



INTENT TO APPLY

Ohio Development Services Agency, Office of Community Assistance, Home Weatherization Assistance Program (HWAP) PY 2013

Please complete this form in order to receive consideration to submit a full proposal for Home Weatherization Assistance Program (HWAP) funds for PY 2013.

Organization Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

The Code of Federal Regulations (CFR), Title 10: Energy, CHAPTER II: DEPARTMENT OF ENERGY, SUBCHAPTER D: ENERGY CONSERVATION, PART 440.15: WEATHERIZATION ASSISTANCE FOR LOW-INCOME PERSONS-Subgrantees, states that eligible sub-grantees must be a Community Action Agency (CAA) or other public or nonprofit entity.

Please check one of the following:

Non-Profit (including Community Action Agencies)

Unit of Government

Applicants must attach the following:

- 1. A copy of the IRS determination of a charitable organization,
- 2. A certified motion by the organization’s governing Board authorizing submission of a proposal in response to this Request for Proposal, and
- 3. A Certificate of Good Standing from the Ohio Secretary of State (applicable for all non-profit agencies).

Please complete the following table for all counties for which you intend to apply:

	County Name (alphabetical order)	Are you the current provider (or delegate provider) of weatherization services in this county, receiving funds from the Home Weatherization Assistance Program? (yes or no)
1		
2		
3		
4		
5		

	County Name (alphabetical order)	Are you the current provider (or delegate provider) of weatherization services in this county, receiving funds from the Home Weatherization Assistance Program? (yes or no)
6		
7		
8		
9		
10		

Attach additional sheets as necessary.

**Attach one-page LETTER(S) OF SUPPORT signed by the Executive Director or Authorizing Agent for all non-profit partners that will be delivering services to HWAP clients as part of this application.**

Please submit this "Intent to Apply" and all requested documentation no later than **4 p.m. on December 31, 2012** to the following address:

Ohio Development Services Agency  
Office of Community Assistance  
Home Weatherization Assistance Program  
c/o HWAP RFP, INTENT TO APPLY  
77 S. High Street, PO Box 1001  
Columbus, OH. 43216-1001

This document also may be hand-delivered to the receptionist on the 25th floor of the Verne Riffe Center at the above address with the same deadline. A receipt may be requested upon delivery.

**In order to receive consideration for application for Program Year 2013 funds to provide the Home Weatherization Assistance Program (HWAP), all parts of this "Intent to Apply" form must be complete and requested documentation attached and it must be submitted prior to the deadline stated above.**

**Entities submitting their "Intent to Apply" form by the deadline stated above must receive written notification from the Office of Community Assistance (OCA) to advance in the application process and/or submit a full proposal for HWAP funding.**

I sign acknowledging support of this application for funding and assert the accuracy of all documents as submitted.

\_\_\_\_\_  
Signature Authorizing Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name