), workers age 16+, 2006-2010	25.8	22.7
Housing units, 2010	69,291	5,127,508
Homeownership rate, 2006-2010	74.4%	69.2%
Housing units in multi-unit structures, percent, 2006-2010	16.9%	23.0%
Median value of owner-occupied housing units, 2006-2010	$152,600	$136,400
Households, 2006-2010	62,569	4,552,270
Persons per household, 2006-2010	2.56	2.46
Per capita money income in past 12 months (2010 dollars) 2006-2010	$25,534	$25,113
Median household income 2006-2010	$53,291	$47,358
Persons below poverty level, percent, 2006-2010	11.1%	14.2%

Business QuickFacts	Licking County	Ohio
Private nonfarm establishments, 2009	2,921	256,551[1]

Private nonfarm employment, 2009	47,124	4,460,553[1]
Private nonfarm employment, percent change 2000-2009	-3.1%	-10.8%[1]
Nonemployer establishments, 2009	10,960	697,000
Total number of firms, 2007	13,656	897,939
Black-owned firms, percent, 2007	S	5.8%
American Indian- and Alaska Native-owned firms, percent, 2007	F	0.3%
Asian-owned firms, percent, 2007	S	2.0%
Native Hawaiian and Other Pacific Islander-owned firms, percent, 2007	F	S
Hispanic-owned firms, percent, 2007	S	1.1%
Women-owned firms, percent, 2007	29.5%	27.7%
Manufacturers shipments, 2007 ($1000)	3,351,769	295,890,890
Merchant wholesaler sales, 2007 ($1000)	1,141,426	135,575,279
Retail sales, 2007 ($1000)	1,774,673	138,816,008
Retail sales per capita, 2007	$11,324	$12,049
Accommodation and food services sales, 2007 ($1000)	194,174	17,779,905
Building permits, 2010	348	13,710
Federal spending, 2009	1,051,475	105,173,413[1]
Geography QuickFacts	Licking County	Ohio
Land area in square miles, 2010	682.50	40,860.69
Persons per square mile, 2010	243.9	282.3
FIPS Code	089	39
Metropolitan or Micropolitan Statistical Area	Columbus, OH Metro Area	

1: Includes data not distributed by county.

Population estimates for counties will be available in April, 2012 and for cities in June, 2012.

(a) Includes persons reporting only one race.
(b) Hispanics may be of any race, so also are included in applicable race categories.

D: Suppressed to avoid disclosure of confidential information
F: Fewer than 100 firms
FN: Footnote on this item for this area in place of data
NA: Not available
S: Suppressed; does not meet publication standards
X: Not applicable
Z: Value greater than zero but less than half unit of measure shown

Source U.S. Census Bureau: State and County QuickFacts. Data derived from Population Estimates, American Community Survey, Census of Population and Housing, State and County Housing Unit Estimates, County Business Patterns, Nonemployer Statistics, Economic Census, Survey of Business Owners, Building Permits, Consolidated Federal Funds Report
Last Revised: Tuesday, 31-Jan-2012 16:55:54 EST

Lancaster (city), Ohio

People QuickFacts	Lancaster	Ohio
Population, 2011 estimate	NA	11,544,951
Population, 2010	38,780	11,536,504
Population, percent change, 2000 to 2010	9.7%	1.6%
Population, 2000	35,335	11,353,140
Persons under 5 years, percent, 2010	7.5%	6.2%
Persons under 18 years, percent, 2010	24.0%	23.7%
Persons 65 years and over, percent, 2010	15.7%	14.1%
Female persons, percent, 2010	52.0%	51.2%
White persons, percent, 2010 (a)	95.9%	82.7%
Black persons, percent, 2010 (a)	1.0%	12.2%
American Indian and Alaska Native persons, percent, 2010 (a)	0.3%	0.2%
Asian persons, percent, 2010 (a)	0.5%	1.7%
Native Hawaiian and Other Pacific Islander, percent, 2010 (a)	Z	0.0%
Persons reporting two or more races, percent, 2010	1.7%	2.1%
Persons of Hispanic or Latino origin, percent, 2010 (b)	1.6%	3.1%
White persons not Hispanic, percent, 2010	95.0%	81.1%
Living in same house 1 year & over, 2006-2010	80.2%	85.0%
Foreign born persons, percent, 2006-2010	1.3%	3.8%
Language other than English spoken at home, pct age 5+, 2006-2010	2.0%	6.3%
High school graduates, percent of persons age 25+, 2006-2010	88.6%	87.4%
Bachelor's degree or higher, pct of persons age 25+, 2006-2010	16.0%	24.1%
Mean travel time to work (minutes), workers age 16+, 2006-2010	25.9	22.7
Housing units, 2010	17,685	5,127,508
Homeownership rate, 2006-2010	58.7%	69.2%
Housing units in multi-unit structures, percent, 2006-2010	25.9%	23.0%
Median value of owner-occupied housing units, 2006-2010	$124,100	$136,400
Households, 2006-2010	16,448	4,552,270
Persons per household, 2006-2010	2.32	2.46
Per capita money income in past 12 months (2010 dollars) 2006-2010	$22,692	$25,113
Median household income 2006-2010	$40,581	$47,358
Persons below poverty level, percent, 2006-2010	14.8%	14.2%

Business QuickFacts	Lancaster	Ohio
Total number of firms, 2007	2,939	897,939
Black-owned firms, percent, 2007	F	5.8%

American Indian- and Alaska Native-owned firms, percent, 2007	F	0.3%
Asian-owned firms, percent, 2007	F	2.0%
Native Hawaiian and Other Pacific Islander-owned firms, percent, 2007	F	S
Hispanic-owned firms, percent, 2007	S	1.1%
Women-owned firms, percent, 2007	S	27.7%
Manufacturers shipments, 2007 ($1000)	668,987	295,890,890
Merchant wholesaler sales, 2007 ($1000)	81,913	135,575,279
Retail sales, 2007 ($1000)	576,439	138,816,008
Retail sales per capita, 2007	$15,613	$12,049
Accommodation and food services sales, 2007 ($1000)	90,861	17,779,905

Geography QuickFacts	Lancaster	Ohio
Land area in square miles, 2010	18.84	40,860.69
Persons per square mile, 2010	2,058.3	282.3
FIPS Code	41720	39
Counties		

Population estimates for counties will be available in April, 2012 and for cities in June, 2012.

(a) Includes persons reporting only one race.
(b) Hispanics may be of any race, so also are included in applicable race categories.

D: Suppressed to avoid disclosure of confidential information
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Source U.S. Census Bureau: State and County QuickFacts. Data derived from Population Estimates, American Community Survey, Census of Population and Housing, County Business Patterns, Economic Census, Survey of Business Owners, Building Permits, Consolidated Federal Funds Report, Census of Governments
Last Revised: Tuesday, 31-Jan-2012 17:23:01 EST

Appendix E
Self Score Assessment

Local Government Innovation Fund Program

Application Scoring

Lead Applicant	Fairfield County
Project Name	AIMS

✓	**Grant Application**

or

	Loan Application

The Local Government Innovation Fund Council
77 South High Street
P.O. Box 1001
Columbus, Ohio 43216-1001
(614) 995-2292

Local Government Innovation Fund Project Scoring Sheet

Section 1: Financing Measures

Financing Measures	Description	Criteria	Max Points	Applicant Self Score	Validated Score
Financial Information	*Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.*	Applicant provides a thorough, detailed and complete financial information	**5**	◉	
		Applicant provided more than minimum requirements but did not provide additional justification or support	**3**	○	
		Applicant provided minimal financial information	**1**	○	
			Points	5	0
Repayment Structure (Loan Only)	*Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e.,emergency rainy day , or contingency fund, etc.).*	Applicant clearly demonstrates a secondary repayment source.	**5**	○	
		Applicant does not have a secondary repayment source.	**0**	○	
			Points	0	0
Local Match	*Percentage of local matching funds being contributed to the project. This may include in-kind contributions.*	70% or greater	**5**	◉	
		40-69.99%	**3**	○	
		10-39.99%	**1**	○	
			Points	5	0
			Total Section Points	10	0

Section 2: Collaborative Measures

Collaborative Measures	Description	Criteria	Max Points	Applicant Self Score	Validated Score
Population	*Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the **smallest** population listed in the application. Applications from (or collaborating with) small communities are preferred.*	Applicant (or collaborative partner) is not a county and has a population of less than 20,000 residents	**5**	○	
		Applicant (or collaborative partner) is a county but has less than 235,000	**5**	◉	
		Applicant (or collaborative partner) is not a county but has a population 20,001 or greater.	**3**	○	
		Applicant (or collaborative partner) is a county with a population of 235,001 residents or more	**3**	○	
			Points	5	0
Participating Entities	*Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.)*	More than one applicant	**5**	◉	
		Single applicant	**1**	○	
			Points	5	0
			Total Section Points	10	0

Local Government Innovation Fund Project Scoring Sheet

Section 3: Success Measures

Success Measures	Description	Criteria	Points	Applicant Self Score	Validated Score
Expected Return	*Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis. The expected return is ranked in one of the following percentage categories:*	75% or greater	**30**	●	
		25.01% to 74.99%	**20**	○	
		Less than 25%	**10**	○	
			Points	30	0
Past Success	*Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.*	Yes	**5**	●	
		No	**0**	○	
			Points	5	0
Scalable/Replicable Proposal	*Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.*	The project is both scalable and replicable	**10**	●	
		The project is either scalable or replicable	**5**	○	
		Does not apply	**0**	○	
			Points	10	0
Probability of Success	*Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.*	Provided	**5**	●	
		Not Provided	**0**	○	
			Points	5	0
			Total Section Points	50	0

Section 4: Significance Measures

Significance Measures	Description	Criteria	Points Assigned	Applicant Self Score	Validated Score
Performance Audit Implementation /Cost Benchmarking	*The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.*	Project implements a recommendation from an audit or is informed by benchmarking	**5**	○	
		Project does not implement a recommendation from an audit and is not informed by benchmarking	**0**	●	
			Points	0	0
Economic Impact	*Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)*	Applicant clearly demonstrates economic impact	**5**	●	
		Applicant mentions but does not prove economic impact	**3**	○	
		Applicant does not demonstrate an economic impact	**0**	○	
			Points	5	0
Response to Economic Demand	*The project responds to current substantial changes in economic demand for local or regional government services.*	Yes	**5**	●	
		No	**0**	○	
			Points	5	0
			Total Section Points	10	0

Section 5: Council Measures

Council Measures	Description	Criteria	Points Assigned
Council Preference	*Council Ranking for Competitive Rounds*	**The Applicant Does Not Fill Out This Section**; This is for the Local Government Innovation Fund Council only. The points for this sectionis based on the applicant demonstrating innovation or inventiveness with the project	
		Total Section Points (10max)	

Scoring Summary

	Applicant Self Score	Validated Score
Section 1: Financing Measures	10	0
Section 2: Collaborative Measures	10	0
Section 3: Success Measures	50	0
Section 4: Significance Measures	10	0
Total Base Points:	80	0

Reviewer Comments

Appendix F
Lead Applicant Financial Information, Demonstrating Stability
Three Most Recent Years Basic Financial Statements

Introduction

This section of Fairfield County's (the County) annual financial report presents management's discussion and analysis of the County's financial performance during the year ended December 31, 2010. The management's discussion and analysis section should be read in conjunction with the preceding letter of transmittal and the County's financial statements, which follow.

Financial Highlights

Key financial highlights for 2010 are as follows:

- The assets of Fairfield County exceeded its liabilities at the close of the year ended December 31, 2010, by $266,617,937 (net assets). Of this amount, $21,473,465 was the unrestricted net assets portion which represents the amount that can be used at the discretion of the County Commissioners.

- The County's total net assets increased by 2.4 percent, or $6,323,211 from the total net assets at the beginning of the year 2010.

- At the end of the current year, the County's governmental activities reported total net assets of $224,833,542 an increase of $6,159,925 from the prior year. Of this amount, $14,690,859 is unrestricted.

- At the end of the current year, unreserved fund balance for the General Fund was $10,720,064 which represents a 9.1 percent increase from the prior year, and represents 35.8 percent of total General Fund expenditures.

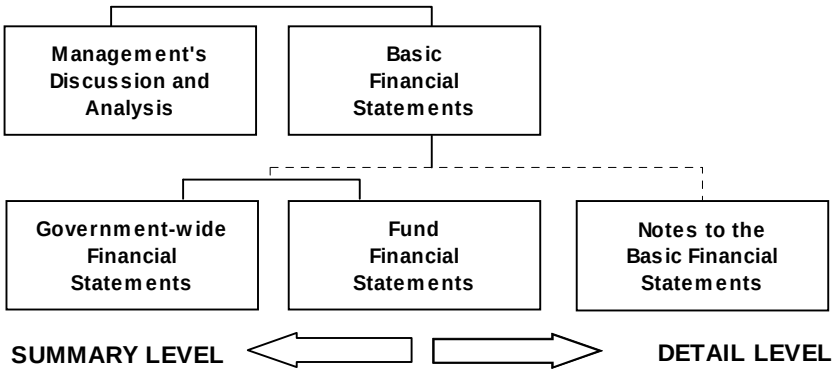
- Fairfield County's total bonds, long-term notes, long-term loans, and capital leases decreased by $713,689 or 1.7 percent, during the current year.

Overview of the Financial Statements

This annual report consists of management's discussion and analysis, basic financial statements, including the accompanying notes to the basic financial statements, and combining statements for the nonmajor governmental funds, and the fiduciary funds. The basic financial statements are composed of the government-wide financial statements and the fund financial statements.

Figure 1 illustrates how the required parts of this annual report are arranged and relate to one another. In addition to these required elements, as explained later, this report includes an optional section that contains combining statements that provide details about the County's nonmajor governmental funds.

Figure 1
Required Components of
Fairfield County's Annual Financial Report



The *government-wide financial statements* provide financial information about the County as a whole, including its component unit.

The *fund financial statements* focus on the County's operations in more detail than the government-wide financial statements. The financial statements presented for governmental funds report on the County's general government services. Proprietary fund statements report on the activities that the County operates like private-sector businesses. Fiduciary funds statements provide information about the financial relationships in which the County acts solely as a trustee or agent, for the benefit of others outside the government to whom the resources belong.

The basic financial statements section also includes *Notes to the Basic Financial Statements* that more fully explain the information in the government-wide and fund financial statements.

Figure 2 below summarizes the major features of the County's statements.

Figure 2
Major Features of Fairfield County's Government-wide and Fund Financial Statements

		Fund Financial Statements		
	Government-wide Statements	**Governmental Funds**	**Proprietary Funds**	**Fiduciary Funds**
Scope	Entire County government (except fiduciary funds) and the County's component units	The activities of the County that are not proprietary or fiduciary, such as public safety, public works, health, human services, general government Urban redevelopment and housing, transportation, and interest/ fiscal charges	Activities the County operates similar to private businesses, such as the sewer and water operations	Instances in which the County is the trustee or agent for someone else's resources
Required financial statements	• Statement of Net Assets • Statement of Activities	• Balance Sheet • Statement of Revenues, Expenditures, and Changes in Fund Balances	• Statement of Fund Net Assets • Statement of Revenues, Expenses, and Changes in Fund Net Assets • Statement of Cash Flows	• Statement of Fiduciary Assets and Liabilities

Figure 2 (continued)
Major Features of the Fairfield County's Government-wide and Fund Financial Statements

		Fund Financial Statements		
	Government-wide Statements	**Governmental Funds**	**Proprietary Funds**	**Fiduciary Funds**
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, and short-term and long-term	Only assets expected to be used up and liabi-lities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term	All assets and liabilities, both financial and capital, and short-term and long-term
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid	Not applicable because the County only has agency funds

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business.

Statement of Net Assets and the Statement of Activities

The *Statement of Net Assets* presents information on all of the County's assets and liabilities, with the difference between the two reported as net assets. The *Statement of Activities* presents information showing how the County's net assets changed during the current year. Both statements use the accrual basis of accounting, similar to the accounting used by private sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when the cash is received or paid.

These two statements report the County's net assets and the change in those assets. This change in net assets is important because it tells the reader whether, for the County as a whole, the economic condition of the County has improved or diminished. However, in evaluating the overall position of the County, nonfinancial information such as changes in the County's tax base and the condition of the County's capital assets will also need to be evaluated.

The Statement of Net Assets and the Statement of Activities, which can be found on pages 34 through 37 of this report, are divided into three categories as follows.

Governmental Activities — Most of the County's basic services are reported under this category, such as general government, public safety, public works, health, human services, urban redevelopment and housing, transportation, interest and fiscal charges, and all departments - with the exception of the sewer and water funds.

Business-type Activities — The County provides services and then charges a fee to customers, based upon the amount of usage, to recover the costs of the services provided, and to cover the capital expenses associated with the related facilities. The County's sewer and water operations are considered business-type activities.

Component Unit — The County includes financial data of Fairfield Industries, Incorporated. This component unit is described in Note 1 of the Notes to the Basic Financial Statements. A component unit is a legally separate entity and may buy, sell, lease, and mortgage property in its own name. It can also sue or be sued in its own name.

Fund Financial Statements

The fund financial statements provide more detailed information about the County's most significant funds — not the County as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds. Fund financial statements provide detailed information about the County's major funds. Based on the restriction on the use of monies, the County has established many funds that account for the multitude of services provided to its residents. However, these fund financial statements focus on the County's most significant funds. The County's major governmental funds are:

- General Fund
- Community Services Fund
- Motor Vehicle Fund
- Developmental Disabilities Fund
- Alcohol, Drug Addiction, and Mental Health Board Fund
- General Obligation Bond Retirement Fund

Governmental Funds — Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as balances of spendable resources available at the end of the year. Such information may be useful in evaluating the County's near-term financing requirements.

Because the focus of governmental funds is narrower than the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the reader may better understand the long-term impact of the County's near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The County maintains a number of individual governmental funds. Information for the major funds, identified earlier, is presented separately in the governmental fund balance sheet and in the governmental statement of revenues, expenditures, and changes in fund balances. Data from the other governmental funds are combined into a single aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report. The governmental fund financial statements can be found on pages 38 through 50 of this report.

Proprietary Funds —The County maintains one type of proprietary fund. It uses enterprise funds to account for its sewer and water operations. In these operations, the County charges a fee to customers, based upon the amount of usage, to recover the costs of the services provided, and to cover the capital expenses associated with the related facilities. The proprietary fund financial statements can be found on pages 51 through 55 of this report.

Fiduciary Funds — The County accounts for resources held for the benefit of parties outside the government as fiduciary funds. These funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the County's own programs. The County uses accrual accounting for fiduciary funds, much like that of the proprietary fund. The fiduciary fund financial statement can be found on page 56 of this report.

Notes to the Basic Financial Statements — The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The Notes to the Basic Financial Statements can be found on pages 57 through 110 of this report.

Government-wide Financial Analysis

During 2010, as shown in the table below, the combined net assets of the County's primary government increased $6.3 million or 2.4 percent. Net assets reported for governmental activities increased $6.2 million or 2.8 percent and business-type activities increased $0.2 million or 0.4 percent.

Condensed financial information derived from the Statement of Net Assets for the primary government follows:

Primary Government
Statement of Net Assets
As of December 31, 2010, with comparatives as of December 31, 2009

	Governmental Activities		Business-Type Activities		Totals	
	2010	2009	2010	2009	2010	2009
Assets:						
Current and other noncurrent assets	$ 98,355,533	$ 94,173,309	$ 11,119,233	$ 8,463,113	$109,474,766	$ 102,636,422
Capital assets	178,772,544	179,377,835	55,144,106	56,425,027	233,916,650	235,802,862
Total assets	277,128,077	273,551,144	66,263,339	64,888,140	343,391,416	338,439,284
Liabilities:						
Current and other liabilities	30,533,133	30,236,219	531,287	832,199	31,064,420	31,068,418
Noncurrent liabilities	21,761,402	24,641,308	23,947,657	22,434,832	45,709,059	47,076,140
Total liabilities	52,294,535	54,877,527	24,478,944	23,267,031	76,773,479	78,144,558
Net Assets:						
Invested in capital assets, net of related debt	163,190,447	162,064,907	35,001,789	34,245,459	198,192,236	196,310,366
Restricted	46,952,236	42,854,065	-	-	46,952,236	42,854,065
Unrestricted	14,690,859	13,754,645	6,782,606	7,375,650	21,473,465	21,130,295
Total net assets	$ 224,833,542	$ 218,673,617	$ 41,784,395	$41,621,109	$266,617,937	$ 260,294,726

At December 31, 2010, the primary government's invested in capital assets, net of depreciation, (i.e. land, buildings, improvements other than buildings, machinery and equipment, furniture and fixtures, infrastructures, vehicles, and construction in progress), less related outstanding debt, was approximately $198.2 million. The County uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the County's investment in capital assets is reported net of related debt, the reader should be aware that the resources needed to repay this debt must be provided from other sources. The capital assets themselves cannot be used to liquidate these liabilities.

There were various changes in current and other noncurrent assets from the prior year which resulted in an increase of $6.8 million. There were increases in cash and cash equivalents, property taxes receivable, and sales taxes receivable which were offset by decreases in prepaid items and intergovernmental receivables. For governmental activities, cash and cash equivalents increased by $2.8 million. This increase can be attributed primarily to the increases in sales taxes, property taxes, and decreases in expenses which were offset by decreases in intergovernmental revenues. Property taxes receivable and sales taxes receivable increased by $1.2 million and $1.1 million, respectively. These increases are due to the one mill Child and Adult Protective Services Levy, REX Rockies Express gas pipeline construction, and the temporary increase in the sales tax rate, respectively. The decreases in prepaid items and intergovernmental receivables are

primarily due to the January 2011 health and life insurances not being prepaid by year-end which were prepaid in the prior year, and decreases in state and federal grant sources, respectively. Decreases in liabilities for governmental activities are due primarily to the decrease in outstanding debt.

The $2.7 million increase in business type activities current and other noncurrent assets is primarily due to an increase cash and cash equivalents. The increase in cash and cash equivalents is attributed to the 2010 sale of recovery zone economic development bonds in the amount of $3.3 million which were unspent as of year-end. The increase in total liabilities of $1.2 million was mainly due to issuance of the $3.3 million in recovery zone economic development bonds. This increase was offset by a decrease in other prior year outstanding bond balances due to principal payments of approximately $2.0 million.

The decrease in governmental type and business type activities capital assets is due mainly to the current year's increase in accumulated depreciation.

Restricted net assets were approximately $47.0 million and unrestricted net assets were approximately $21.5 million. Net assets are restricted when constraints on their use are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments. Unrestricted net assets consist of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

The County's net assets, when viewed over time, may provide the reader with a useful indicator of the County's economic condition.

The table on the following page shows the condensed financial information derived from the Statement of Activities for the year ended December 31, 2010, and a comparative analysis with the year ended December 31, 2009.

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Primary Government
Statement of Activities
For the year ended December 31, 2010, with comparatives for the year ended December 31, 2009

	Governmental Activities		Business-type Activities		Total Primary Government	
	2010	2009	2010	2009	2010	2009
Revenues:						
Program revenues:						
Charges for services	$ 16,238,461	$ 17,224,843	$ 5,944,836	$ 5,594,982	$ 22,183,297	$ 22,819,825
Operating grants, contributions, and interest	37,609,461	41,813,165	-	6,162	37,609,461	41,819,327
Capital grants, contributions, and interest	1,926,151	1,254,789	124,850	1,973,284	2,051,001	3,228,073
Total program revenue	55,774,073	60,292,797	6,069,686	7,574,428	61,843,759	67,867,225
General revenues:						
Property taxes	22,947,834	19,320,675	-	-	22,947,834	19,320,675
Permissive real property transfer taxes	1,102,603	998,710	-	-	1,102,603	998,710
Lodging taxes	138,741	146,067	-	-	138,741	146,067
Sales taxes	16,403,143	11,778,248	-	-	16,403,143	11,778,248
Intergovernmental	3,899,214	3,563,293	-	-	3,899,214	3,563,293
Unrestricted interest earnings	715,339	930,709	65,586	74,584	780,925	1,005,293
Other	616,545	630,064	36,505	33,193	653,050	663,257
Total general revenues	45,823,419	37,367,766	102,091	107,777	45,925,510	37,475,543
Total Revenues	101,597,492	97,660,563	6,171,777	7,682,205	107,769,269	105,342,768
Expenses:						
General government:						
Legislative and executive	11,632,207	10,807,064	-	-	11,632,207	10,807,064
Intergovernmental	1,635,496	1,815,829	-	-	1,635,496	1,815,829
Judicial	6,469,930	5,964,528	-	-	6,469,930	5,964,528
Public safety	16,213,798	15,850,652	-	-	16,213,798	15,850,652
Intergovernmental	156,008	44,396	-	-	156,008	44,396
Public works	11,200,993	10,922,058	-	-	11,200,993	10,922,058
Health	24,015,477	23,695,239	-	-	24,015,477	23,695,239
Human services	21,510,978	26,811,254	-	-	21,510,978	26,811,254
Urban redevelopment and housing	1,358,860	358,921	-	-	1,358,860	358,921
Intergovernmental	269,026	353,036	-	-	269,026	353,036
Transportation	291,787	230,852	-	-	291,787	230,852
Interest and fiscal charges	683,007	960,382	-	-	683,007	960,382
Sewer system	-	-	3,060,231	3,655,152	3,060,231	3,655,152
Water system	-	-	2,948,260	2,843,308	2,948,260	2,843,308
Total Expenses	95,437,567	97,814,211	6,008,491	6,498,460	101,446,058	104,312,671
Increase (decrease)	6,159,925	(153,648)	163,286	1,183,745	6,323,211	1,030,097
Net assets - beginning of year	218,673,617	218,827,265	41,621,109	40,437,364	260,294,726	259,264,629
Net assets - end of year	$ 224,833,542	$ 218,673,617	$ 41,784,395	$ 41,621,109	$ 266,617,937	$ 260,294,726

Governmental Activities

Operating grants, capital grants, contributions, and restricted interest accounted for 38.9 percent of total governmental revenues, with taxes providing 40.0 percent of total governmental revenues. These revenue sources comprise the two largest components of County revenues. Operating grants, capital grants, contributions, and restricted interest revenues in 2010 were $39,535,612. The decrease in operating grants, contributions, and interest is due mainly to the County receiving state and federal grants to provide public assistance to general relief recipients in the amount of $10,864,690 in 2009 and $6,232,091 in 2010. Property, permissive real property transfer, and lodging taxes revenues were $24,189,178 (23.8 percent of total governmental revenues) while sales taxes were $16,403,143 (16.1 percent of total governmental revenues). Taxes, grants, contributions, and restricted interest combined together, provided 79 percent of the County's total governmental revenues. Permissive real property transfer taxes remained fairly constant from the prior year. Property taxes and sales taxes increased primarily due to an increase of 1.0 mill for the children and adult protective services tax levy and an additional one-quarter of one percent increase in the sales tax rate, respectively.

The County received $16,238,461 or 16.0 percent of total governmental revenues, in charges for services. These direct charges to citizens include real estate transfer fees, property tax collection fees, judicial fines and forfeitures, and licenses and permits.

Health services activities utilized $24,015,477 or 25.2 percent of total expenses. The County's human services activities accounted for $21,510,978 or 22.5 percent, of total expenses. The human services had the highest decrease in expenses due to the state budget cuts affecting the ability in providing human services programs to County residents while health services remained fairly constant from the prior year.

The following table presents the total expenses and net cost of each of the County's governmental program activities. The net cost (total program activity expenses less revenues generated by the program) represents the financial burden that was placed on the County's taxpayers by each of these program activities. Costs not covered by program revenues are essentially funded with the County's general revenues, which are primarily composed of taxes, intergovernmental revenues, and unrestricted interest earnings. The net cost to the governmental activities was $39,663,494.

Program Expenses and Net Costs of Governmental Activities, by Program
For the Year Ended December 31, 2010

Program Activity	Program Activity Expenses	Net Cost (Gain) of Program Activity	Net Cost (Gain) as Percentage of Total Expenses	
			Program Activity	All Program Activities
General government:				
Legislative and executive	$ 11,632,207	$ 6,384,071	54.88%	6.69%
Intergovernmental	1,635,496	1,635,496	100.00%	1.71%
Judicial	6,469,930	1,847,617	28.56%	1.94%
Public safety	16,213,798	12,639,244	77.95%	13.24%
Intergovernmental	156,008	(22,668)	(14.53%)	(0.02%)
Public works	11,200,993	2,595,835	23.18%	2.72%
Health	24,015,477	8,666,235	36.09%	9.08%
Human services	21,510,978	4,952,832	23.02%	5.19%
Urban redevelopment and housing	1,358,860	189,393	13.94%	0.20%
Intergovernmental	269,026	269,026	100.00%	0.28%
Transportation	291,787	(176,594)	(60.52%)	(0.19%)
Interest and fiscal charges	683,007	683,007	100.00%	0.72%
Total expenses	$ 95,437,567	$ 39,663,494		41.56%

Business-type Activities

Net assets for business-type activities increased by $163,286 or 0.4 percent, in 2010. The major revenue source was charges for services in the amount of $5,944,836.

Financial Analysis of the County's Funds

As noted earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds — The focus of the County's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in accessing the County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the County's net resources available for spending at the end of the year.

At December 31, 2010, the County's governmental funds reported combined ending fund balances of $49.4 million, an increase of $3.9 million in comparison with the prior year balances. Approximately $42.0 million of this amount constitutes unreserved fund balance, available for spending at the County's discretion. The remainder is reserved to indicate that it is not available for new spending because it is related to purchase commitments, unclaimed monies, or loans, none of which can easily be converted into cash. While most of the governmental fund balances are partially reserved in the governmental fund statements, the remaining unreserved fund balances become classified as restricted net assets on the government-wide statement of net assets due to restrictions for use for a particular purpose mandated by the source of the funding, such as the tax levy language or the underlying grant.

General Fund

The General Fund is the primary operating fund of the County. At the end of 2010, unreserved fund balance was $10,720,064 while total fund balance was $13,345,323. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance, to total fund expenditures. Unreserved fund balance represents 35.8 percent to total General Fund expenditures, while total fund balance represents 44.6 percent of General Fund expenditures.

The fund balance of the County's General Fund increased by $2.3 million during the current fiscal year compared to a $4.6 million decrease in the prior year. Key factors in this increase in fund balance are as follows:

- Total General Fund revenues increased approximately $4.9 million from the prior year while General Fund expenditures remained fairly constant increasing by only $0.6 million. The largest increases in revenues were in sales taxes and intergovernmental. These increases are primarily due to the additional increase in the sales tax at the rate of one-quarter of one percent, personal property tax reimbursements, and public defender reimbursements from the state, respectively.

- Other financing sources (uses) decreased by $2.7 million primarily due to decreases in transfers out.

Other Major Governmental Funds

The Community Services Fund has a fund balance of $493,125 compared to a deficit of ($477,483) in 2009. The increase is mainly attributed to a decrease in charges for services and intergovernmental revenues which were offset by a decrease in human services expenditures. The net change in fund balance for 2010 was an increase of $970,608.

The fund balance of the Motor Vehicle Fund at December 31, 2010 is approximately $5.0 million, a decrease of $846,133 from the prior year. The decrease in fund balance is due to the net effect of expenditures exceeding revenues by ($750,613) and a net change of ($95,520) in other financing sources (uses). The net

increase of expenditures exceeding revenues is primarily due to a large increase in public works expenditures which was offset by a slight increase in revenues. Other financing sources (uses) decreased from the prior year due to an increase in the sale of capital assets, an increase in inception of capital leases, and an increase in transfers in for the County's allocation to the Engineer's Department which were offset by an increase in transfers out to finance road improvements and retirement of debt.

The fund balance of the Developmental Disabilities Fund at year-end is approximately $10.5 million, an increase of $551,381 or 5.6 percent, from the previous year. The increase in fund balance was primarily due to revenues exceeding expenditures by $734,504. The largest increases in revenue were the increases in property taxes of $109,607 and charges for services in the amount of $62,410. This increase in revenues was accompanied by an increase in expenditures in the amount of $977,922. In 2010, grants due from the State had not been collected within the available period, which resulted in deferred revenue at year-end of $866,241.

The fund balance of the Alcohol, Drug Addiction, and Mental Health Board Fund at December 31, 2010, is approximately $1.5 million, which is an increase of $214,641 from 2009. The increase in fund balance was due mainly to increases in intergovernmental revenues of $440,406 and charges for services $74,303 which were offset by a decrease in expenditures of $571,132. In 2010, grants due from the State had not been collected within the available period, which resulted in deferred revenue at year-end of $1.4 million.

The General Obligation Bond Retirement Fund has a fund balance of $387,984 at December 31, 2010. This fund received approximately $10.5 million in a current refunding of bonds and $2.7 million in transfers in, while making approximately $3.4 million in debt service payments and $10.7 million in payments to the bond escrow agent to advance refund general obligation bonds.

Proprietary Funds

The County's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The County's major proprietary funds, the Sewer Fund and the Water Fund, had an increase and a decrease in net assets, respectively; the Sewer Fund's net assets increased by $417,732 and the Water Fund's net assets decreased $254,446. The increase in the Sewer Fund can be primarily attributed to an increase in operating revenues, a decrease in interest income, a decrease in operating expenses, and a decrease in interest and fiscal charges, which were offset by a decrease in capital contributions. The decrease in the Water Fund is primarily due to an increase in operating revenues, an increase in interest income, an increase in operating expense, and a decrease in interest and fiscal charges, and decrease in capital contributions.

General Fund Budgetary Highlights

The County made several revisions to the original appropriations approved by the County Commissioners. Overall, these changes resulted in a slight increase from the original budget of 0.97 percent or $312,719. The majority of the increase in appropriations was in public safety by $377,858 primarily for contractual services in Sheriff department. This was offset by a decrease in appropriations in the following functions: Transportation by $41,700 primarily for contractual services, capital outlay, and other expenditures in Airport; Health by $27,291 primarily for contractual services in Crippled Children. Actual expenditures were less than the final budgeted expenditures by $1.7 million due to general government legislative and executive of $671,165, public safety of $405,821, human services of $300,061, general government judicial of $221,981, and other of $94,244.

The County's budgeted revenue increased by 12.7 percent primarily due to increases in sales taxes of $1,700,000, intergovernmental of $765,257, charges for services of $301,547, permissive real property transfer taxes of $200,000, and interest of $153,857. Actual revenues exceeded the final budget by $4.9 million primarily due to sales taxes, intergovernmental, charges for services, property taxes, and permissive real property transfer taxes of $1,608,209, $1,102,648, $943,615, $636,556, and $392,020 respectively.

Based on these factors, the economic condition of the General Fund, based on actual cash basis results at December 31, 2010, reflects a fund balance that is $8.5 million better than initially projected in the original budget.

Capital Assets and Debt Administration

Capital Assets

As of December 31, 2010, and December 31, 2009, the County had invested $233.9 million and $235.8 million, net of accumulated depreciation of $123.1 million and $115.9 million, respectively, in a broad range of capital assets, as follows:

Capital Assets, Net of Depreciation
As of December 31, 2010, with comparatives as of December 31, 2009

	Governmental Activities		Business-type Activities		Totals	
	2010	2009	2010	2009	2010	2009
Land	$ 5,418,626	$ 5,198,258	$ 2,237,414	$ 2,237,414	$ 7,656,040	$ 7,435,672
Buildings	25,593,826	25,452,828	12,340,694	12,895,331	37,934,520	38,348,159
Improvements other than buildings	2,966,000	2,979,944	-	-	2,966,000	2,979,944
Equipment	2,173,630	2,458,430	109,361	139,089	2,282,991	2,597,519
Furniture and fixtures	270,368	314,360	-	-	270,368	314,360
Infrastructure	140,136,307	140,464,152	38,672,814	39,710,326	178,809,121	180,174,478
Vehicles	1,303,999	1,145,849	80,175	107,108	1,384,174	1,252,957
Construction in progress	909,788	1,364,014	1,703,648	1,335,759	2,613,436	2,699,773
Total capital assets, net	$ 178,772,544	$ 179,377,835	$ 55,144,106	$ 56,425,027	$ 233,916,650	$ 235,802,862

For additional information on capital assets, see Note 10 to the basic financial statements.

The total decrease in the County's capital assets, net of accumulated depreciation, for the current year were $1.9 million or 0.8 percent (a 0.3 percent decrease for governmental activities and a 2.3 percent decrease for business-type activities). As further detailed in Note 16 of the notes to the basic financial statements, the County had $326,315 in construction commitments.

Debt – Bonds, Long-Term Notes, Loans, and Capital Leases Payable

As of December 31, 2010, and December 31, 2009, the County had total debt of approximately $42.3 million and approximately $43.0 million, respectively, as shown in the table below.

Bonds, Long-Term Notes, Loans, and Capital Leases Payable
As of December 31, 2010, with comparatives for December 31, 2009

	Governmental Activities		Business-type Activities		Totals	
	2010	2009	2010	2009	2010	2009
Special assessment bonds	$ 1,479,503	$ 1,788,039	$ -	$ -	$ 1,479,503	$ 1,788,039
General obligation bonds	15,323,212	16,579,049	19,759,359	21,070,580	35,082,571	37,649,629
Bond anticipation notes	-	1,390,000	-	250,000	-	1,640,000
Recovery zone bonds	-	-	3,300,000	-	3,300,000	-
Long-term loans	694,796	684,528	722,478	933,869	1,417,274	1,618,397
Capital leases	1,005,976	296,016	18,208	25,140	1,024,184	321,156
	$ 18,503,487	$ 20,737,632	$ 23,800,045	$ 22,279,589	$ 42,303,532	$ 43,017,221

For additional information on debt, see Note 17 to the basic financial statements.

During 2010, the County issued $101,101 and repaid $302,224 in long-term loans, repaid $1,640,000 in long-term bond anticipation notes, issued $13,858,064 in general obligation refunding bonds (including premiums and deferred amount on refunding), defeased $13,817,291 in general obligation bonds, paid down general obligation bonds by $2,607,831, issued $3,300,000 in business-type recovery zone economic development bonds, and issued no new special assessment bonds and paid off $308,536. Capital lease balances increased $703,028. The total decrease in the County's debt obligations for the current year was 1.7 percent (a 10.8 percent decrease for governmental activities and a 6.8 percent increase for business-type activities).

Moody's Investors Service, Inc. assigned a rating of ""Aa2" to the last general obligation refunding bonds issued by the County. The County's rating is based on the County's financial management and debt burden, and the strength of the local economy.

Limitations on Debt

State statutes limit the amount of total debt according to this formula: 3.0 percent of the first $100 million of total assessed valuation; plus 1.5 percent of such valuation in excess of $100 million and not in excess of $300 million; plus 2.5 percent of such valuation in excess of $300 million. By this calculation, the current total legal debt margin of Fairfield County is approximately $69.2 million.

The County's total unvoted legal debt margin at December 31, 2010, is approximately $20.5 million.

Economic Factors and Next Year's General Fund Budget and Rates

The economic outlook for the County has improved with the temporary addition of a one-quarter of one percent sales tax passed by the County Commissioners. The County's $3.348 billion tax base has increased from the prior year. This is primarily attributable to the construction in the United States a new natural gas pipeline passing through the County. Real property values within the County continue to slightly rise over the past several years. However, investment earnings continue to decline from the prior years due to lower interest rates.

The various economic factors were considered in the preparation of the County's 2010 budget and will be considered in the preparation of future budgets. With the increase in health insurance premiums in 2010, the Commissioners took the conservative approach for the General Fund in 2010 by allowing no increases for operating costs and department allocations; however, the County will see a 3.0 percent increase for workers compensation costs and increases in salaries due to an additional pay period in 2010. The 2011 General Fund budget was adopted at $34.4 million with no increases in salaries, operating costs, and department allocations.

Requests for Information

This financial report is designed to provide the County's citizens, taxpayers, customers, investors, and creditors with a general overview of the County's finances and to demonstrate the County's accountability for the money it receives. If you have questions about this report, please contact the Fairfield County Auditor's Office by calling (740) 652-7045 or by writing the County Auditor at 210 E. Main Street, Lancaster, Ohio 43130. An electronic version of this report is available on the County's website at http://www.co.fairfield.oh.us/auditor/index.htm

Basic Financial Statements

STATEMENT OF NET ASSETS

December 31, 2010 - Primary Government
June 30, 2010 - Fairfield Industries, Incorporated

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Fairfield Industries, Incorporated
ASSETS				
Cash and cash equivalents	$ 45,935,003	$ 9,452,708	$ 55,387,711	$ -
Cash and cash equivalents in segregated accounts	108,540	589,455	697,995	103,182
Cash and cash equivalents with fiscal agents	357,664	-	357,664	-
Segregated investments	-	-	-	224,722
Sales taxes receivable	4,518,671	-	4,518,671	-
Internal balances	239,020	(239,020)	-	-
Materials and supplies inventory	1,013,032	24,269	1,037,301	4,747
Permissive motor vehicle license tax receivable	84,313	-	84,313	-
Accrued interest receivable	225,446	17,464	242,910	-
Intergovernmental receivable	14,560,272	16,844	14,577,116	-
Prepaid items	264,714	394	265,108	1,727
Accounts receivable	957,125	867,307	1,824,432	82,707
External party receivable	63,766	-	63,766	-
Lodging taxes receivable	32,345	-	32,345	-
Property taxes receivable	25,126,448	-	25,126,448	-
Loans receivable	960,747	-	960,747	-
Special assessments receivable	1,538,721	32,084	1,570,805	-
Deferred charges	281,202	357,728	638,930	-
Investment in joint venture	2,088,504	-	2,088,504	-
Capital assets not being depreciated	6,328,414	3,941,062	10,269,476	-
Capital assets being depreciated (net of accumulated depreciation)	172,444,130	51,203,044	223,647,174	73,247
Total assets	$ 277,128,077	$ 66,263,339	$ 343,391,416	$ 490,332

(continued)

STATEMENT OF NET ASSETS

(Continued)

December 31, 2010 - Primary Government
June 30, 2010 - Fairfield Industries, Incorporated

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Fairfield Industries, Incorporated
LIABILITIES				
Accrued wages and benefits payable	$ 1,161,117	$ 37,213	$ 1,198,330	$ 55,380
Matured compensated absences payable	40,797	-	40,797	-
Matured capital leases payable	3,375	598	3,973	-
Matured interest payable	607	124	731	-
Intergovernmental payable	1,717,759	48,145	1,765,904	-
Accounts payable	2,805,518	132,666	2,938,184	4,174
External party payable	1,368	-	1,368	-
Contracts payable	188,282	45,629	233,911	-
Retainage payable	94,866	-	94,866	-
Accrued interest payable	72,472	102,021	174,493	-
Deferred revenue	24,446,972	-	24,446,972	41,005
Customer deposits payable	-	164,891	164,891	-
Long-term liabilities:				
Due within one year	3,280,737	1,587,743	4,868,480	-
Due within more than one year	18,480,665	22,359,914	40,840,579	-
Total liabilities	52,294,535	24,478,944	76,773,479	100,559
NET ASSETS				
Invested in capital assets, net of related debt	163,190,447	35,001,789	198,192,236	73,247
Restricted for:				
Capital projects	868,793	-	868,793	-
Debt service	313,164	-	313,164	-
Other purposes	11,295,643	-	11,295,643	4,032
Real estate assessment	3,692,747	-	3,692,747	-
Road and bridge projects	6,619,079	-	6,619,079	-
Ditch maintenance	1,585,880	-	1,585,880	-
Developmental disabilities	12,169,322	-	12,169,322	-
Mental health	3,243,988	-	3,243,988	-
Children services	1,563,775	-	1,563,775	-
Title administration	702,657	-	702,657	-
Child support enforcement	46,744	-	46,744	-
Crossroads center	389,017	-	389,017	-
Bridges and culverts	916,004	-	916,004	-
Older adult services	1,853,510	-	1,853,510	-
Youth services	358,072	-	358,072	-
Juvenile recovery	901,152	-	901,152	-
Neighborhood stabilization	432,689	-	432,689	-
Unrestricted	14,690,859	6,782,606	21,473,465	312,494
Total net assets	$ 224,833,542	$ 41,784,395	$ 266,617,937	$ 389,773

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2010 - Primary Government
For the Year Ended June 30, 2010 - Fairfield Industries, Incorporated

		Program Revenues			
	Expenses	Charges for Services	Operating Grants, Contributions, and Interest	Capital Grants, Contributions, and Interest	Net (Expense) Revenue
Primary Government:					
Governmental activities:					
General government:					
Legislative and executive	$ 11,632,207	$ 5,151,677	$ 37,899	$ 58,560	$ (6,384,071)
Intergovernmental	1,635,496	-	-	-	(1,635,496)
Judicial	6,469,930	2,656,148	1,966,165	-	(1,847,617)
Public safety	16,213,798	1,970,260	1,566,275	38,019	(12,639,244)
Intergovernmental	156,008	-	178,676	-	22,668
Public works	11,200,993	1,491,723	5,709,201	1,404,234	(2,595,835)
Health	24,015,477	1,116,406	14,232,836	-	(8,666,235)
Human services	21,510,978	3,821,310	12,736,836	-	(4,952,832)
Urban redevelopment and housing	1,358,860	2,959	1,166,508	-	(189,393)
Intergovernmental	269,026	-	-	-	(269,026)
Transportation	291,787	27,978	15,065	425,338	176,594
Interest and fiscal charges	683,007	-	-	-	(683,007)
Total governmental activities	95,437,567	16,238,461	37,609,461	1,926,151	(39,663,494)
Business-type activities:					
Sewer	3,060,231	3,367,126	-	67,950	374,845
Water	2,948,260	2,577,710	-	56,900	(313,650)
Total business-type activities	6,008,491	5,944,836	-	124,850	61,195
Total Primary Government	$ 101,446,058	$ 22,183,297	$ 37,609,461	$ 2,051,001	$ (39,602,299)
Component Unit:					
Fairfield Industries, Incorporated	$ 1,583,496	$ 862,402	$ 3,353	$ -	$ (717,741)
Total Component Unit	$ 1,583,496	$ 862,402	$ 3,353	$ -	$ (717,741)

(continued)

STATEMENT OF ACTIVITIES

(Continued)

For the Year Ended December 31, 2010 - Primary Government
For the Year Ended June 30, 2010 - Fairfield Industries, Incorporated

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Fairfield Industries, Incorporated
Changes in Net Assets:				
Net (expense) revenue	$ (39,663,494)	$ 61,195	$ (39,602,299)	$ (717,741)
General revenues:				
Property taxes levied for:				
General purposes	$ 7,488,581	$ -	$ 7,488,581	$ -
Public works	1,230,093	-	1,230,093	-
Health	9,606,661	-	9,606,661	-
Human services	4,622,499	-	4,622,499	-
Permissive real property transfer taxes levied for general purposes	1,102,603	-	1,102,603	-
Lodging tax levied for public works	138,741	-	138,741	-
Sales taxes levied for general purposes	16,403,143	-	16,403,143	-
Grants and entitlements not restricted to specific programs	3,899,214	-	3,899,214	-
Unrestricted interest	715,339	65,586	780,925	25,563
In-kind contributions	-	-	-	676,897
Other	616,545	36,505	653,050	-
Total general revenues	45,823,419	102,091	45,925,510	702,460
Increase (decrease) in net assets	6,159,925	163,286	6,323,211	(15,281)
Net assets - beginning of year	218,673,617	41,621,109	260,294,726	405,054
Net assets - end of year	$ 224,833,542	$ 41,784,395	$ 266,617,937	$ 389,773

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

BALANCE SHEET
GOVERNMENTAL FUNDS

December 31, 2010

	General Fund	Community Services Fund	Motor Vehicle Fund
ASSETS			
Cash and cash equivalents	$ 8,639,238	$ 1,413,832	$ 3,705,710
Cash and cash equivalents in segregated accounts	99,322	-	-
Cash and cash equivalents with fiscal agents	-	-	-
Restricted assets:			
Cash and cash equivalents	266,806	-	-
Receivables:			
Property taxes	8,219,227	-	-
Lodging taxes	-	-	-
Permissive motor vehicle license tax	-	-	84,313
Sales taxes	4,518,671	-	-
Accounts	581,314	19,357	69,848
Interfund	2,335,300	1,155,833	-
External party	63,766	-	-
Special assessments	-	-	-
Accrued interest	219,778	-	-
Loans	-	-	-
Intergovernmental	2,179,610	150,845	2,727,387
Materials and supplies inventory	91,706	-	891,155
Prepaid items	174,737	7,557	2,555
Total assets	$ 27,389,475	$ 2,747,424	$ 7,480,968
LIABILITIES AND FUND BALANCES			
LIABILITIES:			
Accounts payable	$ 704,590	$ 199,429	$ 172,483
Contracts payable	274	-	26,573
Accrued wages and benefits payable	447,619	193,183	122,041
Matured compensated absences payable	206	-	26,196
Retainage payable	-	-	9,477
Interfund payable	16,088	50,344	876
External party payable	538	-	-
Intergovernmental payable	915,290	180,193	134,746
Deferred revenue	11,959,027	1,628,482	2,025,541
Matured interest payable	29	419	-
Matured capital leases payable	491	2,249	-
Total liabilities	14,044,152	2,254,299	2,517,933
FUND BALANCES:			
Reserved for encumbrances	988,453	4,492	267,011
Reserved for unclaimed monies	266,806	-	-
Reserved for loans	-	-	-
Reserved for manuscript debt	1,370,000	-	-
Unreserved, undesignated, reported in:			
General fund	10,720,064	-	-
Special revenue funds	-	488,633	4,696,024
Debt service funds	-	-	-
Capital projects funds (deficit)	-	-	-
Total fund balances	13,345,323	493,125	4,963,035
Total liabilities and fund balances	$ 27,389,475	$ 2,747,424	$ 7,480,968

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Developmental Disabilities Fund	Alcohol, Drug Addiction, and Mental Health Board Fund	General Obligation Bond Retirement Fund	Nonmajor Governmental Funds	Totals
$ 10,130,397	$ 681,036	$ 383,375	$ 20,714,609	$ 45,668,197
-	-	2	9,216	108,540
357,664	-	-	-	357,664
-	-	-	-	266,806
8,372,644	2,238,430	178,400	6,117,747	25,126,448
-	-	-	32,345	32,345
-	-	-	-	84,313
-	-	-	-	4,518,671
47,561	153,420	1,194	84,431	957,125
-	-	-	6,225	3,497,358
-	-	-	-	63,766
-	-	-	1,538,721	1,538,721
-	-	-	5,668	225,446
-	-	-	960,747	960,747
2,204,966	3,051,523	3,413	4,242,528	14,560,272
27,697	-	-	2,474	1,013,032
10,747	28,719	-	40,399	264,714
$ 21,151,676	$ 6,153,128	$ 566,384	$ 33,755,110	$ 99,244,165
$ 395,868	$ 750,609	$ -	$ 582,539	$ 2,805,518
20,565	-	-	140,870	188,282
192,649	16,229	-	189,396	1,161,117
13,499	-	-	896	40,797
-	-	-	85,389	94,866
373	150	-	3,190,507	3,258,338
130	-	-	700	1,368
208,903	15,149	-	263,478	1,717,759
9,869,155	3,864,231	178,400	11,101,951	40,626,787
93	-	-	66	607
224	-	-	411	3,375
10,701,459	4,646,368	178,400	15,556,203	49,898,814
3,220,605	46,846	-	513,011	5,040,418
-	-	-	-	266,806
-	-	-	724,556	724,556
-	-	-	-	1,370,000
-	-	-	-	10,720,064
7,229,612	1,459,914	-	17,011,545	30,885,728
-	-	387,984	194,009	581,993
-	-	-	(244,214)	(244,214)
10,450,217	1,506,760	387,984	18,198,907	49,345,351
$ 21,151,676	$ 6,153,128	$ 566,384	$ 33,755,110	$ 99,244,165

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES

December 31, 2010

Total fund balances for governmental funds		$ 49,345,351
Amounts reported for governmental activities in the statement of nets assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		178,772,544
Investment in joint venture in the governmental activities is not a financial resource and therefore is not reported in the funds.		2,088,504
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds.		
Property taxes	2,348,321	
Lodging taxes	2,276	
Sales taxes	1,857,867	
Charges for services	125,133	
Licenses and permits	179	
Fines and forfeitures	297,250	
Reimbursements	22,623	
Special assessments	1,538,721	
Accrued Interest	79,046	
Intergovernmental	9,908,399	16,179,815
Deferred charges represent unamortized issuance costs which do not provide current financial resources and, therefore, are not reported in the funds.		281,202
Accrued interest payable is not due and payable in the current period and therefore is not reported in the funds.		(72,472)
Long-term liabilities and accrued interest are not due and payable in the current period and therefore are not reported in the funds:		
Special assessment bonds payable and unamortized premiums	(1,479,503)	
General obligation bonds payable and unamortized premiums and discounts	(4,306,828)	
Refunding bonds payable and unamortized premiums and deferred amount on refunding	(11,016,384)	
Long-term loans payable	(694,796)	
Compensated absences payable	(3,251,457)	
Intergovernmental payable	(6,458)	
Capital leases payable	(1,005,976)	(21,761,402)
Net assets of governmental activities		$ 224,833,542

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

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STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

For the Year Ended December 31, 2010

	General Fund	Community Services Fund	Motor Vehicle Fund
REVENUES			
Property taxes	$ 7,333,985	$ -	$ -
Permissive real property transfer taxes	1,102,603	-	-
Lodging taxes	-	-	-
Sales taxes	15,898,127	-	-
Charges for services	4,507,288	3,377,807	154,385
Licenses and permits	37,075	-	-
Permissive motor vehicle license tax	-	-	1,105,986
Fines and forfeitures	79,672	-	40,095
Intergovernmental	4,487,775	6,232,091	5,454,126
Special assessments	-	-	-
Interest	793,267	-	-
Rent	231,873	-	-
Donations	30,000	-	100
Other	289,383	161,659	40,590
Total revenues	34,791,048	9,771,557	6,795,282
EXPENDITURES			
Current:			
General government:			
Legislative and executive	9,413,841	-	-
Judicial	4,132,289	-	-
Public safety	13,016,410	-	-
Public works	-	-	7,520,965
Health	715,802	-	-
Human services	836,042	9,168,027	-
Urban redevelopment and housing	-	-	-
Transportation	92,781	-	-
Other	59,696	-	-
Intergovernmental	1,635,496	-	-
Capital outlay	-	-	-
Debt service:			
Principal retirement	45,773	34,619	24,930
Interest and fiscal charges	7,951	6,328	-
Issuance costs	-	-	-
Total expenditures	29,956,081	9,208,974	7,545,895
Excess of revenues over (under) expenditures	4,834,967	562,583	(750,613)
OTHER FINANCING SOURCES (USES)			
Sale of capital assets	7,796	-	86,376
Inception of capital lease	776,077	32,091	115,377
Loans received	-	-	-
Refunding bonds issued	-	-	-
Premium on refunding bonds	-	-	-
Payment to refunded bond escrow agent	-	-	-
Transfers in	47,135	375,934	325,096
Transfers out	(3,386,773)	-	(622,369)
Total other financing sources (uses)	(2,555,765)	408,025	(95,520)
Net change in fund balances	2,279,202	970,608	(846,133)
Fund balances (deficit) - beginning of year	11,066,121	(477,483)	5,809,168
Fund balances - end of year	$ 13,345,323	$ 493,125	$ 4,963,035

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Developmental Disabilities Fund	Alcohol, Drug Addiction, and Mental Health Board Fund	General Obligation Bond Retirement Fund	Nonmajor Governmental Funds	Totals
$ 7,258,347	$ 1,950,963	$ 178,400	$ 5,503,297	$ 22,224,992
-	-	-	-	1,102,603
-	-	-	136,465	136,465
-	-	-	-	15,898,127
585,295	137,333	-	4,804,201	13,566,309
-	-	-	422,583	459,658
-	-	-	-	1,105,986
-	-	-	249,670	369,437
5,595,688	7,974,357	-	14,152,792	43,896,829
-	-	-	375,502	375,502
-	-	-	150,926	944,193
21,844	11,049	462,920	21,470	749,156
10,068	-	-	47,217	87,385
23,849	11,626	-	84,867	611,974
13,495,091	10,085,328	641,320	25,948,990	101,528,616
-	-	-	1,613,713	11,027,554
-	-	-	2,321,824	6,454,113
-	-	-	3,040,398	16,056,808
-	-	-	1,629,304	9,150,269
12,757,733	9,870,687	-	877,055	24,221,277
-	-	-	11,398,530	21,402,599
-	-	-	1,627,886	1,627,886
-	-	-	-	92,781
-	-	-	-	59,696
-	-	-	-	1,635,496
-	-	-	2,978,737	2,978,737
1,967	-	2,725,000	517,766	3,350,055
887	-	563,525	111,819	690,510
-	-	152,027	-	152,027
12,760,587	9,870,687	3,440,552	26,117,032	98,899,808
734,504	214,641	(2,799,232)	(168,042)	2,628,808
797	-	-	-	94,969
15,637	-	-	-	939,182
-	-	-	101,101	101,101
-	-	10,535,000	-	10,535,000
-	-	340,091	-	340,091
-	-	(10,716,646)	-	(10,716,646)
-	-	2,687,469	2,314,660	5,750,294
(199,557)	-	-	(1,541,595)	(5,750,294)
(183,123)	-	2,845,914	874,166	1,293,697
551,381	214,641	46,682	706,124	3,922,505
9,898,836	1,292,119	341,302	17,492,783	45,422,846
$ 10,450,217	$ 1,506,760	$ 387,984	$ 18,198,907	$ 49,345,351

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2010

Net change in fund balances - total governmental funds.....		$ 3,922,505
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period:		
Capital asset additions	6,934,191	
Capital contributions	96,579	
Current year depreciation	(7,279,087)	(248,317)
Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. This is the amount of the proceeds, and the loss on disposal of assets:		
Proceeds from sale of capital assets	(94,969)	
Loss on disposal of capital assets	(262,005)	(356,974)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:		
Property taxes	722,842	
Lodging taxes	2,276	
Sales taxes	505,016	
Charges for services	(184,437)	
Licenses and permits	(131)	
Fines and forfeitures	36,573	
Intergovernmental	(796,478)	
Special assessments	(239,562)	
Interest	(78,343)	
Rent	(30)	
Other	4,571	(27,703)
Governmental funds had an investment in joint venture which reflects a decrease for the current year. The decrease in joint venture is reflected as an expense on the statement of activities		(86,204)
Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets:		
Special assessment bonds	305,000	
General Obligation bonds	935,000	
Advance refunding bonds	400,000	
Long-term bond anticipation notes payable	1,390,000	
Long-term loans payable	90,833	
Capital leases	229,222	$ 3,350,055

(continued)

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES **(Continued)**

For the Year Ended December 31, 2010

Interest is reported as an expenditure when due in the governmental funds, but is accrued on outstanding debt on the statement of activities. Premiums and discounts are reported as revenues and expenditures when the debt is first issued; however, these amounts are deferred and amortized on the statement of activities.:		
Accrued interest payable	$ 52,535	
Amortization of issuance costs	(30,112)	
Amortization on premium of special assessment bonds	3,536	
Amortization on premium of general obligation bonds	20,820	
Amortization on premium of refunding bonds	22,134	
Amortization on discount of general obligation bonds	(456)	68,457
The difference between the net carrying amount of the refunded debt and the acquisition price is allocated over the life of the outstanding debt on the statement of activities		(60,954)
Inception of capital leases are reported as other financing sources in the governmental funds, but the inception increases long-term liabilities on the statement of activities		(939,182)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:		
Intergovernmental payable	1,819	
Compensated absences payable	643,942	645,761
Long-term debt proceeds are other financing sources in the governmental funds, but the issuance increases the long-term liabilities on the statement of activities.		
Long-term loans issued	(101,101)	
Refunding bonds issued	(10,535,000)	
Premium on refunding bonds issued	(340,091)	(10,976,192)
Payment to refunded bond escrow agent is an other financing use in government funds, but the payment reduces long-term liabilities on the statement of net assets		10,716,646
Issuance costs are reported as an expenditure when paid in the governmental funds, but are deferred on the statement of net assets		152,027
Change in net assets of governmental activities		$ 6,159,925

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL GENERAL FUND

For the Year Ended December 31, 2010

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 6,708,000	$ 6,708,900	$ 7,345,456	$ 636,556
Permissive real property transfer taxes	500,000	700,000	1,092,020	392,020
Sales taxes	12,000,000	13,700,000	15,308,209	1,608,209
Charges for services	3,283,580	3,585,127	4,528,742	943,615
Licenses and permits	7,000	55,396	37,150	(18,246)
Fines and forfeitures	90,000	96,596	68,200	(28,396)
Intergovernmental	2,508,950	3,274,207	4,376,855	1,102,648
Interest	800,000	953,857	1,023,983	70,126
Rent	99,000	100,000	228,841	128,841
Donations	-	3,424	30,000	26,576
Other	107,800	236,884	311,157	74,273
Total revenues	26,104,330	29,414,391	34,350,613	4,936,222
EXPENDITURES				
Current:				
General government:				
Legislative and executive	9,889,650	9,963,079	9,291,914	671,165
Judicial	4,414,847	4,379,449	4,157,468	221,981
Public safety	13,771,822	14,149,680	13,743,859	405,821
Health	779,550	752,259	750,093	2,166
Human services	1,135,616	1,135,617	835,556	300,061
Transportation	183,568	141,868	136,320	5,548
Other	1,990,000	1,955,820	1,861,576	94,244
Total expenditures	32,165,053	32,477,772	30,776,786	1,700,986
Excess of revenues over (under) expenditures	(6,060,723)	(3,063,381)	3,573,827	6,637,208
OTHER FINANCING SOURCES (USES)				
Sale of capital assets	-	-	7,796	7,796
Advances in	-	-	1,379,688	1,379,688
Advances out	-	-	(1,872,044)	(1,872,044)
Operating transfers in	-	27,326	47,135	19,809
Operating transfers out	(2,654,093)	(3,559,664)	(3,386,773)	172,891
Total other financing sources (uses)	(2,654,093)	(3,532,338)	(3,824,198)	(291,860)
Net change in fund balance	(8,714,816)	(6,595,719)	(250,371)	6,345,348
Fund balance - beginning of year	7,393,664	7,393,664	7,393,664	-
Prior year encumbrances appropriated	1,386,771	1,386,771	1,386,771	-
Fund balance - end of year	$ 65,619	$ 2,184,716	$ 8,530,064	$ 6,345,348

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL COMMUNITY SERVICES FUND

For the Year Ended December 31, 2010

	Budgeted Amounts		Actual	Variance with Final Budget -
	Original	Final	Amounts	Positive (Negative)
REVENUES				
Charges for services	$ 2,160,407	$ 2,160,407	$ 2,798,702	$ 638,295
Intergovernmental	11,320,000	8,403,565	7,209,273	(1,194,292)
Other	100,000	100,000	167,161	67,161
Total revenues	13,580,407	10,663,972	10,175,136	(488,836)
EXPENDITURES				
Current:				
Human services:				
Community services:				
Personal services	4,108,200	4,192,800	4,134,370	58,430
Fringe benefits	1,929,025	1,961,290	1,717,109	244,181
Materials and supplies	342,423	339,854	288,747	51,107
Contractual services	6,565,587	4,292,776	3,554,355	738,421
Capital outlay	96,000	96,000	61,452	34,548
Other	1,000	1,000	-	1,000
Total expenditures	13,042,235	10,883,720	9,756,033	1,127,687
Excess of revenues over (under) expenditures	538,172	(219,748)	419,103	638,851
OTHER FINANCING SOURCES				
Advances in	-	-	25,000	25,000
Operating transfers in	350,000	350,000	375,934	25,934
Total other financing sources	350,000	350,000	400,934	50,934
Net change in fund balance	888,172	130,252	820,037	689,785
Fund balance - beginning of year	246,093	246,093	246,093	-
Prior year encumbrances appropriated	251,162	251,162	251,162	-
Fund balance - end of year	$ 1,385,427	$ 627,507	$ 1,317,292	$ 689,785

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL
MOTOR VEHICLE FUND

For the Year Ended December 31, 2010

	Budgeted Amounts		Actual	Variance with Final Budget -
	Original	Final	Amounts	Positive (Negative)
REVENUES				
Charges for services	$ 30,000	$ 33,299	$ 116,332	$ 83,033
Permissive motor vehicle license tax	1,070,000	1,070,000	1,106,045	36,045
Fines and forfeitures	40,000	40,000	39,399	(601)
Intergovernmental	5,273,310	5,278,031	5,447,641	169,610
Donations	-	-	100	100
Other	10,000	11,594	40,590	28,996
Total revenues	6,423,310	6,432,924	6,750,107	317,183
EXPENDITURES				
Current:				
Public works:				
Motor vehicle:				
Personal services	2,672,250	2,849,922	2,723,621	126,301
Fringe benefits	1,330,506	1,370,515	1,161,551	208,964
Materials and supplies	1,721,392	1,921,547	1,662,002	259,545
Contractual services	892,346	1,008,326	967,506	40,820
Capital outlay	1,154,712	1,199,118	1,163,400	35,718
Other	1,000	101,767	101,341	426
Total expenditures	7,772,206	8,451,195	7,779,421	671,774
Excess of revenues under expenditures	(1,348,896)	(2,018,271)	(1,029,314)	988,957
OTHER FINANCING SOURCES (USES)				
Sale of capital assets	-	-	4,492	4,492
Operating transfers in	326,690	325,096	325,096	-
Operating transfers out	(246,640)	(622,369)	(622,369)	-
Total other financing sources (uses)	80,050	(297,273)	(292,781)	4,492
Net change in fund balance	(1,268,846)	(2,315,544)	(1,322,095)	993,449
Fund balance - beginning of year	3,564,660	3,564,660	3,564,660	-
Prior year encumbrances appropriated	1,100,665	1,100,665	1,100,665	-
Fund balance - end of year	$ 3,396,479	$ 2,349,781	$ 3,343,230	$ 993,449

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL DEVELOPMENTAL DISABILITIES FUND

For the Year Ended December 31, 2010

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 6,911,000	$ 7,211,000	$ 7,261,797	$ 50,797
Charges for services	456,482	516,482	568,229	51,747
Intergovernmental	4,474,386	4,918,779	5,057,654	138,875
Rent	22,000	22,000	21,844	(156)
Donations	-	-	10,068	10,068
Other	13,000	13,000	24,454	11,454
Total revenues	11,876,868	12,681,261	12,944,046	262,785
EXPENDITURES				
Current:				
Health:				
Board of developmental disabilities:				
Personal services	5,067,880	5,077,205	4,969,602	107,603
Fringe benefits	2,225,258	2,224,798	1,841,162	383,636
Materials and supplies	649,881	613,666	560,780	52,886
Contractual services	6,328,171	5,827,227	5,368,657	458,570
Capital outlay	594,784	1,048,137	573,294	474,843
Other	3,279,602	3,179,602	3,179,602	-
Total expenditures	18,145,576	17,970,635	16,493,097	1,477,538
Excess of revenues under expenditures	(6,268,708)	(5,289,374)	(3,549,051)	1,740,323
OTHER FINANCING SOURCES (USES)				
Sale of capital assets	-	-	797	797
Operating transfers out	(199,557)	(199,557)	(199,557)	-
Total other financing sources (uses)	(199,557)	(199,557)	(198,760)	797
Net change in fund balance	(6,468,265)	(5,488,931)	(3,747,811)	1,741,120
Fund balance - beginning of year	7,587,905	7,587,905	7,587,905	-
Prior year encumbrances appropriated	2,387,334	2,387,334	2,387,334	-
Fund balance - end of year	$ 3,506,974	$ 4,486,308	$ 6,227,428	$ 1,741,120

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL
ALCOHOL, DRUG ADDICTION, AND MENTAL HEALTH BOARD FUND

For the Year Ended December 31, 2010

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 2,017,300	$ 2,000,000	$ 1,952,382	$ (47,618)
Charges for services	121,000	140,000	136,038	(3,962)
Intergovernmental	7,980,431	8,101,761	7,830,068	(271,693)
Rent	13,680	20,000	15,900	(4,100)
Other	-	60,000	61,626	1,626
Total revenues	10,132,411	10,321,761	9,996,014	(325,747)
EXPENDITURES				
Current:				
Health:				
Alcohol, drug addiction, and mental health board:				
Personal services	450,282	439,684	432,969	6,715
Fringe benefits	148,630	170,258	155,207	15,051
Materials and supplies	20,535	20,500	13,637	6,863
Contractual services	9,606,206	9,594,199	9,517,728	76,471
Capital outlay	3,287	3,287	1,640	1,647
Total expenditures	10,228,940	10,227,928	10,121,181	106,747
Net change in fund balance	(96,529)	93,833	(125,167)	(219,000)
Fund balance - beginning of year	551,232	551,232	551,232	-
Prior year encumbrances appropriated	24,497	24,497	24,497	-
Fund balance - end of year	$ 479,200	$ 669,562	$ 450,562	$ (219,000)

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF FUND NET ASSETS
ENTERPRISE FUNDS

December 31, 2010

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
ASSETS			
Current assets:			
Cash and cash equivalents	$ 5,308,416	$ 3,979,401	$ 9,287,817
Cash and cash equivalents in segregated accounts	330,132	259,323	589,455
Receivables:			
Accounts	549,436	317,871	867,307
Interfund	8,991	6,123	15,114
Special assessments	20,449	11,635	32,084
Accrued interest	10,592	6,872	17,464
Intergovernmental	8,620	8,224	16,844
Materials and supplies inventory	6,267	18,002	24,269
Prepaid items	197	197	394
Total current assets	6,243,100	4,607,648	10,850,748
Noncurrent assets:			
Deferred charges	198,919	158,809	357,728
Restricted assets:			
Cash and cash equivalents	164,891	-	164,891
Capital assets not being depreciated	1,473,740	2,467,322	3,941,062
Capital assets being depreciated (net of accumulated depreciation)	28,044,984	23,158,060	51,203,044
Total noncurrent assets	29,882,534	25,784,191	55,666,725
Total assets	$ 36,125,634	$ 30,391,839	$ 66,517,473

(continued)

STATEMENT OF FUND NET ASSETS (Continued)
PROPRIETARY FUNDS

December 31, 2010

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
LIABILITIES			
Current liabilities:			
Accounts payable	$ 72,376	$ 60,290	$ 132,666
Contracts payable	45,629	-	45,629
Accrued wages and benefits payable	20,529	16,684	37,213
Interfund payable	253,481	653	254,134
Matured capital leases payable	299	299	598
Matured interest payable	62	62	124
Intergovernmental payable	33,766	14,379	48,145
Accrued interest payable	56,048	45,973	102,021
Current portion of:			
Compensated absences payable	35,544	42,752	78,296
Capital leases	2,997	2,997	5,994
EPA loans payable	106,314	-	106,314
OPWC loans payable	2,139	-	2,139
General obligation bonds payable	712,500	682,500	1,395,000
Total current liabilities	1,341,684	866,589	2,208,273
Long-term liabilities (net of current portion):			
Customer deposits payable from restricted assets	164,891	-	164,891
Compensated absences	37,385	31,931	69,316
Capital leases	6,107	6,107	12,214
EPA loans payable	560,540	-	560,540
OPWC loans payable	53,485	-	53,485
General obligation bonds payable	12,070,920	9,593,439	21,664,359
Total long-term liabilities	12,893,328	9,631,477	22,524,805
Total liabilities	14,235,012	10,498,066	24,733,078
NET ASSETS			
Invested in capital assets, net of related debt	17,852,641	17,149,148	35,001,789
Unrestricted	4,037,981	2,744,625	6,782,606
Total net assets	$ 21,890,622	$ 19,893,773	41,784,395

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS ENTERPRISE FUNDS

For the Year Ended December 31, 2010

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
OPERATING REVENUES:			
Charges for services	$ 3,367,126	$ 2,577,710	$ 5,944,836
OPERATING EXPENSES:			
Personal services	533,032	463,072	996,104
Fringe benefits	201,360	185,579	386,939
Contractual services	801,981	708,978	1,510,959
Materials and supplies	129,487	354,138	483,625
Depreciation	839,022	832,031	1,671,053
Total operating expenses	2,504,882	2,543,798	5,048,680
Operating income	862,244	33,912	896,156
NON-OPERATING REVENUES (EXPENSES):			
Interest income	41,712	23,874	65,586
Loss on disposal of capital assets	(2,200)	-	(2,200)
Interest and fiscal charges	(553,149)	(404,462)	(957,611)
Other non-operating revenues	1,175	35,330	36,505
Total non-operating revenues (expenses)	(512,462)	(345,258)	(857,720)
Gain (loss) before capital contributions	349,782	(311,346)	38,436
Capital contributions	67,950	56,900	124,850
Change in net assets	417,732	(254,446)	163,286
Net assets - beginning of year	21,472,890	20,148,219	41,621,109
Net assets - end of year	$ 21,890,622	$ 19,893,773	$ 41,784,395

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF CASH FLOWS
ENTERPRISE FUNDS

For the Year Ended December 31, 2010

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS			
Cash flows from operating activities			
Cash received from customers	$ 3,355,363	$ 2,572,555	$ 5,927,918
Cash payments for employee services and benefits	(760,980)	(644,707)	(1,405,687)
Cash payments for goods and services	(942,034)	(1,075,391)	(2,017,425)
Other non-operating revenues	1,175	35,650	36,825
Customer deposits received	9,000	-	9,000
Customer deposits returned	(6,000)	-	(6,000)
Net cash provided by operating activities	1,656,524	888,107	2,544,631
Cash flows from capital and related financing activities			
Tap-in fees	67,950	56,900	124,850
Special assessments	2,695	3,251	5,946
Acquisition of capital assets	(275,323)	(123,564)	(398,887)
Proceeds from interfund activity notes	250,000	-	250,000
Proceeds from sale of recovery zone bonds	1,650,000	1,650,000	3,300,000
Premium on refunding bonds	70,236	96,143	166,379
Proceeds from sale of refunding bonds	1,820,000	2,490,000	4,310,000
Principal paid on capital leases payable	(3,444)	(3,444)	(6,888)
Principal paid on notes payable	(500,000)	-	(500,000)
Principal paid on EPA refunding loan	(207,112)	-	(207,112)
Principal paid on OPWC loan	(4,279)	-	(4,279)
Principal paid on general obligation bonds	(670,000)	(635,000)	(1,305,000)
Payment to refunded bond escrow agent	(1,869,442)	(2,554,833)	(4,424,275)
Bond issuance costs	(49,597)	(59,005)	(108,602)
Interest paid on capital leases payable	(897)	(897)	(1,794)
Interest paid on notes payable	(16,205)	-	(16,205)
Interest paid on EPA refunding loan	(29,122)	-	(29,122)
Interest paid on general obligation bonds	(492,508)	(363,659)	(856,167)
Net cash provided by capital and related financing activities	(257,048)	555,892	298,844
Cash flows from investing activities			
Interest	31,620	15,405	47,025
Net cash provided by investing activities	31,620	15,405	47,025
Net decrease in cash and cash equivalents	1,431,096	1,459,404	2,890,500
Cash and cash equivalents - beginning of year	4,372,343	2,779,320	7,151,663
Cash and cash equivalents - end of year	$ 5,803,439	$ 4,238,724	$ 10,042,163

(continued)

STATEMENT OF CASH FLOWS
ENTERPRISE FUNDS

(Continued)

For the Year Ended December 31, 2010

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES			
Operating income	$ 862,244	$ 33,912	$ 896,156
Adjustments to reconcile operating income to net cash provided by operating activities:			
Other non-operating revenues	1,175	35,650	36,825
Depreciation expense	839,022	832,031	1,671,053
(Increases) decreases in assets:			
Accounts receivable	(9,315)	(9,099)	(18,414)
Intergovernmental receivable	(5,019)	1,576	(3,443)
Interfund receivable	2,349	2,368	4,717
External party receivable	222	-	222
Materials and supplies inventory	658	(6,440)	(5,782)
Prepaids	8,890	15,524	24,414
Increases (decreases) in liabilities:			
Accounts payable	(19,621)	(13,657)	(33,278)
Accrued wages and benefits payable	(18,525)	(17,672)	(36,197)
Compensated absences payable	(18,970)	11,339	(7,631)
Interfund payable	(80)	(80)	(160)
Intergovernmental payable	10,494	2,655	13,149
Customer deposits	3,000	-	3,000
Net cash provided by operating activities	$ 1,656,524	$ 888,107	$ 2,544,631

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
AGENCY FUNDS

December 31, 2010

ASSETS		
Cash and cash equivalents	$	7,345,053
Cash and cash equivalents in segregated accounts		1,874,450
Receivables:		
Property taxes		135,328,273
Lodging taxes		48,247
Accounts		2,744,587
Special assessments		3,680,265
Intergovernmental		12,483,588
Tax increment financing receivable		3,827,764
External party receivable		1,368
Total assets	$	167,333,595
LIABILITIES		
External party payable	$	63,766
Intergovernmental payable		160,493,112
Due to others		6,776,717
Total liabilities	$	167,333,595

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Introduction

This section of Fairfield County's (the County) annual financial report presents management's discussion and analysis of the County's financial performance during the year ended December 31, 2009. The management's discussion and analysis section should be read in conjunction with the preceding letter of transmittal and the County's financial statements, which follow.

Financial Highlights

Key financial highlights for 2009 are as follows:

- The assets of Fairfield County exceeded its liabilities at the close of the year ended December 31, 2009, by $260,294,726 (net assets). Of this amount, $21,130,295 was the unrestricted net assets portion which represents the amount that can be used at the discretion of the County Commissioners.

- The County's total net assets increased by 0.4 percent, or $1,030,097 from the total net assets at the beginning of the year 2009.

- At the end of the current year, the County's governmental activities reported total net assets of $218,673,617 a decrease of $153,648 from the prior year. Of this amount, $13,754,645 is unrestricted.

- At the end of the current year, unreserved fund balance for the General Fund was $9,830,204, which represents a 28.9 percent decrease from the prior year, and represents 33.5 percent of total General Fund expenditures.

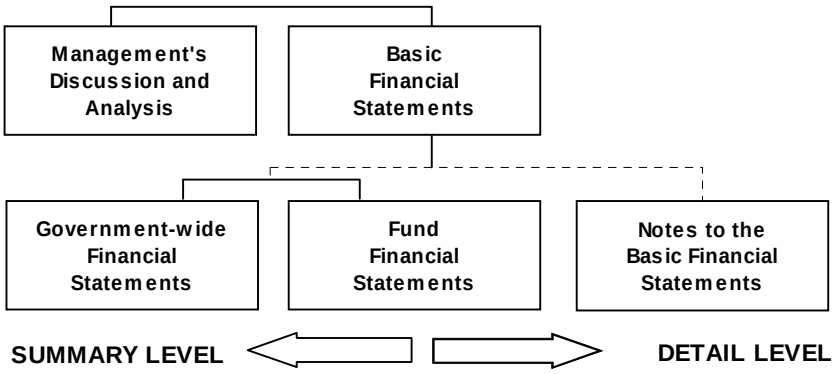
- Fairfield County's total long-term debt decreased by $2,056,425 or 4.6 percent, during the current year.

Overview of the Financial Statements

This annual report consists of management's discussion and analysis, basic financial statements, including the accompanying notes to the basic financial statements, and combining statements for the nonmajor governmental funds, and the fiduciary funds. The basic financial statements are composed of the government-wide financial statements and the fund financial statements.

Figure 1 illustrates how the required parts of this annual report are arranged and relate to one another. In addition to these required elements, as explained later, this report includes an optional section that contains combining statements that provide details about the County's nonmajor governmental funds.

Figure 1
Required Components of
Fairfield County's Annual Financial Report



The *government-wide financial statements* provide financial information about the County as a whole, including its component unit.

The *fund financial statements* focus on the County's operations in more detail than the government-wide financial statements. The financial statements presented for governmental funds report on the County's general government services. Proprietary fund statements report on the activities that the County operates like private-sector businesses. Fiduciary funds statements provide information about the financial relationships in which the County acts solely as a trustee or agent, for the benefit of others outside the government to whom the resources belong.

The basic financial statements section also includes *Notes to the Basic Financial Statements* that more fully explain the information in the government-wide and fund financial statements.

Figure 2 below summarizes the major features of the County's statements.

Figure 2
Major Features of Fairfield County's Government-wide and Fund Financial Statements

		Fund Financial Statements		
	Government-wide Statements	**Governmental Funds**	**Proprietary Funds**	**Fiduciary Funds**
Scope	Entire County government (except fiduciary funds) and the County's component units	The activities of the County that are not proprietary or fiduciary, such as public safety, public works, health, human services, general government Urban redevelopment and housing, transportation, and interest/ fiscal charges	Activities the County operates similar to private businesses, such as the sewer and water operations	Instances in which the County is the trustee or agent for someone else's resources
Required financial statements	• Statement of Net Assets • Statement of Activities	• Balance Sheet • Statement of Revenues, Expenditures, and Changes in Fund Balances	• Statement of Fund Net Assets • Statement of Revenues, Expenses, and Changes in Fund Net Assets • Statement of Cash Flows	• Statement of Fiduciary Assets and Liabilities

Figure 2 (continued)
Major Features of the Fairfield County's Government-wide and Fund Financial Statements

	Government-wide Statements	Fund Financial Statements		
		Governmental Funds	Proprietary Funds	Fiduciary Funds
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, and short-term and long-term	Only assets expected to be used up and liabi-lities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term	All assets and liabilities, both financial and capital, and short-term and long-term
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid	Not applicable because the County only has agency funds

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business.

Statement of Net Assets and the Statement of Activities

The *Statement of Net Assets* presents information on all of the County's assets and liabilities, with the difference between the two reported as net assets. The *Statement of Activities* presents information showing how the County's net assets changed during the current year. Both statements use the accrual basis of accounting, similar to the accounting used by private sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when the cash is received or paid.

These two statements report the County's net assets and the change in those assets. This change in net assets is important because it tells the reader whether, for the County as a whole, the economic condition of the County has improved or diminished. However, in evaluating the overall position of the County, nonfinancial information such as changes in the County's tax base and the condition of the County's capital assets will also need to be evaluated.

The Statement of Net Assets and the Statement of Activities, which can be found on pages 34 through 37 of this report, are divided into three categories as follows.

Governmental Activities — Most of the County's basic services are reported under this category, such as general government, public safety, public works, health, human services, urban redevelopment and house, transportation, interest and fiscal charges, and all departments - with the exception of the sewer and water funds.

Business-type Activities — The County provides services and then charges a fee to customers, based upon the amount of usage, to recover the costs of the services provided, and to cover the capital expenses associated with the related facilities. The County's sewer and water operations are considered business-type activities.

Component Unit — The County includes financial data of Fairfield Industries, Incorporated. This component unit is described in Note 1 of the Notes to the Basic Financial Statements. A component unit is separate and may buy, sell, lease, and mortgage property in its own name. It can also sue or be sued in its own name.

Fund Financial Statements

The fund financial statements provide more detailed information about the County's most significant funds — not the County as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds. Fund financial statements provide detailed information about the County's major funds. Based on the restriction on the use of monies, the County has established many funds that account for the multitude of services provided to its residents. However, these fund financial statements focus on the County's most significant funds. The County's major governmental funds are:

- General Fund
- Community Services Fund
- Motor Vehicle Fund
- Developmental Disabilities Fund
- Alcohol, Drug Addiction, and Mental Health Board Fund
- General Obligation Bond Retirement Fund

Governmental Funds — Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as balances of spendable resources available at the end of the year. Such information may be useful in evaluating the County's near-term financing requirements.

Because the focus of governmental funds is narrower than the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the reader may better understand the long-term impact of the County's near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The County maintains a number of individual governmental funds. Information for the major funds, identified earlier, is presented separately in the governmental fund balance sheet and in the governmental statement of revenues, expenditures, and changes in fund balances. Data from the other governmental funds are combined into a single aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report. The governmental fund financial statements can be found on pages 38 through 50 of this report.

Proprietary Funds —The County maintains one type of proprietary fund. It uses enterprise funds to account for its sewer and water operations. In these operations, the County charges a fee to customers, based upon the amount of usage, to recover the costs of the services provided, and to cover the capital expenses associated with the related facilities. The proprietary fund financial statements can be found on pages 51 through 55 of this report.

Fiduciary Funds — The County accounts for resources held for the benefit of parties outside the government as fiduciary funds. These funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the County's own programs. The County uses accrual accounting for fiduciary funds, much like that of the proprietary fund. The fiduciary fund financial statement can be found on page 56 of this report.

Notes to the Basic Financial Statements — The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The Notes to the Basic Financial Statements can be found on pages 57 through 104 of this report.

Government-wide Financial Analysis

During 2009, as shown in the table below, the combined net assets of the County's primary government increased $1.0 million or 0.4 percent. Net assets reported for governmental activities decreased $0.2 million or 0.07 percent and business-type activities increased $1.2 million or 2.9 percent.

Condensed financial information derived from the Statement of Net Assets for the primary government follows:

Primary Government
Statement of Net Assets
As of December 31, 2009, with comparatives as of December 31, 2008

	Governmental Activities		Business-Type Activities		Totals	
	2009	2008	2009	2008	2009	2008
Assets:						
Current and other noncurrent assets	$ 94,173,309	$ 92,514,312	$ 8,463,113	$ 9,236,220	$102,636,422	$ 101,750,532
Capital assets	179,377,835	181,026,985	56,425,027	55,431,600	235,802,862	236,458,585
Total assets	273,551,144	273,541,297	64,888,140	64,667,820	338,439,284	338,209,117
Liabilities:						
Current and other liabilities	30,236,219	28,891,224	832,199	612,767	31,068,418	29,503,991
Noncurrent liabilities	24,641,308	25,822,808	22,434,832	23,617,689	47,076,140	49,440,497
Total liabilities	54,877,527	54,714,032	23,267,031	24,230,456	78,144,558	78,944,488
Net Assets:						
Invested in capital assets, net of related debt	162,064,907	163,111,804	34,245,459	32,757,780	196,310,366	195,869,584
Restricted	42,854,065	38,698,952	-	-	42,854,065	38,698,952
Unrestricted	13,754,645	17,016,509	7,375,650	7,679,584	21,130,295	24,696,093
Total net assets	$ 218,673,617	$ 218,827,265	$ 41,621,109	$40,437,364	$260,294,726	$ 259,264,629

At December 31, 2009, the primary government's invested in capital assets, net of depreciation, (i.e. land, buildings, improvements other than buildings, machinery and equipment, furniture and fixtures, infrastructures, vehicles, and construction in progress), less related outstanding debt, was approximately $196.3 million. The County uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the County's investment in capital assets is reported net of related debt, the reader should be aware that the resources needed to repay this debt must be provided from other sources. The capital assets themselves cannot be used to liquidate these liabilities.

There were various changes in current and other noncurrent assets from the prior year which resulted in an increase of $0.9 million. There were decreases in cash and cash equivalents and special assessments receivable which were offset by increases in materials and supplies inventory, intergovernmental receivable, prepaid items, and property taxes receivable. Cash and cash equivalents decreased by $5 million. This decrease can be attributed primarily to the decreases in permissive real property transfer taxes, sales taxes, intergovernmental receipts, and interest earnings. Special assessments receivable decreased by $0.4 million due to property tax payers paying down their outstanding special assessments. The increases in materials an supplies inventory, intergovernmental receivable, prepaid items, and property taxes receivable are primarily due to an increase in the Engineer's department material and supplies inventory, an increase funding from

federal and state grant sources. In addition, the January 2010 health and life insurances were prepaid by year-end which did not happen in the prior year, and the one mill Child and Adult Protective Services tax levy collections will begin in 2010, respectively. The $0.2 million decrease in business type activities current assets is primarily due to a decrease in cash and cash equivalents and accounts receivable. The decrease in cash and cash equivalents is attributed to increase in expenditures for goods and services and decreases in tap in fees and payments from customers.

The decrease in governmental type capital assets is due mainly to the current year's increase in accumulated depreciation. The increase in business type activities capital assets is due mainly to the increase in infrastructure additions and the increase in construction in progress.

Liabilities for governmental activities remained fairly constant. Decreases in liabilities for business type activities are due primarily to the decrease in outstanding debt.

Restricted net assets were approximately $42.9 million, resulting in a $21.1 million unrestricted net assets balance. Net assets are restricted when constraints on their use are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments. Unrestricted net assets consist of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

The County's net assets, when viewed over time, may provide the reader with a useful indicator of the County's economic condition.

The table on the following page shows the condensed financial information derived from the Statement of Activities for the year ended December 31, 2009, and a comparative analysis with the year ended December 31, 2008.

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Primary Government
Statement of Activities
For the year ended December 31, 2009, with comparatives for the year ended December 31, 2008

	Governmental Activities		Business-type Activities		Total Primary Government	
	2009	2008	2009	2008	2009	2008
Revenues:						
Program revenues:						
Charges for services	$ 17,224,843	$ 15,950,554	$ 5,594,982	$ 5,536,287	$ 22,819,825	$ 21,486,841
Operating grants, contributions, and interest	41,813,165	39,471,114	-	-	41,813,165	39,471,114
Capital grants, contributions, and interest	1,254,789	770,746	1,973,284	1,369,749	3,228,073	2,140,495
Total program revenue	60,292,797	56,192,414	7,568,266	6,906,036	67,861,063	63,098,450
General revenues:						
Property taxes	19,320,675	19,224,281	-	-	19,320,675	19,224,281
Permissive real property transfer taxes	998,710	1,289,127	-	-	998,710	1,289,127
Lodging taxes	146,067	172,529	-	-	146,067	172,529
Sales taxes	11,778,248	11,721,134	-	-	11,778,248	11,721,134
Intergovernmental	3,563,293	3,696,906	6,162	-	3,569,455	3,696,906
Unrestricted interest earnings	930,709	2,748,397	74,584	143,701	1,005,293	2,892,098
Other	630,064	854,058	33,193	17,381	663,257	871,439
Total general revenues	37,367,766	39,706,432	113,939	161,082	37,481,705	39,867,514
Total Revenues	97,660,563	95,898,846	7,682,205	7,067,118	105,342,768	102,965,964
Expenses:						
General government:						
Legislative and executive	10,807,064	11,923,640	-	-	10,807,064	11,923,640
Intergovernmental	1,815,829	1,863,467	-	-	1,815,829	1,863,467
Judicial	5,964,528	5,538,194	-	-	5,964,528	5,538,194
Public safety	15,850,652	15,425,818	-	-	15,850,652	15,425,818
Intergovernmental	44,396	116,172	-	-	44,396	116,172
Public works	10,922,058	11,328,723	-	-	10,922,058	11,328,723
Health	23,695,239	24,730,141	-	-	23,695,239	24,730,141
Human services	26,811,254	27,517,647	-	-	26,811,254	27,517,647
Urban redevelopment and housing	358,921	102,906	-	-	358,921	102,906
Intergovernmental	353,036	111,049	-	-	353,036	111,049
Transportation	230,852	219,451	-	-	230,852	219,451
Interest and fiscal charges	960,382	1,020,192	-	-	960,382	1,020,192
Sewer system	-	-	3,655,152	3,424,048	3,655,152	3,424,048
Water system	-	-	2,843,308	2,803,331	2,843,308	2,803,331
Total Expenses	97,814,211	99,897,400	6,498,460	6,227,379	104,312,671	106,124,779
Increase (Decrease)	(153,648)	(3,998,554)	1,183,745	839,739	1,030,097	(3,158,815)
Net assets - beginning of year	218,827,265	222,825,819	40,437,364	39,597,625	259,264,629	262,423,444
Net assets - end of year	$ 218,673,617	$ 218,827,265	$ 41,621,109	$ 40,437,364	$ 260,294,726	$ 259,264,629

Governmental Activities

Grants, contributions, and restricted interest accounted for 44.1 percent of total governmental revenues, with taxes providing 33.0 percent of total governmental revenues. These revenue sources comprise the two largest components of County revenues. Grants, contributions, and restricted interest revenues in 2009 were $43,067,954. The increase in capital grants, contributions, and interest is due mainly to the County receiving state and federal grants for the construction of road and bridges in the amount of $449,917 in 2008 and $1,008,940 in 2009. Property, permissive real property transfer, and lodging taxes revenues were $20,465,452 (21.0 percent of total governmental revenues) while sales taxes were $11,778,248 (12.1 percent of total governmental revenues). Taxes, grants, contributions, and restricted interest combined together, provided 77.1 percent of the County's total governmental revenues. Property and sales taxes remained fairly constant from the prior year. Permissive real property transfer taxes decreased due to the reduction in the number of real property and manufactured home transactions.

The County received $17,224,843 or 17.6 percent of total governmental revenues, in charges for services. These direct charges to citizens include real estate transfer fees, property tax collection fees, judicial fines and forfeitures, and licenses and permits.

Human services activities utilized $26,811,254 or 27.4 percent of total expenses. The County's health services activities accounted for $23,695,239 or 24.2 percent, of total expenses. These two areas had the second and third largest decrease in expenses due to the state budget cuts affecting the ability in providing health and human services programs to County residents.

The following table presents the total expenses and net cost of each of the County's governmental program activities. The net cost (total program activity expenses less revenues generated by the program) represents the financial burden that was placed on the County's taxpayers by each of these program activities. Costs not covered by program revenues are essentially funded with the County's general revenues, which are primarily composed of taxes, intergovernmental revenues, and unrestricted interest earnings. The net cost to the governmental activities was $37,521,414.

Program Expenses and Net Costs of Governmental Activities, by Program
For the Year Ended December 31, 2009

Program Activity	Program Activity Expenses	Net Cost (Gain) of Program Activity	Net Cost (Gain) as Percentage of Total Expenses: Program Activity	Net Cost (Gain) as Percentage of Total Expenses: All Program Activities
General government:				
Legislative and executive	$ 10,807,064	$ 5,573,025	51.57%	5.70%
Intergovernmental	1,815,829	1,815,829	100.00%	1.86%
Judicial	5,964,528	2,394,273	40.14%	2.45%
Public safety	15,850,652	12,463,199	78.63%	12.74%
Intergovernmental	44,396	(13,804)	(31.09%)	(0.01%)
Public works	10,922,058	2,727,369	24.97%	2.78%
Health	23,695,239	9,162,094	38.67%	9.37%
Human services	26,811,254	3,463,536	12.92%	3.54%
Urban redevelopment and housing	358,921	(1,464,461)	(408.02%)	(1.50%)
Intergovernmental	353,036	353,036	100.00%	0.36%
Transportation	230,852	86,936	37.66%	0.09%
Interest and fiscal charges	960,382	960,382	100.00%	0.98%
Total expenses	$ 97,814,211	$ 37,521,414		38.36%

Business-type Activities

Net assets for business-type activities increased by $1,183,745 or 2.9 percent, in 2009. The major revenue source was charges for services in the amount of $5,594,982.

Financial Analysis of the County's Funds

As noted earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds — The focus of the County's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in accessing the County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the County's net resources available for spending at the end of the year.

At December 31, 2009, the County's governmental funds reported combined ending fund balances of $45.4 million, a decrease of $1.3 million in comparison with the prior year balances. Approximately $39.4 million of this amount constitutes unreserved fund balance, available for spending at the County's discretion. The remainder is reserved to indicate that it is not available for new spending because it is related to purchase commitments, unclaimed monies, or loans, none of which can easily be converted into cash. While most of the governmental fund balances are partially reserved in the governmental fund statements, the remaining unreserved fund balances become classified as restricted net assets on the government-wide statement of net assets due to restrictions for use for a particular purpose mandated by the source of the funding, such as the tax levy language or the underlying grant.

General Fund

The General Fund is the primary operating fund of the County. At the end of 2009, unreserved fund balance was $9,830,204 while total fund balance was $11,066,121. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance, to total fund expenditures. Unreserved fund balance represents 33.5 percent to total General Fund expenditures, while total fund balance represents 37.7 percent of General Fund expenditures.

The fund balance of the County's General Fund decreased by $4.6 million during the current fiscal year compared to a $1.0 million decrease in the prior year. Key factors in this decrease in fund balance are as follows:

- Total General Fund revenues decreased approximately $3.0 million from the prior year while General Fund expenditures remained fairly constant increasing by only $92,167. The largest decreases in revenues were in interest, charges for services, and permissive real property transfer taxes. The decreases are primarily due to decreases in the rate of return on investments, court costs and fees, and the decrease in the number of real property and manufactured home conveyances, respectively.

- Other financing sources (uses) changed by an additional ($517,219) primarily due to increases in transfers out.

Other Major Governmental Funds

The Community Services Fund has a deficit fund balance of ($477,483) compared to a deficit of ($2.3) million in 2008. The decrease in the deficit is mainly attributed to an increase in charges for services revenue and a decrease in human services expenditures. The net change in fund balance for 2009 was an increase of $1,845,929.

The fund balance of the Motor Vehicle Fund at December 31, 2009 is $5.8 million, an increase of $210,993 from the prior year. The increase in fund balance is due to the net effect of revenues exceeding expenditures by $350,825 and a net change of ($139,832) in other financing sources (uses). The net increase of revenues exceeding expenditures is primarily due to a large decrease in public works expenditures which was offset by a slight decrease in revenues. Other financing sources (uses) decreased from the prior year due to a decrease in transfers in for the County's allocation to the Engineer's department and an increase in transfers out to finance road improvements and retirement of debt.

The fund balance of the Developmental Disabilities Fund at year-end is $9.9 million, an increase of $1,441,056 or 17.0 percent, from the previous year. The increase in fund balance was primarily due to revenues exceeding expenditures. The largest increase in revenue was the increase in intergovernmental revenue of $569,069. The additional intergovernmental monies were received in the areas of federal and state programs, property tax reimbursements, waiver match reimbursements, and the new stimulus monies received for a medical assistance program. This increase in revenues was accompanied by a decrease in expenditures of $567,588.

The fund balance of the Alcohol, Drug Addiction, and Mental Health Board Fund at December 31, 2009, is approximately $1.3 million, which is a decrease of $872,006 from 2008. The decrease in fund balance was due mainly to a decrease in intergovernmental revenues of $1,688,784 offset by a decrease in expenditures of $348,913. In 2009, grants due from the State had not been collected within the available period, which resulted in deferred revenue at year-end of $1.4 million.

The General Obligation Bond Retirement Fund has a fund balance of $341,302 at December 31, 2009. This fund received approximately $1.4 million in a current refunding of bond anticipation notes and $1.4 million in transfers in, while making approximately $3.3 million in debt service payments.

Proprietary Funds

The County's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The County's major proprietary funds, the Sewer Fund and the Water Fund, both had increases in net assets; the Sewer Fund's net assets increased by $688,088 and the Water Fund's net assets increased $495,657. These increases can be primarily attributed to the increases in operating revenues and capital contributions which were offset by decreases in interest income and interest and fiscal charges and increases in operating expenses.

General Fund Budgetary Highlights

The County made several revisions to the original appropriations approved by the County Commissioners. Overall, these changes resulted in a decrease from the original budget of 6.4 percent or $2,213,804. The County Commissioners realized that revenues for 2009 were going to be lower than in 2008; therefore, they decreased appropriations and expenditures in order to save more carryover cash at year-end. The majority of the decrease in appropriations were for the following functions: general government legislative and executive by $140,037 primarily for contractual services in Levy and Assessment and salaries in Board of Elections; judicial by $201,768 primarily for contractual services in Common Pleas Court Administration, Juvenile Court, and fringe benefits in Domestic Relations; public safety by $264,362 primarily for fringe benefits in Probation and Sheriff; health by $196,626 primarily for contractual services in Agriculture and Crippled Children; human services by $255,874 primarily for contractual services and capital outlay in Veterans Service Commission; other expenditures by $1,119,425 primarily for miscellaneous expenditures related to contractual and other services. Actual expenditures were less than the final budgeted expenditures by $1.4 million due to general government legislative and executive of $615,922, public safety of $245,026, general government judicial of $201,098, human services of $151,112, transportation of $44,816, and other of $100,800.

The County's budgeted revenue decreased by 1.0 percent primarily due to decreases in charges for services of $86,516 and intergovernmental of $193,214. Actual revenues exceeded the final budget by $2.7 million primarily due to charges for services, sales taxes, property taxes, and intergovernmental of $876,073, $606,840, $602,753, and $587,918 respectively.

Based on these factors, the economic condition of the General Fund, based on actual cash basis results at December 31, 2009, reflects a fund balance that is $6.3 million better than initially projected in the original budget.

Capital Assets and Debt Administration

Capital Assets

As of December 31, 2009, and December 31, 2008, the County had invested $235.8 million and $236.5 million, net of accumulated depreciation of $115.94 million and $107.5 million, respectively, in a broad range of capital assets, as follows:

Capital Assets, Net of Depreciation
As of December 31, 2009, with comparatives as of December 31, 2008

	Governmental Activities		Business-type Activities		Totals	
	2009	2008	2009	2008	2009	2008
Land	$ 5,198,258	$ 4,433,878	$ 2,237,414	$ 2,237,414	$ 7,435,672	$ 6,671,292
Buildings	25,452,828	26,008,829	12,895,331	13,463,924	38,348,159	39,472,753
Improvements other than buildings	2,979,944	3,104,048	-	-	2,979,944	3,104,048
Equipment	2,458,430	3,123,195	139,089	154,448	2,597,519	3,277,643
Furniture and fixtures	314,360	368,323	-	-	314,360	368,323
Infrastructure	140,464,152	141,764,759	39,710,326	38,792,458	180,174,478	180,557,217
Vehicles	1,145,849	1,355,511	107,108	111,524	1,252,957	1,467,035
Construction in progress	1,364,014	868,442	1,335,759	671,832	2,699,773	1,540,274
Total capital assets, net	$ 179,377,835	$ 181,026,985	$ 56,425,027	$ 55,431,600	$ 235,802,862	$ 236,458,585

For additional information on capital assets, see Note 10 to the basic financial statements.

The total decrease in the County's capital assets, net of accumulated depreciation, for the current year were $655.7 thousand or 0.3 percent (a 0.9 percent decrease for governmental activities and a 1.8 percent increase for business-type activities). As further detailed in Note 16 of the notes to the basic financial statements, the County had $560.3 thousand in construction commitments.

Debt – Bonds, Long-Term Notes, Loans, and Capital Leases Payable

As of December 31, 2009, and December 31, 2008, the County had total debt of approximately $43.0 million and approximately $45.1 million, respectively, as shown in the table on the following page.

Bonds, Long-Term Notes, Loans, and Capital Leases Payable
As of December 31, 2009, with comparatives for December 31, 2008

	Governmental Activities		Business-type Activities		Totals	
	2009	2008	2009	2008	2009	2008
Bond anticipation notes.....	$ 1,390,000	$ 1,390,000	$ 250,000	$ -	$ 1,640,000	$ 1,390,000
General obligation bonds...	16,579,049	17,684,709	21,070,580	22,275,103	37,649,629	39,959,812
Special assessment bonds.....	1,788,039	2,076,574	-	-	1,788,039	2,076,574
Long-term loans.....	684,528	-	933,869	1,138,119	1,618,397	1,138,119
Capital leases.....	296,016	491,575	25,140	17,566	321,156	509,141
	$ 20,737,632	$ 21,642,858	$ 22,279,589	$ 23,430,788	$ 43,017,221	$ 45,073,646

For additional information on debt, see Note 17 to the basic financial statements.

During 2009, the County issued $1,390,000 and repaid $1,390,000 in long-term bond anticipation notes, issued $684,528 in a state infrastructure bank loan, issued $250,000 in sanitary sewer long-term bond anticipation notes, paid down general obligation bonds by $2,310,183, issued no new special assessment bonds and paid off $288,535, and paid off $204,250 in long term loans. Capital lease balances decreased $187,985. The total decrease in the County's debt obligations for the current year was 4.6 percent (a 4.2 percent decrease for governmental activities and a 4.9 percent decrease for business-type activities).

Limitations on Debt

State statutes limit the amount of total debt according to this formula: 3.0 percent of the first $100 million of total assessed valuation; plus 1.5 percent of such valuation in excess of $100 million and not in excess of $300 million; plus 2.5 percent of such valuation in excess of $300 million. By this calculation, the current total legal debt margin of Fairfield County is approximately $64.8 million.

The County's total unvoted legal debt margin at December 31, 2009, is approximately $17.8 million.

Economic Factors

The County's $3.233 billion tax base has decreased for the first time within the last ten years. This is attributable to the phase out of the general tangible personal property tax. This decrease represents less than one-half of one percent of the assessed valuation form the prior year and supports the fact that real property values within the County have risen steadily over the past several years. However, investment earnings declined significantly in 2008 and 2009 while permissive real property transfer taxes declined significantly 2007 through 2009. On October 23, 2009, the County Commissioners levied a temporary additional sales tax at the rate of one-quarter of one percent for a period of four years commencing January 1, 2010 to increase future revenues.

The various economic factors were considered in the preparation of the County's 2009 budget and will be considered in the preparation of future budgets. The Commissioners tighten spending controls in 2009 by limiting General Fund budget growth to 3.0 percent for salaries and 2.0 percent for all operating costs. Appropriate measures will be taken to ensure spending is within available resources in future budgets.

Requests for Information

This financial report is designed to provide the County's citizens, taxpayers, customers, investors, and creditors with a general overview of the County's finances and to demonstrate the County's accountability for the money it receives. If you have questions about this report, please contact the Fairfield County Auditor's Office by calling (740) 652-7045 or by writing the County Auditor at 210 E. Main Street, Lancaster, Ohio 43130. An electronic version of this report is available on the County's website at http://www.co.fairfield.oh.us/auditor/index.htm

Basic Financial Statements

STATEMENT OF NET ASSETS

December 31, 2009 - Primary Government
June 30, 2009 - Fairfield Industries, Incorporated

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Fairfield Industries, Incorporated
ASSETS				
Cash and cash equivalents	$ 43,127,483	$ 6,639,677	$ 49,767,160	$ 82,761
Cash and cash equivalents in segregated accounts	108,007	511,986	619,993	-
Cash and cash equivalents with fiscal agents	129,931	-	129,931	-
Segregated investments	-	-	-	202,306
Sales taxes receivable	3,423,737	-	3,423,737	-
Internal balances	(9,094)	9,094	-	-
Materials and supplies inventory	1,106,395	18,487	1,124,882	2,915
Permissive motor vehicle license tax receivable	84,372	-	84,372	-
Accrued interest receivable	468,284	8,174	476,458	-
Intergovernmental receivable	14,835,732	13,401	14,849,133	-
Prepaid items	974,524	24,808	999,332	1,871
Accounts receivable	669,371	849,213	1,518,584	91,000
External party receivable	70,298	222	70,520	-
Lodging taxes receivable	31,440	-	31,440	-
Property taxes receivable	23,926,369	-	23,926,369	-
Loans receivable	1,016,444	-	1,016,444	-
Special assessments receivable	1,778,283	38,030	1,816,313	-
Deferred charges	257,025	350,021	607,046	-
Investment in joint venture	2,174,708	-	2,174,708	-
Capital assets not being depreciated	6,562,272	3,573,173	10,135,445	-
Capital assets being depreciated (net of accumulated depreciation)	172,815,563	52,851,854	225,667,417	87,281
Total assets	$ 273,551,144	$ 64,888,140	$ 338,439,284	$ 468,134

(continued)

STATEMENT OF NET ASSETS

(Continued)

December 31, 2009 - Primary Government
June 30, 2009 - Fairfield Industries, Incorporated

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Fairfield Industries, Incorporated
LIABILITIES				
Accrued wages and benefits payable	$ 2,080,268	$ 73,410	$ 2,153,678	$ 52,013
Matured compensated absences payable	26,332	-	26,332	-
Matured capital leases payable	7,847	554	8,401	-
Matured interest payable	489	170	659	-
Intergovernmental payable	1,229,383	34,996	1,264,379	-
Accounts payable	3,042,376	165,944	3,208,320	11,067
External party payable	66,534	-	66,534	-
Contracts payable	520,624	52,184	572,808	-
Retainage payable	145,974	-	145,974	-
Accrued interest payable	125,007	93,050	218,057	-
Deferred revenue	22,948,517	-	22,948,517	-
Notes payable	-	250,000	250,000	-
Claims payable	42,868	-	42,868	-
Customer deposits payable	-	161,891	161,891	-
Long-term liabilities:				
Due within one year	3,054,182	1,404,536	4,458,718	-
Due within more than one year	21,587,126	21,030,296	42,617,422	-
Total liabilities	54,877,527	23,267,031	78,144,558	63,080
NET ASSETS				
Invested in capital assets, net of related debt	162,064,907	34,245,459	196,310,366	-
Restricted for:				
Capital projects	786,465	-	786,465	-
Debt service	15,526	-	15,526	-
Other purposes	7,542,057	-	7,542,057	4,032
Real estate assessment	3,139,151	-	3,139,151	-
Road and bridge projects	7,476,522	-	7,476,522	-
Ditch maintenance	1,488,980	-	1,488,980	-
Developmental disabilities	11,254,755	-	11,254,755	-
Mental health	3,031,750	-	3,031,750	-
Children services	840,444	-	840,444	-
Title administration	581,057	-	581,057	-
Child support enforcement	672,656	-	672,656	-
Crossroads center	700,200	-	700,200	-
Bridges and culverts	935,075	-	935,075	-
Older adult services	1,407,536	-	1,407,536	-
Youth services	663,264	-	663,264	-
Juvenile recovery	796,169	-	796,169	-
Neighborhood stabilization	1,522,458	-	1,522,458	-
Unrestricted	13,754,645	7,375,650	21,130,295	401,022
Total net assets	$ 218,673,617	$ 41,621,109	$ 260,294,726	$ 405,054

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2009 - Primary Government
For the Year Ended June 30, 2009 - Fairfield Industries, Incorporated

		Program Revenues			
	Expenses	Charges for Services	Operating Grants, Contributions, and Interest	Capital Grants, Contributions, and Interest	Net (Expense) Revenue
Primary Government:					
Governmental activities:					
General government:					
Legislative and executive	$ 10,807,064	$ 5,210,389	$ 23,650	$ -	$ (5,573,025)
Intergovernmental	1,815,829	-	-	-	(1,815,829)
Judicial	5,964,528	2,070,108	1,500,147	-	(2,394,273)
Public safety	15,850,652	2,003,584	1,383,869	-	(12,463,199)
Intergovernmental	44,396	-	58,200	-	13,804
Public works	10,922,058	1,288,905	5,767,228	1,138,556	(2,727,369)
Health	23,695,239	1,129,009	13,404,136	-	(9,162,094)
Human services	26,811,254	5,490,535	17,857,183	-	(3,463,536)
Urban redevelopment and housing	358,921	4,630	1,818,752	-	1,464,461
Intergovernmental	353,036	-	-	-	(353,036)
Transportation	230,852	27,683	-	116,233	(86,936)
Interest and fiscal charges	960,382	-	-	-	(960,382)
Total governmental activities	97,814,211	17,224,843	41,813,165	1,254,789	(37,521,414)
Business-type activities:					
Sewer	3,655,152	3,188,624	-	1,088,880	622,352
Water	2,843,308	2,406,358	-	884,404	447,454
Total business-type activities	6,498,460	5,594,982	-	1,973,284	1,069,806
Total Primary Government	$ 104,312,671	$ 22,819,825	$ 41,813,165	$ 3,228,073	$ (36,451,608)
Component Unit:					
Fairfield Industries, Incorporated	$ 1,535,274	$ 776,906	$ 10,845	$ -	$ (747,523)
Total Component Unit	$ 1,535,274	$ 776,906	$ 10,845	$ -	$ (747,523)

(continued)

STATEMENT OF ACTIVITIES

(Continued)

For the Year Ended December 31, 2009 - Primary Government
For the Year Ended June 30, 2009 - Fairfield Industries, Incorporated

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Fairfield Industries, Incorporated
Changes in Net Assets:				
Net (expense) revenue	$ (37,521,414)	$ 1,069,806	$ (36,451,608)	$ (747,523)
General revenues:				
Property taxes levied for:				
General purposes	$ 7,422,296	$ -	$ 7,422,296	$ -
Public works	1,208,984	-	1,208,984	-
Health	9,443,310	-	9,443,310	-
Human services	1,246,085	-	1,246,085	-
Permissive real property transfer taxes levied for general purposes	998,710	-	998,710	-
Lodging tax levied for public works	146,067	-	146,067	-
Sales taxes levied for general purposes	11,778,248	-	11,778,248	-
Grants and entitlements not restricted to specific programs	3,563,293	6,162	3,569,455	-
Unrestricted interest	930,709	74,584	1,005,293	-
In-kind contributions	-	-	-	692,211
Other	630,064	33,193	663,257	-
Total general revenues	37,367,766	113,939	37,481,705	692,211
Increase (decrease) in net assets	(153,648)	1,183,745	1,030,097	(55,312)
Net assets - beginning of year (restated - note 3)	218,827,265	40,437,364	259,264,629	460,366
Net assets - end of year	$ 218,673,617	$ 41,621,109	$ 260,294,726	$ 405,054

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

BALANCE SHEET
GOVERNMENTAL FUNDS

December 31, 2009

	General Fund	Community Services Fund	Motor Vehicle Fund
ASSETS			
Cash and cash equivalents	$ 8,998,021	$ 498,249	$ 4,665,325
Cash and cash equivalents in segregated accounts	100,905	-	-
Cash and cash equivalents with fiscal agents	-	-	-
Restricted assets:			
Cash and cash equivalents	316,026	-	-
Receivables:			
Property taxes	8,004,552	-	-
Lodging taxes	-	-	-
Permissive motor vehicle license tax	-	-	84,372
Sales taxes	3,423,737	-	-
Accounts	360,394	3,253	7,200
Interfund	216,734	720,357	-
External party	66,797	-	-
Special assessments	-	-	-
Accrued interest	461,370	-	-
Loans	-	-	-
Intergovernmental	2,227,579	37,135	2,807,064
Materials and supplies inventory	116,915	4,335	960,892
Prepaid items	440,094	122,734	64,471
Total assets	$ 24,733,124	$ 1,386,063	$ 8,589,324
LIABILITIES AND FUND BALANCES			
LIABILITIES:			
Accounts payable	$ 779,169	$ 682,123	$ 143,273
Contracts payable	1,700	-	215,941
Accrued wages and benefits payable	835,032	337,462	185,807
Matured compensated absences payable	14,567	4,043	6,321
Retainage payable	-	-	36,091
Interfund payable	14,761	11,529	354
External party payable	498	1,200	-
Intergovernmental payable	605,908	159,244	85,971
Deferred revenue	11,414,848	660,607	2,106,398
Matured interest payable	66	325	-
Matured capital leases payable	454	7,013	-
Claims Payable	-	-	-
Total liabilities	13,667,003	1,863,546	2,780,156
FUND BALANCES (Deficit):			
Reserved for encumbrances	919,891	57,455	782,985
Reserved for unclaimed monies	316,026	-	-
Reserved for loans	-	-	-
Unreserved, undesignated, reported in:			
General fund	9,830,204	-	-
Special revenue funds	-	(534,938)	5,026,183
Debt service funds	-	-	-
Capital projects funds	-	-	-
Total fund balances (deficit)	11,066,121	(477,483)	5,809,168
Total liabilities and fund balances	$ 24,733,124	$ 1,386,063	$ 8,589,324

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Developmental Disabilities Fund	Alcohol, Drug Addiction, and Mental Health Board Fund	General Obligation Bond Retirement Fund	Nonmajor Governmental Funds	Totals
$ 10,199,644	$ 1,003,394	$ 339,296	$ 17,107,528	$ 42,811,457
-	-	256	6,846	108,007
129,931	-	-	-	129,931
-	-	-	-	316,026
7,925,796	2,126,862	178,400	5,690,759	23,926,369
-	-	-	31,440	31,440
-	-	-	-	84,372
-	-	-	-	3,423,737
71,331	103,475	1,750	121,968	669,371
-	-	-	11,944	949,035
-	3,501	-	-	70,298
-	-	-	1,778,283	1,778,283
-	-	-	6,914	468,284
-	-	-	1,016,444	1,016,444
1,569,959	2,617,121	-	5,576,874	14,835,732
21,912	-	-	2,341	1,106,395
74,806	10,976	-	261,443	974,524
$ 19,993,379	$ 5,865,329	$ 519,702	$ 31,612,784	$ 92,699,705
$ 270,194	$ 630,942	$ -	$ 536,675	$ 3,042,376
-	-	-	302,983	520,624
344,883	30,828	-	346,256	2,080,268
-	-	-	1,401	26,332
-	-	-	109,883	145,974
662	-	-	930,823	958,129
-	53,898	-	10,938	66,534
132,922	25,363	-	219,975	1,229,383
9,303,014	3,832,179	178,400	11,660,589	39,156,035
-	-	-	98	489
-	-	-	380	7,847
42,868	-	-	-	42,868
10,094,543	4,573,210	178,400	14,120,001	47,276,859
2,132,480	4,230	-	975,978	4,873,019
-	-	-	-	316,026
-	-	-	824,393	824,393
-	-	-	-	9,830,204
7,766,356	1,287,889	-	14,325,385	27,870,875
-	-	341,302	194,800	536,102
-	-	-	1,172,227	1,172,227
9,898,836	1,292,119	341,302	17,492,783	45,422,846
$ 19,993,379	$ 5,865,329	$ 519,702	$ 31,612,784	$ 92,699,705

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES

December 31, 2009

Total fund balances for governmental funds		$ 45,422,846
Amounts reported for governmental activities in the statement of nets assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		179,377,835
Investment in joint venture in the governmental activities is not a financial resource and therefore is not reported in the funds.		2,174,708
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds.		
Property taxes	1,625,479	
Sales taxes	1,352,851	
Charges for services	309,570	
Licenses and permits	310	
Fines and forfeitures	260,677	
Reimbursements	18,052	
Rent	30	
Special assessments	1,778,283	
Accrued Interest	157,389	
Intergovernmental	10,704,877	16,207,518
Deferred charges represent unamortized issuance costs which do not provide current financial resources and, therefore, are not reported in the funds.		257,025
Long-term liabilities and accrued interest are not due and payable in the current period and therefore are not reported in the funds:		
Special assessment bonds payable and unamortized premium	(1,788,039)	
General obligation bonds payable and unamortized premium and discount	(15,058,562)	
Refunding bonds payable and unamortized premium and deferred amount on refunding	(1,520,487)	
Long-term bond anticipation notes and loans payable	(2,074,528)	
Accrued interest payable	(125,007)	
Compensated absences payable	(3,895,399)	
Intergovernmental payable	(8,277)	
Capital leases payable	(296,016)	(24,766,315)
Net assets of governmental activities		$ 218,673,617

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

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STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

For the Year Ended December 31, 2009

	General Fund	Community Services Fund	Motor Vehicle Fund
REVENUES			
Property taxes	$ 7,272,474	$ -	$ -
Permissive real property transfer taxes	998,710	-	-
Lodging taxes	-	-	-
Sales taxes	11,786,428	-	-
Charges for services	4,345,528	4,792,375	39,051
Licenses and permits	32,922	-	-
Permissive motor vehicle license tax	-	-	1,083,036
Fines and forfeitures	112,026	30,000	31,200
Intergovernmental	4,108,125	10,864,690	5,225,147
Special assessments	-	-	-
Interest	897,199	-	-
Rent	157,495	-	-
Donations	-	-	-
Other	207,100	256,877	21,218
Total revenues	29,918,007	15,943,942	6,399,652
EXPENDITURES			
Current:			
General government:			
Legislative and executive	8,822,077	-	-
Judicial	3,986,864	-	-
Public safety	13,038,149	-	-
Public works	-	-	6,048,827
Health	673,297	-	-
Human services	780,991	14,454,616	-
Urban redevelopment and housing	-	-	-
Transportation	145,874	-	-
Other	58,686	-	-
Intergovernmental	1,815,829	-	-
Capital outlay	-	-	-
Debt service:			
Principal retirement	9,993	54,307	-
Interest and fiscal charges	2,428	7,408	-
Total expenditures	29,334,188	14,516,331	6,048,827
Excess of revenues over (under) expenditures	583,819	1,427,611	350,825
OTHER FINANCING SOURCES (USES)			
Sale of capital assets	31,612	244	-
Inception of capital lease	12,828	-	-
Loans received	-	-	-
Current refunding bond anticipation note issued	-	-	-
Current refunding of bond anticipation note	-	-	-
Transfers in	20,000	418,074	287,248
Transfers out	(5,287,051)	-	(427,080)
Total other financing sources (uses)	(5,222,611)	418,318	(139,832)
Net change in fund balances	(4,638,792)	1,845,929	210,993
Fund balances (deficit) - beginning of year	15,704,913	(2,323,412)	5,598,175
Fund balances (deficit) - end of year	$ 11,066,121	$ (477,483)	$ 5,809,168

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Developmental Disabilities Fund	Alcohol, Drug Addiction, and Mental Health Board Fund	General Obligation Bond Retirement Fund	Nonmajor Governmental Funds	Totals
$ 7,148,740	$ 1,922,575	$ 178,400	$ 2,387,419	$ 18,909,608
-	-	-	-	998,710
-	-	-	146,067	146,067
-	-	-	-	11,786,428
522,885	63,030	-	4,669,975	14,432,844
-	-	-	438,400	471,322
-	-	-	-	1,083,036
-	-	-	105,967	279,193
5,609,739	7,533,951	-	11,522,996	44,864,648
-	-	-	465,379	465,379
-	-	-	129,327	1,026,526
24,163	17,318	344,785	22,930	566,691
22,739	30,000	-	38,897	91,636
26,100	2,939	1,168	113,537	628,939
13,354,366	9,569,813	524,353	20,040,894	95,751,027
-	-	-	1,454,666	10,276,743
-	-	-	1,889,719	5,876,583
-	-	-	2,574,073	15,612,222
-	-	-	1,370,136	7,418,963
11,782,665	10,441,819	-	712,583	23,610,364
-	-	-	11,277,270	26,512,877
-	-	-	358,921	358,921
-	-	-	-	145,874
-	-	-	-	58,686
-	-	-	397,432	2,213,261
-	-	-	3,165,621	3,165,621
-	-	1,085,000	429,087	1,578,387
-	-	849,573	101,270	960,679
11,782,665	10,441,819	1,934,573	23,730,778	97,789,181
1,571,701	(872,006)	(1,410,220)	(3,689,884)	(2,038,154)
3,982	-	-	500	36,338
-	-	-	-	12,828
-	-	-	684,528	684,528
-	-	1,390,000	-	1,390,000
-	-	(1,390,000)	-	(1,390,000)
-	-	1,386,293	4,372,402	6,484,017
(134,627)	-	(88,188)	(547,071)	(6,484,017)
(130,645)	-	1,298,105	4,510,359	733,694
1,441,056	(872,006)	(112,115)	820,475	(1,304,460)
8,457,780	2,164,125	453,417	16,672,308	46,727,306
$ 9,898,836	$ 1,292,119	$ 341,302	$ 17,492,783	$ 45,422,846

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2009

Net change in fund balances - total governmental funds.....		$ (1,304,460)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period:		
Capital asset additions	5,854,149	
Capital contributions	20,922	
Current year depreciation	(7,273,235)	(1,398,164)
Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. This is the amount of the proceeds, and the loss on disposal of assets:		
Proceeds from sale of capital assets	(36,338)	
Loss on disposal of capital assets	(214,648)	(250,986)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:		
Property taxes	411,067	
Sales taxes	(8,180)	
Charges for services	241,581	
Licenses and permits	169	
Fines and forfeitures	35,512	
Intergovernmental	1,545,775	
Special assessments	(350,914)	
Interest	33,371	
Rent	30	
Other	1,125	1,909,536
Governmental funds had a investment in joint venture which showed a decrease for the current year. The decrease in joint venture is shown as an expense on the statement of activities		(267,176)
Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets:		
Special assessment bonds	285,000	
General Obligation bonds	890,000	
Current refunding bonds	195,000	
Long-term bond anticipation notes payable	1,390,000	
Capital leases	208,387	$ 2,968,387

(continued)

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES **(Continued)**

For the Year Ended December 31, 2009

Interest is reported as an expenditure when due in the governmental funds, but is accrued on outstanding debt on the statement of activities. Premiums and discounts are reported as revenues and expenditures when the debt is first issued; however, these amounts are deferred and amortized on the statement of activities.:		
Accrued interest payable	$ (2,767)	
Amortization of issuance costs	(21,131)	
Amortization on premium of special assessment bonds	3,535	
Amortization on premium of general obligation bonds	21,760	
Amortization on premium of current refunding bonds	3,658	
Amortization on discount of general obligation bonds	(456)	4,599
Inception of capital leases are reported as other financing sources in the governmental funds, but the inception increases long-term liabilities on the statement of activities		(12,828)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:		
Intergovernmental payable	1,819	
Compensated absences payable	274,455	276,274
Long-term debt proceeds are other financing sources in the governmental funds, but the issuance increases the long-term liabilities on the statement of activities.		
Long-term loans payable	(684,528)	
Long-term bond anticipation notes payable	(1,390,000)	(2,074,528)
The difference between the net carrying amount of the refunded debt and the acquisition price is allocated over the life of the outstanding debt on the statement of activities		(4,302)
Change in net assets of governmental activities		$ (153,648)

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL GENERAL FUND

For the Year Ended December 31, 2009

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 6,708,000	$ 6,708,000	$ 7,310,753	$ 602,753
Permissive real property transfer taxes	900,000	900,000	998,936	98,936
Sales taxes	10,900,000	10,900,000	11,506,840	606,840
Charges for services	3,523,860	3,437,344	4,313,417	876,073
Licenses and permits	40,000	40,000	32,847	(7,153)
Fines and forfeitures	140,715	140,715	111,410	(29,305)
Intergovernmental	3,715,074	3,521,860	4,109,778	587,918
Interest	1,459,120	1,459,120	1,099,587	(359,533)
Rent	100,000	100,000	160,457	60,457
Other	25,000	25,000	289,636	264,636
Total revenues	27,511,769	27,232,039	29,933,661	2,701,622
EXPENDITURES				
Current:				
General government:				
Legislative and executive	10,167,203	10,027,166	9,411,244	615,922
Judicial	4,613,835	4,412,067	4,210,969	201,098
Public safety	14,436,550	14,172,188	13,927,162	245,026
Health	919,858	723,232	718,508	4,724
Human services	1,227,265	971,391	820,279	151,112
Transportation	199,436	163,724	118,908	44,816
Other	3,117,860	1,998,435	1,897,635	100,800
Total expenditures	34,682,007	32,468,203	31,104,705	1,363,498
Excess of revenues under expenditures	(7,170,238)	(5,236,164)	(1,171,044)	4,065,120
OTHER FINANCING SOURCES (USES)				
Sale of capital assets	-	-	9,838	9,838
Advances in	-	-	1,438,697	1,438,697
Advances out	-	-	(1,544,468)	(1,544,468)
Operating transfers in	-	-	20,000	20,000
Operating transfers out	(5,702,120)	(5,314,236)	(5,287,051)	27,185
Total other financing sources (uses)	(5,702,120)	(5,314,236)	(5,362,984)	(48,748)
Net change in fund balance	(12,872,358)	(10,550,400)	(6,534,028)	4,016,372
Fund balance - beginning of year	11,816,835	11,816,835	11,816,835	-
Prior year encumbrances appropriated	2,110,857	2,110,857	2,110,857	-
Fund balance - end of year	$ 1,055,334	$ 3,377,292	$ 7,393,664	$ 4,016,372

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL COMMUNITY SERVICES FUND

For the Year Ended December 31, 2009

	Budgeted Amounts		Actual	Variance with Final Budget -
	Original	Final	Amounts	Positive (Negative)
REVENUES				
Charges for services	$ 3,457,000	$ 4,584,000	$ 4,583,957	$ (43)
Fines and forfeitures	-	29,624	30,000	376
Intergovernmental	14,000,000	9,670,968	9,746,997	76,029
Other	10,000	224,936	235,891	10,955
Total revenues	17,467,000	14,509,528	14,596,845	87,317
EXPENDITURES				
Current:				
Human services:				
Community services:				
Personal services	6,632,000	5,304,058	5,303,164	894
Fringe benefits	2,799,602	2,630,901	2,630,901	-
Materials and supplies	341,500	291,555	291,393	162
Contractual services	7,649,210	7,001,717	7,001,667	50
Capital outlay	120,000	36,833	35,947	886
Other	10,000	-	-	-
Total expenditures	17,552,312	15,265,064	15,263,072	1,992
Excess of revenues under expenditures	(85,312)	(755,536)	(666,227)	89,309
OTHER FINANCING SOURCES (USES)				
Sale of capital assets	-	-	244	244
Advances in	-	-	340,000	340,000
Advances out	-	-	(340,000)	(340,000)
Operating transfers in	-	418,000	418,074	74
Total other financing sources (uses)	-	418,000	418,318	318
Net change in fund balance	(85,312)	(337,536)	(247,909)	89,627
Fund balance - beginning of year	403,792	403,792	403,792	-
Prior year encumbrances appropriated	90,210	90,210	90,210	-
Fund balance - end of year	$ 408,690	$ 156,466	$ 246,093	$ 89,627

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL
MOTOR VEHICLE FUND

For the Year Ended December 31, 2009

	Budgeted Amounts		Actual	Variance with Final Budget -
	Original	Final	Amounts	Positive (Negative)
REVENUES				
Charges for services	$ 50,000	$ 50,000	$ 35,997	$ (14,003)
Permissive motor vehicle license tax	1,070,000	1,070,000	1,085,196	15,196
Fines and forfeitures	40,000	40,000	31,234	(8,766)
Intergovernmental	5,415,544	5,415,544	5,355,427	(60,117)
Other	-	-	21,864	21,864
Total revenues	6,575,544	6,575,544	6,529,718	(45,826)
EXPENDITURES				
Current:				
Public works:				
Motor vehicle:				
Personal services	2,637,750	2,714,134	2,576,764	137,370
Fringe benefits	1,121,300	1,220,406	1,219,961	445
Materials and supplies	541,735	1,771,425	1,648,290	123,135
Contractual services	789,099	1,063,581	905,479	158,102
Capital outlay	141,542	1,272,359	1,193,063	79,296
Other	1,000	4,837	4,712	125
Total expenditures	5,232,426	8,046,742	7,548,269	498,473
Excess of revenues over (under) expenditures	1,343,118	(1,471,198)	(1,018,551)	452,647
OTHER FINANCING SOURCES (USES)				
Operating transfers in	289,000	289,000	287,248	(1,752)
Operating transfers out	(246,840)	(427,275)	(427,080)	195
Total other financing sources (uses)	42,160	(138,275)	(139,832)	(1,557)
Net change in fund balance	1,385,278	(1,609,473)	(1,158,383)	451,090
Fund balance - beginning of year	4,304,367	4,304,367	4,304,367	-
Prior year encumbrances appropriated	418,676	418,676	418,676	-
Fund balance - end of year	$ 6,108,321	$ 3,113,570	$ 3,564,660	$ 451,090

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL DEVELOPMENTAL DISABILITIES FUND

For the Year Ended December 31, 2009

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 6,808,200	$ 6,732,600	$ 7,188,996	$ 456,396
Charges for services	547,100	547,100	527,049	(20,051)
Intergovernmental	5,327,893	4,537,068	5,779,868	1,242,800
Rent	-	-	24,163	24,163
Donations	-	-	22,739	22,739
Other	6,360	6,360	23,822	17,462
Total revenues	12,689,553	11,823,128	13,566,637	1,743,509
EXPENDITURES				
Current:				
Health:				
Board of developmental disabilities:				
Personal services	5,064,943	5,049,543	4,738,262	311,281
Fringe benefits	2,416,234	2,416,234	2,213,490	202,744
Materials and supplies	654,059	590,057	432,026	158,031
Contractual services	5,527,729	5,099,857	4,662,452	437,405
Capital outlay	451,263	548,877	389,757	159,120
Other	2,303,921	2,682,811	2,103,920	578,891
Total expenditures	16,418,149	16,387,379	14,539,907	1,847,472
Excess of revenues under expenditures	(3,728,596)	(4,564,251)	(973,270)	3,590,981
OTHER FINANCING SOURCES (USES)				
Sale of capital assets	-	-	3,982	3,982
Operating transfers out	(271,307)	(134,627)	(134,627)	-
Total other financing sources (uses)	(271,307)	(134,627)	(130,645)	3,982
Net change in fund balance	(3,999,903)	(4,698,878)	(1,103,915)	3,594,963
Fund balance - beginning of year	7,745,705	7,745,705	7,745,705	-
Prior year encumbrances appropriated	946,115	946,115	946,115	-
Fund balance - end of year	$ 4,691,917	$ 3,992,942	$ 7,587,905	$ 3,594,963

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL
ALCOHOL, DRUG ADDICTION, AND MENTAL HEALTH BOARD FUND

For the Year Ended December 31, 2009

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 2,094,586	$ 1,830,063	$ 1,932,660	$ 102,597
Charges for services	172,070	172,070	62,975	(109,095)
Intergovernmental	7,305,667	7,008,428	7,310,103	301,675
Rent	7,200	7,200	16,922	9,722
Donations	-	-	30,000	30,000
Other	-	-	45,359	45,359
Total revenues	9,579,523	9,017,761	9,398,019	380,258
EXPENDITURES				
Current:				
Health:				
Alcohol, drug addiction, and mental health board:				
Personal services	459,645	481,237	481,237	-
Fringe benefits	157,509	162,679	162,679	-
Materials and supplies	33,431	28,895	28,895	-
Contractual services	9,512,060	9,945,522	9,945,522	-
Capital outlay	15,787	9,357	9,357	-
Total expenditures	10,178,432	10,627,690	10,627,690	-
Net change in fund balance	(598,909)	(1,609,929)	(1,229,671)	380,258
Fund balance - beginning of year	1,245,507	1,245,507	1,245,507	-
Prior year encumbrances appropriated	535,396	535,396	535,396	-
Fund balance - end of year	$ 1,181,994	$ 170,974	$ 551,232	$ 380,258

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF FUND NET ASSETS
ENTERPRISE FUNDS

December 31, 2009

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
ASSETS			
Current assets:			
Cash and cash equivalents	$ 3,912,362	$ 2,565,424	$ 6,477,786
Cash and cash equivalents in segregated accounts	298,090	213,896	511,986
Receivables:			
Accounts	540,121	309,092	849,213
Interfund	6,025	4,535	10,560
External party	222	-	222
Special assessments	23,144	14,886	38,030
Accrued interest	5,815	2,359	8,174
Intergovernmental	3,601	9,800	13,401
Materials and supplies inventory	6,925	11,562	18,487
Prepaid items	9,087	15,721	24,808
Total current assets	4,805,392	3,147,275	7,952,667
Noncurrent assets:			
Deferred charges	194,870	155,151	350,021
Restricted assets:			
Cash and cash equivalents	161,891	-	161,891
Capital assets not being depreciated	1,210,182	2,362,991	3,573,173
Capital assets being depreciated (net of accumulated depreciation)	28,879,109	23,972,745	52,851,854
Total noncurrent assets	30,446,052	26,490,887	56,936,939
Total assets	$ 35,251,444	$ 29,638,162	$ 64,889,606

(continued)

STATEMENT OF FUND NET ASSETS (Continued)
PROPRIETARY FUNDS

December 31, 2009

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
LIABILITIES			
Current liabilities:			
Accounts payable	$ 91,997	$ 73,947	$ 165,944
Contracts payable	50,297	1,887	52,184
Accrued wages and benefits payable	39,054	34,356	73,410
Interfund payable	733	733	1,466
Matured capital leases payable	277	277	554
Matured interest payable	85	85	170
Intergovernmental payable	23,272	11,724	34,996
Accrued interest payable	59,191	33,859	93,050
Current portion of:			
Compensated absences payable	33,333	24,484	57,817
Notes payable	250,000	-	250,000
Capital leases	3,466	3,466	6,932
EPA loans payable	102,648	-	102,648
OPWC loans payable	2,139	-	2,139
General obligation bonds payable	640,000	595,000	1,235,000
Total current liabilities	1,296,492	779,818	2,076,310
Long-term liabilities (net of current portion):			
Customer deposits payable from restricted assets	161,891	-	161,891
Compensated absences	58,566	38,860	97,426
Notes payable	250,000	-	250,000
Capital leases	9,104	9,104	18,208
EPA loans payable	771,318	-	771,318
OPWC loans payable	57,764	-	57,764
General obligation bonds payable	11,173,419	8,662,161	19,835,580
Total long-term liabilities	12,482,062	8,710,125	21,192,187
Total liabilities	13,778,554	9,489,943	23,268,497
NET ASSETS			
Invested in capital assets, net of related debt	17,024,303	17,221,156	34,245,459
Unrestricted	4,448,587	2,927,063	7,375,650
Total net assets	$ 21,472,890	$ 20,148,219	41,621,109

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS ENTERPRISE FUNDS

For the Year Ended December 31, 2009

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
OPERATING REVENUES:			
Charges for services	$ 3,188,624	$ 2,406,358	$ 5,594,982
OPERATING EXPENSES:			
Personal services	520,267	439,978	960,245
Fringe benefits	169,850	151,559	321,409
Contractual services	1,364,041	539,547	1,903,588
Materials and supplies	146,590	430,035	576,625
Other operating expenses	3,473	-	3,473
Depreciation	837,095	823,860	1,660,955
Total operating expenses	3,041,316	2,384,979	5,426,295
Operating income	147,308	21,379	168,687
NON-OPERATING REVENUES (EXPENSES):			
Interest income	57,982	16,602	74,584
Intergovernmental	6,162	-	6,162
Loss on disposal of capital assets	(5,486)	(7,024)	(12,510)
Interest and fiscal charges	(608,350)	(451,305)	(1,059,655)
Other non-operating revenues	1,592	31,601	33,193
Total non-operating revenues (expenses)	(548,100)	(410,126)	(958,226)
Loss before capital contributions	(400,792)	(388,747)	(789,539)
Capital contributions	1,088,880	884,404	1,973,284
Change in net assets	688,088	495,657	1,183,745
Net assets - beginning of year	20,784,802	19,652,562	40,437,364
Net assets - end of year	$ 21,472,890	$ 20,148,219	$ 41,621,109

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF CASH FLOWS
ENTERPRISE FUNDS

For the Year Ended December 31, 2009

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS			
Cash flows from operating activities			
Cash received from customers	$ 3,261,847	$ 2,431,474	$ 5,693,321
Cash payments for employee services and benefits	(734,794)	(620,522)	(1,355,316)
Cash payments for goods and services	(1,610,714)	(946,323)	(2,557,037)
Other operating expenses	(1,973)	-	(1,973)
Other non-operating revenues	1,592	27,481	29,073
Customer deposits received	15,311	-	15,311
Customer deposits returned	(13,000)	-	(13,000)
Net cash provided by operating activities	918,269	892,110	1,810,379
Cash flows from noncapital financing activities			
Intergovernmental	7,946	1,784	9,730
Cash flows from capital and related financing activities			
Tap-in fees	78,832	105,312	184,144
Sale of capital assets	1,072	1,072	2,144
Special assessments	4,113	3,119	7,232
Acquisition of capital assets	(672,086)	(125,558)	(797,644)
Proceeds from sale of notes	500,000	-	500,000
Principal paid on capital leases payable	(8,677)	(8,677)	(17,354)
Principal paid on EPA refunding loan	(199,971)	-	(199,971)
Principal paid on OPWC loan	(4,279)	-	(4,279)
Principal paid on general obligation bonds	(625,000)	(580,000)	(1,205,000)
Interest paid on capital leases payable	(992)	(992)	(1,984)
Interest paid on EPA refunding loan	(36,263)	-	(36,263)
Interest paid on general obligation bonds	(544,457)	(428,827)	(973,284)
Net cash used for capital and related financing activities	(1,507,708)	(1,034,551)	(2,542,259)
Cash flows from investing activities			
Interest	59,883	18,334	78,217
Net decrease in cash and cash equivalents	(521,610)	(122,323)	(643,933)
Cash and cash equivalents - beginning of year	4,893,953	2,901,643	7,795,596
Cash and cash equivalents - end of year	$ 4,372,343	$ 2,779,320	$ 7,151,663

STATEMENT OF CASH FLOWS
ENTERPRISE FUNDS

For the Year Ended December 31, 2009

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES			
Operating income	$ 147,308	$ 21,379	$ 168,687
Adjustments to reconcile operating income to net cash provided by operating activities:			
Other non-operating revenues	1,592	27,481	29,073
Depreciation expense	837,095	823,860	1,660,955
(Increases) decreases in assets:			
Accounts receivable	51,686	31,918	83,604
Intergovernmental receivable	23,860	(4,717)	19,143
Interfund receivable	(2,101)	(2,085)	(4,186)
External party receivable	(222)	-	(222)
Materials and supplies inventory	(3,333)	(617)	(3,950)
Prepaids	(3,696)	(11,701)	(15,397)
Increases (decreases) in liabilities:			
Accounts payable	(95,169)	28,185	(66,984)
Contracts payable	(6,058)	-	(6,058)
Accrued wages and benefits payable	3,162	5,865	9,027
Compensated absences payable	(9,580)	(22,078)	(31,658)
Interfund payable	130	130	260
Intergovernmental payable	(3,892)	(5,510)	(9,402)
Customer deposits	(22,513)	-	(22,513)
Net cash provided by operating activities	$ 918,269	$ 892,110	$ 1,810,379

Noncash capital financing activities:

Developers contributed $1,014,808 and $697,471 in the form of sewer lines and water lines, respectively, during 2009.
The City of Pickerington contributed $81,621 in the form of water line connections during 2009.
During 2009, the water and sewer funds entered into capital leases for $12,654 each.

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
AGENCY FUNDS

December 31, 2009

ASSETS		
Cash and cash equivalents	$	7,748,245
Cash and cash equivalents in segregated accounts		1,506,264
Receivables:		
Property taxes		126,719,879
Lodging taxes		45,492
Accounts		2,457,384
Special assessments		3,999,945
Intergovernmental		12,030,674
Tax increment financing receivable		3,205,414
External party receivable		66,534
Total assets	$	157,779,831
LIABILITIES		
External party payable	$	70,520
Intergovernmental payable		151,333,716
Due to others		6,375,595
Total liabilities	$	157,779,831

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Introduction

This section of Fairfield County's (the County) annual financial report presents management's discussion and analysis of the County's financial performance during the year ended December 31, 2008. The management's discussion and analysis section should be read in conjunction with the preceding letter of transmittal and the County's financial statements, which follow.

Financial Highlights

Key financial highlights for 2008 are as follows:

- The assets of Fairfield County exceeded its liabilities at the close of the year ended December 31, 2008, by $257,903,598 (net assets). Of this amount, $23,335,062 was the unrestricted net assets portion which represents the amount that can be used at the discretion of the County Commissioners.

- The County's total net assets decreased by 1.2 percent, or $3,197,637 from the total net assets at the beginning of the year 2008.

- At the end of the current year, the County's governmental activities reported total net assets of $217,466,234 a decrease of $4,037,376 from the prior year. Of this amount, $15,655,478 is unrestricted.

- At the end of the current year, unreserved fund balance for the General Fund was $13,860,629, which represents a 5.6 percent decrease from the prior year, and represents 47.4 percent of total General Fund expenditures.

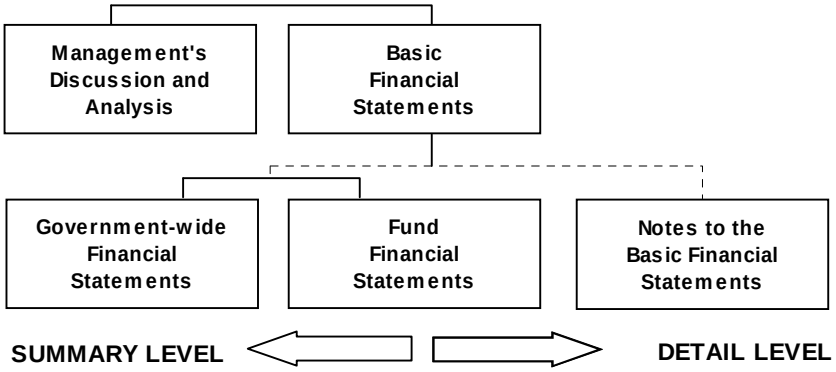
- Fairfield County's total long-term debt decreased by $2,553,660 or 5.4 percent, during the current year.

Overview of the Financial Statements

This annual report consists of management's discussion and analysis, basic financial statements, including the accompanying notes to the basic financial statements, and combining statements for the nonmajor governmental funds, and the fiduciary funds. The basic financial statements are composed of the government-wide financial statements and the fund financial statements.

Figure 1 illustrates how the required parts of this annual report are arranged and relate to one another. In addition to these required elements, as explained later, this report includes an optional section that contains combining statements that provide details about the County's nonmajor governmental funds.

Figure 1
Required Components of
Fairfield County's Annual Financial Report



The *government-wide financial statements* provide financial information about the County as a whole, including its component unit.

The *fund financial statements* focus on the County's operations in more detail than the government-wide financial statements. The financial statements presented for governmental funds report on the County's general government services. Proprietary fund statements report on the activities that the County operates like private-sector businesses. Fiduciary funds statements provide information about the financial relationships in which the County acts solely as a trustee or agent, for the benefit of others outside the government to whom the resources belong.

The basic financial statements section also includes *Notes to the Basic Financial Statements* that more fully explain the information in the government-wide and fund financial statements.

Figure 2 below summarizes the major features of the County's statements.

Figure 2
Major Features of Fairfield County's Government-wide and Fund Financial Statements

		Fund Financial Statements		
	Government-wide Statements	**Governmental Funds**	**Proprietary Funds**	**Fiduciary Funds**
Scope	Entire County government (except fiduciary funds) and the County's component units	The activities of the County that are not proprietary or fiduciary, such as public safety, public works, health, human services, and general government	Activities the County operates similar to private businesses, such as the sewer and water operations and the Self-Funded Health Insurance Fund	Instances in which the County is the trustee or agent for someone else's resources
Required financial statements	• Statement of Net Assets • Statement of Activities	• Balance Sheet • Statement of Revenues, Expenditures, and Changes in Fund Balances	• Statement of Fund Net Assets • Statement of Revenues, Expenses, and Changes in Fund Net Assets • Statement of Cash Flows	• Statement of Fiduciary Assets and Liabilities

Figure 2 (continued)
Major Features of the Fairfield County's Government-wide and Fund Financial Statements

		Fund Financial Statements		
	Government-wide Statements	**Governmental Funds**	**Proprietary Funds**	**Fiduciary Funds**
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, and short-term and long-term	Only assets expected to be used up and liabi-lities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term	All assets and liabilities, both financial and capital, and short-term and long-term
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid	Not applicable because the County only has agency funds

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business.

Statement of Net Assets and the Statement of Activities
The *Statement of Net Assets* presents information on all of the County's assets and liabilities, with the difference between the two reported as net assets. The *Statement of Activities* presents information showing how the County's net assets changed during the current year. Both statements use the accrual basis of accounting, similar to the accounting used by private sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when the cash is received or paid.

These two statements report the County's net assets and the change in those assets. This change in net assets is important because it tells the reader whether, for the County as a whole, the economic condition of the County has improved or diminished. However, in evaluating the overall position of the County, nonfinancial information such as changes in the County's tax base and the condition of the County's capital assets will also need to be evaluated.

The Statement of Net Assets and the Statement of Activities, which can be found on pages 34 through 37 of this report, are divided into three categories as follows.

Governmental Activities — Most of the County's basic services are reported under this category, such as general government, public safety, public works, health, human services, and all departments - with the exception of the sewer and water funds.

Business-type Activities — The County provides services and then charges a fee to customers, based upon the amount of usage, to recover the costs of the services provided, and to cover the capital expenses associated with the related facilities. The County's sewer and water operations are considered business-type activities.

Component Unit — The County includes financial data of Fairfield Industries, Incorporated. This component unit is described in Note 1 of the Notes to the Basic Financial Statements. A component unit is separate and may buy, sell, lease, and mortgage property in its own name. It can also sue or be sued in its own name.

Fund Financial Statements

The fund financial statements provide more detailed information about the County's most significant funds — not the County as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds. Fund financial statements provide detailed information about the County's major funds. Based on the restriction on the use of monies, the County has established many funds that account for the multitude of services provided to its residents. However, these fund financial statements focus on the County's most significant funds. The County's major governmental funds are:

- General Fund
- Community Services Fund
- Motor Vehicle Fund
- Mental Retardation Fund
- Alcohol, Drug Addiction, and Mental Health Board Fund
- General Obligation Bond Retirement Fund

Governmental Funds — Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as balances of spendable resources available at the end of the year. Such information may be useful in evaluating the County's near-term financing requirements.

Because the focus of governmental funds is narrower than the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the reader may better understand the long-term impact of the County's near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The County maintains a number of individual governmental funds. Information for the major funds, identified earlier, is presented separately in the governmental fund balance sheet and in the governmental statement of revenues, expenditures, and changes in fund balances. Data from the other governmental funds are combined into a single aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report. The governmental fund financial statements can be found on pages 38 through 50 of this report.

Proprietary Funds —The County maintains two different types of proprietary funds. It uses enterprise funds to account for its sewer and water operations. In these operations, the County charges a fee to customers, based upon the amount of usage, to recover the costs of the services provided, and to cover the capital expenses associated with the related facilities. The County uses an internal service fund to account for its Self-Funded Health Insurance Fund. Because the services of this fund predominately benefit governmental rather than business-type operations, it has been included with governmental activities in the government-wide financial statements. On March 1, 2005, the County began to purchase health, dental, and vision insurances through the Franklin County Cooperative which is not considered limited risk health insurance. The County has paid all known run-off claims to date from the limited risk insurance program. In 2008, the remaining balance in the fund was used toward 2008 health insurance premiums and then the fund was closed. The proprietary fund financial statements can be found on pages 51 through 55 of this report.

Fiduciary Funds — The County accounts for resources held for the benefit of parties outside the government as fiduciary funds. These funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the County's own programs. The County uses accrual accounting for fiduciary funds, much like that of the proprietary funds. The fiduciary fund financial statement can be found on page 56 of this report.

Notes to the Basic Financial Statements — The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The Notes to the Basic Financial Statements can be found on pages 57 through 104 of this report.

Government-wide Financial Analysis

During 2008, as shown in the table below, the combined net assets of the County's primary government decreased $3.2 million or 1.2 percent. Net assets reported for governmental activities decreased $4.0 million or 1.8 percent and business-type activities increased $839.7 thousand or 2.1 percent.

Condensed financial information derived from the Statement of Net Assets for the primary government follows:

Primary Government
Statement of Net Assets
As of December 31, 2008, with comparatives as of December 31, 2007

	Governmental Activities		Business-Type Activities		Totals	
	2008	2007	2008	2007	2008	2007
Assets:						
Current and other noncurrent assets	$ 91,153,281	$ 93,844,137	$ 9,236,220	$ 9,319,125	$100,389,501	$ 103,163,262
Capital assets	181,026,985	183,770,825	55,431,600	56,244,080	236,458,585	240,014,905
Total assets	272,180,266	277,614,962	64,667,820	65,563,205	336,848,086	343,178,167
Liabilities:						
Current and other liabilities	28,891,224	29,345,852	612,767	958,763	29,503,991	30,304,615
Noncurrent liabilities	25,822,808	26,765,500	23,617,689	25,006,817	49,440,497	51,772,317
Total liabilities	54,714,032	56,111,352	24,230,456	25,965,580	78,944,488	82,076,932
Net Assets:						
Invested in capital assets, net of related debt	163,111,804	165,113,516	32,757,780	31,899,484	195,869,584	197,013,000
Restricted	38,698,952	38,433,887	-	-	38,698,952	38,433,887
Unrestricted	15,655,478	17,956,207	7,679,584	7,698,141	23,335,062	25,654,348
Total net assets	$ 217,466,234	$ 221,503,610	$ 40,437,364	$39,597,625	$257,903,598	$ 261,101,235

At December 31, 2008, the primary government's investment in capital assets, net of depreciation, (i.e. land, buildings, improvements other than buildings, machinery and equipment, furniture and fixtures, infrastructures, vehicles, and construction in progress), less related outstanding debt, was approximately $195.9 million. The County uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the County's investment in capital assets is reported net of related debt, the reader should be aware that the resources needed to repay this debt must be provided from other sources. The capital assets themselves cannot be used to liquidate these liabilities.

Decreases in current assets for governmental activities are due primarily to decreases in cash and cash equivalents, accrued interest receivable, intergovernmental receivable, loans receivable, and special assessments receivable. The decrease in cash and cash equivalents can be attributed mainly to the decreases in permissive real property transfer taxes and interest earnings. The decreases to accrued interest receivable, intergovernmental receivable, and special assessments receivable, are primarily due to lower interest rates on investments, decrease funding from federal and state grant sources, and property tax payers paying down their outstanding special assessments, respectively. The decrease in business type activities current assets is primarily due to a decrease in intergovernmental receivables which was offset by an increase in cash and cash equivalents.

The decrease in governmental type capital assets is due mainly to increase in accumulated depreciation and disposals of buildings, equipment, infrastructure, and vehicles. The decrease in business type activities capital assets is due mainly to the increase in accumulated depreciation.

Decreases in liabilities for governmental activities are due primarily to the decreases intergovernmental payable, accounts payable, contracts payable, and outstanding debt which were offset by increases in accrued wages and benefits payable, external party payable, deferred revenue, and claims payable. Decreases in liabilities for business type activities are due primarily to the decrease in outstanding debt.

Restricted net assets were approximately $38.7 million, resulting in a $23.3 million unrestricted net assets balance. Net assets are restricted when constraints on their use are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments. Unrestricted net assets consist of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

The County's net assets, when viewed over time, may provide the reader with a useful indicator of the County's economic condition.

The table on the following page shows the condensed financial information derived from the Statement of Activities for the year ended December 31, 2008, and a comparative analysis with the year ended December 31, 2007.

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Primary Government
Statement of Activities
For the year ended December 31, 2008, with comparatives for the year ended December 31, 2007

	Governmental Activities		Business-type Activities		Total Primary Government	
	2008	2007	2008	2007	2008	2007
Revenues:						
Program revenues:						
Charges for services	$ 15,950,554	$ 15,817,937	$ 5,536,287	$ 5,371,915	$ 21,486,841	$ 21,189,852
Operating grants, contributions, and interest	39,471,114	39,521,514	-	-	39,471,114	39,521,514
Capital grants, contributions, and interest	770,746	1,872,736	1,369,749	654,744	2,140,495	2,527,480
Total program revenue	56,192,414	57,212,187	6,906,036	6,026,659	63,098,450	63,238,846
General revenues:						
Property taxes	19,224,281	18,948,857	-	-	19,224,281	18,948,857
Permissive real property transfer taxes	1,289,127	1,691,770	-	-	1,289,127	1,691,770
Lodging taxes	172,529	163,708	-	-	172,529	163,708
Sales taxes	11,682,312	11,444,458	-	-	11,682,312	11,444,458
Intergovernmental	3,696,906	3,663,927	-	-	3,696,906	3,663,927
Unrestricted interest earnings	2,748,397	3,772,460	143,701	193,689	2,892,098	3,966,149
Gain on sale of capital assets	-	-	-	4,000	-	4,000
Other	854,058	702,437	17,381	14,276	871,439	716,713
Total general revenues	39,667,610	40,387,617	161,082	211,965	39,828,692	40,599,582
Total Revenues	95,860,024	97,599,804	7,067,118	6,238,624	102,927,142	103,838,428
Expenses:						
General government:						
Legislative and executive	11,923,640	11,025,250	-	-	11,923,640	11,025,250
Intergovernmental	1,863,467	1,663,570	-	-	1,863,467	1,663,570
Judicial	5,538,194	5,231,509	-	-	5,538,194	5,231,509
Public safety	15,425,818	13,779,703	-	-	15,425,818	13,779,703
Intergovernmental	116,172	76,173	-	-	116,172	76,173
Public works	11,328,723	11,069,718	-	-	11,328,723	11,069,718
Health	24,730,141	22,645,962	-	-	24,730,141	22,645,962
Human services	27,517,647	26,104,959	-	-	27,517,647	26,104,959
Urban redevelopment and housing	102,906	309,404	-	-	102,906	309,404
Intergovernmental	111,049	360,171	-	-	111,049	360,171
Transportation	219,451	271,899	-	-	219,451	271,899
Interest and fiscal charges	1,020,192	1,102,165	-	-	1,020,192	1,102,165
Sewer system	-	-	3,424,048	3,591,749	3,424,048	3,591,749
Water system	-	-	2,803,331	2,838,938	2,803,331	2,838,938
Total Expenses	99,897,400	93,640,483	6,227,379	6,430,687	106,124,779	100,071,170
Increase (Decrease)	(4,037,376)	3,959,321	839,739	(192,063)	(3,197,637)	3,767,258
Net assets - beginning of year	221,503,610	217,544,289	39,597,625	39,789,688	261,101,235	257,333,977
Net assets - end of year	$ 217,466,234	$ 221,503,610	$ 40,437,364	$ 39,597,625	$ 257,903,598	$ 261,101,235

Governmental Activities

Grants, contributions, and restricted interest accounted for 42.0 percent of total governmental revenues, with taxes providing 33.8 percent of total governmental revenues. These revenue sources comprise the two largest components of County revenues. Grants, contributions, and restricted interest revenues in 2008 were $40,241,860. The large decrease in capital grants, contributions, and interest is due mainly to the County receiving state and federal grants for the construction of road and bridges in the amount of $1,494,345 in 2007 and only $449,917 in 2008. Property, permissive real property transfer, and lodging taxes revenues were $20,685,937 (21.6 percent of total governmental revenues) while sales taxes were $11,682,312 (12.2 percent of total governmental revenues). Taxes, grants, contributions, and restricted interest combined together, provided 75.8 percent of the County's total governmental revenues. Property taxes increased slightly due to retail development at the Ety Pointe Center. Permissive real property transfer taxes decreased due to the reduction in the number of real property and manufactured home conveyances. The increase in sales taxes is mainly attributed to the addition of businesses within the County in 2008.

The County received $15,950,554 or 16.6 percent of total governmental revenues, in charges for services. These direct charges to citizens include real estate transfer fees, property tax collection fees, judicial fines and forfeitures, and licenses and permits.

Human services activities utilized $27,517,647 or 27.5 percent of total expenses. The County's health services activities accounted for $24,730,141 or 24.8 percent, of total expenses. These two areas had the first and third largest increase in expenses due to the rising costs of health and human services programs and the increases in program participation by County residents.

The following table presents the total expenses and net cost of each of the County's governmental program activities. The net cost (total program activity expenses less revenues generated by the program) represents the financial burden that was placed on the County's taxpayers by each of these program activities. Costs not covered by program revenues are essentially funded with the County's general revenues, which are primarily composed of taxes, intergovernmental revenues, and unrestricted interest earnings. The net cost to the governmental activities was $43,704,986.

Program Expenses and Net Costs of Governmental Activities, by Program
For the Year Ended December 31, 2008

Program Activity	Program Activity Expenses	Net Cost (Gain) of Program Activity	Net Cost (Gain) as Percentage of Total Expenses: Program Activity	Net Cost (Gain) as Percentage of Total Expenses: All Program Activities
General government:				
Legislative and executive	$ 11,923,640	$ 6,682,316	56.04%	6.70%
Intergovernmental	1,863,467	1,863,467	100.00%	1.87%
Judicial	5,538,194	2,196,729	39.67%	2.20%
Public safety	15,425,818	11,562,081	74.95%	11.57%
Intergovernmental	116,172	34,240	29.47%	0.03%
Public works	11,328,723	3,219,076	28.42%	3.22%
Health	24,730,141	10,310,864	41.69%	10.32%
Human services	27,517,647	7,171,585	26.06%	7.18%
Urban redevelopment and housing	102,906	(649,334)	(631.00%)	(0.65%)
Intergovernmental	111,049	94,025	84.67%	0.09%
Transportation	219,451	199,745	91.02%	0.20%
Interest and fiscal charges	1,020,192	1,020,192	100.00%	1.02%
Total expenses	$ 99,897,400	$ 43,704,986		43.75%

Business-type Activities

Net assets for business-type activities increased by $839,739 or 2.1 percent, in 2008. The major revenue source was charges for services in the amount of $5,536,287.

Financial Analysis of the County's Funds

As noted earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds — The focus of the County's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in accessing the County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the County's net resources available for spending at the end of the year.

General Fund

The General Fund is the primary operating fund of the County. At the end of 2008, unreserved fund balance was $13,860,629 while total fund balance was $15,704,913. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance, to total fund expenditures. Unreserved fund balance represents 47.4 percent to total General Fund expenditures, while total fund balance represents 53.7 percent of General Fund expenditures.

The fund balance of the County's General Fund decreased by $1.0 million during the current fiscal year compared to a $1.5 million increase in the prior year. Key factors in this decrease in fund balance are as follows:

- Total General Fund revenue remained fairly constant from prior year only decreasing by $216,989 while General Fund expenditures increased approximately $2.3 million. The largest increases in expenditures were in legislative and executive and public safety programs.

- Other financing sources (uses) also remained fairly constant from prior year increasing only $48,790 due mainly to no significant changes in transfer activity.

Other Major Governmental Funds

The Community Services Fund has a deficit fund balance of ($2.3) million. The deficit is mainly attributed to a decrease in state and federal funding sources which is offset by an increase in charges for services revenue and increased human services expenditures. The net change in fund balance for 2008 was a decrease of $1,329,967.

The fund balance of the Motor Vehicle Fund at December 31, 2008 is $5.6 million, a decrease of $309,640 from the prior year. The decrease in fund balance is due to the net effect of expenditures exceeding revenues, an increase in other financing sources (uses), and reliance on carryover fund balance from the prior year. The net increase of expenditures exceeding revenues is primarily due to a large increase in public works expenditures and a slight decrease in revenues. The increase in other financing sources (uses) was due to an increase in transfers in for the County's allocation to the Engineer's department and an increase in the sale of capital assets.

The fund balance of the Mental Retardation Fund at year end is $8.5 million, an increase of $604,246 or 7.7 percent, from the previous year. The increase in fund balance was primarily due to revenues were greater than expenditures. The largest increases in revenue were in intergovernmental. In 2008, grants due from the state that had not been collected within the available period resulted in deferred revenue of $926,758. This increase in revenues was offset with an increase in expenditures of $870,158.

The fund balance of the Alcohol, Drug Addiction, and Mental Health Board Fund at December 31, 2008, is approximately $2.2 million, which is an increase of $555,696 from 2007. The increase in fund balance was due mainly to an increase in intergovernmental revenues of $1,987,595, decrease in charges for services of $44,665, decrease in property taxes of $32,408, and an increase in expenditures of $787,048. In 2008, grants due from the state had not been collected within the available period, which resulted in deferred revenue at year-end of $1.5 million.

The General Obligation Bond Retirement Fund has a fund balance of approximately $453,000 at December 31, 2008. This fund received approximately $1.9 million in refunding bonds issued, $1.0 million in current refunding of bond anticipation note, and $936 thousand in transfers in, while making approximately $3.0 million in debt service payments and $1.9 million payment of refunded bond to escrow agent.

Proprietary Funds

The County's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The County's major proprietary funds, the Sewer Fund and the Water Fund, both had increases in net assets; the Sewer Fund's net assets increased by $545,967 and the Water Fund's net assets increased $293,772. These increases can be primarily attributed to the increases in operating revenues, capital contributions, decreases in interest and fiscal charges, and decreased operating expenses in Sewer Fund and increased operating expenses in the Water Fund.

General Fund Budgetary Highlights

The County made several revisions to the original appropriations approved by the County Commissioners. Overall, these changes resulted in a decrease from the original budget of 0.75 percent or $247,723. The majority of the decrease in appropriations were for the following functions: general government judicial by $118,545 primarily for contractual services in Court of Appeals, Juvenile Court, Clerk of Courts, and Municipal Court-Judicial; health by $174,188 primarily for contractual services in Crippled Children; other expenditures by $680,358 primarily for increases in the Commissioners shared costs; and Miscellaneous expenditures related to contractual services. The majority of the increase in appropriations were for the following functions: general government legislative and executive by $503,352 primarily in Prosecuting Attorney for personal services and decrease in fringe benefits; Data Processing for personal services, fringe benefits, materials and supplies , capital outlay and decrease in contractual services; Board of Elections for personal services, fringe benefits materials and supplies, contractual services, and decrease in capital outlay; Maintenance for capital outlay and decreases in personal services, fringe benefits, materials and supplies, contractual services; Human Resources for fringe benefits, contractual services; and in Levy and Assessment for contractual services. Actual expenditures were less than the final budgeted expenditures by $1.5 million primarily due to general government legislative and executive of $527,923, public safety of $376,493, and general government judicial of $300,843.

The County's budgeted revenue increased 4.8 percent primarily due to increases in property taxes of $600,000, permissive real property transfer taxes of $374,900, intergovernmental revenue of $481,000, licenses and permits of $38,949, and a decrease in interest of $128,657. Actual revenue exceeded the final budget by $3.2 million primarily due to sales taxes, property taxes, and permissive real property transfer taxes of $1,188,055, $524,450, and $493,111 respectively.

Based on these factors, the economic condition of the General Fund, based on actual cash basis results at December 31, 2008, reflects a fund balance that is $6.6 million better than initially projected in the original budget.

Capital Assets and Debt Administration

Capital Assets

As of December 31, 2008, and December 31, 2007, the County had invested $236.5 million and $240.0 million, net of accumulated depreciation of $107.5 million and $99.5 million, respectively, in a broad range of capital assets, as follows:

Capital Assets, Net of Depreciation
As of December 31, 2008, with comparatives as of December 31, 2007

	Governmental Activities		Business-type Activities		Totals	
	2008	2007	2008	2007	2008	2007
Land	$ 4,433,878	$ 4,623,278	$ 2,237,414	$ 2,237,414	$ 6,671,292	$ 6,860,692
Buildings	26,008,829	25,115,759	13,463,924	14,032,994	39,472,753	39,148,753
Improvements other than buildings	3,104,048	3,071,308	-	-	3,104,048	3,071,308
Equipment	3,123,195	3,731,277	154,448	142,689	3,277,643	3,873,966
Furniture and fixtures	368,323	430,475	-	-	368,323	430,475
Infrastructure	141,764,759	143,478,601	38,792,458	39,012,951	180,557,217	182,491,552
Vehicles	1,355,511	1,420,370	111,524	146,200	1,467,035	1,566,570
Construction in progress	868,442	1,899,757	671,832	671,832	1,540,274	2,571,589
Total capital assets, net	$ 181,026,985	$ 183,770,825	$ 55,431,600	$ 56,244,080	$ 236,458,585	$ 240,014,905

For additional information on capital assets, see Note 10 to the basic financial statements.

The total decrease in the County's capital assets, net of accumulated depreciation, for the current year were $3.6 million or 1.5 percent (a 1.5 percent decrease for governmental activities and a 1.4 percent decrease for business-type activities). As further detailed in Note 16 of the notes to the basic financial statements, the County had $896.1 thousand in construction commitments.

Debt – Bonds, Long-Term Notes, Loans, and Capital Leases Payable

As of December 31, 2008, and December 31, 2007, the County had total debt of approximately $45.1 million and approximately $47.6 million, respectively, as follows:

Bonds, Long-Term Notes, Loans, and Capital Leases Payable
As of December 31, 2008, with comparatives for December 31, 2007

	Governmental Activities		Business-type Activities		Totals	
	2008	2007	2008	2007	2008	2007
Bond anticipation notes	$ 1,390,000	$ 1,000,000	$ -	$ -	$ 1,390,000	$ 1,000,000
General obligation bonds	17,684,709	18,711,171	22,275,103	23,454,119	39,959,812	42,165,290
Special assessment bonds	2,076,574	2,355,110	-	-	2,076,574	2,355,110
Long-term loans	-	52,220	1,138,119	1,335,473	1,138,119	1,387,693
Capital leases	491,575	693,950	17,566	25,263	509,141	719,213
	$ 21,642,858	$ 22,812,451	$ 23,430,788	$ 24,814,855	$ 45,073,646	$ 47,627,306

For additional information on debt, see Note 17 to the basic financial statements.

During 2008, the County issued $1,390,000 and paid off $1,000,000 in long-term bond anticipation notes, issued $8,015,174 in general obligation refunding bonds, defeased $7,985,000 in general obligation bonds, paid down general obligation bonds by $2,235,652, issued no new special assessment bonds and paid off $278,536, and incurred no new long-term loans while reducing those balances by $249,574. Capital lease balances decreased $210,072. The total decrease in the County's debt obligations for the current year was 5.4 percent (a 5.1 percent decrease for governmental activities and a 5.6 percent decrease for business-type activities).

Limitations on Debt

State statutes limit the amount of total debt according to this formula: 3.0 percent of the first $100 million of total assessed valuation; plus 1.5 percent of such valuation in excess of $100 million and not in excess of $300 million; plus 2.5 percent of such valuation in excess of $300 million. By this calculation, the current total legal debt margin of Fairfield County is approximately $67.6 million.

The County's total unvoted legal debt margin at December 31, 2008, is approximately $20.5 million.

Requests for Information

This financial report is designed to provide the County's citizens, taxpayers, customers, investors, and creditors with a general overview of the County's finances and to demonstrate the County's accountability for the money it receives. If you have questions about this report, please contact the Fairfield County Auditor's Office by calling (740) 687-7020 or by writing the County Auditor at 210 E. Main Street, Lancaster, Ohio 43130. An electronic version of this report is available on the County's website at http://www.co.fairfield.oh.us/auditor/index.htm

Basic Financial Statements

STATEMENT OF NET ASSETS

December 31, 2008 - Primary Government
June 30, 2008 - Fairfield Industries, Incorporated

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Fairfield Industries, Incorporated
ASSETS				
Cash and cash equivalents	$ 48,487,518	$ 7,265,390	$ 55,752,908	$ 53,031
Cash and cash equivalents in segregated accounts	86,067	530,206	616,273	-
Segregated investments	-	-	-	244,333
Sales taxes receivable	1,791,298	-	1,791,298	-
Internal balances	(12,592)	12,592	-	-
Materials and supplies inventory	541,633	14,537	556,170	2,494
Permissive motor vehicle license tax receivable	86,532	-	86,532	-
Accrued interest receivable	247,958	4,383	252,341	-
Intergovernmental receivable	13,069,121	36,112	13,105,233	-
Prepaid items	212,025	9,411	221,436	1,822
Accounts receivable	510,805	933,457	1,444,262	91,627
External party receivable	165,059	-	165,059	-
Lodging taxes receivable	36,283	-	36,283	-
Property taxes receivable	20,283,369	-	20,283,369	-
Loans receivable	798,968	-	798,968	-
Special assessments receivable	2,129,197	45,262	2,174,459	-
Deferred charges	278,156	384,870	663,026	-
Investment in joint venture	2,441,884	-	2,441,884	-
Capital assets not being depreciated	5,302,320	2,909,246	8,211,566	-
Capital assets being depreciated (net of accumulated depreciation)	175,724,665	52,522,354	228,247,019	102,496
Total assets	$ 272,180,266	$ 64,667,820	$ 336,848,086	$ 495,803

(continued)

STATEMENT OF NET ASSETS

(Continued)

December 31, 2008 - Primary Government
June 30, 2008 - Fairfield Industries, Incorporated

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Fairfield Industries, Incorporated
LIABILITIES				
Accrued wages and benefits payable	$ 2,060,884	$ 64,383	$ 2,125,267	$ 28,790
Matured compensated absences payable	10,693	-	10,693	-
Matured capital leases payable	38,447	174	38,621	-
Matured interest payable	969	36	1,005	-
Intergovernmental payable	1,737,761	44,398	1,782,159	-
Accounts payable	3,148,216	232,928	3,381,144	6,647
External party payable	127,182	-	127,182	-
Contracts payable	563,308	6,058	569,366	-
Retainage payable	120,692	-	120,692	-
Accrued interest payable	125,340	80,386	205,726	-
Deferred revenue	20,700,944	-	20,700,944	-
Notes payable	85,000	-	85,000	-
Claims payable	171,788	-	171,788	-
Customer deposits payable	-	184,404	184,404	-
Long-term liabilities:				
Due within one year	3,181,138	1,386,487	4,567,625	-
Due within more than one year	22,641,670	22,231,202	44,872,872	-
Total liabilities	54,714,032	24,230,456	78,944,488	35,437
NET ASSETS				
Invested in capital assets, net of related debt	163,111,804	32,757,780	195,869,584	102,496
Restricted for:				
Capital projects	827,240	-	827,240	-
Debt service	103,871	-	103,871	-
Other purposes	6,383,941	-	6,383,941	969
Real estate assessment	2,623,522	-	2,623,522	-
Road and bridge projects	6,977,651	-	6,977,651	-
Ditch maintenance	1,398,556	-	1,398,556	-
Mental retardation	9,767,977	-	9,767,977	-
Mental health	3,774,501	-	3,774,501	-
Children services	911,188	-	911,188	-
Title administration	878,476	-	878,476	-
Child support enforcement	496,263	-	496,263	-
Crossroads center	983,685	-	983,685	-
Bridges and culverts	993,228	-	993,228	-
Older adult services	1,042,738	-	1,042,738	-
Youth services	832,156	-	832,156	-
Juvenile recovery	703,959	-	703,959	-
Unrestricted	15,655,478	7,679,584	23,335,062	356,901
Total net assets	$ 217,466,234	$ 40,437,364	$ 257,903,598	$ 460,366

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2008 - Primary Government
For the Year Ended June 30, 2008 - Fairfield Industries, Incorporated

		Program Revenues			
	Expenses	Charges for Services	Operating Grants, Contributions, and Interest	Capital Grants, Contributions, and Interest	Net (Expense) Revenue
Primary Government:					
Governmental activities:					
General government:					
Legislative and executive	$ 11,923,640	$ 5,217,348	$ 18,477	$ 5,499	$ (6,682,316)
Intergovernmental	1,863,467	-	-	-	(1,863,467)
Judicial	5,538,194	1,997,878	1,343,587	-	(2,196,729)
Public safety	15,425,818	2,376,232	1,477,505	10,000	(11,562,081)
Intergovernmental	116,172	-	81,932	-	(34,240)
Public works	11,328,723	1,458,693	5,895,707	755,247	(3,219,076)
Health	24,730,141	1,168,662	13,250,615	-	(10,310,864)
Human services	27,517,647	3,709,786	16,636,276	-	(7,171,585)
Urban redevelopment and housing	102,906	2,249	749,991	-	649,334
Intergovernmental	111,049	-	17,024	-	(94,025)
Transportation	219,451	19,706	-	-	(199,745)
Interest and fiscal charges	1,020,192	-	-	-	(1,020,192)
Total governmental activities	99,897,400	15,950,554	39,471,114	770,746	(43,704,986)
Business-type activities:					
Sewer	3,424,048	3,142,127	-	726,159	444,238
Water	2,803,331	2,394,160	-	643,590	234,419
Total business-type activities	6,227,379	5,536,287	-	1,369,749	678,657
Total Primary Government	$ 106,124,779	$ 21,486,841	$ 39,471,114	$ 2,140,495	$ (43,026,329)
Component Unit:					
Fairfield Industries, Incorporated	$ 1,064,131	$ 699,766	$ 8,622	$ -	$ (355,743)
Total Component Unit	$ 1,064,131	$ 699,766	$ 8,622	$ -	$ (355,743)

(continued)

STATEMENT OF ACTIVITIES

(Continued)

For the Year Ended December 31, 2008 - Primary Government
For the Year Ended June 30, 2008 - Fairfield Industries, Incorporated

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Fairfield Industries, Incorporated
Changes in Net Assets:				
Net (expense) revenue	$ (43,704,986)	$ 678,657	$ (43,026,329)	$ (355,743)
General revenues:				
Property taxes levied for:				
General purposes	$ 7,416,439	$ -	$ 7,416,439	$ -
Public works	1,202,570	-	1,202,570	-
Health	9,405,308	-	9,405,308	-
Human services	1,199,964	-	1,199,964	-
Permissive real property transfer taxes levied for general purposes	1,289,127	-	1,289,127	-
Lodging tax levied for public works	172,529	-	172,529	-
Sales taxes levied for general purposes	11,682,312	-	11,682,312	-
Grants and entitlements not restricted to specific programs	3,696,906	-	3,696,906	-
Unrestricted interest	2,748,397	143,701	2,892,098	-
In-kind contributions	-	-	-	335,316
Other	854,058	17,381	871,439	-
Total general revenues	39,667,610	161,082	39,828,692	335,316
Increase (decrease) in net assets	(4,037,376)	839,739	(3,197,637)	(20,427)
Net assets - beginning of year	221,503,610	39,597,625	261,101,235	480,793
Net assets - end of year	$ 217,466,234	$ 40,437,364	$ 257,903,598	$ 460,366

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

BALANCE SHEET
GOVERNMENTAL FUNDS

December 31, 2008

	General Fund	Community Services Fund	Motor Vehicle Fund
ASSETS			
Cash and cash equivalents	$ 14,709,957	$ 498,545	$ 4,723,043
Cash and cash equivalents in segregated accounts	80,093	-	-
Restricted assets:			
Cash and cash equivalents	310,097	-	-
Receivables:			
Property taxes	7,815,243	-	-
Lodging taxes	-	-	-
Permissive motor vehicle license tax	-	-	86,532
Sales taxes	1,791,298	-	-
Accounts	306,565	15,190	5,234
Interfund	57,034	361,885	-
External party	70,000	-	-
Special assessments	-	-	-
Accrued interest	243,314	-	-
Loans	-	-	-
Intergovernmental	2,024,150	31,363	2,720,098
Materials and supplies inventory	95,413	605	425,997
Prepaid items	153,146	2,684	650
Total assets	$ 27,656,310	$ 910,272	$ 7,961,554
LIABILITIES AND FUND BALANCES			
LIABILITIES:			
Accounts payable	$ 791,487	$ 580,492	$ 99,225
Contracts payable	-	-	19,115
Accrued wages and benefits payable	790,309	428,656	175,823
Matured compensated absences payable	10,693	-	-
Retainage payable	-	-	64,853
Interfund payable	18,384	12,495	931
External party payable	25,560	101,553	-
Intergovernmental payable	689,822	443,615	113,872
Deferred revenue	9,593,892	1,658,946	1,889,560
Matured interest payable	-	906	-
Matured capital leases payable	31,250	7,021	-
Claims Payable	-	-	-
Accrued interest payable	-	-	-
Notes payable	-	-	-
Total liabilities	11,951,397	3,233,684	2,363,379
FUND BALANCES (Deficit):			
Reserved for encumbrances	1,534,187	23,439	323,956
Reserved for unclaimed monies	310,097	-	-
Reserved for loans	-	-	-
Unreserved, designated:			
Designated for health insurance - general fund	34,981	-	-
Designated for health insurance - special revenue funds	-	-	12,342
Unreserved, undesignated, reported in:			
General fund	13,825,648	-	-
Special revenue funds	-	(2,346,851)	5,261,877
Debt service funds	-	-	-
Capital projects funds	-	-	-
Total fund balances (deficit)	15,704,913	(2,323,412)	5,598,175
Total liabilities and fund balances	$ 27,656,310	$ 910,272	$ 7,961,554

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Mental Retardation Fund	Alcohol, Drug Addiction, and Mental Health Board Fund	General Obligation Bond Retirement Fund	Nonmajor Governmental Funds	Totals
$ 8,983,899	$ 1,849,024	$ 450,933	$ 16,962,020	$ 48,177,421
-	-	256	5,718	86,067
-	-	-	-	310,097
7,683,718	2,063,634	178,400	2,542,374	20,283,369
-	-	-	36,283	36,283
-	-	-	-	86,532
-	-	-	-	1,791,298
38,698	45,840	2,228	97,050	510,805
-	-	-	29,122	448,041
4,081	58,478	-	32,500	165,059
-	-	-	2,129,197	2,129,197
-	-	-	4,644	247,958
-	-	-	798,968	798,968
1,921,418	2,626,410	-	3,745,682	13,069,121
17,194	-	-	2,424	541,633
35,905	11,064	-	8,576	212,025
$ 18,684,913	$ 6,654,450	$ 631,817	$ 26,394,558	$ 88,893,874
$ 278,639	$ 691,569	$ -	$ 706,804	$ 3,148,216
-	-	-	544,193	563,308
320,558	34,492	-	311,046	2,060,884
-	-	-	-	10,693
-	-	-	55,839	120,692
329	34,793	-	393,701	460,633
-	-	-	69	127,182
216,573	41,639	-	232,240	1,737,761
9,239,246	3,687,832	178,400	7,390,019	33,637,895
-	-	-	63	969
-	-	-	176	38,447
171,788	-	-	-	171,788
-	-	-	3,100	3,100
-	-	-	85,000	85,000
10,227,133	4,490,325	178,400	9,722,250	42,166,568
898,787	458,034	-	1,095,448	4,333,851
-	-	-	-	310,097
-	-	-	650,695	650,695
-	-	-	-	34,981
-	1,122	-	11,626	25,090
-	-	-	-	13,825,648
7,558,993	1,704,969	-	13,334,774	25,513,762
-	-	453,417	176,221	629,638
-	-	-	1,403,544	1,403,544
8,457,780	2,164,125	453,417	16,672,308	46,727,306
$ 18,684,913	$ 6,654,450	$ 631,817	$ 26,394,558	$ 88,893,874

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES

December 31, 2008

Total fund balances for governmental funds		$ 46,727,306
Amounts reported for governmental activities in the statement of nets assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		181,026,985
Investment in joint venture in the governmental activities is not a financial resource and therefore is not reported in the funds.		2,441,884
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds.		
Property taxes	1,214,412	
Charges for services	67,989	
Licenses and permits	141	
Fines and forfeitures	225,165	
Reimbursements	7,960	
Special assessments	2,129,197	
Accrued Interest	124,018	
Intergovernmental	9,168,069	12,936,951
Deferred charges represent unamortized issuance costs which do not provide current financial resources and, therefore, are not reported in the funds.		278,156
Long-term liabilities and accrued interest are not due and payable in the current period and therefore are not reported in the funds:		
Special assessment bonds payable and unamortized premium	(2,076,574)	
General obligation bonds payable and unamortized premium and discount	(15,969,866)	
Refunding bonds payable and unamortized premium and deferred amount on refunding	(1,714,843)	
Long-term bond anticipation notes payable	(1,390,000)	
Accrued interest payable	(122,240)	
Compensated absences payable	(4,169,854)	
Intergovernmental payable	(10,096)	
Capital leases payable	(491,575)	(25,945,048)
Net assets of governmental activities		$ 217,466,234

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

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STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

For the Year Ended December 31, 2008

	General Fund	Community Services Fund	Motor Vehicle Fund
REVENUES			
Property taxes	$ 7,368,635	$ -	$ -
Permissive real property transfer taxes	1,289,127	-	-
Lodging taxes	-	-	-
Sales taxes	11,682,312	-	-
Charges for services	4,780,742	3,269,790	136,156
Licenses and permits	46,794	-	-
Permissive motor vehicle license tax	-	-	1,077,623
Fines and forfeitures	118,351	-	39,586
Intergovernmental	4,205,704	11,244,059	5,573,884
Special assessments	-	-	-
Interest	2,872,797	-	-
Rent	144,038	-	-
Donations	15,000	-	-
Other	399,406	312,768	12,608
Total revenues	32,922,906	14,826,617	6,839,857
EXPENDITURES			
Current:			
General government:			
Legislative and executive	8,967,894	-	-
Judicial	3,857,978	-	-
Public safety	12,794,692	-	-
Public works	-	-	7,190,594
Health	543,193	-	-
Human services	862,546	16,507,631	-
Urban redevelopment and housing	-	-	-
Transportation	109,766	-	-
Other	198,310	-	-
Intergovernmental	1,863,467	-	-
Capital outlay	-	-	-
Debt service:			
Principal retirement	41,457	75,787	-
Interest and fiscal charges	2,718	7,813	-
Issuance costs	-	-	-
Total expenditures	29,242,021	16,591,231	7,190,594
Excess of revenues over (under) expenditures	3,680,885	(1,764,614)	(350,737)
OTHER FINANCING SOURCES (USES)			
Sale of capital assets	186,430	-	14,650
Inception of capital lease	-	43,737	-
Current refunding bonds issued	-	-	-
Bond anticipation note issued	-	-	-
Current refunding bond anticipation note issued	-	-	-
Current refunding of bond anticipation note	-	-	-
Premium on refunding bonds	-	-	-
Payment to refunded bond escrow agent	-	-	-
Transfers in	-	390,910	348,534
Transfers out	(4,891,822)	-	(322,087)
Total other financing sources (uses)	(4,705,392)	434,647	41,097
Net change in fund balances	(1,024,507)	(1,329,967)	(309,640)
Fund balances (deficit) - beginning of year	16,729,420	(993,445)	5,907,815
Fund balances (deficit) - end of year	$ 15,704,913	$ (2,323,412)	$ 5,598,175

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Mental Retardation Fund	Alcohol, Drug Addiction, and Mental Health Board Fund	General Obligation Bond Retirement Fund	Nonmajor Governmental Funds	Totals
$ 7,218,139	$ 1,947,585	$ 178,400	$ 2,386,779	$ 19,099,538
-	-	-	-	1,289,127
-	-	-	172,529	172,529
-	-	-	-	11,682,312
655,114	150,037	-	4,273,528	13,265,367
-	-	-	439,966	486,760
-	-	-	-	1,077,623
-	-	-	110,264	268,201
5,013,670	9,222,735	-	8,945,906	44,205,958
-	-	-	425,017	425,017
-	-	2,876	193,328	3,069,001
27,166	21,133	711,151	14,961	918,449
14,364	-	-	12,744	42,108
24,038	4,938	-	93,765	847,523
12,952,491	11,346,428	892,427	17,068,787	96,849,513
-	-	-	1,410,838	10,378,732
-	-	-	1,548,406	5,406,384
-	-	-	2,288,600	15,083,292
-	-	-	1,262,963	8,453,557
12,350,253	10,790,732	-	791,079	24,475,257
-	-	-	9,847,527	27,217,704
-	-	-	102,906	102,906
-	-	-	-	109,766
-	-	-	-	198,310
-	-	-	227,221	2,090,688
-	-	-	2,405,560	2,405,560
-	-	1,092,220	435,007	1,644,471
-	-	889,993	117,447	1,017,971
-	-	33,537	-	33,537
12,350,253	10,790,732	2,015,750	20,437,554	98,618,135
602,238	555,696	(1,123,323)	(3,368,767)	(1,768,622)
2,008	-	-	5,411	208,499
-	-	-	42,891	86,628
-	-	1,895,000	-	1,895,000
-	-	-	390,000	390,000
-	-	1,000,000	-	1,000,000
-	-	(1,000,000)	-	(1,000,000)
-	-	31,087	-	31,087
-	-	(1,891,567)	-	(1,891,567)
-	-	935,965	3,738,500	5,413,909
-	-	-	(200,000)	(5,413,909)
2,008	-	970,485	3,976,802	719,647
604,246	555,696	(152,838)	608,035	(1,048,975)
7,853,534	1,608,429	606,255	16,064,273	47,776,281
$ 8,457,780	$ 2,164,125	$ 453,417	$ 16,672,308	$ 46,727,306

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2008

Net change in fund balances - total governmental funds.....		$ (1,048,975)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period:		
Capital asset additions	5,535,307	
Capital contributions	15,499	
Current year depreciation	(7,427,965)	(1,877,159)
Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. This is the amount of the proceeds, the forgiven lease, and the loss on disposal of assets:		
Proceeds from sale of capital assets	(208,499)	
Forgiven lease	11,752	
Loss on disposal of capital assets	(658,182)	(854,929)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:		
Property taxes	124,743	
Charges for services	(268,800)	
Licenses and permits	77	
Fines and forfeitures	35,114	
Intergovernmental	(517,248)	
Special assessments	(249,701)	
Interest	(128,155)	
Rent	(7,553)	
Other	6,535	(1,004,988)
Governmental funds had a investment in joint venture which showed a decrease for the current year. The decrease in joint venture is shown as an expense on the statement of activities		(101,472)
Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets:		
Special assessment bonds	275,000	
General Obligation bonds	865,000	
Current refunding bonds	175,000	
Long-term notes payable	1,000,000	
Long-term loans	52,220	
Capital leases	277,251	$ 2,644,471

(continued)

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES **(Continued)**

For the Year Ended December 31, 2008

Interest is reported as an expenditure when due in the governmental funds, but is accrued on outstanding debt on the statement of activities. Premiums and discounts are reported as revenues and expenditures when the debt is first issued; however, these amounts are deferred and amortized on the statement of activities.:		
Accrued interest payable	$ (7,580)	
Amortization of issuance costs	(19,159)	
Amortization on premium of special assessment bonds	3,536	
Amortization on premium of general obligation bonds	21,761	
Amortization on premium of current refunding bonds	1,828	
Amortization on discount of general obligation bonds	(456)	(70)
Inception of capital leases are reported as other financing sources in the governmental funds, but the inception increases long-term liabilities on the statement of activities		(86,628)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:		
Intergovernmental payable	1,819	
Compensated absences payable	(228,720)	(226,901)
Long-term debt proceeds are other financing sources in the governmental funds, but the issuance increases the long-term liabilities on the statement of activities.		
Current refunding bonds issued	(1,895,000)	
Premium on current refunding bonds issued	(31,087)	
Long-term notes payable	(1,390,000)	(3,316,087)
Payment to refunded bond escrow agent is an other financing use in governmental funds, but the payment reduces long-term liabilities on the statement of net assets		1,891,567
Issuance costs are reported as an expenditure when paid in the governmental funds, but are deferred on the statement of net assets		33,537
The difference between the net carrying amount of the refunded debt and the acquisition price is allocated over the life of the outstanding debt on the statement of activities		(2,151)
The internal service fund used by management to charge the costs of insurance to individual funds is not reported in the entity-wide statement of activities. Governmental expenditures and related internal service fund revenues are eliminated. The change for governmental funds is reported for the year		(87,591)
Change in net assets of governmental activities		$ (4,037,376)

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL GENERAL FUND

For the Year Ended December 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 6,200,000	$ 6,800,000	$ 7,324,450	$ 524,450
Permissive real property transfer taxes	426,230	801,130	1,294,241	493,111
Sales taxes	10,500,000	10,500,000	11,688,055	1,188,055
Charges for services	4,406,564	4,411,694	4,754,051	342,357
Licenses and permits	8,000	46,949	46,794	(155)
Fines and forfeitures	160,067	160,067	118,206	(41,861)
Intergovernmental	3,730,571	4,211,571	4,293,378	81,807
Interest	2,700,000	2,571,343	2,783,815	212,472
Rent	160,000	160,000	150,800	(9,200)
Donations	-	-	15,000	15,000
Other	83,389	83,389	428,472	345,083
Total revenues	28,374,821	29,746,143	32,897,262	3,151,119
EXPENDITURES				
Current:				
General government:				
Legislative and executive	9,715,699	10,219,051	9,691,119	527,932
Judicial	4,373,743	4,255,198	3,954,355	300,843
Public safety	13,801,022	14,045,083	13,668,590	376,493
Health	908,042	733,854	730,436	3,418
Human services	956,310	956,310	854,993	101,317
Transportation	188,238	166,193	133,428	32,765
Other	3,167,698	2,487,340	2,355,716	131,624
Total expenditures	33,110,752	32,863,029	31,388,637	1,474,392
Excess of revenues over (under) expenditures	(4,735,931)	(3,116,886)	1,508,625	4,625,511
OTHER FINANCING SOURCES (USES)				
Sale of capital assets	-	-	184,980	184,980
Advances in	-	-	527,683	527,683
Advances out	-	-	(232,894)	(232,894)
Operating transfers in	334,210	220,336	-	(220,336)
Operating transfers out	(5,137,254)	(5,225,062)	(4,891,822)	333,240
Total other financing sources (uses)	(4,803,044)	(5,004,726)	(4,412,053)	592,673
Net change in fund balance	(9,538,975)	(8,121,612)	(2,903,428)	5,218,184
Fund balance - beginning of year	12,505,068	12,505,068	12,505,068	-
Prior year encumbrances appropriated	2,215,195	2,215,195	2,215,195	-
Fund balance - end of year	$ 5,181,288	$ 6,598,651	$ 11,816,835	$ 5,218,184

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL COMMUNITY SERVICES FUND

For the Year Ended December 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Charges for services	$ 2,991,195	$ 3,291,196	$ 3,095,621	$ (195,575)
Intergovernmental	11,782,998	12,255,901	12,426,200	170,299
Other	320,806	320,806	313,223	(7,583)
Total revenues	15,094,999	15,867,903	15,835,044	(32,859)
EXPENDITURES				
Current:				
Human services:				
Community services:				
Personal services	6,257,625	6,168,625	6,162,075	6,550
Fringe benefits	2,646,695	2,412,504	2,411,608	896
Materials and supplies	330,668	325,262	318,507	6,755
Contractual services	6,428,801	7,697,838	7,658,748	39,090
Capital outlay	-	57,200	56,021	1,179
Total expenditures	15,663,789	16,661,429	16,606,959	54,470
Excess of revenues under expenditures	(568,790)	(793,526)	(771,915)	21,611
OTHER FINANCING SOURCES				
Operating transfers in	390,910	390,910	390,910	-
Net change in fund balance	(177,880)	(402,616)	(381,005)	21,611
Fund balance - beginning of year	585,328	585,328	585,328	-
Prior year encumbrances appropriated	199,469	199,469	199,469	-
Fund balance - end of year	$ 606,917	$ 382,181	$ 403,792	$ 21,611

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL
MOTOR VEHICLE FUND

For the Year Ended December 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget -
	Original	Final	Amounts	Positive (Negative)
REVENUES				
Charges for services	$ 19,990	$ 19,990	$ 134,821	$ 114,831
Permissive motor vehicle license tax	1,050,000	1,050,000	1,073,500	23,500
Fines and forfeitures	40,000	40,000	40,806	806
Intergovernmental	5,500,000	5,500,000	5,584,586	84,586
Other	10	10	21,297	21,287
Total revenues	6,610,000	6,610,000	6,855,010	245,010
EXPENDITURES				
Current:				
Public works:				
Motor vehicle:				
Personal services	2,848,000	3,055,899	2,576,664	479,235
Fringe benefits	1,183,700	1,214,456	1,107,522	106,934
Materials and supplies	1,105,349	1,623,783	1,544,996	78,787
Contractual services	728,671	967,350	729,262	238,088
Capital outlay	1,075,748	1,874,000	1,675,818	198,182
Other	1,000	1,000	681	319
Total expenditures	6,942,468	8,736,488	7,634,943	1,101,545
Excess of revenues under expenditures	(332,468)	(2,126,488)	(779,933)	1,346,555
OTHER FINANCING SOURCES (USES)				
Sale of capital assets	-	-	900	900
Operating transfers in	350,000	350,000	348,534	(1,466)
Operating transfers out	(246,840)	(517,292)	(322,087)	195,205
Total other financing sources (uses)	103,160	(167,292)	27,347	194,639
Net change in fund balance	(229,308)	(2,293,780)	(752,586)	1,541,194
Fund balance - beginning of year	4,827,645	4,827,645	4,827,645	-
Prior year encumbrances appropriated	229,308	229,308	229,308	-
Fund balance - end of year	$ 4,827,645	$ 2,763,173	$ 4,304,367	$ 1,541,194

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL
MENTAL RETARDATION FUND

For the Year Ended December 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 7,131,001	$ 6,808,200	$ 7,176,713	$ 368,513
Charges for services	474,026	539,026	692,563	153,537
Intergovernmental	3,736,946	4,325,128	4,966,801	641,673
Rent	26,000	26,000	27,166	1,166
Donations	-	-	14,364	14,364
Other	7,691	7,691	25,386	17,695
Total revenues	11,375,664	11,706,045	12,902,993	1,196,948
EXPENDITURES				
Current:				
Health:				
Mental retardation:				
Personal services	4,966,755	4,949,635	4,606,960	342,675
Fringe benefits	2,267,123	2,263,295	1,994,310	268,985
Materials and supplies	486,240	525,493	502,515	22,978
Contractual services	5,794,000	5,517,018	5,063,116	453,902
Capital outlay	342,008	534,184	476,206	57,978
Other	1,336,578	902,300	674,900	227,400
Total expenditures	15,192,704	14,691,925	13,318,007	1,373,918
Excess of revenues under expenditures	(3,817,040)	(2,985,880)	(415,014)	2,570,866
OTHER FINANCING SOURCES				
Sale of capital assets	-	2,008	2,008	-
Net change in fund balance	(3,817,040)	(2,983,872)	(413,006)	2,570,866
Fund balance - beginning of year	6,728,120	6,728,120	6,728,120	-
Prior year encumbrances appropriated	1,214,716	1,214,716	1,214,716	-
Fund balance - end of year	$ 4,125,796	$ 4,958,964	$ 7,529,830	$ 2,570,866

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE — BUDGET (NON-GAAP BASIS) AND ACTUAL
ALCOHOL, DRUG ADDICTION, AND MENTAL HEALTH BOARD FUND

For the Year Ended December 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 2,035,033	$ 1,836,450	$ 1,936,305	$ 99,855
Charges for services	164,291	171,570	270,363	98,793
Intergovernmental	6,968,507	8,765,497	8,821,397	55,900
Rent	7,200	7,200	14,608	7,408
Other	-	100,000	105,079	5,079
Total revenues	9,175,031	10,880,717	11,147,752	267,035
EXPENDITURES				
Current:				
Health:				
Alcohol, drug addiction, and mental health board:				
Personal services	447,072	457,072	456,019	1,053
Fringe benefits	149,829	147,829	136,526	11,303
Materials and supplies	31,156	35,297	24,212	11,085
Contractual services	9,806,139	11,513,169	11,175,509	337,660
Capital outlay	27,000	26,967	14,411	12,556
Total expenditures	10,461,196	12,180,334	11,806,677	373,657
Net change in fund balance	(1,286,165)	(1,299,617)	(658,925)	640,692
Fund balance - beginning of year	993,494	993,494	993,494	-
Prior year encumbrances appropriated	910,938	910,938	910,938	-
Fund balance - end of year	$ 618,267	$ 604,815	$ 1,245,507	$ 640,692

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF FUND NET ASSETS
PROPRIETARY FUNDS

December 31, 2008

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
ASSETS			
Current assets:			
Cash and cash equivalents	$ 4,417,025	$ 2,663,961	$ 7,080,986
Cash and cash equivalents in segregated accounts	292,524	237,682	530,206
Receivables:			
Accounts	596,567	336,890	933,457
Interfund	8,641	5,157	13,798
Special assessments	27,257	18,005	45,262
Accrued interest	2,999	1,384	4,383
Intergovernmental	29,245	6,867	36,112
Materials and supplies inventory	3,592	10,945	14,537
Prepaid items	5,391	4,020	9,411
Total current assets	5,383,241	3,284,911	8,668,152
Noncurrent assets:			
Deferred charges	213,173	171,697	384,870
Restricted assets:			
Cash and cash equivalents	184,404	-	184,404
Capital assets not being depreciated	540,132	2,369,114	2,909,246
Capital assets being depreciated (net of accumulated depreciation)	28,642,967	23,879,387	52,522,354
Total noncurrent assets	29,580,676	26,420,198	56,000,874
Total assets	$ 34,963,917	$ 29,705,109	$ 64,669,026

(continued)

STATEMENT OF FUND NET ASSETS (Continued)
PROPRIETARY FUNDS

December 31, 2008

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Totals
LIABILITIES			
Current liabilities:			
Accounts payable	$ 187,166	$ 45,762	$ 232,928
Contracts payable	6,058	-	6,058
Accrued wages and benefits payable	35,892	28,491	64,383
Interfund payable	603	603	1,206
Matured capital leases payable	87	87	174
Matured interest payable	18	18	36
Intergovernmental payable	27,164	17,234	44,398
Accrued interest payable	44,930	35,456	80,386
Current portion of:			
Compensated absences payable	40,371	31,619	71,990
Capital leases	4,125	4,125	8,250
EPA loans payable	99,108	-	99,108
OPWC loans payable	2,139	-	2,139
General obligation bonds payable	625,000	580,000	1,205,000
Total current liabilities	1,072,661	743,395	1,816,056
Long-term liabilities (net of current portion):			
Customer deposits payable from restricted assets	184,404	-	184,404
Compensated absences	61,108	53,803	114,911
Capital leases	4,658	4,658	9,316
EPA loans payable	974,829	-	974,829
OPWC loans payable	62,043	-	62,043
General obligation bonds payable	11,819,412	9,250,691	21,070,103
Total long-term liabilities	13,106,454	9,309,152	22,415,606
Total liabilities	14,179,115	10,052,547	24,231,662
NET ASSETS			
Invested in capital assets, net of related debt	16,016,080	16,741,700	32,757,780
Unrestricted	4,768,722	2,910,862	7,679,584
Total net assets	$ 20,784,802	$ 19,652,562	40,437,364

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS PROPRIETARY FUNDS

For the Year Ended December 31, 2008

	Business-type Activities - Enterprise Funds			Governmental Activities - Internal Service Fund
	Sewer Fund	Water Fund	Totals	
OPERATING REVENUES:				
Charges for services	$ 3,142,127	$ 2,394,160	$ 5,536,287	$ -
OPERATING EXPENSES:				
Personal services	528,008	485,932	1,013,940	-
Fringe benefits	172,571	147,181	319,752	-
Contractual services	1,168,368	533,550	1,701,918	87,591
Materials and supplies	107,738	337,022	444,760	-
Other operating expenses	7,372	3,058	10,430	-
Depreciation	830,448	820,511	1,650,959	-
Total operating expenses	2,814,505	2,327,254	5,141,759	87,591
Operating income (loss)	327,622	66,906	394,528	(87,591)
NON-OPERATING REVENUES (EXPENSES):				
Interest income	93,308	50,393	143,701	-
Interest and fiscal charges	(609,543)	(476,077)	(1,085,620)	-
Other non-operating revenues	8,421	8,960	17,381	-
Total non-operating revenues (expenses)	(507,814)	(416,724)	(924,538)	-
Loss before capital contributions	(180,192)	(349,818)	(530,010)	(87,591)
Capital contributions	726,159	643,590	1,369,749	-
Change in net assets	545,967	293,772	839,739	(87,591)
Net assets - beginning of year	20,238,835	19,358,790	39,597,625	87,591
Net assets - end of year	$ 20,784,802	$ 19,652,562	$ 40,437,364	$ -

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS

For the Year Ended December 31, 2008

	Business-type Activities - Enterprise Funds			Governmental Activities - Internal Service Fund
	Sewer Fund	Water Fund	Totals	
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS				
Cash flows from operating activities				
Cash received from customers	$ 3,475,841	$ 2,372,661	$ 5,848,502	$ -
Cash payments for employee services and benefits	(728,603)	(616,634)	(1,345,237)	-
Cash payments for goods and services	(1,258,707)	(873,185)	(2,131,892)	(87,591)
Other operating expenses	(7,372)	(3,058)	(10,430)	-
Other non-operating revenues	8,572	9,076	17,648	-
Customer deposits received	34,583	-	34,583	-
Customer deposits returned	(20,500)	-	(20,500)	-
Net cash provided by (used for) operating activities	1,503,814	888,860	2,392,674	(87,591)
Cash flows from capital and related financing activities				
Tap-in fees	287,575	294,718	582,293	-
Special assessments	2,365	2,992	5,357	-
Acquisition of capital assets	(41,813)	(13,970)	(55,783)	-
Premium on refunding bonds	23,512	23,502	47,014	-
Proceeds from sale of refunding bonds	3,225,000	3,225,000	6,450,000	-
Principal paid on capital leases payable	(4,151)	(4,151)	(8,302)	-
Principal paid on notes payable	-	(350,000)	(350,000)	-
Principal paid on EPA refunding loan	(193,075)	-	(193,075)	-
Principal paid on OPWC loan	(4,279)	-	(4,279)	-
Principal paid on general obligation bonds	(605,000)	(560,000)	(1,165,000)	-
Payment to refunded bond escrow agent	(3,194,130)	(3,194,130)	(6,388,260)	-
Bond issuance costs	(52,708)	(52,698)	(105,406)	-
Interest paid on capital leases payable	(842)	(842)	(1,684)	-
Interest paid on notes payable	-	(15,619)	(15,619)	-
Interest paid on EPA refunding loan	(43,158)	-	(43,158)	-
Interest paid on general obligation bonds	(564,279)	(447,544)	(1,011,823)	-
Net cash used for capital and related financing activities	(1,164,983)	(1,092,742)	(2,257,725)	-
Cash flows from investing activities				
Interest	121,074	53,554	174,628	-
Net increase (decrease) in cash and cash equivalents	459,905	(150,328)	309,577	(87,591)
Cash and cash equivalents - beginning of year	4,434,048	3,051,971	7,486,019	87,591
Cash and cash equivalents - end of year	$ 4,893,953	$ 2,901,643	$ 7,795,596	$ -

(continued)

STATEMENT OF CASH FLOWS PROPRIETARY FUNDS

(Continued)

For the Year Ended December 31, 2008

	Business-type Activities - Enterprise Funds			Governmental Activities - Internal Service Fund
	Sewer Fund	Water Fund	Totals	
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES				
Operating income (loss)	$ 327,622	$ 66,906	$ 394,528	$ (87,591)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:				
Other non-operating revenues	8,572	9,076	17,648	-
Depreciation expense	830,448	820,511	1,650,959	-
(Increases) decreases in assets:				
Accounts receivable	(19,777)	(20,412)	(40,189)	-
Intergovernmental receivable	352,041	(2,568)	349,473	-
Interfund receivable	(334)	(304)	(638)	-
Materials and supplies inventory	1,481	(3,046)	(1,565)	-
Prepaids	1,050	1,442	2,492	-
Increases (decreases) in liabilities:				
Accounts payable	15,146	220	15,366	-
Contracts payable	654	(1,319)	(665)	-
Accrued wages and benefits payable	1,953	(794)	1,159	-
Compensated absences payable	(26,187)	21,126	(5,061)	-
Interfund payable	5	5	10	-
External party payable	(55)	(55)	(110)	-
Intergovernmental payable	(2,888)	(1,928)	(4,816)	-
Customer deposits	14,083	-	14,083	-
Net cash provided by (used for) operating activities	$ 1,503,814	$ 888,860	$ 2,392,674	$ (87,591)

Noncash capital financing activities:

Developers contributed $433,824 and $348,872 in the form of sewer lines and water lines, respectively, during 2008.

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
AGENCY FUNDS

December 31, 2008

ASSETS		
Cash and cash equivalents	$	8,015,839
Cash and cash equivalents in segregated accounts		1,205,992
Receivables:		
Property taxes		121,145,398
Lodging taxes		52,201
Accounts		2,101,107
Special assessments		4,337,640
Intergovernmental		12,021,308
Tax increment financing receivable		14,399,731
External party receivable		127,182
Total assets	$	163,406,398
LIABILITIES		
External party payable	$	165,455
Intergovernmental payable		157,486,481
Due to others		5,754,462
Total liabilities	$	163,406,398

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Appendix G
Lead Applicant Popular Annual Financial Report, 12.31.2010

FAIRFIELD COUNTY, OHIO

Popular Annual Financial Report

For the year ended December 31, 2010
Issued by Jon A. Slater, Jr.
Fairfield County Auditor

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About the Cover – **Fairfield County Historical Parks**

Blacksmith Shop at Smeck Historical Farm – *top photo*
The blacksmith shop was often the first "commercial" structure in a village. The blacksmith was a key craftsman whose services were needed to make many of the iron components of the settlers' homes, especially nails and hinges. The Smeck Historical Village blacksmith shop was constructed by volunteers and will house a large, double-faced forge.

Flight of the Hawk Sculpture Park – *middle left photo*
The red-tailed hawk sculpture is landing atop an arch supported by six steel columns more than forty feet in the air. With a wingspan of fourteen feet, and weighing in at more than 2,500 pounds the hawk, made up of more than 3,000 pieces of steel, will provide the centerpiece of a wildlife park made out of steel sculptures. Other sculptures will be added, as donations are given, representing a variety of Ohio wildlife such as raccoons, deer, turkey, geese and many others. Appropriate landscaping and plantings will accompany each sculpture along with an explanation of the role played by this particular animal in a healthy ecosystem and the donor's name.

Rock Mill and Rock Mill Covered Bridge – *middle center photo*
Rock Mill is Ohio's oldest and largest gristmill. The mill was built in 1824 and was powered by a 26' waterwheel weighing more than 8 tons. A dam 14' high was built causing the Hocking River to flow through a sluice carved in solid sandstone 30' long, 20' deep and 30" wide. Three smaller mills were constructed in the gorge beginning in 1799 that preceded the mill built on two sandstone cliffs. The mill operated continuously until 1905. The mill is undergoing a complete restoration. The goal of the restoration is to allow, once again, the milling of grains. Funds for the work have been provided by donations and grants.

The Rock Mill Covered Bridge was built in 1901. The bridge utilizes a queen post truss for its main support and was rebuilt in 2004 using funds from Ohio Department of Transportation.

Suspension Bridge at Cross Mound – *middle right photo*
Constructed in 1936 by President Roosevelt's Works Progress Administration (WPA), the suspension bridge over Salt Creek at Cross Mound Park is the last remaining monument in Fairfield County. The bridge provides access to Cross Mound, a Fort Ancient Culture Earthwork, the only one of its kind in the world.

Locks at Lockville – *bottom left photo*
Locks 11, 12 and 13 of the Ohio-Erie Canal are featured in Lockville Park. These three locks are part of a series of seven locks that still survive in Lockville, part of the amazing system of canals that began July 4, 1825. The locks are made of non-mortared, sandstone blocks held in place by their own weight. Their foundation is provided by white oak timbers that are still intact.

Johnston Covered Bridge – *bottom right photo*
Constructed to carry Clearcreek and McDonald Roads over Clearcreek in 1887, the Johnston Covered Bridge has the distinction of being Fairfield County's longest surviving covered bridge on public property. The bridge has a length of 99'6" which spans over Clearcreek. The bridge used truss systems that were more common to bridges designed to carry heavy locomotives. The bridge incorporated threaded, iron rods that would connect upper chords to lower and would be anchored in place by large nuts. The bridge can still be seen to have perfectly straight roof lines even today. The Johnston Covered Bridge is one of only 4 covered bridges to still rest on their original abutments.

To see more photos of Fairfield County's covered bridges, historical buildings, nature preserves, and to learn more about the Fairfield County Historical Parks Commission, please visit www.historicalparks.org or call (740) 681-7249.

Additional copies of this report may be obtained from:
Fairfield County Auditor's Office
210 E. Main Street
Lancaster, Ohio 43130

Phone requests can be made at (740) 652-7020 or (740) 687-6781 (fax).

A PDF version of this report is available online at:
http://www.co.fairfield.oh.us/auditor/index.htm

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AWARDS

Fairfield County participates in various awards programs sponsored by the Government Finance Officer's Association (GFOA). Each individual program has certain requirements that must be met in order to qualify. During fiscal year 2010, the County received the following financial awards:

Certificate of Achievement for Excellence in Financial Reporting

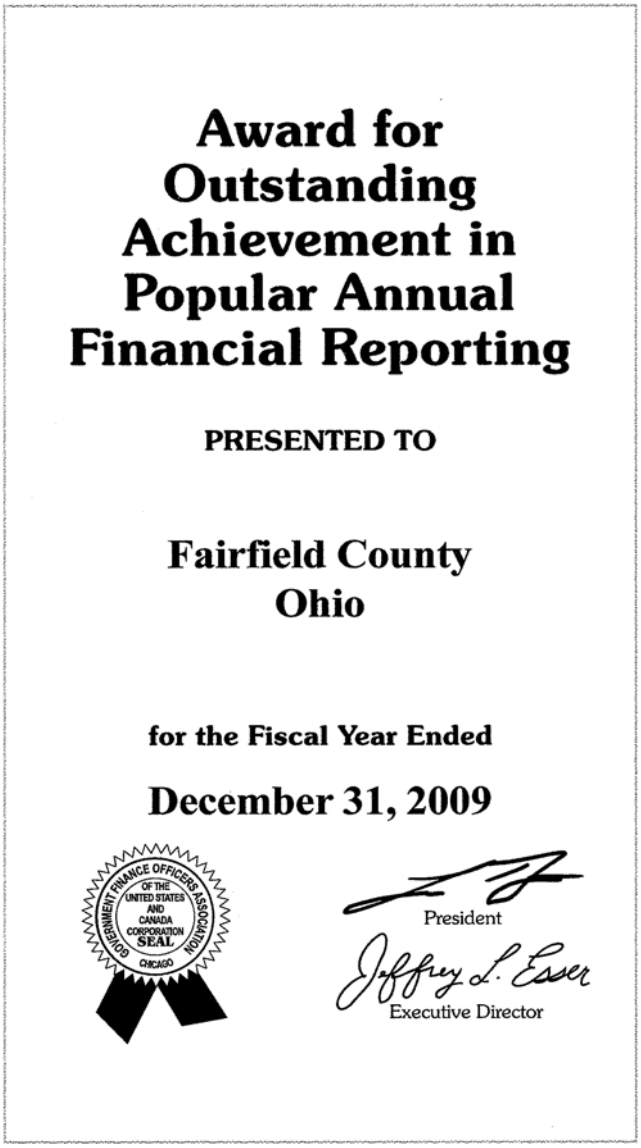
Given for outstanding preparation of the Comprehensive Annual Financial Report

The County received this award in 2010 for the 21st consecutive year.

Award for Outstanding Achievement in Popular Annual Financial Reporting

Given for outstanding preparation of the Popular Annual Financial Report

The County received this award in 2010 for the ninth consecutive year.



Jon A. Slater, Jr.

210 East Main Street
Lancaster, Ohio 43130-3882

FAIRFIELD COUNTY AUDITOR

Voice (740) 652-7020
Fax (740) 687-6781

Citizens of Fairfield County

I am pleased to present the Fairfield County, Ohio Citizens' Report, also known as our Popular Annual Financial Report, for the year ended December 31, 2010. This report provides a brief analysis of the sources of County revenues and where those dollars are spent, the County's financial position, an overview of local economic trends, and major goals and accomplishments. Above all, it is designed to present a more readable and understandable financial report.

The information in this report was drawn from the financial information appearing in the 2010 Fairfield County Comprehensive Annual Financial Report (CAFR). The CAFR was prepared in conformance with generally accepted accounting principles (GAAP) and was audited by the Ohio Auditor of State, receiving an unqualified opinion. An unqualified opinion means that the general purpose financial statements of the County are fairly presented in all material respects. The CAFR consists of 304 pages of detailed financial statements, notes, schedules, and reports.

The Citizens' Report is a condensed, more user-friendly financial report intended to provide highlights of the primary government from the County's CAFR. The CAFR contains information from all Fairfield County funds and is designed to bring greater awareness of the financial condition of our county to its citizens and other interested parties.

This report is unaudited and is presented on a non-GAAP basis. The major differences between GAAP and non-GAAP reporting deals with not including component units and in the presentation of segregated funds, as well as full disclosure of all material financial and non-financial events in notes to the financial statements. Individuals who desire to review GAAP basis, full disclosure financial statements should refer to the County's CAFR, which is available from the County Auditor's office and online at www.co.fairfield.oh.us/auditor/index.htm.

The Fairfield County Citizens' Report is presented as a means of enhancing the public's confidence in County government and the stewardship of its elected officials through easier, more reader-friendly financial reporting. As you review the following pages, I invite you to share any questions, concerns, or recommendations you may have. Please call the Fairfield County Auditor's Office with questions, comments, or suggestions regarding this report at (740) 652-7020.

Sincerely,

Jon A. Slater, Jr.

Jon A. Slater, Jr.
Fairfield County Auditor

FINANCIAL OVERVIEW

The County's financial activities are accounted for primarily in the governmental funds where the focus is not profit or loss, but rather on services rendered and the cost to provide those services. The County's business-type activities, similar to those found in the private sector, are accounted for in the Sewer and Water enterprise funds operations.

Revenues are monies the County receives from a variety of sources to pay for the services it provides.

Program revenues include:

- *Charges for services* – licenses, permits, and other fees, fines, forfeitures, and charges paid by the recipients of goods or services offered by County programs.
- *Operating (and Capital) grants, contributions and interest*– grants and contributions received from other governments, organizations and individuals that are restricted in some manner; investment earnings that are restricted to meeting the operational or capital requirements of a particular program.

General revenues are those revenues that are not classified as program revenues. All taxes, even those that are levied for a specific purpose, are considered general revenues.

- *Unrestricted grants and entitlements*- Revenue from grants and pass-through monies administered by the State of Ohio that are not restricted on their use.
- *Unrestricted interest*- Monies earned through the County Treasurer's investments of cash on hand not needed for current period services.

Expenses are the amounts spent to provide services to citizens.

Legislative and executive expenses are the costs incurred for the County's administrative offices, including the Auditor, Commissioners, Treasurer, Prosecutor, and Recorder.

Legislative and executive-intergovernmental expenses are Commissioner allocations made to local governments.

Judicial expenses are the costs of administrating justice through the Fairfield County Courts system.

Public safety expenses are the costs of the Coroner, Probation, and Sheriff's departments.

Public safety-intergovernmental expenses are the costs to assist in operating the Fairfield-Hocking Major Crimes Investigation Unit.

Public works expenses are the costs incurred by the Engineer to maintain county roads and bridges.

Health expenses include services provided by the Developmental Disabilities Board, Dog and Kennel, and the Alcohol, Drug Addiction and Mental Health Board.

Human services expenses are the costs of operating the Job and Family Services and Veteran Services Commission departments.

Urban redevelopment and housing expenses are the costs of the urban improvement program.

Urban redevelopment and housing-intergovernmental expenses are costs to operate the Community Development Block Grant program on behalf of other local governments.

Transportation expenses are costs related to the Fairfield County Airport.

Interest and fiscal charges expenses are interest and principal payments made for County debt.

Sewer and water expenses are the costs to operate the County's business-type activity, providing sewer and water services to ever growing portions of the county.

FINANCIAL ACTIVITY STATEMENT

The **Changes in Net Assets Statement**, traditionally known by many as the income statement, is designed to provide a record of the money received and spent by the County during the past year.

Changes in Net Assets

For the Year Ended December 31, 2010

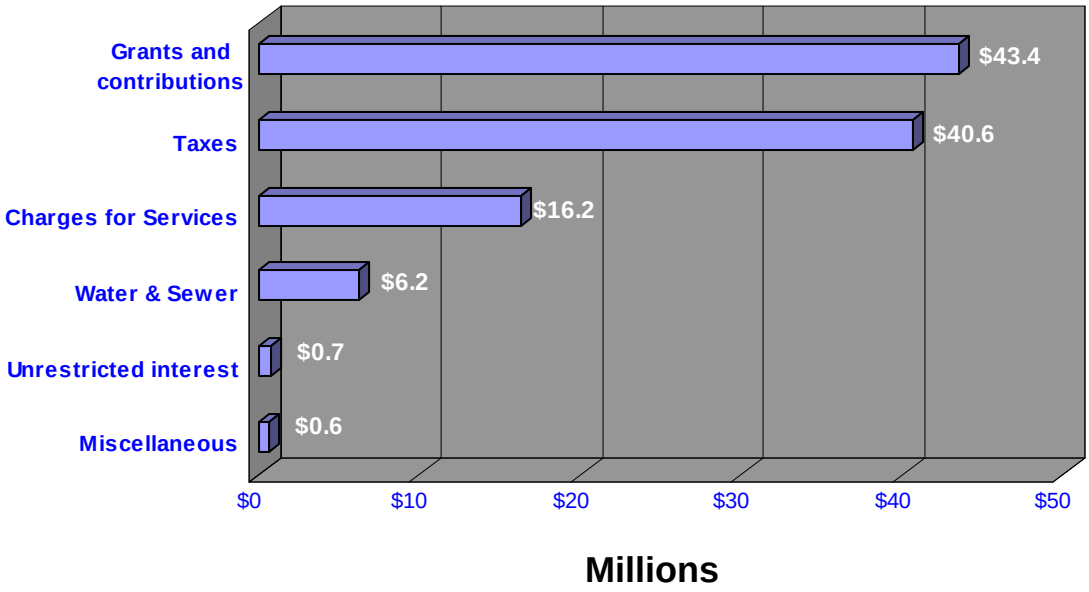
	Govern-mental Activities	Business-type Activities	Total Primary Government
REVENUES			
Program Revenues			
Charges for services	$ 16,238,461	$ 5,944,836	$ 22,183,297
Operating grants, contributions, and interest	37,609,461	-	37,609,461
Capital grants, contributions, and interest	1,926,151	124,850	2,051,001
General Revenues			
Taxes:			
Property and other taxes	22,947,834	-	22,947,834
Real property transfer taxes	1,102,603	-	1,102,603
Lodging tax	138,741	-	138,741
Sales taxes	16,403,143	-	16,403,143
Unrestricted grants and entitlements	3,899,214	-	3,899,214
Unrestricted interest	715,339	65,586	780,925
Other	616,545	36,505	653,050
Total Revenues	101,597,492	6,171,777	107,769,269
EXPENSES			
General government:			
Legislative and executive	11,632,207	-	11,632,207
Intergovernmental	1,635,496	-	1,635,496
Judicial	6,469,930	-	6,469,930
Public safety	16,213,798	-	16,213,798
Intergovernmental	156,008	-	156,008
Public works	11,200,993	-	11,200,993
Health	24,015,477	-	24,015,477
Human services	21,510,978	-	21,510,978
Urban redevelopment and housing	1,358,860	-	1,358,860
Intergovernmental	269,026	-	269,026
Transportation	291,787	-	291,787
Interest and fiscal charges	683,007	-	683,007
Business-type activities:			
Sewer	-	3,060,231	3,060,231
Water	-	2,948,260	2,948,260
Total Expenses	95,437,567	6,008,491	101,446,058
Increase (decrease) in net assets	6,159,925	163,286	6,323,211
Net assets - beginning of year	218,673,617	41,621,109	260,294,726
Net assets - end of year	$ 224,833,542	$ 41,784,395	$ 266,617,937

Net assets for governmental activities increased by $6,159,925 in 2010 compared to a $153,648 decrease in 2009. This is attributed mainly to increases in sales and property taxes and decreases in human services expenses that were offset by decreases in state and federal grants for the human services program of providing public assistance to general relief recipients in 2010. Net assets for business-type activities increased $163,286 in 2010 compared to a $1,183,745 increase in 2009 due to capital contributions. In 2010, there were no donations of water and sewer lines from developers. In 2009, $1,712,279 was donated by developers and $81,621 was donated by the City of Pickerington.

WHERE THE MONEY CAME FROM . . . . . .

Fairfield County Revenues for 2010

$107,769,269



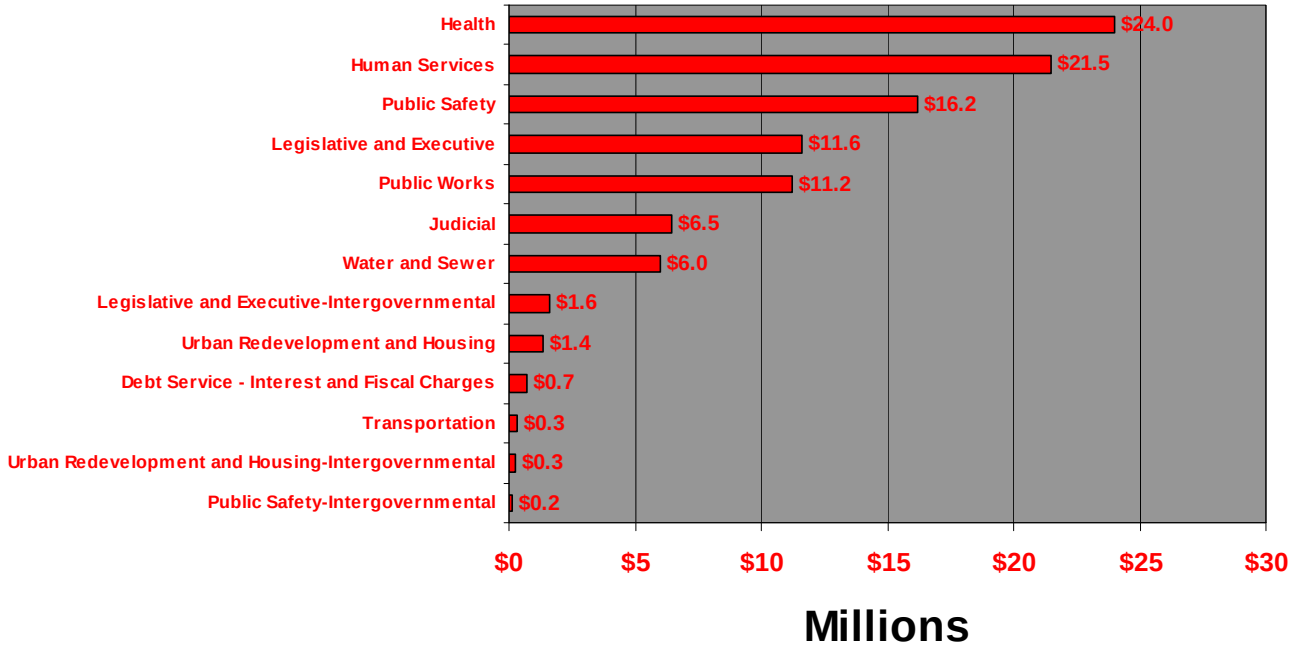
Fairfield County revenues increased by $2,426,501 from 2009. This is mainly due to increases in taxes that are offset by decreases in grants and contributions, water and sewer, and charges for services.

WHERE THE MONEY WAS SPENT . . . . . .

Fairfield County Expenses for 2010

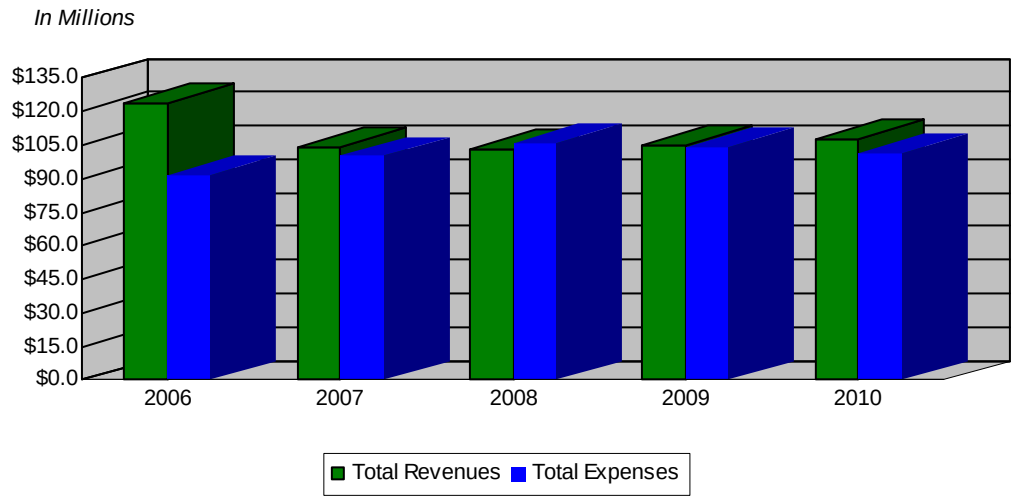
$101,446,058

Fairfield County expenses decreased by $2,866,613 from 2009 mainly due to a decrease in human services that are offset by increases in urban redevelopment and housing and legislative and executive expenses.



REVENUES AND EXPENSES TREND ANALYSIS

Past Five Years



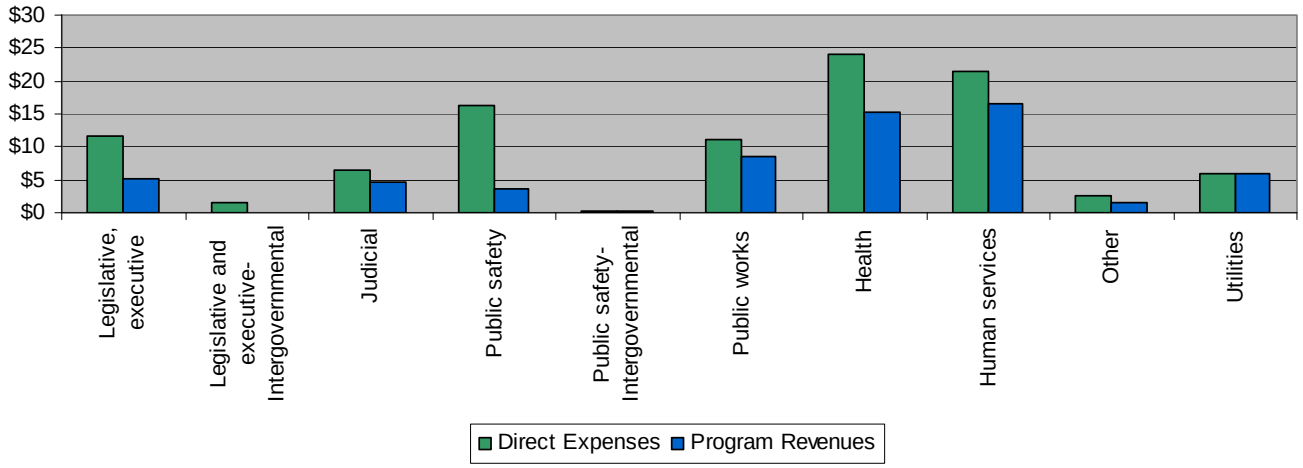
COUNTY PROGRAM ACTIVITIES

This chart compares direct expenses and program revenues for each major function of the County. **Direct expenses** are specifically associated with a service, program, or department and therefore clearly identifiable to a particular function. **Program revenues** include (1) charges paid by the recipient of the goods or services and (2) grants, contributions, and interest that are restricted to meeting the operational or capital requirements of a particular program.

The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or else draws from the general revenues of the County. The County's Public Safety, Health, Legislative and Executive, and Human Services expenses accounted for the majority of costs not covered by program revenues. The Health excess costs were funded with the County's tax revenues and the Public Safety, Legislative and Executive, and Human Services excess costs were funded with the County's general revenues.

Direct Expenses and Program Revenues

(amounts in millions)



FINANCIAL POSITION STATEMENT

The **Statement of Net Assets**, traditionally known by many as the balance sheet, is designed to provide a picture of the major components of the primary government's financial position at the end of the year.

Statement of Net Assets

December 31, 2010

	Governmental Activities	Business-type Activities	Total
Assets			
Cash	$ 46,401,207	$ 10,042,163	$ 56,443,370
Receivables	48,306,874	694,679	49,001,553
Capital assets	178,772,544	55,144,106	233,916,650
Other assets	3,647,452	382,391	4,029,843
Total Assets	277,128,077	66,263,339	343,391,416
Liabilities			
Accrued wages and benefits	1,201,914	37,213	1,239,127
Payables	3,090,034	178,295	3,268,329
Due to other funds and governments	1,717,759	48,145	1,765,904
Notes, bonds, loans, leases payable, and compensated absences	21,764,777	23,948,255	45,713,032
Other liabilities	24,520,051	267,036	24,787,087
Total Liabilities	52,294,535	24,478,944	76,773,479
Net Assets - excess of Assets over Liabilities	$ 224,833,542	$ 41,784,395	$ 266,617,937

Assets are those items owned by the County that will provide a benefit in the future.

Cash is the amount of physical cash held by the County in checking accounts and on hand for purposes of paying expenses.

Receivables represent the amounts that are owed to the County and are expected to be paid over the course of the next twelve months.

Capital assets represents furniture, equipment, vehicles, land, buildings, water and sewer equipment, and the County's roads and bridges infrastructure that provide for an economic benefit to the County of more than one year.

Liabilities are those items that the County owes to individuals, companies, other governments, and lenders.

Accrued wages and benefits are those payments that the County owes to employees for salaries, the associated benefits, and accrued leave.

Payables are those payments that the County owes to companies or individuals who supply services or goods to the County.

Due to other funds and governments are primarily the amounts owed to other funds or entities of the County from property taxes. The remainder is amounts owed to other governments outside the County for goods or services provided by them to the County.

Notes, bonds, loans, leases payable, and compensated absences are the amounts owed for the issuance of debt and compensation of absences on which the County still owes.

THE COUNTY'S DEBT INSTRUMENTS

As of December 31, 2010

The County employs the use of several different types of debt instruments for short and long-term financing. Fairfield County's bond credit ratings are "double-A" which demonstrates the County's very strong creditworthiness relative to other United States municipal or tax-exempt issuers or issues.

Bond Anticipation Notes are short-term debt instruments due in one year or less and are issued to raise money for County projects. These notes are converted into bonds after a short period of time.

General Obligation Bonds are long-term debt instruments that are repaid from the County's general revenue sources. They are backed by the full faith and credit of the County.

Recovery Zone Bonds are long-term debt instruments issued to pay for a portion of the cost of the utilities department administration building. They are repaid from revenues derived by the County's operation of the water and sewer systems. They are backed by the full faith and credit of the County.

Special Assessment Bonds are issued to pay for improvements benefiting property owners. The property owners repay the County over a period of years for the debt.

Long-Term Loans are debt instruments issued by the State of Ohio for various public works projects. The County's Sewer Fund will repay these balances.

Capital Leases are contracts made by the County's departments for the acquisition of assets such as copiers, mail machines, and so forth. The departments pay for these contracts from their annual budgets.

SUMMARY OF DEBT OBLIGATIONS

For the Year Ended December 31, 2010

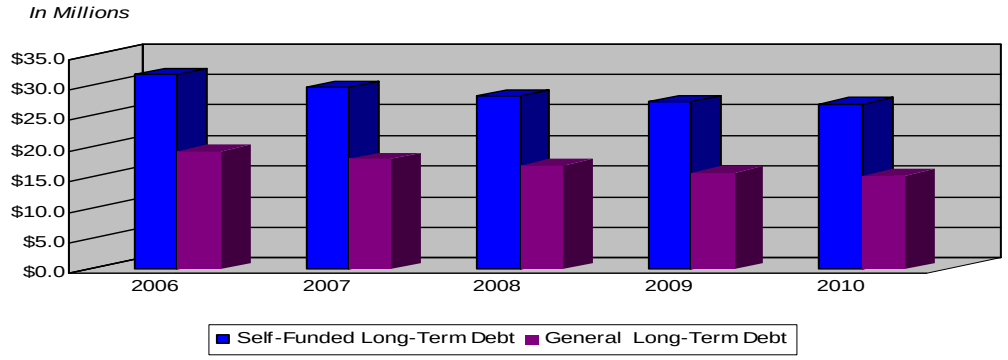
SUMMARY

	Balance at 12-31-2009	Additions	Deletions	Balance at 12-31-2010
Long-Term Bond Anticipation Notes	$ 1,640,000	$ -	$ 1,640,000	$ -
General Obligation Bonds	37,649,629	13,858,064	16,425,122	35,082,571
Recovery Zone Bonds	-	3,300,000	-	3,300,000
Special Assessment Bonds	1,788,039	-	308,536	1,479,503
Long-Term Loans	1,618,397	101,101	302,224	1,417,274
Capital Leases	321,156	939,182	236,154	1,024,184
	$ 43,017,221	$ 18,198,347	$ 18,912,036	$ 42,303,532

Allocation of County Debt	Percent	Amount
Governmental Funds	43.7%	$ 18,503,487
Water and Sewer Funds (self-funded)	56.3%	23,800,045
		$ 42,303,532

DEBT OUTSTANDING TREND ANALYSIS

Past Five Years

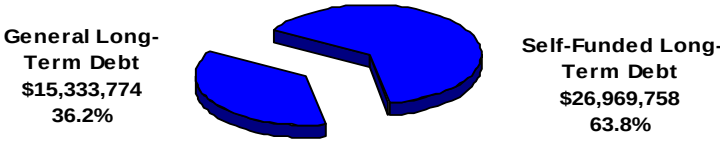


Self-Funded Long-Term Debt are debt obligations whose principal and interest are payable from revenue sources for which the debt was originally issued.

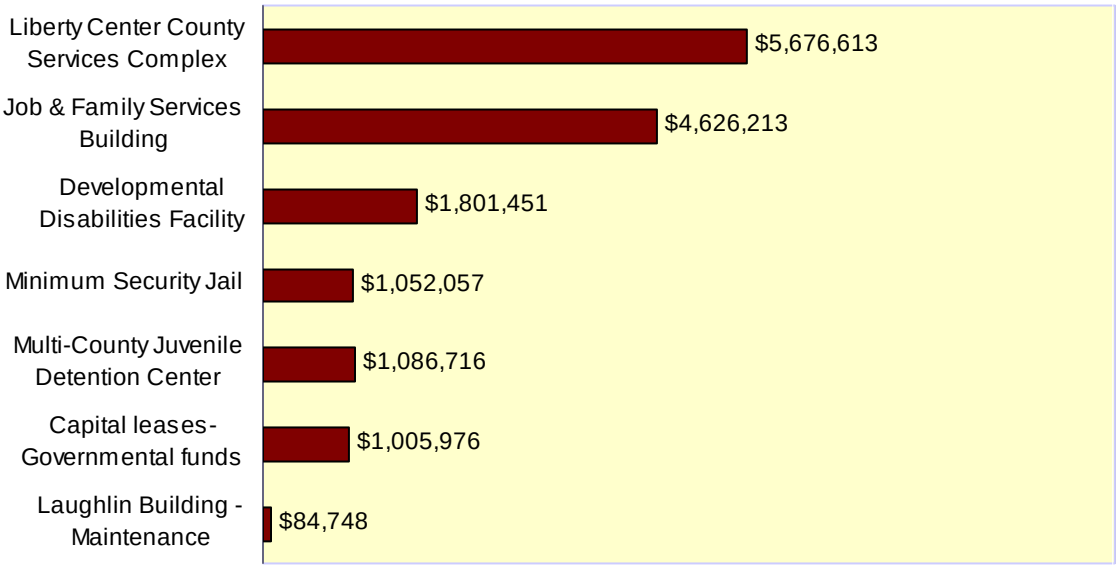
THE COUNTY'S LONG-TERM DEBT

As of December 31, 2010

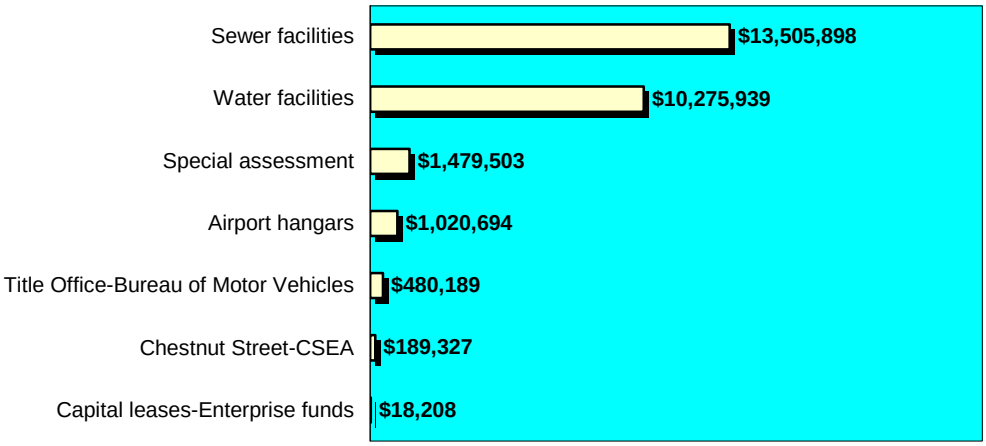
Total Long-Term Debt — $42,303,532



General Long-Term Debt — $15,333,774



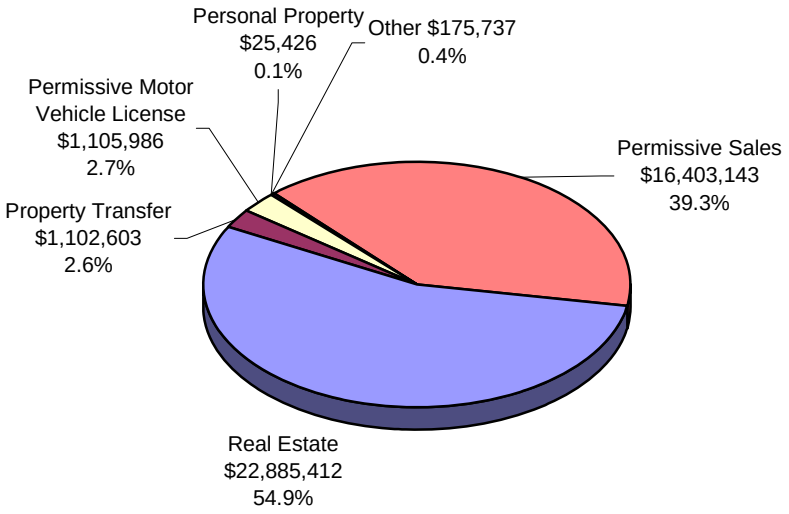
Self Funded Long-Term Debt — $26,969,758



TAX REVENUES

During 2010, the County's governmental activities received $41.7 million in tax revenue and $101.6 million in total revenues. Property taxes account for approximately $22.9 million or 22.6 percent, real property transfer taxes approximately $1.1 million or 1.1 percent, and lodging taxes approximately $139,000 or 0.1 percent for approximately $24.2 million, or 23.8 percent, of total governmental revenues. Sales taxes, which are received from the state for vendor collections of the tax paid, provided approximately $16.4 million, or 16.2 percent, of total governmental revenues. Motor Vehicle licenses provided approximately $1.1 million or 1.1 percent of total governmental revenues.

Breakdown of Tax Collections in 2010
$41,698,307

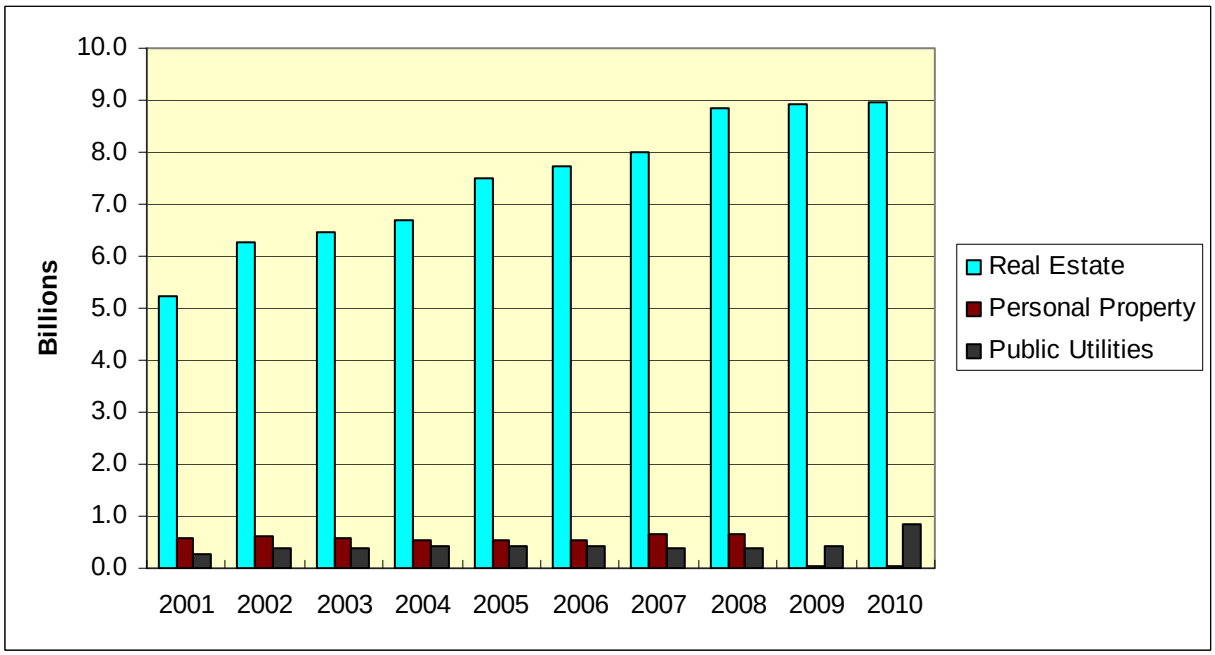


Ten Largest Taxpayers in County in 2010

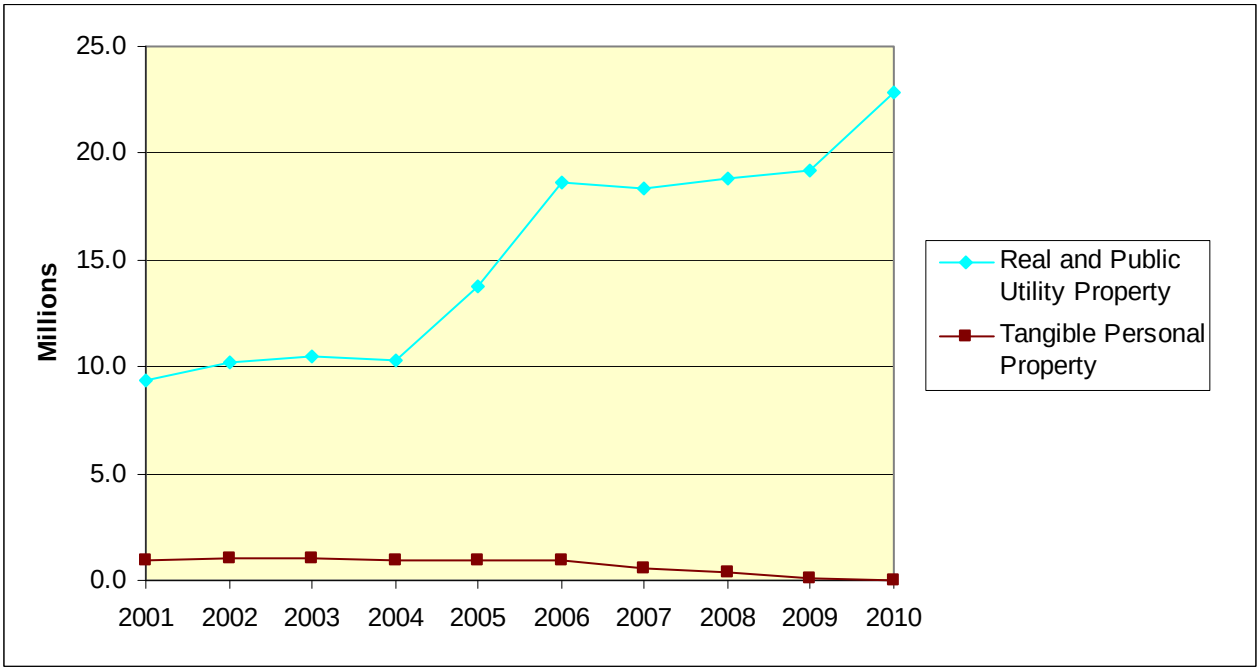
Enterprise	Nature of Business	Value To Be Taxed
Rockies Express Pipeline	Natural gas utility	$96,905,570
Ohio Power Company	Electric utility	$33,480,120
Columbia Gas Transmission	Natural gas utility	$29,875,980
South Central Power	Electric utility	$22,347,200
Glimcher River Valley Mall LLC	Developer	$19,285,010
Anyi Apartments LLC	Apartments	$8,120,010
Texas Eastern Transmission	Electric utility	$7,446,550
Target Corporation	Retail	$6,413,890
Pickerington Apartments LLC	Apartments	$6,232,070
Regency Centers LP	Developer	$5,583,700

PROPERTY VALUES AND TAX COLLECTIONS

Property Values for the Last Ten Years

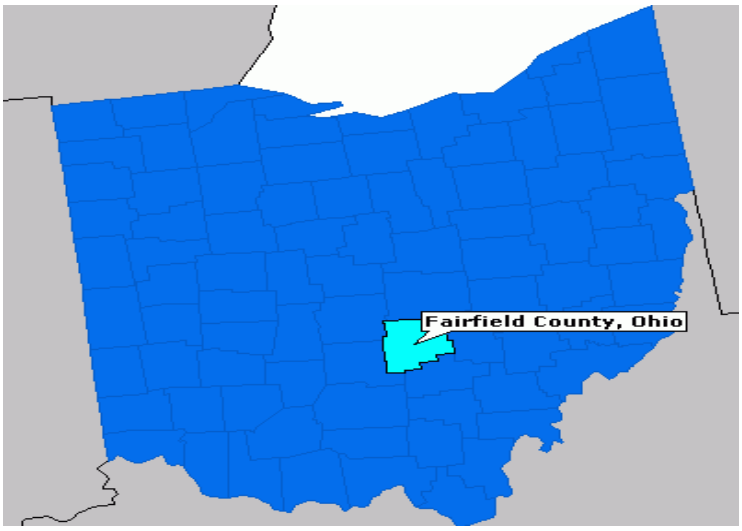


Property Tax Collections for the Last Ten Years



Tax collections for the years 2001 and 2002 are presented on the modified accrual basis of accounting in which the revenues must be available before they can be recognized. With the implementation of GASB Statement No. 34 in 2003, the tax collections for that year and all subsequent years are presented on the accrual basis of accounting which recognizes revenue in the year for which the taxes are levied. Tangible personal property taxes are being gradually phased out over the next several years. The property tax collections chart for all years has been restated to reflect current tax collections.

A BRIEF HISTORY OF FAIRFIELD COUNTY

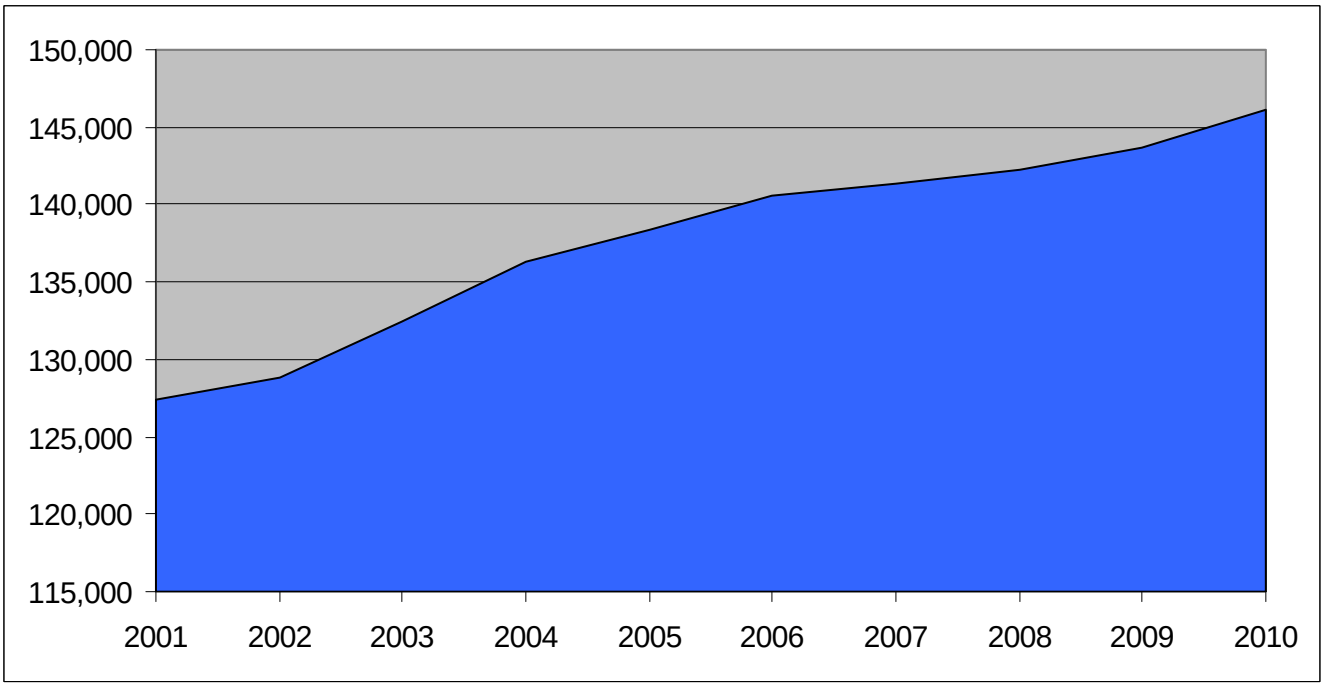


The County of Fairfield was created by proclamation of the Northwest Territory on December 9, 1800. Resident's named the county after the area's "fair fields." Located in the south-central portion of Ohio, Fairfield County is adjacent to Licking, Perry, Hocking, Pickaway, and Franklin Counties. The County is predominantly rural, with less than two percent of the County's 506 square miles consisting of urban areas.

PRINCIPAL EMPLOYERS

Employer	Nature of Business	Number of Employees	Rank	Percentage of Total County Employment
Fairfield Medical Center	Health Care-Hospital	1,714	1	2.28%
Anchor Hocking	Manufacturer-Glassware	1,201	2	1.59%
Pickerington Schools	Public Education	1,093	3	1.45%
Fairfield County	Government	803	4	1.07%
Walmart	Retail	792	5	1.05%
Lancaster City Schools	Public Education	698	6	0.93%
Kroger	Retail	631	7	0.84%
TS Trim	Manufacturing	522	8	0.69%
Giant Eagle	Retail	475	9	0.63%
City of Lancaster	Government	438	10	0.58%
Total		8,367		11.11%
Total Employment Within County		75,300		

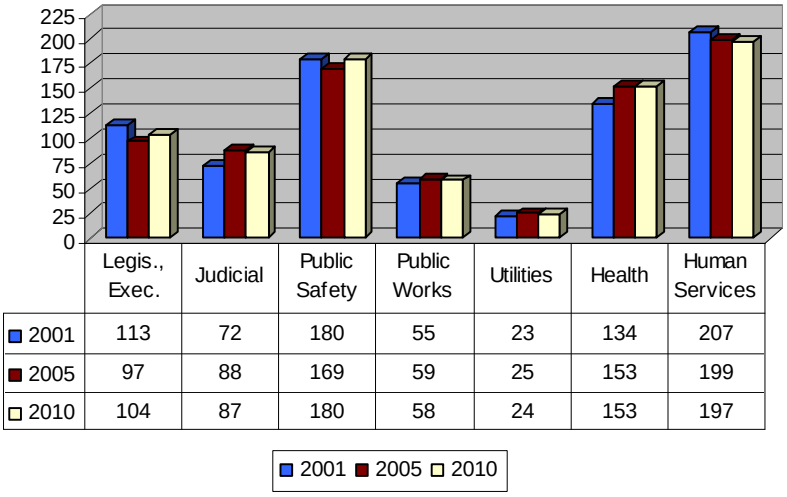
COUNTY POPULATION



The 2001 population figure is an estimate provided annually by the U.S. Census Bureau. The Ohio Department of Development provided the estimates for 2002-2009. The year 2010 is an actual count from the U.S. Census Bureau.

COUNTY EMPLOYEE WORKFORCE

By Function of Government



	Legis., Exec.	Judicial	Public Safety	Public Works	Utilities	Health	Human Services
2001	113	72	180	55	23	134	207
2005	97	88	169	59	25	153	199
2010	104	87	180	58	24	153	197

These employees are paid from revenues in the governmental funds and in the enterprise funds.

MAJOR GOALS AND ACCOMPLISHMENTS

Manifold & Phalor, Inc., a machining, fabricating, and machine building business, relocated to the Canal Point Industrial Park on December 10, 2010 to a new 30,000 square foot facility. The new building will increase manufacturing space. The company encompasses several business lines under one roof. While it is a machine shop, it also serves as a maintenance and repair facility for industrial manufacturing equipment. The $3 million facility created between 10 and 15 additional jobs in the County.

Serigraphie Richford, Inc., (SRI) a Canadian glass bottle decorating company opened in the Rock Mill Industrial Park site in September 2010. SRI has spent between $8 million and $10 million to expand an existing building from 60,000 to 80,000 square feet. For more than three decades, SRI specializes in printing and decorating glass containers. Over the years SRI has partnered with some of the biggest names in the industries, such as Estee Lauder, Avon, Revlon, L'Oreal, Diageo, Pernod-Ricard, Canandaigua, Vincor, and Sleeman and put their stamp on the biggest brands on the market. The company expects to create at least 100 new manufacturing jobs by the end of 2012.

Ety Pointe, located in the City of Lancaster, is Fairfield County's newest major retail development. A four-unit commercial building completed in 2010 houses Aspen Dental Management, Inc. which opened August 2010 and Penn Station and Radio Shack which opened in September 2010 .

Retail development tends to follow the population. Fairfield County was the fourth fastest growing county in Ohio from 2000-2010. Developers and retailers have announced major projects to meet the growing demands for goods and services. Golden Corral opened August 2, 2010 creating 160 jobs. Tammi Jo's Steak, Ribs and Pasta restaurant, Gran Ranchero Mexican restaurant, Verizon Wireless, Rue 21, and Dick's Sporting Goods all opened in 2010. National retailers such as Big Lots have announced plans to locate in Pickerington in 2011.

In April 2009, the County was awarded a $1.5 million dollar federal grant from the Ohio Department of Development for the Neighborhood Stabilization Program (NSP). The NSP supports homeownership in targeted areas in the County by providing comprehensive rehab of foreclosed vacant homes and down payment assistance to qualified home buyers.

HOW TO CONTACT US

Fairfield County Website www.co.fairfield.oh.us

ELECTED OFFICIALS

Board of Commissioners
Mike Kiger ..... (740) 652-7090
Jon D. Myers ..... (740) 652-7090
Judith K. Shupe ..... (740) 652-7090

Auditor
Jon A. Slater, Jr. ..... (740) 652-7020

Clerk of Courts
Deborah Smalley ..... (740) 652-7360

Coroner
Dr. Thomas Vajen ..... (740) 687-6774

Engineer
Frank Anderson ..... (740) 687-7050

Prosecutor
David L. Landefeld ..... (740) 652-7560

Recorder
Gene Wood ..... (740) 652-7100

Sheriff
Dave Phalen ..... (740) 652-7900

Treasurer
Brian S. Kuhn, CPA. ..... (740) 652-7140

Court of Common Pleas: General
Judge Richard Berens ..... (740) 652-7422
Judge Chris A. Martin ..... (740) 652-7423

Court of Common Pleas: Probate and Juvenile
Judge Steven O. Williams ..... (740) 652-7460

Court of Common Pleas: Domestic Relations
Judge Kathy Mowry ..... (740) 652-7440

PRINCIPAL APPOINTED OFFICIALS AND DEPARTMENT HEADS

Clerk of County Commissioners
Scott Zody ..... (740) 652-7090

Human Resources Director
Aundrea Cordle ..... (740) 652-7890

Board of Elections Director
Susan L. Bloom ..... (740) 652-7000

Buildings and Grounds Superintendent
Tony Vogel ..... (740) 652-7940

Dog Shelter Warden
Michael Miller ..... (740) 652-7180

Sanitary Engineer
Tony Vogel ..... (740) 652-7120

Department of Job and Family Services Director
Michael Orlando ..... (740) 652-7889

Alcohol, Drug Addiction and Mental Health Board Director
Orman Hall ..... (740) 654-0829

Developmental Disabilities Board Superintendent
John Pekar ..... (740) 652-7220

Emergency Management Director
Jon Kochis ..... (740) 652-7960

Economic Development Director
Shane Farnsworth ..... (740) 652-7160

Data Processing Administrator
Randy Carter ..... (740) 652-7075

Geographical Information Systems Administrator
David Burgei ..... (740) 652-7055

Veteran Services Director
Eddie Mohler ..... (740) 652-7920

Fairfield County Airport Authority President
David Scheffler ..... (740) 746-9330

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To: The Local Government Innovation Council
From: Carri Brown, Fairfield County
Re: Advanced Innovative Management Solution Collaboration Proposal
Date: April 26, 2012

Thank you for the opportunity to provide additional information for the Advanced Innovative Management Solution collaboration proposal for which Fairfield County is serving as the lead grant applicant. The two issues for response are listed below, with a detailed response following each issue. If more information is needed, please contact Carri Brown at (740) 652-7602 or brownc12@odjfs.state.oh.us.

Local Government Innovation Fund Completeness Review

Applicant: Fairfield County

Project Name: Advanced Innovative Management Solution

Request Type: Grant

Issues for Response

1. Budget

Please provide a line item budget that includes at minimum: 1) the sources of all funds being contributed to the project include **all** sources—cash, in-kind, etc.; 2) the uses of all funds (provide a line item for each use); 3) the total project costs (including the funding request **and** the local match. Please be sure that all uses of funds are eligible expenses as set forth in the program guidelines.

Example:
Collaboration Village's Project Budget
Sources of Funds
LGIF Request $100,000
Match Contribution (10%) $ 11,111
Total $111,111
Uses of Funds
Consultant Fees for Study $111,111
Total $111,111
Total Project Cost: $111,111

Response:

Advanced Innovative Management Solution		
Sources of Funds		
In-Kind Contributions, County GRF, Past Investments	10,875	(A)
Fairfield County GRF , Past Investments Courtview	89,081	
Fairfield County GRF, Past Investments, MUNIS	44,651	
Fairfield County GRF, Past Investments MAPSYS and Initial Scanning	84,455	
Future In-Kind Contributions, County GRF, Feasibility Study	**16,640**	
Subtotal/Local Match (71.76%) County GRF	**245,702**	
LGIF Request	**96,688**	
Total Project	**342,390**	

Uses of Funds		
Professional Consultant Fees for Study	**96,688**	
Fairfield County Leadership of Collaboration, Past Implementation	10,875	(i)
Fairfield County Leadership for Study, Future Implementation	**16,640**	*(ii)*
Hardware, Software and Maintenance	191,439	(iii)
Scanning Services , For Implementation	23,554	(iv)
Fairfield County leadership, Courtview Implementation	3,194	(v)
Total Project	**342,390**	(vi)

(i) Certified and Detailed on p. 40-44 of the proposal
(ii) Estimated and Detailed on p. 63 of the proposal
(iii) (60,901+85,887+44,651) p.45, 52; p.53, 59-62; p. 64,65
(iv) Scanning Services are certified & documented on p. 45-46
(v) Certified and Detailed on p.53-58

(A) Page 20 of the proposal also includes contributions and local match summary information; the information on page 20 ties with the information above and with project implementation costs listed on page 12 as well.

All costs are eligible costs because they are equipment, facilities, systems or project implementation costs.

The pages of the original proposal are included in this response for reference.

NOTE(L)
THIS IS CERTIFICATION OF COUNTY INVESTMENTS TO COLLABORATION

Collaboration and creativity are needed so that public entities can provide critical services to constituents during tough economic times. From workload statistics and budget projections, it is apparent that the long term demand for public services exceeds the long term revenue curve of local governments. This tremendous challenge inspires leaders to envision the potential of joining together and establishing the right partnerships to aggregate strength and accomplish things that could not be accomplished individually. For example, many administrative services within local governments are the same services and require the same applications and software to get the job done. Recognizing this important foundation of collaboration and envisioning effective results for the public, the Fairfield County Advanced Innovative Management Solution (AIMS) partnership embraces creative solutions to find new paths to success. NOTE(A) & (L)

Fairfield County is serving as the lead applicant for the AIMS partnership. As such, the County has actively discussed and pursued collaboration since its budget retreat held in September 2011. To build consensus for the partnership approach, it was important to understand collaboration from the top down. Leaders wanted the value of collaboration to become part of the broad, organizational culture, where every employee knew that leaders valued innovation and expected new ideas and solutions. Leaders established openness to new ways of doing business. This culture change was critical to the success of any project that is accomplished with support of the Local Government Innovation Council and with other resources, as well.

The County cultivated consensus and culture change through a series of meetings, ongoing communications, and intense networking. No outside consultants were utilized. Executives from within the county demonstrated transformational leadership to inspire others. Analyses and research were evaluated to develop consensus on the partnership projects to pursue first, as well as the ones to continue to synthesize. Notes and minutes were maintained for all presentations and networking sessions. The strategies used with the county can be replicated in other areas, and county leadership is willing to share information and ideas about how to increase collaboration.

Collaboration and teamwork are organizational values, and as such, each employee has a role to play. Because all employees are involved in the culture of change, in-kind contributions associated with building consensus across multiple partnerships is extended at the average hourly rate for partners, including benefits, as a reasonable approach. Confirmed with the County Human Resources Director on February 22, 2012, this hourly rate is approximately $25, which is far below the professional management consultant rates ranging from $185 - $212. A list of all attendees and hours invested in building consensus across multiple political subdivisions for innovation and collaboration is demonstrated in the following chart. A list of participants, addresses, phone numbers, and occupations is also included. The total number of hours for the effort was 435 (from September 2011 to February 2012), extended at $25, for a contribution to the partnership of **$10,875.**

I attest to the accuracy and validity of the collaboration related expenses from 9/ 2011 – 2/2012.

Carri Brown **February 29, 2012**

Carri Brown, Fairfield County Collaboration Group Chair **Date**

State of Ohio
County of Fairfield ss:

Before me, a Notary Public for the State of Ohio, appeared Carri Brown who acknowledged and signed the foregoing instrument, and her signing was her free act.

2-29-12

Stephen D. Brown, Commission does not expire

Frank Anderson	Engineer's Office	County Engineer (retired 12/31/2011)	652-2300	3026 W. Fair Avenue Lancaster, Ohio 43130
Jeff Baird	Engineer's Office	Chief Deputy Engineer	652-2300	3026 W. Fair Avenue Lancaster, Ohio 43130
Lynette Barnhart	Prosecutor's Office	Administrative Assistant	652-7576	239 W. Main St Lancaster, Ohio 43130
Linda Bibler	Family, Adult & Children First Council	Administrative Assistant	687-6771	108 W. Main Street, Ste. B Lancaster, Ohio 43130
Susan Bloom	Board of Elections	Director	652-7002	951 Liberty Drive Lancaster, Ohio 43130
Rich Bowlen	Job and Family Services	Director, Child Protective Services	652-7688	239 W. Main St Lancaster, Ohio 43130
Carri Brown	Job and Family Services	Deputy Director, Finance and Budget	652-7602	239 W. Main St Lancaster, Ohio 43130
David Burgel	Auditor's Office	GIS Administrator	652-7059	210 E. Main Street Lancaster, Ohio 43130
Ed Campbell	City of Lancaster	Director, Information Technology	687-6645	104 E. Main Street Lancaster, Ohio 43130
Randy Carter	Auditor's Office	Director, Information Technology	652-7076	210 E. Main Street Lancaster, Ohio 43130
Corey Clark	Job and Family Services	Deputy Director, Child Support	652-7751	239 W. Main St Lancaster, Ohio 43130
Misty Conkle	Common Pleas Court	Assignment Commissioner	652-7431	224 E. Main Street Lancaster, Ohio 43130
Mark Conrad	Common Pleas Court-Domestic Relations Division	Court Information Specialist	652-7607	224 E. Main Street Lancaster, Ohio 43130
Aunie Cordle	Human Resources	Director	652-7890	239 W. Main St Lancaster, Ohio 43130
Jack Davidson	Coroner's Office	Assistant to Coroner	652-7090	239 W. Main St Lancaster, Ohio 43130
Steve Davis	Board of Commissioners	County Commissioner	652-7098	210 E. Main Street Lancaster, Ohio 43130
Elisa Dowdy	Sheriff's Office	Fiscal Clerk	652-7328	221 E. Main Street Lancaster, Ohio 43130
James Edwards	Prosecutor's Office	Assistant Prosecutor	652-7564	239 W. Main Street Lancaster, Ohio 43130
Becky Edwards	Family, Adult & Children First Council	Executive Director	687-6771	108 W. Main Street, Ste. B Lancaster, Ohio 43130
Susan Eyerman	Common Pleas Court	Magistrate	652-7424	224 E. Main Street Lancaster, Ohio 43130
Shane Farnsworth	Ecomonic Development	Executive Director	652-7162	210 E. Main Street Lancaster, Ohio 43130
Christina Foster	Board of Commissioners	Administrative Assistant	652-7082	210 E. Main Street Lancaster, Ohio 43130
Kenneth Gregg	Veteran's Services	Veterans Services Commissioner	652-7920	227 E. Main Street Lancaster, Ohio 43130
Larry Hanna	Health Department	Director	652-2817	1587 Granville Pike Lancaster, Ohio 43130
Theresa Haynes	Board of Commissioners	Clerical Specialist	652-7092	210 E. Main Street Lancaster, Ohio 43130
Christina Holt	Soil and Water Conservation District	Administrative Assistant	653-8154	831 College Avenue Lancaster, Ohio 43130
Laura Holton	Job and Family Services	Director, Community Services	652-7617	239 W. Main Street Lancaster, Ohio 43130
Linda Kauffman	Ecomonic Development	Administrative Assistant	652-7161	210 E. Main Street Lancaster, Ohio 43130
Mike Kiger	Board of Commissioners	County Commissioner	652-7099	210 E. Main Street Lancaster, Ohio 43130
Staci Knisley	Board of Commissioners	Fiscal Clerk	652-7093	210 E. Main Street Lancaster, Ohio 43130
Jon Kochis	EMA	Executive Director	652-7961	241 W. Main Street Lancaster, Ohio 43130
Brian Kuhn	Treasurer's Office	County Treasurer	652-7148	210 E. Main Street Lancaster, Ohio 43130
Ed Laramee	Auditor's Office	Chief Deputy Auditor	652-7023	210 E. Main Street Lancaster, Ohio 43130

Lori Lovas	Common Pleas Court-Domestic Relations Division	Court Administrator	652-7444	224 E. Main Street Lancaster, Ohio 43130
Chad Lucht	Soil and Water Conservation District	Senior Urban Specialist	653-8154	831 College Avenue Lancaster, Ohio 43130
Chris Martin	Common Pleas Court	Judge	652-7429	224 E. Main Street Lancaster, Ohio 43130
Gregg Marx	Prosecutor's Office	County Prosecutor	652-7562	239 W. Main Street Lancaster, Ohio 43130
Holly Mattei	Regional Planning Commission	Executive Director	652-7112	210 E. Main Street Lancaster, Ohio 43130
Lisa McKenzie	Recorder's Office	Chief Deputy Recorder	652-7090	210 E. Main Street Lancaster, Ohio 43130
Branden Meyer	Board of Commissioners	County Clerk/Manager	652-7091	210 E. Main Street Lancaster, Ohio 43130
David Miller	Auditor's Office	Finance Administrator	652-7046	210 E. Main Street Lancaster, Ohio 43130
Paul Morehart	Prosecutor's Office	Assistant Prosecutor	652-7567	239 W. Main Street Lancaster, Ohio 43130
Rhonda Myers	ADAMH Board	Executive Director	654-0829	108 W. Main Street Lancaster, Ohio 43130
Lisa Notestone	Auditor's Office	Assistant Finance Administrator	652-7045	210 E. Main Street Lancaster, Ohio 43130
Michael Orlando	Job and Family Services	Director, Job and Family Services	652-7600	239 W. Main Street Lancaster, Ohio 43130
Perry Orndorff	Soil and Water Conservation District	District Manager	653-8154	831 College Avenue, Ste. B Lancaster, Ohio 43130
John Pekar	Board of Developmental Disabilities	Superintendent	652-3752	795 College Avenue Lancaster, Ohio 43130
Jerry Perrigo	Sheriff's Office	Chief Deputy Sheriff	652-7323	221 E. Main Street Lancaster, Ohio 43130
Dave Phalen	Sheriff's Office	County Sheriff	652-7254	221 E. Main Street Lancaster, Ohio 43130
Amy Presnell	Treasurer's Office	Chief Deputy Treasurer	652-7144	210 E. Main Street Lancaster, Ohio 43130
Dean Scholl	Veteran's Services	Veterans Services Commissioner	652-7920	227 E. Main Street Lancaster, Ohio 43130
Beth Seifert	Board of Developmental Disabilities	Chief Fiscal Officer	652-7220	795 College Avenue Lancaster, Ohio 43130
Gwen Shafer	Health Department	Nursing Director	652-2827	1587 Granville Pike Lancaster, Ohio 43130
Cheri Shaw	Juvenile/Probate Court	Court Administrator	652-7470	224 E. Main Street Lancaster, Ohio 43130
Don Sherman	Utilities Department	Deputy Director	652-7125	210 E. Main Street Lancaster, Ohio 43130
Judith Shupe	Board of Commissioners	County Commissioner	652-7095	210 E. Main Street Lancaster, Ohio 43130
Jon Slater	Auditor's Office	County Auditor	652-7024	210 E. Main Street Lancaster, Ohio 43130
Debbie Smalley	Clerk of Courts	Clerk of Courts	652-7551	224 E. Main Street Lancaster, Ohio 43130
Laura Smith	Common Pleas Court-Domestic Relations Division	Judge	652-7452	224 E. Main Street Lancaster, Ohio 43130
Kimberly Teague	Job and Family Services	Administrative Assistant	652-7601	239 W. Main St Lancaster, Ohio 43130
Kelly Turben	Clerk of Courts	Chief Deputy Clerk	652-7391	224 E. Main Street Lancaster, Ohio 43130
Jeremiah Upp	Engineer's Office	County Engineer (appointed 1/17/2012)	652-2300	3026 W. Fair Avenue Lancaster, Ohio 43130
Tony Vogel	Utilities Department/ Maintenance	Facilities Manager and Utilities Director	652-7121	210 E. Main Street Lancaster, Ohio 43130
Steve Williams	Juvenile/Probate Court	Judge	652-7463	224 E. Main Street Lancaster, Ohio 43130
Heather Winchell	Clerk of Courts	Fiscal Clerk	652-7394	224 E. Main Street Lancaster, Ohio 43130
Gene Wood	Recorder's Office	County Recorder	652-7101	210 E. Main Street Lancaster, Ohio 43130

Participants	Total Hours	County Budget Retreat: September 29, 2011	Full Group Meeting: October 11, 2011	State of Ohio Seminar: October 24, 2011	Full Group Meeting: October 25, 2011	Full Group Meeting: November 3, 2011	Full Group Meeting: November 17, 2011	IT Sub Group Meeting: November 23, 2011	Full Group Meeting: December 1, 2011	IT Sub Group Meeting: December 8, 2011	Commissioners Meeting: December 12, 2011	Full Group Meeting: January 5, 2012	IT Sub Group Meeting: January 9, 2012	State of Ohio Webinar: January 10, 2012	Small Group Meeting: January 18, 2012	IT Sub Group Meeting: January 23, 2012	IT Sub Group Meeting: January 30, 2012	Small Group Meeting: February 2, 2012	Full Group Meeting: February 2, 2012	IT Sub Group Meeting: February 6, 2012	Commissioners Meeting: February 7, 2012	RPC Meeting: February 7, 2012	Roundtable Meeting: February 9, 2012	Grant Prep Meeting: February 9, 2012	Soil & Water Meeting: February 9, 2012	Health Board Meeting: February 9, 2012	Grant Prep Meeting: February 14, 2012	Grant Prep Meeting: February 16, 2012	MCJDC Trustees Meeting:	MCJDC Board Meeting: February 17, 2012	Grant Prep Meeting: February 23, 2012
Frank Anderson	10	3	1.5			1.5	1		1.5			1.5																			
Jeff Baird	8.5	3	1.5			1.5	1		1.5																						
Lynette Barnhart	4	3																				1									
Linda Bibler																						1									
Susan Bloom	4	3																				1									
Rich Bowlen	3	3																													
Carri Brown	28.5	3	1.5	2	1	1.5	1		1.5		0.5	1.5		1	1			1	1.5		0.5	1	1	2			2	2			2
David Burgei	4	3																					1								
Ed Campbell	2															1				1											
Randy Carter	24.5	3	1.5			1.5	1	1		1			1			1	1	1	1.5	1			1	2				2	1	1	2
Corey Clark	3	3																													
Misty Conkie	3	3																													
Mark Conrad	20.5						1	1	1.5			1.5	1		1	1	1	1	1.5	1				2			2	2			2
Aunie Cordle	12.5	3	1.5		1	1.5	1		1.5		0.5	1.5											1								
Jack Davidson	3	3																												1	
Steve Davis	8.5	3	1.5		1						0.5										0.5		1								
Elisa Dowdy	3	3																													
James Edwards	3	3																													
Becky Edwards	3	3																													
Susan Everman	3	3																													
Shane Farnsworth	3	3																					1								
Christina Foster	1																														
Kenneth Gregg	3	3																								1					
Larry Hanna	4	3																					1								
Theresa Haynes	1																								1						
Christina Holt	4	3																													
Laura Holton	3	3																													
Linda Kauffman	9	3	1.5			1.5								1	1								1								
Mike Kiger	10	3	1.5			1.5					0.5		1								0.5		1							1	
Staci Knisley	4.5	3									0.5												1								
Jon Kochis	11.5	3				1.5	1		1.5	1			1						1.5				1								
Brian Kuhn	8	3	1.5		1	1.5																	1								
Ed Laramee	4.5	3						1													0.5										
Lori Lovas	9.5	3					1	1	1.5	1			1			1									1						
Chad Lucht	2.5								1.5																						
Chris Martin	7	3					1		1.5			1.5																			

Gregg Marx	8.5	3	1.5		1	1.5					0.5												1								
Holly Matter	10.5	3			1	1.5			1.5										1.5			1	1								
Lisa McKenzie	4	3																					1								
Branden Meyer	25	3	1.5			1.5		1	1.5	1	[illegible]				1	1	1	1	1.5	1	0.5		1	2			2				2
David Miller	25.5	3	1.5	2	1	1.5	1	1					1			1		1	1.5	1			1	2			2	2			2
Paul Morehart	7.5	3					1		1.5										1.5		0.5										
Rhonda Myers	4.5	3	1.5																												
Lisa Notestone	4	3																					1								
Michael Orlando	3	3																													
Perry Orndorff	10	3				1.5			1.5					1	1								1		1						
John Peker	4	3																					1								
Jerry Perrigo	12	3	1.5		1	1.5	1		1.5			1.5											1								
Dave Phalen	4	3																					1								
Amy Presnell	1																														
Dean Scholl	3	3																													
Beth Seifert	4	3																					1								
Gwen Shafer	4	3																								1					
Chen Shaw	3	3																													
Don Sherman	3	3																													
Judith Shupe	11	3	1.5		1	1.5					0.5										0.5		1						1	1	
Jon Slater	9.5	3	1.5			1.5	1	1													0.5		1								
Deborah Smalley	1																						1								
Laura Smith	8	3	1.5		1	1.5		1																							
Kimberly Teague	7		1.5		1	1.5			1.5										1.5												
Kelly Turben	1				1																										
Jeremiah Upp	2.5																		1.5				1								
Tony Vogel	10	3	1.5		1				1.5		0.5								1.5				1								
Steve Williams	3	3																													
Heather Winchell	1				1																										
Gene Wood	3	3																													
Meeting Length	**38.5**	**3**	**1.5**	**2**	**1**	**1.5**	**1**	**1**	**1.5**	**1**	**0.5**	**1.5**	**1**	**1**	**1**	**1**	**1**	**1**	**1.5**	**1**	**0.5**	**1**	**1**	**2**	**1**	**1**	**2**	**2**	**1**	**1**	**2**
Total in Hours	**435**	162	29	4	14	29	13	8	24	4	5	9	7	3	5	5	4	5	17	5	4	2	32	10	3	2	8	8	2	4	10

FOR RESPONSE 1, THIS RELATES TO NOTE (ii)

For the feasibility study, at least one full time equivalent IT professional will be assigned to the project for a four month period, or 640 hours, once the study begins in approximately July 2012. The average hourly rate of IT professionals within the county is approximately $26.

First Name	Last name	Phone Number	Occupation	Rate of Pay
Andrew	Gleissner	(740) 652-7073	IT Analyst	24.50
Andrew	Stemen	(740) 652-7074	IT Analyst	20.68
Denise	Gressick	(740) 652-7072	IT Specialist	15.31
Fred	Goodwin	(740) 652-7071	IT Analyst	29.32
Randy	Carter	(740) 652-7076	IT Director	40.22
Average				26.01

While all partners will provide in-kind contributions in participating in the feasibility study, the project manager duties and supporting IT professional services (which comprise the FTE for the four month period) are the sole costs included in the project at this time. The in-kind contributions will likely be much higher. The IT Director will serve as the project manager, and other IT professionals will support the project.

The estimate included is 640*$26, or **$16,640**.

I attest to the validity and accuracy of the IT professional services costs to be dedicated to the AIMS feasibility study.

C Randy Carter — February 29, 2012

C. Randy Carter, IT Director — Date

State of Ohio
County of Fairfield ss:
Before me, a Notary Public for the State of Ohio, appeared C. Randy Carter who acknowledged and signed the foregoing instrument, and his signing was his free act.

2-29-12

Stephen D. Brown, Commission does not expire

FOR RESPONSE 1, THIS RELATES TO (iii).

MapSys is the Fairfield County Board of Commissioners' web-based resolution management system. Key benefits of the system include consistency in format, searchable online records access, and less time spent on preparation of agendas, resolutions, and supporting documentation, which improves organizational efficiency. Further, using less paper translates to cost savings and a greener environment. Any partner seeking Board action will benefit from the web-based system. To further AIMS, scanning services were purchased from October 2011 – February 2012 at a cost of $23,554. Software and installation of the web-based system totaled $60,901, which was paid in the first quarter of 2012. The following documents provide additional support and detail for the costs, which were essential steps in furthering the AIMS project and will be integral elements considered in the feasibility study.

The total MapSys costs associated with AIMS is $84,455.

I attest to the accuracy and validity of the web-based resolution and scanning services costs associated with the project.

Carri Brown

February 29, 2012

Carri Brown, Fairfield County Collaboration Chair **Date**

State of Ohio
County of Fairfield ss:

Before me, a Notary Public for the State of Ohio, appeared Carri Brown who acknowledged and signed the foregoing instrument, and her signing was her free act.

2-29-12

Stephen D. Brown, Commission does not expire

Jon A. Slater, Jr.

FAIRFIELD COUNTY AUDITOR
210 East Main Street
Lancaster, OH 43130-3882

ORIGINAL

Purchase Order

Fiscal Year 2011 Page 1 of

Revisions 000

Expiration Date 03/15/2012

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # 11007362-000

DELIVERY MUST BE MADE WITHIN DOORS OF SPECIFIED DESTINATION

BILL TO
COMM1
COUNTY COMMISSIONERS
210 E MAIN STREET
LANCASTER, OH 43130

VENDOR
MAPSYS
920 MICHIGAN AVE
COLUMBUS, OH 43204

SHIP TO
COMM1
COUNTY COMMISSIONERS
210 E MAIN STREET
LANCASTER, OH 43130

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
614-224-5193		8174	

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
11/15/2011	5931			COMMISSIONERS ADMIN

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	PO Requisitioner Name: Comm - Staci Knisley E Mail Address: sknisley@co.fairfield.oh.us				
1	software/installation resolution tracking system	1	Each	$60,901.00000	$60,901.00
	12100110 - 574420 ***60,901.00***				

For Department Use ONLY

Invoice Date ____/____/____ Invoice Amount $_____ To Be paid ____/____/____ Warrant # _____

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount $60,901.00 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 11/15/2011 Auditor Fairfield County, OH Jon A. Slater, Jr.

Purchase Order Total

$60,901.00

For the Courtview project, necessary upgrades were completed in 2012 to prepare one of the largest, document-laden departments, the Courts, for improved electronic document management. While this initial step was important, there is much work yet to be done. Information Technology department employees worked overtime from 1.14-1.27 to install and set up the Courtview upgrades. Each of these employees is housed at 210 East Main Street, Lancaster, OH 43130. Their occupations are listed in the table below. Professional services provided for the Courtview project included installation, testing, and complete set up of the upgrades. The rate of pay used for the service is the actual rate of pay paid, given the specific nature of the service. The rate of pay paid, even with overtime for the non-salaried employees, is less than the standard professional consulting service for an Information Technology professional in the Columbus Metropolitan Area. Timesheets are included as additional documentation of the hours worked. (Note: not all overtime hours for all employees were related to the Courtview project, so some timesheet overtime hours are higher than the hours reflected for the project. The timesheets provide additional evidence of the hours worked.)

First Name	Last name	Phone Number	Occupation	Dates of Service	Hours of Service	Rate of Pay	Overtime	Extended
Andrew	Gleissner	(740) 652-7073	IT Analyst	1.14-1.27	10	24.50	36.75	367.50
Andrew	Stemen	(740) 652-7074	IT Analyst	1.14-1.27	24.5	20.68	31.02	759.99
Denise	Gressick	(740) 652-7072	IT Specialist	1.14-1.27	13.5	15.31	22.97	310.03
Fred	Goodwin	(740) 652-7071	IT Analyst	1.14-1.27	18	29.32	43.98	791.64
C. Randy	Carter	(740) 652-7076	IT Director	1.14-1.27	24	40.22	N/A	965.28
Total Dept								3,194.44

Additionally, The total amounts paid to Courtview for installation, licenses, technical services, and related costs for the 2012 upgrade was $85,887, as documented in the Courtview quotations. Contributions to the AIMS project based on Courtview total $85,887+$3,194, or **$89,081.**

I attest to the validity and accuracy of the AIMS related Courtview expenses.

C Randy Carter February 29, 2012

C. Randy Carter, IT Director Date

State of Ohio
County of Fairfield ss:
Before me, a Notary Public for the State of Ohio, appeared C. Randy Carter who acknowledged and signed the foregoing instrument, and his signing was his free act.

2-29-12

Stephen D. Brown. Commission does not expire

CourtVIEW
JUSTICE SOLUTIONS

Quote

To: Deborah Smalley - Clerk of Courts
Fairfield County Ohio
224 E Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFIOH20110317
Date: March 23, 2011
Valid through: May 22, 2011

Project: **Additional CourtView & Uniface Licenses, and Support and Maintenance**

Item	Qty	Unit Price		Total	Initial
SOFTWARE					
CourtView CMS License(s)	20	$ 4,050	$	81,000	
Uniface License(s)	20	$ 600	$	12,000	
Subtotal, Software			$	93,000	
Customer Loyalty Allowance		50%	$	(46,500)	
Net Software			**$**	**46,500**	
SOFTWARE MAINTENANCE					
Software Maintenance & Support on CV and Uniface (First year)			**$**	**20,460**	
Discount on software maintenance & support		38%	$	(7,842)	
Net Software Maintenance & Support			**$**	**12,618**	

Estimated Baseline Project Total, excluding applicable taxes	$	59,118	

Accepted: Deborah Smalley Deborah Smalley **Date:** 5/27/11
Print Name / Signature

Notes

1. Quotation must be signed and returned with a purchase order to schedule project work.
2. The above fees will be invoiced upon the above signed date.
3. First year maintenance will begin upon the above signed date.
4. There are no technical or installation services included in this quote.
5. Client is responsible for the host environment including all required hardware, network and third party software components and configuration.
6. Client will make available all resources requested by CJS for assistance.
7. Payment term is net 30 days from invoice date.

5399 LAUBY ROAD, NW | NORTH CANTON, OHIO 44720 | 330.470.4280 | 330.494.2483 FAX

REFLECTS AMOUNTS PAID

CourtVIEW
JUSTICE SOLUTIONS

Quote

To: Deborah Smalley, Clerk of Courts
Fairfield County Ohio
224 E Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFCP20110328
Date: March 28, 2011
Valid through: May 31, 2011

Project: **CourtView eAccess Implementation**

Item	Qty	Unit Price		Total	Initial
SOFTWARE					
CourtView eAccess License (Single Public Portal)	1	$ 21,138	$	21,138	
Subtotal, Software			$	21,138	
Discount (if executed before May 31, 2011)		50%	$	(10,569)	
Net Software			**$**	**10,569**	
SOFTWARE MAINTENANCE					
Software Maintenance & Support (1st year)			**$**	**4,650**	
PROFESSIONAL SERVICES					
1.0 Baseline Services					
1.1 Remote Services (Installation, Configuration, Training and Project Coordination - Fee)	1	$ 4,200	$	4,200	
Net Professional Services			**$**	**4,200**	
Estimated Baseline Project Total, excluding applicable taxes			**$**	**19,419**	

Accepted: Deborah Smalley / Deborah Smalley *Print Name / Signature* **Date:** 3/27/11

Scope of Work

- Schedule and coordinate CJS resources related to eAccess installation, configuration and training.
- Review Customer host environment to ensure it meets CJS provided specifications - effort not to exceed 2 hours.
- Install current production release version of eAccess software in Customer provided and CJS validated host environment.
- Configure connection between eAccess application and CourtView database.
- Test baseline functionality of eAccess application.
- Complete standard eAccess configuration for Customer (add Customer specific headers, links, etc) - effort not to exceed 4 hours.
- Complete eAccess user access configuration - effort not to exceed 4 hours.
- Provide eAccess Administrator Training - effort not to exceed 2 hours.

Notes

1. Quotation must be signed and returned with a purchase order for activation of license(s), maintenance and scheduling of the project work.
2. Discounts only apply if quotation is signed and returned to CJS prior to May 31, 2011.
3. Delivery will be scheduled for the first available date at which CJS and Customer resources are jointly available. Should rescheduling be necessitated for any reason, the next available date at which CJS and Customer resources are both available will be scheduled
4. Professional Services quoted are at a firm fixed price, but extent of services is limited to the hours indicated in Scope of Work" section. Actual effort, costs and expenses may be less than or greater than those estimated. Customer shall have no obligation to pay CJS more than the estimated price. CJS shall have no obligation to provide labor or incur costs or expenses having a combined value more than the quoted price, even if the services have not been completed or the deliverables delivered, or the results expected by the Customer have not been achieved. The parties may by mutual, written agreement, increase the quoted price. Changes in scope will require a change order to increase the firm fixed price based upon the additional level of effort required.
5. If project is cancelled prior to completion, all effort and travel-related costs expended through the date of cancellation will be due and payable
6. Payment for License Fee is due upon contract execution.
7. First Year Support and Maintenance will begin and payment due upon quote execution
8. CJS will invoice for the Professional Services fee upon completion of the baseline eAccess product installation
9. Except as expressly modified here, License(s) are subject to the terms and conditions of the active license agreement.
10. Except as expressly modified here, Support and Maintenance is subject to the terms and conditions of the active support agreement
11. The maintenance year for Customer is January 1st to December 31st. The 2011 maintenance year is January 1, 2011 to December 31, 2011. CJS will invoice for prorated maintenance for the 2011 maintenance year at 1/12th of the annual maintenance fee shown on the "Net Software Maintenance" line for each month of Maintenance & Support provided prior to the conclusion of the 2011 maintenance year
12. Customer is responsible for the host environment including all required hardware, network and third party software components and configuration.
13. CourtView software will be installed on Customer provided equipment in the Customer's host environment per the provided "eAccess Host Environment Considerations 02182011.doc" dated February 21, 2011
14. The scope of work does not include any work related to the implementation of maintenance of replication of any databases
15. CJS supports the following browsers for use with eAccess: Microsoft Internet Explorer Version 8 or later and Mozilla Firefox Version 3 or later. CJS has not tested other browsers with eAccess and will not support problems reported with the use of other browsers with eAccess.
16. Delays caused by Customer site or configuration issues may require rescheduling and/or Change Order for additional services and related travel costs.
17. Customer will make available all resources requested by CJS for assistance and approval
18. All services will be provided remotely
19. A single eAccess portal [illegible] | 330.470.4280 | 330.494.2483 FAX

CourtVIEW
JUSTICE SOLUTIONS

Quote

To: **Deborah Smalley, Clerk of Courts**
Fairfield County Ohio
224 E. Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFCM20110328
Date: March 28, 2011
Valid through: May 27, 2011

Project: **Remote Technical Services for SQL2000 to SQL 2008**

Item	Qty	Unit Price	Total	Initial
PROFESSIONAL SERVICES				
1.0 Baseline Services				
1.1 Project Administration and Coordination	4	$ 200	$ 800	
1.2 Remote Technical Services	20	$ 175	$ 3,500	
Scope of Work				
Remote Technical Services to include:				
• SQL 2000 to 2008 migration for CourtView				
o Update .ASN & .INI files for CourtView production and training bin folders				
o Backup and restoring of production & training databases				
o SQL Server user migration				
o Build replication				
o Setting up of replication for Public Access and point at new databases				
Estimated Services Total	**24**	**$**	**4,300**	
Estimated Baseline Project Total, excluding applicable taxes		**$**	**4,300**	

Accepted: Deborah Smalley Deborah Smalley
Print Name / Signature

Date: 5/27/11

Notes

1. Quotation must be signed and returned with a purchase order to schedule project
2. Professional Services are quoted on a time and materials basis. Actual effort, costs and expenses may be less than or greater than those estimated. Customer shall have no obligation to pay CJS more than the estimated price. CJS shall have no obligation to provide labor or incur costs or expenses having a combined value more than the estimated price, even if the services have not been completed or the deliverables delivered, or the results expected by the customer have not been achieved. The parties may by mutual, written agreement, increase the estimated price.
3. CJS assumes that the total hours listed in this quote may be used for the work, that quoted hours may be moved between tasks as necessary.
4. If project is cancelled prior to completion, all costs related to effort expended through the date of cancellation will be due and payable.
5. CJS will invoice monthly in arrears for actual services rendered.
6. Payment term is net 30 days from invoice date.
7. Client is responsible for the host environment including all required hardware, network and third party software components and configuration as well as providing remote access to the application to CJS staff.
8. Customer is responsible for providing appropriate Microsoft SQL Database licenses. Customer will provide the Microsoft SQL Database license key(s) to CJS prior to the start of the Technical Services work.
9. Delays caused by client site or configuration issues may require rescheduling and/or Change Order for additional services and related travel costs.
10. Client will make available all resources requested by CJS for assistance.
11. All services are to be provided remotely. Should travel be requested or deemed to be required, a separate Change Order for estimated travel costs and travel time will be provided.

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CourtVIEW
JUSTICE SOLUTIONS

Quote

To: Deborah Smalley, Clerek Of Courts
Fairfield County Ohio
224 E. Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFCP20110328
Date: March 28, 2011
Valid through: May 27, 2011

Project: Install and Configure Uniface 9 and License Manager for CourtView and JuryView.

Item	Qty	Unit Price	Total	Initial
PROFESSIONAL SERVICES				
		Unit Price	**Extended Price**	
1.0 Baseline Services				
1.1 Technical Service per SOW (Remote) (Up to 20 hours)	1	$3,050	3,050	
Baseline Project Total, excluding applicable taxes			$ 3,050	

Accepted: Deborah Smalley Deborah Smalley
Print Name / Signature
Date: 5/27/11

Notes

1. Quotation must be signed and returned with a purchase order to schedule project work.
2. CJS and the Customer agree that the Uniface License Manager key will be installed for 25 concurrent users.
3. Professional Services quoted are at a firm fixed price, but extent of services is limited to the hours indicated in 1.1. Actual effort, costs and expenses may be less than or greater than those estimated. Customer shall have no obligation to pay CJS more than the estimated price. CJS shall have no obligation to provide labor or incur costs or expenses having a combined value more than the quoted price, even if the services have not been completed or the deliverables delivered, or the results expected by the customer have not been achieved. The parties may by mutual, written agreement, increase the quoted price. Changes in scope will require a change order to increase the firm fixed price based upon the additional level of effort required.
4. Delays caused by Customer site or configuration issues may require rescheduling and/or Change Order for additional services and related travel costs
5. Customer is responsible for the host environment including all required hardware, network and third party software components and configuration.
6. CJS has not tested the integration with CourtView of applications procured directly from third parties including document imaging systems. Customer should contact the provider of such third party applications directly to confirm that the third party application functions correctly with CourtView Version 2.5X
7. Customer will make available all resources requested by CJS for assistance.
8. CJS will invoice after installation of Uniface 9 in the Test/Training environment
9. CJS will install the latest CourtView 2.5X Production Release available at the time the work is performed.
10. All services are to be provided remotely. Should travel be requested or deemed to be required, a separate Change Order for estimated travel costs and travel time will be provided.
11. Payment term is net 30 days from invoice date.

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For the MUNIS upgrades associated with AIMS, necessary upgrades were completed from October 2010 – January 2012. Servers, software and licenses were purchased by Fairfield County on behalf of the partnership members. All partnership members use MUNIS at least in part. Most use the system for all financial functions. The upgrades create a foundation for AIMS project improvements, especially in Phase I. The servers, licenses, software and training were requirements for the next steps. The specific, incremental expenses relating to disaster recovery were included.

Entity Making Payment for MUNIS	Date	Description	Actual Amount Paid
Fairfield County	10.01.2010	Employee Self Serve Server	6,500
Fairfield County	10.01.2010	Self Serve Software, Installation, Configuration	10,000
Fairfield County	2.25.2011	Self Service Training	1,095.88
Fairfield County	4.19.2011	Disaster Recovery Server	15,893.46
Fairfield County	9.2.11	Licenses, V-Shell	800
Fairfield County	1.27.2012	SQL Server Software for Disaster Recovery	10,361.95
Total			**$44,651.29**

I attest to the validity and accuracy of the AIMS related MUNIS expenses.

C. Randy Carter February 29, 2012

C. Randy Carter, IT Director Date

State of Ohio
County of Fairfield ss:
Before me, a Notary Public for the State of Ohio, appeared C. Randy Carter who acknowledged and signed the foregoing instrument, and his signing was his free act.

2-29-12

Stephen D. Brown, Commission does not expire

MUNIS Employee Self-Serve & Disaster Recovery Expenses
2010 – 2012

VENDOR	DESCRIPTION	DATE	AMOUNT
Dell	ESS Server	10-01-10	6,500.00
Tyler Technologies	ESS Software-Install/Configure	10-01-10	10,000.00
Tyler Technologies	Employee Self-Service Training	02-25-11	1,095.88
Dell	New Server – DR	04-19-11	15,893.46
Tyler Technologies	V-Shell License – DR Server	09-02-11	800.00
Dell	SQL Server Software – DR	01-27-12	10361.95
			44,651.29

Source – Fairfield County Auditor
02-29-12

THIS RELATES TO RESPONSE 1, NOTE (IV).

MapSys is the Fairfield County Board of Commissioners' web-based resolution management system. Key benefits of the system include consistency in format, searchable online records access, and less time spent on preparation of agendas, resolutions, and supporting documentation, which improves organizational efficiency. Further, using less paper translates to cost savings and a greener environment. Any partner seeking Board action will benefit from the web-based system. To further AIMS, scanning services were purchased from October 2011 – February 2012 at a cost of $23,554. Software and installation of the web-based system totaled $60,901, which was paid in the first quarter of 2012. The following documents provide additional support and detail for the costs, which were essential steps in furthering the AIMS project and will be integral elements considered in the feasibility study.

The total MapSys costs associated with AIMS is $84,455.

I attest to the accuracy and validity of the web-based resolution and scanning services costs associated with the project.

Carri Brown **February 29, 2012**

Carri Brown, Fairfield County Collaboration Chair **Date**

State of Ohio
County of Fairfield ss:

Before me, a Notary Public for the State of Ohio, appeared Carri Brown who acknowledged and signed the foregoing instrument, and her signing was her free act.

2-29-12

Stephen D. Brown, Commission does not expire

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
5915 3SG CORPORATION										
213670	1100732411/08/20112011		C1122	5097736		6,250.00	11/23/2011	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 3SG 10.31.2011										
219277	1100732412/20/20112011		C0110	5100827		1,777.50	01/13/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 11-1969										
218776	1100732412/28/20112011		C0110	5100827		5,953.91	01/13/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 11-1972										
						7,731.41				
219832	1100732412/31/20112011		C0117	5101520		8,419.92	01/20/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 11-1988										
220694	1100732401/10/201211/12		C0124	5101974		1,153.02	01/27/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 12-1994										
5 INVOICES						23,554.35				

** END OF REPORT - Generated by Staci Knisley **

THIS RELATES TO RESPONE 1, NOTE (V.)

For the Courtview project, necessary upgrades were completed in 2012 to prepare one of the largest, document-laden departments, the Courts, for improved electronic document management. While this initial step was important, there is much work yet to be done. Information Technology department employees worked overtime from 1.14-1.27 to install and set up the Courtview upgrades. Each of these employees is housed at 210 East Main Street, Lancaster, OH 43130. Their occupations are listed in the table below. Professional services provided for the Courtview project included installation, testing, and complete set up of the upgrades. The rate of pay used for the service is the actual rate of pay paid, given the specific nature of the service. The rate of pay paid, even with overtime for the non-salaried employees, is less than the standard professional consulting service for an Information Technology professional in the Columbus Metropolitan Area. Timesheets are included as additional documentation of the hours worked. (Note: not all overtime hours for all employees were related to the Courtview project, so some timesheet overtime hours are higher than the hours reflected for the project. The timesheets provide additional evidence of the hours worked.)

First Name	Last name	Phone Number	Occupation	Dates of Service	Hours of Service	Rate of Pay	Overtime	Extended
Andrew	Gleissner	(740) 652-7073	IT Analyst	1.14-1.27	10	24.50	36.75	367.50
Andrew	Stemen	(740) 652-7074	IT Analyst	1.14-1.27	24.5	20.68	31.02	759.99
Denise	Gressick	(740) 652-7072	IT Specialist	1.14-1.27	13.5	15.31	22.97	310.03
Fred	Goodwin	(740) 652-7071	IT Analyst	1.14-1.27	18	29.32	43.98	791.64
C. Randy	Carter	(740) 652-7076	IT Director	1.14-1.27	24	40.22	N/A	965.28
Total Dept								3,194.44

Additionally, The total amounts paid to Courtview for installation, licenses, technical services, and related costs for the 2012 upgrade was $83,887, as documented in the Courtview quotations. Contributions to the AIMS project based on Courtview total $85,887+$3,194, or **$89,081.**

I attest to the validity and accuracy of the AIMS related Courtview expenses.

C Randy Carter February 29, 2012

C. Randy Carter, IT Director Date

State of Ohio
County of Fairfield ss:
Before me, a Notary Public for the State of Ohio, appeared C. Randy Carter who acknowledged and signed the foregoing instrument, and his signing was his free act.

2-29-12

Stephen D. Brown, Commission does not expire

FAIRFIELD COUNTY AUDITOR'S OFFICE

EMPLOYEE NAME: GRESSICK, DENISE M **EMPLOYEE #:** 1557

1/14/2012 : Payroll Period Begin Date 1/27/2012 : Payroll Period End Date 2/10/2012 : Paycheck Issue Date

Paid Hours	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Wk 1 Total	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	Wk 2 Total	2-Week Totals		
Regular Hours				8.00	8.00	8.00	8.00	32.00			8.00	5.75	8.00	8.00	8.00	37.75	69.75	R	At-Work Hours
330 - Comp Time Worked	12.50							12.50				1.00	1.00		1.25	3.25	15.75	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	Authorized Leaves of Absence
305 - Sick Leave												2.25				2.25	2.25	S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Leave																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals	12.50		8.00	8.00	8.00	8.00	8.00	52.50			8.00	9.00	9.00	8.00	9.25	43.25	95.75		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			95.75

Comp Time Authorization

Automatically calculated

Approved or *Disapproved* (circle one) CRC

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked	12.50							12.50				1.00	1.00		1.25	3.25	15.75	22.50
											< < Straight Time Earned > >					2.25	2.25	2.25
								12.50			< < Time-and-a-half Earned > >					1.00	13.50	20.25

Reason for Comp-Time Worked: **1/14, 1/25-25: HOJ setup 1/27: Sheriff's domain change**

Compensated Leaves of Absence

Approved or *Disapproved* (circle one) CRC

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Leave J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri			Total Leaves of Absence
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27			
Leave Code											S				Total	Yes	
Hours Used											2.25				2.25	<< Agree? >>	2.25

Denise M Gressick — Employee Signature

1/30/2012 — Date

CRCarter — For: Jon A Stites Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE **EMPLOYEE NAME:** GLEISSNER, ANDREW T. **EMPLOYEE #:** 1392

1/14/2012 : Payroll Period Begin Date 1/27/2012 : Payroll Period End Date 2/10/2012 : Paycheck Issue Date

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	2-Week		
Paid Hours	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals		
Regular				8.00	8.00	8.00	8.00	32.00			6.00			8.00	8.00	22.00	54.00	R	*At-Work Hours*
330 - Comp Time	14.00		10.50	2.00				26.50							2.50	2.50	29.00	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Time											2.00	8.00	8.00			18.00	18.00	S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Day																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals	14.00		18.50	10.00	8.00	8.00	8.00	66.50			8.00	8.00	8.00	8.00	10.50	42.50	109.00		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			109.00

Comp Time Authorization *Approved* or *Disapproved* (circle one)

CRC

Automatically calculated

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked	14.00		10.50	2.00				26.50							2.50	2.50	29.00	42.25
											< < Straight Time Earned > >					2.50	2.50	2.50
								26.50			< < Time-and-a-half Earned > >						26.50	39.75

Reason for Comp-Time Worked: **To work on the New clerks software**

Compensated Leaves of Absence *Approved* or *Disapproved* (circle one)

CRC

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Day J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri			
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27			
Leave Code										S	S	S			Total	Yes	Total Leaves of Absence
Hours Used										2.00	8.00	8.00			18.00	<< Agree? >>	18.00

Employee Signature 1/30/2012 Date CRCarter For: Jon A Slater Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE **EMPLOYEE NAME:** STEMEN, ANDREW M **EMPLOYEE #:** 2440

1/14/2012 : Payroll Period Begin Date 1/27/2012 : Payroll Period End Date 2/10/2012 : Paycheck Issue Date

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	2-Week		
Paid Hours	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals		
Regular Hours				8.00	8.00	8.00	8.00	32.00			8.00	8.00	8.00	8.00	8.00	40.00	72.00	R	*At-Work Hours*
330 - Comp Time Worked		1.00	9.00	4.00	1.50	1.50	2.00	19.00	3.50	4.00	6.00	1.50	1.00	1.50	4.00	21.50	40.50	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Leave																		S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Leave																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals		1.00	17.00	12.00	9.50	9.50	10.00	59.00	3.50	4.00	14.00	9.50	9.00	9.50	12.00	61.50	120.50		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			120.50

Comp Time Authorization — Approved CRC or *Disapproved* (circle one)

Automatically calculated

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked		1.00	9.00	4.00	1.50	1.50	2.00	19.00	3.50	4.00	6.00	1.50	1.00	1.50	4.00	21.50	40.50	60.75
											< < Straight Time Earned > >							
								19.00			< < Time-and-a-half Earned > >					21.50	40.50	60.75

Reason for Comp-Time Worked: **CourtView Migration, Election Prep, Sheriff Migration *** PLEASE PAY OUT FULL COMP BALANCE *****

Compensated Leaves of Absence — *Approved* or *Disapproved* (circle one)

CPOCH 1/13

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Leave J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27	
Leave Code															Total
Hours Used															

Yes << Agree? >>

Total Leaves of Absence
0.00

Employee Signature — Date: 1/30/2012 — For: Jon R Slater Jr. Fairfield County Auditor

CRCarter

FAIRFIELD COUNTY AUDITOR'S OFFICE

EMPLOYEE NAME: GOODWIN , FRED E **EMPLOYEE #:** 1002

1/14/2012 : **Payroll Period Begin Date** 1/27/2012 : **Payroll Period End Date** 2/10/2012 : **Paycheck Issue Date**

Paid Hours	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Wk 1 Total	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	Wk 2 Total	2-Week Totals		
Regular				8.00	8.00	8.00	8.00	32.00			8.00	8.00	8.00	8.00		32.00	64.00	R	*At-Work Hours*
330 - Comp Time	15.00		3.00					18.00									18.00	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Time															8.00	8.00	8.00	S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Hours																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals	15.00		11.00	8.00	8.00	8.00	8.00	58.00			8.00	8.00	8.00	8.00	8.00	40.00	98.00		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			98.00

Comp Time Authorization

Automatically calculated

Approved CRC or *Disapproved* (circle one)

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp Totals	Booked Comp Time
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total		
Hours worked	15.00		3.00					18.00									18.00	27.00
											<< Straight Time Earned >>							
								18.00			<< Time-and-a-half Earned >>						18.00	27.00

Reason for Comp-Time Worked: **1-14 & 1-16 Hall of Justice Conversion**

Compensated Leaves of Absence

Approved CRC or *Disapproved* (circle one)

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Day J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27	
Leave Code														S	Total
Hours Used														8	8

No << Agree? >>

Total Leaves of Absence
8.00

Fred Goodwin

Employee Signature

1/30/2012

Date

CRCarter

For: Jon R. Stokes Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE

EMPLOYEE NAME: CARTER, CARL **EMPLOYEE #:** 226

1/14/2011 : Payroll Period Begin Date 1/27/2011 : Payroll Period End Date 2/10/2011 : Paycheck Issue Date

Paid Hours	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Wk 1 Total	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	Wk 2 Total	2-Week Totals		
Regular Hours			~~8.00~~	8.00	8.00	8.00	8.00	40.00			8.00	8.00	8.00	8.00	8.00	40.00	80.00	R	*At-Work Hours*
330 - Comp Time Worked																		C	
400 - Holiday			8.00															H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Leave																		S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Leave																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals			8.00	8.00	8.00	8.00	8.00	40.00			8.00	8.00	8.00	8.00	8.00	40.00	80.00		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			80.00

Comp Time Authorization *Approved* or *Disapproved* (circle one)

Automatically calculated

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked																		
											< < Straight Time Earned > >							
											< < Time-and-a-half Earned > >							

Reason for Comp-Time Worked:

Compensated Leaves of Absence *Approved* or *Disapproved* (circle one)

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Leave J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27	
Leave Code															Total
Hours Used															

Yes << Agree? >>

Total Leaves of Absence
0.00

CRCarter

Employee Signature

1/30/2012

Date

1/30/12

For: Jon A Slater Jr. Fairfield County Auditor

THIS RELATES TO RESPONSE 1, NOTE (A)

Functional Area	Total Hours	Total Dollars
Project Initiation	75	15,937.50
Preliminary Discovery	125	26,562.50
Detail Discovery	150	31,875.00
Detail documentation of assessment	105	22.312.50
Total	**455**	**96,687.50**

Contractual terms between the lead applicant, Fairfield County, and the consultant, 3SG, will include 20% payment upon execution of the contract, 50% payment upon receipt of the first draft, and 30% payment upon the final deliverable. All reporting requirements and financial accounting procedures will be managed by Fairfield County, who has experience with state grant reporting requirements and contract monitoring. The project is expected to be concluded within about four months.

4.02/4.03 Contributions from the AIMS Partnership and Percentage of Local Match

The AIMS project includes contributions from the partnership: professional services in building consensus and conducting research and analyses for the partnership; implementing Courtview upgrades; establishing improvements for the commonly used MUNIS financial system; implementing a web-based resolutions tracking system and scanning services; and providing leadership for the feasibility study. All partners will participate and cooperate with the study as it progresses. As a match to the grant, the partnership provides (or will provide) more than 71% of project costs. Consulting fees are reasonable, given industry standards. For each of the contributions listed in the table below, Appendix C outlines the details and provides additional justification and support of the Contributions of the AIMS Partnership and Certifications.

AIMS Project Costs, within the past two years	In-Kind Contributions, Services	Hardware, Software & Maintenance, Paid within the past two years	Total Partnership Contributions	Contractual, Professional Services/ Grant Request	Total
Consensus Building/Collaboration Education and LGIF Research and Analyses	10,875	0	10,875	0	10,875
CourtView	3,194	85,887	89,081	0	89,081
MUNIS	0	44,651	44,651	0	44,651
MAPSys and Initial Scanning	23,554	60,901	84,455	0	84,455
Feasibility Study to build upon existing systems and include additional partners	16,640	0	16,640	**96,688**	113,328
Project Total	54,263	191,439	245,702	**96,688**	342,390
Percent of Project Total			**71.76%**	28.24%	

For comparison, the total budget of the combined entities exceeds $125 million for all governmental fund types, and the costs estimated above are less than 5.6% of the aggregate budget. The minimum cost is a conservative estimate of costs associated with the challenges of document management.

7. In addition, a single department shreds 17,376 pounds of paper annually at a cost for shredding of $2,469.
    a. One (1) box of clean paper is 25 pounds and costs $30.
    b. The paper cost of the shredded documents is $20,851.
    c. The minimum cost of shredding annually is $20,851 + $2,469, or $23,320. This cost will be eliminated with the electronic options.

8. The total cost per year of document related challenges for the seven entities is estimated below:

Activity	Associated Cost
Minimum Cost of Managing Documents	$7,013,688
Cost of Documents Shredded	$23,320
Total	**$7,037,008**

9. To put modern processes in place, the AIMS project costs over the past two years and going forward are:

AIMS Project Costs, within the past two years	In-Kind Contributions, Services	Hardware, Software & Maintenance, Paid within the past two years	Total Partnership Contributions	Contractual, Professional Services/ Grant Request	Total
Consensus Building/Collaboration Education and LGIF Research and Analyses	10,875	0	10,875	0	10,875
CourtView	3,194	85,887	89,081	0	89,081
MUNIS	0	44,651	44,651	0	44,651
MAPSys and Initial Scanning	23,554	60,901	84,455	0	84,455
Feasibility Study to build upon existing systems and include additional partners	16,640	0	16,640	**96,688**	113,328
Project Total	54,263	191,439	245,702	**96,688**	342,390
Percent of Project Total			71.76%	28.24%	

2. Match

For **in-kind contributions**, please provide documentation as outlined in section 2.06 of the Local Government Innovation Fund program policies. Certification of in-kind contributions may only be made for past investments. Anticipated in-kind contributions must be certified **after** the contribution is made.

Response:

The proposal included documentation of all Fairfield County contributions to the project, in the past and estimated for the future. The partnership will certify the anticipated in-kind contributions after the contribution is made even though an early certification was included.

The chart below is a helpful tool for cross reference about in-kind contributions.

Appendix C of the proposal (pages 39-65) included certifications and estimates for the match. Some dates of the services or purchases of goods were indicated as a range of dates. In this response, the appendix is included and has been updated for specific dates instead of a range of dates whenever a range of dates was originally used.

Please note that all contributions are from Fairfield County and meet the criteria of being necessary and reasonable –and- having occurred no more than two years prior to the proposal date or being a planned expenditure prior to the conclusion of the grant project.

Contribution of County Employee Related Services	Necessary and reasonable to complete the project	Name, Address, Phone Number, Occupation	Date and Actual Time	Type of Service	Rate of pay for the service	Notarized signature and date for attestation	No more than two years prior and not expended after the conclusion of the grant	Proposal Pages	Amount
Collaboration Leadership	Yes	p. 41-42	*9.2011-2.2012 Chart of p. 43 & 44*	Professional Project Management	p. 40, narrative	p. 40	Yes	p. 40-44	10,875
Courtview, Services	Yes	p. 53, chart	1.14-1.27 2012 p.53 chart, p. 54-58	Professional Information Technology Services	p. 53, chart	p. 53	Yes	p. 53-62	3,194
Study Leadership, Future	Yes	p. 63, chart	TBD	Project Management and Supporting Information Technology Services	p. 63, chart	p. 63	Yes	p. 63	16,640

Goods and Fixed Asset Related Purchases:

Contribution	Necessary and reasonable to complete the project	Name, Address, and Phone Number of Entity		Date of Contribution	Detailed description of contribution, fair market value	Notarized signature and date line for attestation of validity and accuracy	No more than two years prior and not expended after the conclusion of the grant	Proposal Pages	Amount
Courtview hardware, installation, licenses, technical services	Yes	Fairfield County, 210 East Main Street, Lancaster, OH 43130; (740) 652-7602		1.14.2012	Courtview Licenses, Support and Maintenance; e-access implementation; project implementation and technical services;License manager installation for Courtview and JuryView	p.53	yes	p.53, 59-62	85,887
MUNIS upgrades	Yes	Fairfield County, 210 East Main Street, Lancaster, OH 43130; (740) 652-7602		10.2010-1.2012	Employee Self Serve Server; Software, Installation, Configuration; Self-Service Training; Disaster Recovery Services; Licenses; Server for Disaster Recovery Services	p. 64	yes	p. 64, 65	44,651
MAPSYS	Yes	Fairfield County, 210 East Main Street, Lancaster, OH 43130; (740) 652-7602		10.2011-2.2012, detail listed on p. 64	Scanning Services	p.45	yes	p. 45-46	23,554
MAPSYS	Yes	Fairfield County, 210 East Main Street, Lancaster, OH 43130; (740) 652-7602		2.2012	Software and installation of web-based MAPSYS system	p.45	yes	p. 45, 47-52	60,901

Total County Contributions 245,702

Appendix C
Contributions of the AIMS Partnership and Certifications

Collaboration and creativity are needed so that public entities can provide critical services to constituents during tough economic times. From workload statistics and budget projections, it is apparent that the long term demand for public services exceeds the long term revenue curve of local governments. This tremendous challenge inspires leaders to envision the potential of joining together and establishing the right partnerships to aggregate strength and accomplish things that could not be accomplished individually. For example, many administrative services within local governments are the same services and require the same applications and software to get the job done. Recognizing this important foundation of collaboration and envisioning effective results for the public, the Fairfield County Advanced Innovative Management Solution (AIMS) partnership embraces creative solutions to find new paths to success.

Fairfield County is serving as the lead applicant for the AIMS partnership. As such, the County has actively discussed and pursued collaboration since its budget retreat held in September 2011. To build consensus for the partnership approach, it was important to understand collaboration from the top down. Leaders wanted the value of collaboration to become part of the broad, organizational culture, where every employee knew that leaders valued innovation and expected new ideas and solutions. Leaders established openness to new ways of doing business. This culture change was critical to the success of any project that is accomplished with support of the Local Government Innovation Council and with other resources, as well.

The County cultivated consensus and culture change through a series of meetings, ongoing communications, and intense networking. No outside consultants were utilized. Executives from within the county demonstrated transformational leadership to inspire others. Analyses and research were evaluated to develop consensus on the partnership projects to pursue first, as well as the ones to continue to synthesize. Notes and minutes were maintained for all presentations and networking sessions. The strategies used with the county can be replicated in other areas, and county leadership is willing to share information and ideas about how to increase collaboration.

Collaboration and teamwork are organizational values, and as such, each employee has a role to play. Because all employees are involved in the culture of change, in-kind contributions associated with building consensus across multiple partnerships is extended at the average hourly rate for partners, including benefits, as a reasonable approach. Confirmed with the County Human Resources Director on February 22, 2012, this hourly rate is approximately $25, which is far below the professional management consultant rates ranging from $185 - $212. A list of all attendees and hours invested in building consensus across multiple political subdivisions for innovation and collaboration is demonstrated in the following chart. A list of participants, addresses, phone numbers, and occupations is also included. The total number of hours for the effort was 435 (from September 2011 to February 2012), extended at $25, for a contribution to the partnership of **$10,875.**

I attest to the accuracy and validity of the collaboration related expenses from 9/ 2011 – 2/2012.

Carri Brown **February 29, 2012**

Carri Brown, Fairfield County Collaboration Group Chair **Date**

State of Ohio
County of Fairfield ss:

Before me, a Notary Public for the State of Ohio, appeared Carri Brown who acknowledged and signed the foregoing instrument, and her signing was her free act.

2-29-12

Stephen D. Brown, Commission does not expire

Frank Anderson	Engineer's Office	County Engineer (retired 12/31/2011)	652-2300	3026 W. Fair Avenue Lancaster, Ohio 43130
Jeff Baird	Engineer's Office	Chief Deputy Engineer	652-2300	3026 W. Fair Avenue Lancaster, Ohio 43130
Lynette Barnhart	Prosecutor's Office	Administrative Assistant	652-7576	239 W. Main St Lancaster, Ohio 43130
Linda Bibler	Family, Adult & Children First Council	Administrative Assistant	687-6771	108 W. Main Street, Ste. B Lancaster, Ohio 43130
Susan Bloom	Board of Elections	Director	652-7002	951 Liberty Drive Lancaster, Ohio 43130
Rich Bowlen	Job and Family Services	Director, Child Protective Services	652-7688	239 W. Main St Lancaster, Ohio 43130
Carri Brown	Job and Family Services	Deputy Director, Finance and Budget	652-7602	239 W. Main St Lancaster, Ohio 43130
David Burgel	Auditor's Office	GIS Administrator	652-7059	210 E. Main Street Lancaster, Ohio 43130
Ed Campbell	City of Lancaster	Director, Information Technology	687-6645	104 E. Main Street Lancaster, Ohio 43130
Randy Carter	Auditor's Office	Director, Information Technology	652-7076	210 E. Main Street Lancaster, Ohio 43130
Corey Clark	Job and Family Services	Deputy Director, Child Support	652-7751	239 W. Main St Lancaster, Ohio 43130
Misty Conkle	Common Pleas Court	Assignment Commissioner	652-7431	224 E. Main Street Lancaster, Ohio 43130
Mark Conrad	Common Pleas Court-Domestic Relations Division	Court Information Specialist	652-7607	224 E. Main Street Lancaster, Ohio 43130
Aunie Cordle	Human Resources	Director	652-7890	239 W. Main St Lancaster, Ohio 43130
Jack Davidson	Coroner's Office	Assistant to Coroner	652-7090	239 W. Main St Lancaster, Ohio 43130
Steve Davis	Board of Commissioners	County Commissioner	652-7098	210 E. Main Street Lancaster, Ohio 43130
Elisa Dowdy	Sheriff's Office	Fiscal Clerk	652-7328	221 E. Main Street Lancaster, Ohio 43130
James Edwards	Prosecutor's Office	Assistant Prosecutor	652-7564	239 W. Main Street Lancaster, Ohio 43130
Becky Edwards	Family, Adult & Children First Council	Executive Director	687-6771	108 W. Main Street, Ste. B Lancaster, Ohio 43130
Susan Eyerman	Common Pleas Court	Magistrate	652-7424	224 E. Main Street Lancaster, Ohio 43130
Shane Farnsworth	Ecomonic Development	Executive Director	652-7162	210 E. Main Street Lancaster, Ohio 43130
Christina Foster	Board of Commissioners	Administrative Assistant	652-7082	210 E. Main Street Lancaster, Ohio 43130
Kenneth Gregg	Veteran's Services	Veterans Services Commissioner	652-7920	227 E. Main Street Lancaster, Ohio 43130
Larry Hanna	Health Department	Director	652-2817	1587 Granville Pike Lancaster, Ohio 43130
Theresa Haynes	Board of Commissioners	Clerical Specialist	652-7092	210 E. Main Street Lancaster, Ohio 43130
Christina Holt	Soil and Water Conservation District	Administrative Assistant	653-8154	831 College Avenue Lancaster, Ohio 43130
Laura Holton	Job and Family Services	Director, Community Services	652-7617	239 W. Main Street Lancaster, Ohio 43130
Linda Kauffman	Ecomonic Development	Administrative Assistant	652-7161	210 E. Main Street Lancaster, Ohio 43130
Mike Kiger	Board of Commissioners	County Commissioner	652-7099	210 E. Main Street Lancaster, Ohio 43130
Staci Knisley	Board of Commissioners	Fiscal Clerk	652-7093	210 E. Main Street Lancaster, Ohio 43130
Jon Kochis	EMA	Executive Director	652-7961	241 W. Main Street Lancaster, Ohio 43130
Brian Kuhn	Treasurer's Office	County Treasurer	652-7148	210 E. Main Street Lancaster, Ohio 43130
Ed Laramee	Auditor's Office	Chief Deputy Auditor	652-7023	210 E. Main Street Lancaster, Ohio 43130

Lori Lovas	Common Pleas Court-Domestic Relations Division	Court Administrator	652-7444	224 E. Main Street Lancaster, Ohio 43130
Chad Lucht	Soil and Water Conservation District	Senior Urban Specialist	653-8154	831 College Avenue Lancaster, Ohio 43130
Chris Martin	Common Pleas Court	Judge	652-7429	224 E. Main Street Lancaster, Ohio 43130
Gregg Marx	Prosecutor's Office	County Prosecutor	652-7562	239 W. Main Street Lancaster, Ohio 43130
Holly Mattel	Regional Planning Commission	Executive Director	652-7112	210 E. Main Street Lancaster, Ohio 43130
Lisa McKenzie	Recorder's Office	Chief Deputy Recorder	652-7090	210 E. Main Street Lancaster, Ohio 43130
Branden Meyer	Board of Commissioners	County Clerk/Manager	652-7091	210 E. Main Street Lancaster, Ohio 43130
David Miller	Auditor's Office	Finance Administrator	652-7046	210 E. Main Street Lancaster, Ohio 43130
Paul Morehart	Prosecutor's Office	Assistant Prosecutor	652-7567	239 W. Main Street Lancaster, Ohio 43130
Rhonda Myers	ADAMH Board	Executive Director	654-0829	108 W. Main Street Lancaster, Ohio 43130
Lisa Notestone	Auditor's Office	Assistant Finance Administrator	652-7045	210 E. Main Street Lancaster, Ohio 43130
Michael Orlando	Job and Family Services	Director, Job and Family Services	652-7600	239 W. Main Street Lancaster, Ohio 43130
Perry Orndorff	Soil and Water Conservation District	District Manager	653-8154	831 College Avenue, Ste. B Lancaster, Ohio 43130
John Pekar	Board of Developmental Disabilities	Superintendent	652-3752	795 College Avenue Lancaster, Ohio 43130
Jerry Perrigo	Sheriff's Office	Chief Deputy Sheriff	652-7323	221 E. Main Street Lancaster, Ohio 43130
Dave Phalen	Sheriff's Office	County Sheriff	652-7254	221 E. Main Street Lancaster, Ohio 43130
Amy Presnell	Treasurer's Office	Chief Deputy Treasurer	652-7144	210 E. Main Street Lancaster, Ohio 43130
Dean Scholl	Veteran's Services	Veterans Services Commissioner	652-7920	227 E. Main Street Lancaster, Ohio 43130
Beth Seifert	Board of Developmental Disabilities	Chief Fiscal Officer	652-7220	795 College Avenue Lancaster, Ohio 43130
Gwen Shafer	Health Department	Nursing Director	652-2827	1587 Granville Pike Lancaster, Ohio 43130
Cheri Shaw	Juvenile/Probate Court	Court Administrator	652-7470	224 E. Main Street Lancaster, Ohio 43130
Don Sherman	Utilities Department	Deputy Director	652-7125	210 E. Main Street Lancaster, Ohio 43130
Judith Shupe	Board of Commissioners	County Commissioner	652-7095	210 E. Main Street Lancaster, Ohio 43130
Jon Slater	Auditor's Office	County Auditor	652-7024	210 E. Main Street Lancaster, Ohio 43130
Debbie Smalley	Clerk of Courts	Clerk of Courts	652-7551	224 E. Main Street Lancaster, Ohio 43130
Laura Smith	Common Pleas Court-Domestic Relations Division	Judge	652-7452	224 E. Main Street Lancaster, Ohio 43130
Kimberly Teague	Job and Family Services	Administrative Assistant	652-7601	239 W. Main St Lancaster, Ohio 43130
Kelly Turben	Clerk of Courts	Chief Deputy Clerk	652-7391	224 E. Main Street Lancaster, Ohio 43130
Jeremiah Upp	Engineer's Office	County Engineer (appointed 1/17/2012)	652-2300	3026 W. Fair Avenue Lancaster, Ohio 43130
Tony Vogel	Utilities Department/ Maintenance	Facilities Manager and Utilities Director	652-7121	210 E. Main Street Lancaster, Ohio 43130
Steve Williams	Juvenile/Probate Court	Judge	652-7463	224 E. Main Street Lancaster, Ohio 43130
Heather Winchell	Clerk of Courts	Fiscal Clerk	652-7394	224 E. Main Street Lancaster, Ohio 43130
Gene Wood	Recorder's Office	County Recorder	652-7101	210 E. Main Street Lancaster, Ohio 43130

Participants	Total Hours	County Budget Retreat: September 29, 2011	Full Group Meeting: October 11, 2011	State of Ohio Seminar: October 24, 2011	Full Group Meeting: October 25, 2011	Full Group Meeting: November 3, 2011	Full Group Meeting: November 17, 2011	IT Sub Group Meeting: November 23, 2011	Full Group Meeting: December 1, 2011	IT Sub Group Meeting: December 8, 2011	Commissioners Meeting: December 12, 2011	Full Group Meeting: January 5, 2012	IT Sub Group Meeting: January 9, 2012	State of Ohio Webinar: January 10, 2012	Small Group Meeting: January 18, 2012	IT Sub Group Meeting: January 23, 2012	IT Sub Group Meeting: January 30, 2012	Small Group Meeting: February 2, 2012	Full Group Meeting: February 2, 2012	IT Sub Group Meeting: February 6, 2012	Commissioners Meeting: February 7, 2012	RPC Meeting: February 7, 2012	Roundtable Meeting: February 9, 2012	Grant Prep Meeting: February 9, 2012	Soil & Water Meeting: February 9, 2012	Health Board Meeting: February 9, 2012	Grant Prep Meeting: February 14, 2012	Grant Prep Meeting: February 16, 2012	MCJDC Trustees Meeting:	MCJDC Board Meeting: February 17, 2012	Grant Prep Meeting: February 23, 2012
Frank Anderson	10	3	1.5			1.5	1		1.5			1.5																			
Jeff Baird	8.5	3	1.5			1.5	1		1.5																						
Lynette Barnhart	4	3																				1									
Linda Bibler																						1									
Susan Bloom	4	3																				1									
Rich Bowlen	3	3																													
Carri Brown	28.5	3	1.5	2	1	1.5	1		1.5		0.5	1.5		1	1			1	1.5		0.5	1	1	2			2	2			2
David Burgel	4	3																					1								
Ed Campbell	2																1			1											
Randy Carter	24.5	3	1.5			1.5	1	1		1			1			1	1	1	1.5	1			1	2				2	1	1	2
Corey Clark	3	3																													
Misty Conkle	3	3																													
Mark Conrad	20.5						1	1	1.5			1.5	1		1	1	1	1	1.5	1				2			2	2			2
Aunie Cordle	12.5	3	1.5		1	1.5	1		1.5		0.5	1.5											1								
Jack Davidson	3	3																													
Steve Davis	8.5	3	1.5		1						0.5										0.5		1							1	
Elisa Dowdy	3	3																													
James Edwards	3	3																													
Becky Edwards	3	3																													
Susan Everman	3	3																													
Shane Farnsworth	3	3																													
Christina Foster	1																						1								
Kenneth Gregg	3	3																													
Larry Hanna	4	3																								1					
Theresa Haynes	1																						1								
Christina Holt	4	3																							1						
Laura Holton	3	3																													
Linda Kauffman	9	3	1.5			1.5								1	1								1								
Mike Kiger	10	3	1.5			1.5					0.5		1								0.5		1							1	
Staci Knisley	4.5	3									0.5												1								
Jon Kochis	11.5	3				1.5	1		1.5	1			1						1.5				1								
Brian Kuhn	8	3	1.5		1	1.5																	1								
Ed Laramee	4.5	3						1													0.5										
Lori Lovas	9.5	3					1	1	1.5	1			1			1															
Chad Lucht	2.5								1.5																1						
Chris Martin	7	3					1		1.5			1.5																			

Gregg Marx	8.5	3	1.5		1	1.5					0.5												1								
Holly Mattei	10.5	3			1	1.5			1.5										1.5			1	1								
Lisa McKenzie	4	3																					1								
Branden Meyer	25	3	1.5			1.5		1	1.5	1	0.5		1		1	1	1	1	1.5	1	0.5		1	2			2				2
David Miller	25.5	3	1.5	2	1	1.5	1	1					1			1		1	1.5	1			1	2			2	2			2
Paul Morehart	7.5	3					1		1.5										1.5		0.5										
Rhonda Myers	4.5	3	1.5																												
Lisa Notestone	4	3																					1								
Michael Orlando	3	3																													
Perry Orndorff	10	3				1.5			1.5					1	1								1		1						
John Pekar	4	3																					1								
Jerry Perrigo	12	3	1.5		1	1.5	1		1.5			1.5											1								
Dave Phalen	4	3																					1								
Amy Presnell	1																						1								
Dean Scholl	3	3																													
Beth Seifert	4	3																					1								
Gwen Shafer	4	3																								1					
Cheri Shaw	3	3																													
Don Sherman	3	3																													
Judith Shupe	11	3	1.5		1	1.5					0.5										0.5		1						1	1	
Jon Slater	9.5	3	1.5			1.5	1	1													0.5		1								
Deborah Smalley	1																						1								
Laura Smith	8	3	1.5		1	1.5		1																							
Kimberly Teague	7		1.5		1	1.5			1.5										1.5												
Kelly Turben	1				1																										
Jeremiah Upp	2.5																		1.5				1								
Tony Vogel	10	3	1.5		1				1.5		0.5								1.5				1								
Steve Williams	3	3																													
Heather Winchell	1				1																										
Gene Wood	3	3																													
Meeting Length	**38.5**	**3**	**1.5**	**2**	**1**	**1.5**	**1**	**1**	**1.5**	**1**	**0.5**	**1.5**	**1**	**1**	**1**	**1**	**1**	**1**	**1.5**	**1**	**0.5**	**1**	**1**	**2**	**1**	**1**	**2**	**2**	**1**	**1**	**2**
Total in Hours	**435**	162	**29**	4	14	29	13	8	24	4	5	9	7	3	5	5	4	5	17	5	4	2	32	10	3	2	8	8	2	4	10

MapSys is the Fairfield County Board of Commissioners' web-based resolution management system. Key benefits of the system include consistency in format, searchable online records access, and less time spent on preparation of agendas, resolutions, and supporting documentation, which improves organizational efficiency. Further, using less paper translates to cost savings and a greener environment. Any partner seeking Board action will benefit from the web-based system. To further AIMS, scanning services were purchased from October 2011 – February 2012 at a cost of $23,554. Software and installation of the web-based system totaled $60,901, which was paid in the first quarter of 2012. The following documents provide additional support and detail for the costs, which were essential steps in furthering the AIMS project and will be integral elements considered in the feasibility study.

The total MapSys costs associated with AIMS is $84,455.

I attest to the accuracy and validity of the web-based resolution and scanning services costs associated with the project.

Carri Brown **February 29, 2012**

Carri Brown, Fairfield County Collaboration Chair **Date**

State of Ohio
County of Fairfield ss:

Before me, a Notary Public for the State of Ohio, appeared Carri Brown who acknowledged and signed the foregoing instrument, and her signing was her free act.

2-29-12

Stephen D. Brown, Commission does not expire

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
5915 3SG CORPORATION										
213670	1100732411/08/20112011		C1122	5097736		6,250.00	11/23/2011	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 3SG 10.31.2011										
219277	1100732412/20/20112011		C0110	5100827		1,777.50	01/13/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 11-1969										
218776	1100732412/28/20112011		C0110	5100827		5,953.91	01/13/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 11-1972										
						7,731.41				
219832	1100732412/31/20112011		C0117	5101520		8,419.92	01/20/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 11-1988										
220694	1100732401/10/201211/12		C0124	5101974		1,153.02	01/27/2012	INV	PD	SCANNING & DOCUMENTING SERVICE
INVOICE: 12-1994										
5 INVOICES						23,554.35				

** END OF REPORT - Generated by Staci Knisley **

SCANNING SERVICES AGREEMENT

This Scanning Services Agreement ("Agreement") is between 3SG Corporation, 344 Cramer Creek Court, Dublin, OH 43017 (hereafter referred to as "Contractor"), and Client, Fairfield County East Main Street Lancaster, Ohio 43130, OH 44720 (hereafter referred to as "Client").

ARTICLE I EFFECTIVE DATE

Section 1.01 This Agreement shall be effective on November 4, 2011 and shall continue for a period of one year (twelve months) until terminated according to its terms described in ARTICLE VIII.

ARTICLE II SERVICES TO BE PERFORMED

Section 2.01 Client will retain Contractor for document conversion services for possible use in Client's document management and workflow system implemented by Client, as further described in Article 4 of this agreement, incorporated herein by reference. Specifically, the Services provide for Contractor to scan to electronic image at Contractor's premises documents provided by Client in such a manner that the imaged documents could be used as described herein and in the Statement of Work. While all scanning Services shall be performed at Contractor's premises, such scanned images ("Images") may be processed by Contractor outside of Contractor's premises.

ARTICLE III GENERAL ASSUMPTIONS

Section 3.01 Quality assurance reflects the minimum accuracy of (i) the scanned Image as it represents the document supplied to Contractor by Client, and (ii) the indexing and retrieval of the scanned Images and files based on the identifying data supplied to Contractor by Client. Contractor will not be responsible for bad image qualities due to any flaws of the original documents, including without limitation tears, improper photocopying, blurry images, smears, inkblots, obfuscations, and the likes.

Section 3.02 Contractor's quality assurance follows industry standards as set forth by CompTIA CDIA.

Section 3.03 In accordance with the applicable Statement of Work, if files of documents provided to Contractor have barcodes applied to such files before being provided to Contractor, Contractor shall utilize the corresponding assigned values from such barcodes for the indices. Client shall have an existing database which reflects documents that have barcodes. Contractor shall rely on the accuracy of the barcodes and database and/or other index data supplied by Client, and shall not be responsible for errors with respect to such data provided by Client.

Section 3.04 Pricing provided by Contractor is based on information provided by Client. Contractor will perform a document inspection when first shipment is received to ensure provided information is a true representation of the document inventory. If not, Contractor reserves the right to revise pricing based on document inspection.

- Pricing cannot be guaranteed if the project start date is delayed for more than 60 days from the contract date.
- Pricing will be increased in cases where Client fails to deliver the requisite quantity of boxes pursuant to the schedule described in the applicable State of Work.
- Any/All pricing set forth in Article 4 "Pricing" is understood to be for a specific scope or work written to this agreement. Future projects will have unique pricing models.

- In order to ensure successful merging of the customer document images with the indexing information requested, a project specific document separator sheet may need to be created by 3SG and inserted into the document. With respect to the cost of material and labor required to ensure accurate separation and indexing, 3SG will invoice this single additional page per document or document type at the agreed upon rate per image.

- Additional images that the customer wishes to see in the final deliverable output such as: project or client specific inserts, blank pages, forms, or document separators, are considered to be deliverable images and are invoiced as such at the agreed upon rate per image.

- There will be an additional charge for 100% guarantee of accuracy.

- If additional hardware, software, or IT involvement is required, Contractor reserves the right to revise pricing accordingly.

- Storage fees may be assessed if the disposition of the source materials as described in the project scope of work experiences a delay due to:

  - The lack of feedback from the customer regarding the quality or completion of the deliverable.
  - The lack of timely review of the deliverable by the client as agreed to in the scope of work.
  - The lack of timely approval for disposition by the client as agreed to in the scope of work.
  - When no fault in the contractor's deliverable can be found.

Section 3.05 Based on the information provided thus far, no individual document type/classification index is needed other than those indicated from the test. Upon further discovery if Contractor determines that an individual document type/classification index is required, Contractor reserves the right to revise pricingwith the prior written consent of client based on test sample and/or document inspection.

ARTICLE IV – PROJECT SPECIFIC ASSUMPTIONS

General Assumptions

1.1 This project entails the conversion of Fairfield County Commissioners meeting minute's documents from paper to a readable pdf electronic format.
1.2 There are 213 binders that contain these documents
1.3 Each binder has approximately 500 pages for conversion
1.4 Each page is double sided amounting to 1000 images per binder
1.5 It is estimated there will be 213,000 pages to be converted
1.6 Each page will not be more than 11''x17'' in size
1.7 Each meeting minutes will be indexed
1.8 Index will be the date of the meeting
1.9 There is no estimate that is determined as to the number of pages per meeting.
1.10 The conversion will be to a readable PDF format.
1.11 No software is provided for retrieval.
1.12 Each record can be either single sided or double sided.
1.13 All conversion processes performed by 3SG will be done offsite at one of 3SG's production facilities.

Description of documents to be converted

1.14 There are approximately 213 binders to be converted.

1.15 Each binder consists of 1000 billable paper images.

1.16 Each side of a page will have one image.

1.17 There are approximately 213,000 pages.

1.18 There will be one index field for every meeting.

1.19 There is one document type

1.20 3SG will assume that the content of the documents to be accurate. 3SG will not sort the order of the content or validate the accuracy of the content in a document.

1.21 3SG will utilize duplex scanning to capture the images.

3SG production process

3SG plans on utilizing the following production steps regarding this project:

1.22 Paper conversion

- 1.22.1 Inventory Control
- 1.22.2 Prepping **
- 1.22.3 Scanning
- 1.22.4 De-prepping
- 1.22.5 Indexing
- 1.22.6 Quality Assurance
- 1.22.7 Export
- 1.22.8 Conversion
- 1.22.9 Quality Control (Final Check)

**3SG will store the boxes for a maximum of 30 days after the scanning process is completed. After the 30 day period, boxes will be returned to Client or its authorized storage vendor can pick the boxes up from 3SG production facility.

On-demand file requests

1.23 If client requires on-demand file request services during the conversion of their documents there will be a process in place for electronic and or hard copy. An authorized Client associate can request by email or by fax. Upon receipt of this request the 3SG's "On Demand" team will locate the document, scan it and send it via email to the requesting party at no charge beyond the charges associated with scanning such records for inclusion in the appropriate batch. All efforts will be made to complete the process within 30 minutes from the requested time. This process will be clearly defined in the SOW

Volume Metrics

1.24 There are approximately 213 binders of paper records to convert.
1.25 There are approximately 213,000 billable images.

Output Metrics

1.26 Output format will be multi-page PDF.
1.27 Output format will be bi-tonal 200 dpi
1.28 Duplex scanning will be utilized.
1.29 Output will be exported to a CD/DVD

Transportation:

1.30 3SG is responsible for picking-up the boxes from Client, Ohio facility.
1.31 3SG is responsible for the delivery of the boxes along to Client at the same locations it was picked up.

Pricing:

The proposed cost for the scenario described will remain in effect for 60-days from proposal delivery.

Prepping of documents	
Paper scanning per image	
Manual Indexing per field:	
Conversion to PDF	
OCR to every PDF image	
Quality Assurance and Control	
All inclusive	**$00.1014 per image**
Project Setup up (One time):	$1,700.00
Inventory and Boxing (if necessary):	$25.00 per hour/per person
Transportation of boxes:	$200.00 per trip

Based on the above stated assumptions:
Total price of all the above services will not exceed $25,000.00.

Section 5.02 An initial prepayment of twenty-five percent (25%) of the contract shall be due at the signing of the Agreement. Thereafter, weekly invoices will be issued based on the quantity of Services completed during such calendar one week period, and payments for such weekly invoices shall be reduced by ten percent (10%) of the amount of such invoice, which reduction shall apply against the initial prepayment amount, and such reductions shall continue until such time that the cumulative reduction amounts equal the initial prepayment amount.

the event that the provisions in the CONSULTANT'S addendums and this AGREEMENT conflict, this AGREEMENT will control.

SECTION 2. DELIVERY OF SERVICES AND PRODUCTS

See ADDENDUMS A, B, and C

SECTION 3. COST OF SERVICE PROVIDED. COUNTY shall compensate CONSULTANT for the above-mentioned services and products as follows:

a. Payment Schedule:

Initial payment - Billable upon receipt of signed contract	$ 5,000.00
Design Complete (screen layouts/database) Billable upon design acceptance or 30 days after delivery of design if no changes are requested	$ 10,000.00
Programming Initiation - Billable upon the beginning of development of the application. This event may or may not occur prior to Completion of the Design	$ 10,000.00
Delivery of Server and SQL Software	$ 12,281.00
Turn over for testing	$ 10,000.00
User Testing Completed - Billable upon user acceptance of the application or the initiation of a Pilot project	$ 10,000.00
Go Live - Billable upon deployment of the application for go-live or within 60 days of the initiation of a Pilot project	$ 3,620.00

b. CONSULTANT may invoice the COUNTY for services properly performed and product delivered on a monthly basis. All invoices presented shall be in a form acceptable to COUNTY's Finance Director and shall specify the services and product for which the Client is being invoiced. All invoices will be subject to the Payment Schedule set forth above. Payment will be made to CONSULTANT no later then (30) days after the COUNTY receives a proper invoice for payment. Final payment to which CONSULTANT is entitled, shall be made no later than thirty (30) days after all work and products described in this Agreement has been satisfactorily completed and delivered, the Clerk for the Commissioners and the Presiding Board of Commissioners has certified to COUNTY'S Finance Director that the CONSULTANT'S contract has been properly completed and all deliverable product has been

Jon A. Slater, Jr.

FAIRFIELD COUNTY AUDITOR
210 East Main Street
Lancaster, OH 43130-3882

ORIGINAL

Purchase Order

Fiscal Year 2011 Page 1 of

Revisions 000

Expiration Date 03/15/2012

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # 11007362-000

DELIVERY MUST BE MADE WITHIN DOORS OF SPECIFIED DESTINATION

BILL TO
COMM1
COUNTY COMMISSIONERS
210 E MAIN STREET
LANCASTER, OH 43130

VENDOR
MAPSYS
920 MICHIGAN AVE
COLUMBUS, OH 43204

SHIP TO
COMM1
COUNTY COMMISSIONERS
210 E MAIN STREET
LANCASTER, OH 43130

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
614-224-5193		8174	

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
11/15/2011	5931			COMMISSIONERS ADMIN

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	PO Requisitioner Name: Comm - Staci Knisley E Mail Address: sknisley@co.fairfield.oh.us				
1	software/installation resolution tracking system	1	Each	$60,901.00000	$60,901.00
	12100110 - 574420 ***60,901.00***				

For Department Use ONLY

Invoice Date ____/____/____ Invoice Amount $_____ To Be paid ____/____/____ Warrant # _____

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount $60,901.00 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 11/15/2011 Auditor Fairfield County, OH Jon A. Slater, Jr.

Purchase Order Total

$60,901.00

For the Courtview project, necessary upgrades were completed in 2012 to prepare one of the largest, document-laden departments, the Courts, for improved electronic document management. While this initial step was important, there is much work yet to be done. Information Technology department employees worked overtime from 1.14-1.27 to install and set up the Courtview upgrades. Each of these employees is housed at 210 East Main Street, Lancaster, OH 43130. Their occupations are listed in the table below. Professional services provided for the Courtview project included installation, testing, and complete set up of the upgrades. The rate of pay used for the service is the actual rate of pay paid, given the specific nature of the service. The rate of pay paid, even with overtime for the non-salaried employees, is less than the standard professional consulting service for an Information Technology professional in the Columbus Metropolitan Area. Timesheets are included as additional documentation of the hours worked. (Note: not all overtime hours for all employees were related to the Courtview project, so some timesheet overtime hours are higher than the hours reflected for the project. The timesheets provide additional evidence of the hours worked.)

First Name	Last name	Phone Number	Occupation	Dates of Service	Hours of Service	Rate of Pay	Overtime	Extended
Andrew	Gleissner	(740) 652-7073	IT Analyst	1.14-1.27	10	24.50	36.75	367.50
Andrew	Stemen	(740) 652-7074	IT Analyst	1.14-1.27	24.5	20.68	31.02	759.99
Denise	Gressick	(740) 652-7072	IT Specialist	1.14-1.27	13.5	15.31	22.97	310.03
Fred	Goodwin	(740) 652-7071	IT Analyst	1.14-1.27	18	29.32	43.98	791.64
C. Randy	Carter	(740) 652-7076	IT Director	1.14-1.27	24	40.22	N/A	965.28
Total Dept								3,194.44

Additionally, The total amounts paid to Courtview for installation, licenses, technical services, and related costs for the 2012 upgrade was 8,887, as documented in the Courtview quotations. Contributions to the AIMS project based on Courtview total $85,887+$3,194, or **$89,081.**

I attest to the validity and accuracy of the AIMS related Courtview expenses.

C Randy Carter February 29, 2012

C. Randy Carter, IT Director Date

State of Ohio
County of Fairfield ss:
Before me, a Notary Public for the State of Ohio, appeared C. Randy Carter who acknowledged and signed the foregoing instrument, and his signing was his free act.

2-29-12

Stephen D. Brown. Commission does not expire

FAIRFIELD COUNTY AUDITOR'S OFFICE **EMPLOYEE NAME:** GRESSICK, DENISE M **EMPLOYEE #:** 1557

1/14/2012 : Payroll Period Begin Date 1/27/2012 : Payroll Period End Date 2/10/2012 : Paycheck Issue Date

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	2-Week		
Paid Hours	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals		
Regular Hours				8.00	8.00	8.00	8.00	32.00			8.00	5.75	8.00	8.00	8.00	37.75	69.75	R	*At-Work Hours*
330 - Comp Time Worked	12.50							12.50				1.00	1.00		1.25	3.25	15.75	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Leave												2.25				2.25	2.25	S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Leave																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals	12.50		8.00	8.00	8.00	8.00	8.00	52.50			8.00	9.00	9.00	8.00	9.25	43.25	95.75		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			95.75

Comp Time Authorization *Approved* or *Disapproved* (circle one)

CRC

Automatically calculated

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked	12.50							12.50				1.00	1.00		1.25	3.25	15.75	22.50
											< < Straight Time Earned > >					2.25	2.25	2.25
								12.50			< < Time-and-a-half Earned > >					1.00	13.50	20.25

Reason for Comp-Time Worked: **1/14, 1/25-25: HOJ setup 1/27: Sheriff's domain change**

Compensated Leaves of Absence *Approved* or *Disapproved* (circle one)

CRC

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Leave J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri			
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27			Total Leaves of Absence
Leave Code											S				Total	Yes	
Hours Used											2.25				2.25	<< Agree? >>	2.25

Denise M Gressick — Employee Signature

1/30/2012 — Date

CRCarter — For: Jon A Slater Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE **EMPLOYEE NAME:** GLEISSNER, ANDREW T. **EMPLOYEE #:** 1392

1/14/2012 : **Payroll Period Begin Date** 1/27/2012 : **Payroll Period End Date** 2/10/2012 : **Paycheck Issue Date**

Paid Hours	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Wk 1 Total	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	Wk 2 Total	2-Week Totals		
Regular				8.00	8.00	8.00	8.00	32.00			6.00			8.00	8.00	22.00	54.00	R	*At-Work Hours*
330 - Comp Time	14.00		10.50	2.00				26.50							2.50	2.50	29.00	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Time											2.00	8.00	8.00			18.00	18.00	S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Day																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals	14.00		18.50	10.00	8.00	8.00	8.00	66.50			8.00	8.00	8.00	8.00	10.50	42.50	109.00		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			109.00

Comp Time Authorization *Approved* or *Disapproved* (circle one)

CRC

Automatically calculated

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked	14.00		10.50	2.00				26.50							2.50	2.50	29.00	42.25
											< < Straight Time Earned > >					2.50	2.50	2.50
								26.50			< < Time-and-a-half Earned > >						26.50	39.75

Reason for Comp-Time Worked: **To work on the New clerks software**

Compensated Leaves of Absence *Approved* or *Disapproved* (circle one)

CRC

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Day J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri			Total Leaves of Absence
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27			
Leave Code										S	S	S			Total	Yes	
Hours Used										2.00	8.00	8.00			18.00	<< Agree? >>	18.00

Employee Signature 1/30/2012 Date CRCarter For: Jon A Sleeth Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE **EMPLOYEE NAME:** STEMEN, ANDREW M **EMPLOYEE #:** 2440

1/14/2012 : Payroll Period Begin Date 1/27/2012 : Payroll Period End Date 2/10/2012 : Paycheck Issue Date

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	2-Week		
Paid Hours	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals		
Regular Hours				8.00	8.00	8.00	8.00	32.00			8.00	8.00	8.00	8.00	8.00	40.00	72.00	R	*At-Work Hours*
330 - Comp Time Worked		1.00	9.00	4.00	1.50	1.50	2.00	19.00	3.50	4.00	6.00	1.50	1.00	1.50	4.00	21.50	40.50	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Leave																		S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Leave																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals		1.00	17.00	12.00	9.50	9.50	10.00	59.00	3.50	4.00	14.00	9.50	9.00	9.50	12.00	61.50	120.50		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			120.50

Comp Time Authorization *Approved* or *Disapproved* (circle one)

CRC

Automatically calculated

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked		1.00	9.00	4.00	1.50	1.50	2.00	19.00	3.50	4.00	6.00	1.50	1.00	1.50	4.00	21.50	40.50	60.75
											< < Straight Time Earned > >							
								19.00			< < Time-and-a-half Earned > >					21.50	40.50	60.75

Reason for Comp-Time Worked: **CourtView Migration, Election Prep, Sheriff Migration *** PLEASE PAY OUT FULL COMP BALANCE *****

Compensated Leaves of Absence *Approved* or *Disapproved* (circle one)

CPOCA 1/13

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Leave J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27	
Leave Code															Total
Hours Used															

Yes << Agree? >>

Total Leaves of Absence
0.00

Employee Signature

1/30/2012
Date

CRCarter
For: Jon A Slater Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE

EMPLOYEE NAME: GOODWIN , FRED E **EMPLOYEE #:** 1002

1/14/2012 : **Payroll Period Begin Date** 1/27/2012 : **Payroll Period End Date** 2/10/2012 : **Paycheck Issue Date**

Paid Hours	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Wk 1 Total	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	Wk 2 Total	2-Week Totals		
Regular				8.00	8.00	8.00	8.00	32.00			8.00	8.00	8.00	8.00		32.00	64.00	R	*At-Work Hours*
330 - Comp Time	15.00		3.00					18.00									18.00	C	
400 - Holiday			8.00					8.00									8.00	H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Time															8.00	8.00	8.00	S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Hours																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals	15.00		11.00	8.00	8.00	8.00	8.00	58.00			8.00	8.00	8.00	8.00	8.00	40.00	98.00		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			98.00

Comp Time Authorization

Automatically calculated

Approved CRC or *Disapproved* (circle one)

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 1	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Wk 2	Comp	Booked
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	Total	01/21	01/22	01/23	01/24	01/25	01/26	01/27	Total	Totals	Comp Time
Hours worked	15.00		3.00					18.00									18.00	27.00
											< < Straight Time Earned > >							
								18.00			< < Time-and-a-half Earned > >						18.00	27.00

Reason for Comp-Time Worked: **1-14 & 1-16 Hall of Justice Conversion**

Compensated Leaves of Absence

Approved CRC or *Disapproved* (circle one)

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Day J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri		
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27		
Leave Code														S	Total	
Hours Used														8	8	

No << Agree? >>

Total Leaves of Absence
8.00

Fred Goodwin — Employee Signature

1/30/2012 — Date

CRCarter — For: Jon R. Stites Jr. Fairfield County Auditor

FAIRFIELD COUNTY AUDITOR'S OFFICE

EMPLOYEE NAME: CARTER, CARL **EMPLOYEE #:** 226

1/14/2011 : Payroll Period Begin Date 1/27/2011 : Payroll Period End Date 2/10/2011 : Paycheck Issue Date

Paid Hours	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Wk 1 Total	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	Wk 2 Total	2-Week Totals		
Regular Hours			~~8.00~~	8.00	8.00	8.00	8.00	40.00			8.00	8.00	8.00	8.00	8.00	40.00	80.00	R	*At-Work Hours*
330 - Comp Time Worked																		C	
400 - Holiday			8.00															H	
300 - Vacation																		V	*Authorized Leaves of Absence*
305 - Sick Leave																		S	
335 - Comp Time Used																		CU	
322 - Birthday																		B	
320 - Personal Leave																		P	
345 - Jury Duty																		J	
345 - Admin Leave w/ Pay																		AL	
Totals			8.00	8.00	8.00	8.00	8.00	40.00			8.00	8.00	8.00	8.00	8.00	40.00	80.00		
Unpaid Hours																			Total Hrs.
350 - Leave w/o Pay																			80.00

Comp Time Authorization *Approved* or *Disapproved* (circle one)

Automatically calculated

Date	Sat 01/14	Sun 01/15	Mon 01/16	Tues 01/17	Wed 01/18	Thur 01/19	Fri 01/20	Wk 1 Total	Sat 01/21	Sun 01/22	Mon 01/23	Tues 01/24	Wed 01/25	Thur 01/26	Fri 01/27	Wk 2 Total	Comp Totals	Booked Comp Time
Hours worked																		
									< < Straight Time Earned > >									
									< < Time-and-a-half Earned > >									

Reason for Comp-Time Worked: _____

Compensated Leaves of Absence *Approved* or *Disapproved* (circle one)

Leave of Absence Codes: V= Vacation S = Sick Leave CU = Comp Time Used B = Birthday P = Personal Leave J = Jury Duty AL = Administrative Leave

	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri			Total Leaves of Absence
Date	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26	01/27			
Leave Code															Total	Yes	
Hours Used																<< Agree? >>	0.00

CRCarter 1/30/2012 1/30/12

Employee Signature Date For: Jon A Slater Jr. Fairfield County Auditor

CourtVIEW
JUSTICE SOLUTIONS

Quote

To: Deborah Smalley - Clerk of Courts
Fairfield County Ohio
224 E Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFIOH20110317
Date: March 23, 2011
Valid through: May 22, 2011

Project: **Additional CourtView & Uniface Licenses, and Support and Maintenance**

Item	Qty	Unit Price		Total	Initial
SOFTWARE					
CourtView CMS License(s)	20	$ 4,050	$	81,000	
Uniface License(s)	20	$ 600	$	12,000	
Subtotal, Software			$	93,000	
Customer Loyalty Allowance		50%	$	(46,500)	
Net Software			**$**	**46,500**	
SOFTWARE MAINTENANCE					
Software Maintenance & Support on CV and Uniface (First year)			**$**	**20,460**	
Discount on software maintenance & support		38%	$	(7,842)	
Net Software Maintenance & Support			**$**	**12,618**	

Estimated Baseline Project Total, excluding applicable taxes $ 59,118

Accepted: Deborah Smalley Deborah Smalley **Date:** 5/27/11
Print Name / Signature

Notes

1. Quotation must be signed and returned with a purchase order to schedule project work.
2. The above fees will be invoiced upon the above signed date.
3. First year maintenance will begin upon the above signed date.
4. There are no technical or installation services included in this quote.
5. Client is responsible for the host environment including all required hardware, network and third party software components and configuration.
6. Client will make available all resources requested by CJS for assistance.
7. Payment term is net 30 days from invoice date.

5399 LAUBY ROAD, NW | NORTH CANTON, OHIO 44720 | 330.470.4280 | 330.494.2483 FAX

CourtVIEW
JUSTICE SOLUTIONS

Quote

To: **Deborah Smalley, Clerk of Courts**
Fairfield County Ohio
224 E Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFCP20110328
Date: March 28, 2011
Valid through: May 31, 2011

Project: **CourtView eAccess Implementation**

Item	Qty	Unit Price		Total	Initial
SOFTWARE					
CourtView eAccess License (Single Public Portal)	1	$ 21,138	$	21,138	
Subtotal, Software			$	21,138	
Discount (if executed before May 31, 2011)		50%	$	(10,569)	
Net Software			**$**	**10,569**	
SOFTWARE MAINTENANCE					
Software Maintenance & Support (1st year)			**$**	**4,650**	
PROFESSIONAL SERVICES					
1.0 Baseline Services					
1.1 Remote Services (Installation, Configuration, Training and Project Coordination - Fee)	1	$ 4,200	$	4,200	
Net Professional Services			**$**	**4,200**	
Estimated Baseline Project Total, excluding applicable taxes			**$**	**19,419**	

Accepted: Deborah Smalley / Deborah Smalley *Print Name / Signature* **Date:** 5/27/11

Scope of Work

- Schedule and coordinate CJS resources related to eAccess installation, configuration and training.
- Review Customer host environment to ensure it meets CJS provided specifications - effort not to exceed 2 hours.
- Install current production release version of eAccess software in Customer provided and CJS validated host environment.
- Configure connection between eAccess application and CourtView database.
- Test baseline functionality of eAccess application.
- Complete standard eAccess configuration for Customer (add Customer specific headers, links, etc) - effort not to exceed 4 hours.
- Complete eAccess user access configuration - effort not to exceed 4 hours.
- Provide eAccess Administrator Training - effort not to exceed 2 hours.

Notes

1. Quotation must be signed and returned with a purchase order for activation of license(s), maintenance and scheduling of the project work.
2. Discounts only apply if quotation is signed and returned to CJS prior to May 31, 2011.
3. Delivery will be scheduled for the first available date at which CJS and Customer resources are jointly available. Should rescheduling be necessitated for any reason, the next available date at which CJS and Customer resources are both available will be scheduled.
4. Professional Services quoted are at a firm fixed price, but extent of services is limited to the hours indicated in Scope of Work" section. Actual effort, costs and expenses may be less than or greater than those estimated. Customer shall have no obligation to pay CJS more than the estimated price. CJS shall have no obligation to provide labor or incur costs or expenses having a combined value more than the quoted price, even if the services have not been completed or the deliverables delivered, or the results expected by the Customer have not been achieved. The parties may by mutual, written agreement, increase the quoted price. Changes in scope will require a change order to increase the firm fixed price based upon the additional level of effort required.
5. If project is cancelled prior to completion, all effort and travel-related costs expended through the date of cancellation will be due and payable.
6. Payment for License Fee is due upon contract execution.
7. First Year Support and Maintenance will begin and payment due upon quote execution.
8. CJS will invoice for the Professional Services fee upon completion of the baseline eAccess product installation.
9. Except as expressly modified here, License(s) are subject to the terms and conditions of the active license agreement.
10. Except as expressly modified here, Support and Maintenance is subject to the terms and conditions of the active support agreement.
11. The maintenance year for Customer is January 1st to December 31st. The 2011 maintenance year is January 1, 2011 to December 31, 2011. CJS will invoice for prorated maintenance for the 2011 maintenance year at 1/12th of the annual maintenance fee shown on the "Net Software Maintenance" line for each month of Maintenance & Support provided prior to the conclusion of the 2011 maintenance year.
12. Customer is responsible for the host environment including all required hardware, network and third party software components and configuration.
13. CourtView software will be installed on Customer provided equipment in the Customer's host environment per the provided "eAccess Host Environment Considerations 02182011.doc" dated February 21, 2011.
14. The scope of work does not include any work related to the implementation of maintenance of replication of any databases.
15. CJS supports the following browsers for use with eAccess: Microsoft Internet Explorer Version 8 or later and Mozilla Firefox Version 3 or later. CJS has not tested other browsers with eAccess and will not support problems reported with the use of other browsers with eAccess.
16. Delays caused by Customer site or configuration issues may require rescheduling and/or Change Order for additional services and related travel costs.
17. Customer will make available all resources requested by CJS for assistance and approval.
18. All services will be provided remotely.
19. A single eAccess portal [illegible] 330.470.4280 | 330.494.2483 FAX

CourtVIEW
JUSTICE SOLUTIONS

Quote

To: **Deborah Smalley, Clerk of Courts**
Fairfield County Ohio
224 E. Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFCM20110328
Date: March 28, 2011
Valid through: May 27, 2011

Project: **Remote Technical Services for SQL2000 to SQL 2008**

Item	Qty	Unit Price	Total	Initial
PROFESSIONAL SERVICES				
1.0 Baseline Services				
1.1 Project Administration and Coordination	4	$ 200	$ 800	
1.2 Remote Technical Services	20	$ 175	$ 3,500	
Scope of Work				
Remote Technical Services to include:				
• SQL 2000 to 2008 migration for CourtView				
o Update .ASN & .INI files for CourtView production and training bin folders				
o Backup and restoring of production & training databases				
o SQL Server user migration				
o Build replication				
o Setting up of replication for Public Access and point at new databases				
Estimated Services Total	**24**	**$**	**4,300**	
Estimated Baseline Project Total, excluding applicable taxes		**$**	**4,300**	

Accepted: Deborah Smalley Deborah Smalley
Print Name / Signature

Date: 5/27/11

Notes

1. Quotation must be signed and returned with a purchase order to schedule project
2. Professional Services are quoted on a time and materials basis. Actual effort, costs and expenses may be less than or greater than those estimated. Customer shall have no obligation to pay CJS more than the estimated price. CJS shall have no obligation to provide labor or incur costs or expenses having a combined value more than the estimated price, even if the services have not been completed or the deliverables delivered, or the results expected by the customer have not been achieved. The parties may by mutual, written agreement, increase the estimated price.
3. CJS assumes that the total hours listed in this quote may be used for the work, that quoted hours may be moved between tasks as necessary.
4. If project is cancelled prior to completion, all costs related to effort expended through the date of cancellation will be due and payable.
5. CJS will invoice monthly in arrears for actual services rendered.
6. Payment term is net 30 days from invoice date.
7. Client is responsible for the host environment including all required hardware, network and third party software components and configuration as well as providing remote access to the application to CJS staff.
8. Customer is responsible for providing appropriate Microsoft SQL Database licenses. Customer will provide the Microsoft SQL Database license key(s) to CJS prior to the start of the Technical Services work.
9. Delays caused by client site or configuration issues may require rescheduling and/or Change Order for additional services and related travel costs.
10. Client will make available all resources requested by CJS for assistance.
11. All services are to be provided remotely. Should travel be requested or deemed to be required, a separate Change Order for estimated travel costs and travel time will be provided

5399 LAUBY ROAD, NW | NORTH CANTON, OHIO 44720 | 330.470.4280 | 330.494.2483 FAX

CourtVIEW
JUSTICE SOLUTIONS

Quote

To: **Deborah Smalley, Clerek Of Courts**
Fairfield County Ohio
224 E. Main
P.O. Box 370
Lancaster, OH 43130

Quote: FAIRFCP20110328
Date: March 28, 2011
Valid through: May 27, 2011

Project: **Install and Configure Uniface 9 and License Manager for CourtView and JuryView.**

Item	Qty	Unit Price	Total	Initial
PROFESSIONAL SERVICES				
		Unit Price	**Extended Price**	
1.0 Baseline Services				
1.1 Technical Service per SOW (Remote) (Up to 20 hours)	1	$3,050	3,050	
Baseline Project Total, excluding applicable taxes			**$ 3,050**	

Accepted: Deborah Smalley Deborah Smalley
Print Name / Signature

Date: 5/27/11

Notes

1. Quotation must be signed and returned with a purchase order to schedule project work.
2. CJS and the Customer agree that the Uniface License Manager key will be installed for 25 concurrent users.
3. Professional Services quoted are at a firm fixed price, but extent of services is limited to the hours indicated in 1.1. Actual effort, costs and expenses may be less than or greater than those estimated. Customer shall have no obligation to pay CJS more than the estimated price. CJS shall have no obligation to provide labor or incur costs or expenses having a combined value more than the quoted price, even if the services have not been completed or the deliverables delivered, or the results expected by the customer have not been achieved. The parties may by mutual, written agreement, increase the quoted price. Changes in scope will require a change order to increase the firm fixed price based upon the additional level of effort required.
4. Delays caused by Customer site or configuration issues may require rescheduling and/or Change Order for additional services and related travel costs
5. Customer is responsible for the host environment including all required hardware, network and third party software components and configuration.
6. CJS has not tested the integration with CourtView of applications procured directly from third parties including document imaging systems. Customer should contact the provider of such third party applications directly to confirm that the third party application functions correctly with CourtView Version 2.5X
7. Customer will make available all resources requested by CJS for assistance
8. CJS will invoice after installation of Uniface 9 in the Test/Training environment
9. CJS will install the latest CourtView 2.5X Production Release available at the time the work is performed.
10. All services are to be provided remotely. Should travel be requested or deemed to be required, a separate Change Order for estimated travel costs and travel time will be provided.
11. Payment term is net 30 days from invoice date.

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For the feasibility study, at least one full time equivalent IT professional will be assigned to the project for a four month period, or 640 hours, once the study begins in approximately July 2012. The average hourly rate of IT professionals within the county is approximately $26.

First Name	Last name	Phone Number	Occupation	Rate of Pay
Andrew	Gleissner	(740) 652-7073	IT Analyst	24.50
Andrew	Stemen	(740) 652-7074	IT Analyst	20.68
Denise	Gressick	(740) 652-7072	IT Specialist	15.31
Fred	Goodwin	(740) 652-7071	IT Analyst	29.32
Randy	Carter	(740) 652-7076	IT Director	40.22
Average				26.01

While all partners will provide in-kind contributions in participating in the feasibility study, the project manager duties and supporting IT professional services (which comprise the FTE for the four month period) are the sole costs included in the project at this time. The in-kind contributions will likely be much higher. The IT Director will serve as the project manager, and other IT professionals will support the project.

The estimate included is 640*$26, or **$16,640**.

I attest to the validity and accuracy of the IT professional services costs to be dedicated to the AIMS feasibility study.

C Randy Carter February 29, 2012

C. Randy Carter, IT Director Date

State of Ohio
County of Fairfield ss:
Before me, a Notary Public for the State of Ohio, appeared C. Randy Carter who acknowledged and signed the foregoing instrument, and his signing was his free act.

2-29-12

Stephen D. Brown, Commission does not expire

For the MUNIS upgrades associated with AIMS, necessary upgrades were completed from October 2010 – January 2012. Servers, software and licenses were purchased by Fairfield County on behalf of the partnership members. All partnership members use MUNIS at least in part. Most use the system for all financial functions. The upgrades create a foundation for AIMS project improvements, especially in Phase I. The servers, licenses, software and training were requirements for the next steps. The specific, incremental expenses relating to disaster recovery were included.

Entity Making Payment for MUNIS	Date	Description	Actual Amount Paid
Fairfield County	10.01.2010	Employee Self Serve Server	6,500
Fairfield County	10.01.2010	Self Serve Software, Installation, Configuration	10,000
Fairfield County	2.25.2011	Self Service Training	1,095.88
Fairfield County	4.19.2011	Disaster Recovery Server	15,893.46
Fairfield County	9.2.11	Licenses, V-Shell	800
Fairfield County	1.27.2012	SQL Server Software for Disaster Recovery	10,361.95
Total			**$44,651.29**

I attest to the validity and accuracy of the AIMS related MUNIS expenses.

C. Randy Carter February 29, 2012

C. Randy Carter, IT Director Date

State of Ohio
County of Fairfield ss:
Before me, a Notary Public for the State of Ohio, appeared C. Randy Carter who acknowledged and signed the foregoing instrument, and his signing was his free act.

2-29-12

Stephen D. Brown, Commission does not expire

MUNIS Employee Self-Serve & Disaster Recovery Expenses
2010 – 2012

VENDOR	DESCRIPTION	DATE	AMOUNT
Dell	ESS Server	10-01-10	6,500.00
Tyler Technologies	ESS Software-Install/Configure	10-01-10	10,000.00
Tyler Technologies	Employee Self-Service Training	02-25-11	1,095.88
Dell	New Server – DR	04-19-11	15,893.46
Tyler Technologies	V-Shell License – DR Server	09-02-11	800.00
Dell	SQL Server Software – DR	01-27-12	10361.95
			44,651.29

Source – Fairfield County Auditor
02-29-12