

# SBA To Provide Economic Injury Disaster Loans For Coronavirus Related Economic Disruptions



U.S. Small Business  
Administration

# Disaster Loan Application Portal (DLAP)

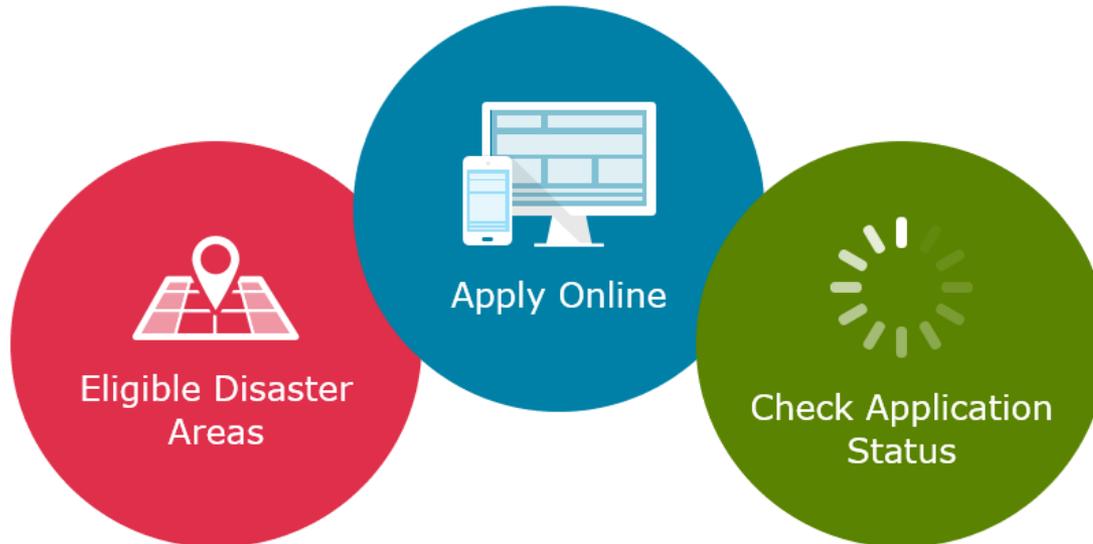


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[Loan Information](#) [Search Declarations](#) [Apply Online](#)

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters



# Disaster Loan Application Portal

This presentation will provide guidance on how to complete an Electronic Business Application utilizing SBA Form 5 and SBA Form 5C. Before starting this process, please insure you have the filing requirements as defined in this document. These documents are required for processing and EIDL application.

# Filing Requirements

Electronic Loan Application (Form 5)

Electronic Loan Application (Form 5C) Sole Proprietorship Only

Tax Authorization (Form 4506-T) 20% Owners/GP/50% Affiliate

Most recent Business Tax Return

Personal Financial Statement (Form 413) 20% Owners/GP

Schedule of Liabilities (Form 2202)

# Disaster Loan Application Portal (DLAP)

DOUBLE-CLICK ON THE LINK TO ACCESS THE SITE

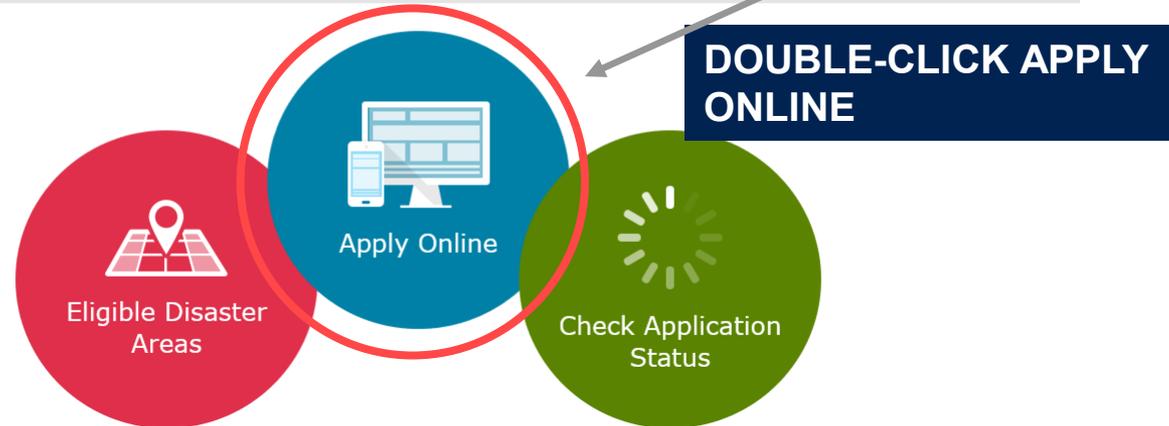
<https://disasterloan.sba.gov/ela/>



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## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters



# Register



## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

[Login](#) [Register](#) [Password Reset](#)

### Disaster Loan Assistance - Login

\*User Name

\*Password

[Login](#)

#### System Requirements

The recommended browser is Internet Explorer 10 or later.

- If you have dial-up Internet service, you may experience delays.
- You must have cookies and JavaScript enabled.
- You should allow pop-up messages.
- You must have Adobe Reader installed.



### Notice - Terms of Use

This is a Federal computer system and is the property of the United States Government. It is for authorized use only. Users (authorized or unauthorized) have no explicit or implicit expectation of privacy in anything viewed, created, downloaded, or stored on this system, including e-mail, Internet, and intranet use. Any or all uses of this system (including all peripheral devices and output media) and all files on this system may be intercepted, monitored, read, captured, recorded, disclosed, copied, audited, and/or inspected by authorized Small Business Administration (SBA) personnel, the Office of Inspector General (OIG), and/or other law enforcement personnel, as well as authorized officials of other agencies, both domestic and foreign.

Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to such interception, monitoring, reading, capturing, recording, disclosure, copying, auditing, and/or inspection at the discretion of authorized SBA personnel, law enforcement personnel (including the OIG), and/or authorized officials of other agencies, both domestic and foreign. Unauthorized use of, or exceeding authorized access to, this system is prohibited and may constitute a violation of 18 U.S.C. § 1030 or other Federal laws and regulations and may result in criminal, civil, and/or administrative action. By continuing to use this system, you indicate your awareness of, and consent to, these terms and conditions and acknowledge that there is no reasonable expectation of privacy in the access or use of this computer system.

**PLEASE NOTE:** Your responses to the requested information are required in order to obtain a benefit under our Disaster Loan Program. However, you are not required to respond to any collection of information unless it displays a currently valid OMB control number.

From this page you can:

1) Begin a new application by clicking on Register

2) Return to complete a started application by inputting a user name and password

# Complete Registration Information

**SBA** U.S. Small Business Administration

FAQ Help Contact Us Register Login

[Loan Information](#) [Search Declarations](#) [Apply Online](#)

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

### User Registration (Part 1 of 2)

The registration information that you provide will be used to verify your identity and for future logins. Please ensure that this information is accurate and correct.

**WARNING** - For your security, navigating away from either of the registration pages before the registration process is completed will clear out any information entered. To ensure your registration is successful, complete part 1 and part 2 of the registration process completely.

**Personal Information**

\*First Name  MI  \*Last Name  Suffix

\*Social Security Number  \*Date of Birth

**Primary Address (Prior to the Disaster)**

\*Address Line 1

Address Line 2

City  \*State  \*Zip Code  County

Email Address  Re-enter Email Address   Receive status notifications by email

As an additional security measure, we will be sending a separate pass code to your phone or email which you will need to log in to the disaster loan application once you complete the registration process. You must have access to your phone or email to receive your pass code to login.

\*Primary Phone Number  Alternate Phone Number

I acknowledge and understand that third parties are providing information or services to the U.S. Small Business Administration in order for the U.S. Small Business Administration to authenticate my identity. I agree to hold harmless said third parties and indemnify said third parties from any and all liability resulting from my use of the authentication services.

On page 1 of the registration, pay close attention to the sections with an \* these sections must be completed. It is important that a good email address and cell phone number are supplied.

**WARNING** - For your security, navigating away from either of the registration pages before the registration process is completed will clear out any information entered. To ensure your registration is successful, complete part 1 and part 2 of the registration process completely.

**User Data**

\*User Name   
(Must be at least 6 characters)

\*Password   
(Must be at least 8 characters and must contain at least three of the following items: one uppercase letter, one lowercase letter, one number, one special character from this list: !@#\$%^&\*()\_+-=[\]{}|;':",<>?)

\*Confirm Password   
Your passwords must match

\*Security Question 1

\*Security Question 2

\*Security Question 3

Please type the text appearing in the image below:  
Note: If you cannot view the image for any reason, please click on the speaker icon to hear the code.  
Then enter the code in the box below.



\*Enter Code

To advance to the next page, go next

On page 2 of the registration you will create your unique user-name and password. When creating your security questions, make sure to use information you won't likely forget. If your password ever requires a reset, you would need this information

# Apply Online

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Hello, Chadwick



Eligible Disaster Areas



Apply Online

Double Click on "Apply Online"

SBA.gov

3-Step Loan Process

FEMA Disaster Assistance



[Loan Information](#) [Search Declarations](#) [Apply Online](#) [Message Center](#)

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

### Loan Type Selection

An icon representing businesses and non-profits, showing a stack of money, a building, and a storefront.

**Businesses and Non-Profits**

Loans for repair or replacement of disaster damaged business, property and/or contents and/or economic injury (including owners of rental properties)

An icon representing homeowners and renters, showing a car, a house, and a boat.

**Homeowners and Renters**

Loans to Homeowners and Renters for the repair or replacement of disaster damaged real estate and/or personal property (including vehicles)

Double Click on Business and Non Profit

SBA.gov

3-Step Loan Process

FEMA Disaster Assistance

# Business Losses

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application

Save

### Business Losses

\*Please select the type of organization that best describes your business.

- Sole-Proprietor *(including individuals with income properties)*
- Corporation
- Partnership
- Private Non-Profit Organization *(e.g. religious, charitable, community organizations)*
- Limited Partnership
- Trust
- Limited Liability Entity *(LLC, LLP, etc.)*

\*Are you applying for: (check all that apply)

- Real Property *(including Leasehold Improvements)*
- Business Contents *(Machinery & Equipment, Furniture & Fixtures, and Other Business Assets, i.e. Inventory)*
- Economic Injury *(EIDL)*
- Military Reservist Economic Injury *(MREIDL)*

If you log out or close your browser now you will need to restart your application.

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A Sole-Proprietor will use  
“Sole-Proprietor” and  
“Economic Injury (EIDL).”

# Home/Personal Losses

The Loan Application will walk you through the process. Click “Save” to save the input and click “Next” to navigate to the next page.

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application

Save

### Home/Personal Property Losses

\*Was the damaged property your primary residence at the time of the disaster?

- Yes
- No

If you log out or close your browser now you will need to restart your application.

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Next

# Declaration Selection

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application Progress |

Save

!!! ALERT !!! Please save your data by clicking the SAVE button shown in the upper right.

### Declaration Selection

Please enter the State and County of the property damaged by the disaster.

\*State  \*County

\* Select the Disaster that affected you.

Select	Disaster Name	Disaster Description	State	Disaster Date	Filing Deadline
<input checked="" type="radio"/>	2020 AGENCY DISASTER IN VIRGINIA GEO - 1.50	2020 AGENCY DISASTER IN VIRGINIA GEO - 1.50	VA	1/30/2020	3/30/2020
<input type="radio"/>	2020 PRES IA DISASTER IN VIRGINIA GEO - 1.25	2020 PRES IA DISASTER IN VIRGINIA GEO - 1.25	VA	1/28/2020	3/30/2020
<input type="radio"/>	ALICE DCMS 2.0 SF LV PRES IA DISASTER	Alice DCMS 2.0 SF LV PRES IA Disaster	VA	11/1/2019	5/13/2020
<input type="radio"/>	NEW DCMS 2.0 PRES IA DISASTER FOR TRN/QA	NEW DCMS 2.0 PRES IA DISASTER FOR TRN/QA	VA	8/29/2018	10/29/2020
<input type="radio"/>	AUGUST DCMS 2.0 PRES IA DISASTER IN VA	AUGUST DCMS 2.0 PRES IA DISASTER IN VA	VA	8/15/2018	10/15/2020
<input type="radio"/>	NEW DCMS 2.0 PRES IA DISASTER IN VA	NEW DCMS 2.0 PRES IA DISASTER IN VA	VA	7/12/2018	9/10/2020
<input type="radio"/>		FEMA SCR 14936 Testing for DCMS 2.0	VA	5/23/2018	7/23/2020
<input type="radio"/>		NEW VA DISASTER IN DCMS 2.0 T2-DEVEVINT2	VA	5/1/2018	7/2/2020
<input type="radio"/>		qtp disaster desc	VA	9/19/2006	11/20/2999

If you log out or close your browser now you will need to restart your application.

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Next

On the same line as the "Save" icon you also can see the "Progress" of the Disaster Loan Application.

Enter your "State" and "County"

# Certification and Executive Order

Read the “Warning”,  
check “I Certify” then  
click “Next”.

Read the  
information, check “I  
have read...” then  
click “Next”.

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application Progress

Save

### Certification as to Truthful Information

By certifying this application, you certify that all information in your application and submitted with your application is true and correct to the best of your knowledge, and that you will submit truthful information in the future.

**WARNING:** Whoever wrongfully misapplies the proceeds of an SBA disaster loan shall be civilly liable to the Administrator in an amount equal to one-and-one half times the original principal amount of the loan under 15 U.S.C. 636(b). In addition, any false statement or misrepresentation to SBA may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines and imprisonment, or both, under 15 U.S.C. 645, 18 U.S.C. 1001, 18 U.S.C. 1014, 18 U.S.C. 1040, 18 U.S.C. 3571, and any other applicable laws; 2) treble damages and civil penalties under the False Claims Act, 31 U.S.C. 3729; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act, 31 U.S.C. 3802; and 4) suspension and/or debarment from all Federal procurement and non-procurement transactions. Statutory fines may increase if amended by the Federal Civil Penalties Inflation Adjustment Act Improvements Act of 2015

I Certify

If you log out or close your browser now you will need to restart your application.

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Disaster Loan Application Progress

### STATEMENTS REQUIRED BY LAWS AND EXECUTIVE ORDERS

#### Coastal Barrier Resources Act (Public Law 97-348)

Applicants whose property has been determined by the Federal Emergency Management Agency's Flood Insurance Rate Maps (FIRM's), to be in a Coastal Barrier Resource Area (COBRA), are ineligible for SBA loan assistance due to Public Law.

The Coastal Barrier Resources Act (Public Law 97-348) prohibits Federal financial assistance to applicants located in the Coastal Barrier System. Consequently, under the provisions of the law, for those applicants in the Coastal Barrier Resource Area, SBA Disaster Assistance is prevented from making any loan for:

- (1) replacement or repair of physical damages or,
- (2) funds for economic injury losses or,
- (3.) funds for relocations out of the Coastal Barrier Resources Area.

If you are a vacationer, or transient staying in the area on vacation, you may have eligibility for your personal property losses. To establish this eligibility you will be asked to provide documentation of your presence in the area at the time of the disaster and to support that your stay was temporary in nature.

#### REAL ESTATE REPAIRS/TEXAS HOMESTEAD LAW

If you intend to apply for any SBA funds to repair your home or family business, please carefully read and comply with the following. Texas law provides extensive protection for "homestead" property. Homestead property includes your personal residence, and, in many cases, your family business. Texas homestead law directly affects SBA, as well as other lenders, who provide funds for the repair or acquisition of homestead property.

In order for SBA to place a valid lien on homestead property, you and a contractor must: 1) sign a Mechanic's and Materialman's Lien Contract (M & M Lien), Mechanic's Lien Note and Assignment of Mechanic's Lien, before you begin your repairs, and; 2) file the signed contract for record in the County Recorder's office of the county where your property is located. If you are waiting on SBA funds to begin your repairs, SBA will prepare and include all required mechanic's lien documents with your closing papers, if and when your loan is approved.

I have read the Statements Required by Laws and Executive Orders.

Print

If you log out or close your browser now you will need to restart your application.

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Next

# Filing Requirements

To continue with the application process click “Start” to complete SBA Form 5C.

Disaster Loan Application #2000003700 Progress

## Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate [document delivery options](#) are available if needed.

Complete the **Disaster Home / Sole Proprietor Loan Application** (SBA Form 5C).

Disaster Home / Sole Proprietor Loan Application

Start

Complete and sign each **Request for Transcript of Tax Return** (IRS Form 4506-T) shown below. This income information, obtained from the IRS, will help us determine your repayment ability.

Request for Transcript of Tax Return

Complete preceding section(s) first.

Read and accept the Truthful Information Certification.

Truthful Information Certification

Complete preceding section(s) first.

Submit Application and Supporting Documents.

Submit Application

Complete preceding section(s) first.

**WHILE NOT NECESSARY TO ACCEPT YOUR APPLICATION, YOU MAY BE REQUIRED TO SUPPLY THE FOLLOWING INFORMATION TO PROCESS THE APPLICATION. IF REQUESTED, PLEASE PROVIDE WITHIN 7 DAYS OF THE INFORMATION REQUEST:**

If any applicant has changed employment within the past two years, provide a copy of a current (within 1 month of the application date) pay stub for all applicants

If we need additional income information, you may be asked to provide copies of your Federal income tax returns, including all schedules

**IF SBA APPROVES YOUR LOAN, WE MAY REQUIRE THE FOLLOWING ITEMS BEFORE LOAN CLOSING. WE WILL ADVISE YOU IN WRITING, OF THE DOCUMENTS WE NEED.**

If you own your residence, a COMPLETE legible copy of the deed, including the legal description of the property

If the damaged property is your primary residence, proof of residency at the damaged address

If you had damage to a manufactured home, a copy of the title. If you own the lot where the home is located, a COMPLETE legible copy of the deed, including the legal description of the property

If you have damage to an automobile or other vehicle, proof of ownership (a copy of the registration, title, bill of sale, etc.)

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OMB Control No. 3245-0018  
Exp. 07/31/2021

# Completing Form 5C - Sole Proprietor Loan Application

Fill in the information blocks and then hit next. Fields marked with a red asterisk is a required field.

Disaster Loan Application #200003704 Progress:  Save

### Primary Applicant Information

#### INFORMATION ABOUT THE APPLICANT

**Copy User Registration Information**

\*First Name: JOHN  
Middle Name: WESLEY  
\*Last Name: JONES  
Suffix: Jr. \*Date of Birth: 01/01/1975  
\*Social Security Number: 111-22-3456  
\*Marital Status:  Married  Not Married  
\*Are you a U.S. Citizen?  Yes  No  
\*Are you an SBA Employee?  Yes  No  
\*Household Size: 1  
\*Do you own more than 50% or are you a Managing Member or General Partner of a corporation, partnership, limited partnership, or LLC?  Yes  No

#### CONTACT INFORMATION

\*Check your preferred method of contact:

E-mail Address: E-mail Address  
 Cell Phone: Cell Phone  
 Home Phone: 111-111-1111  
 Work Phone: Work Phone

Closest Relative Not Living with You:

Name: Sam Jones  
Phone Number: 222-222-2222

#### MAILING ADDRESS

\*Address: 101 HOMETOWN ST  
\*Zip: 20170 \*City: HERNDON \*State: VA County: Fairfax

#### INCOME INFORMATION

Employed  Unemployed  Self Employed  Retired \*Employer Name: JWJ Builders  
\*Total Annual Income (before deductions): \$99,000.00 \*Employer Phone Number: 111-222-3456

**Note:** Include all recurring income from all sources such as employment, self-employment, part-time work, social security, retirement income, disability income, interest income, child support, alimony, etc.  
Do not include one-time or non-recurring income.

[Add Joint Applicant](#)

[Previous](#) [Next](#)

OMB Control No. 3245-0018  
Exp. 08/31/2021

# Form 5C continued - Damaged Property Information

Fill in the information blocks and then hit next. Fields marked with a red asterisk is a required field.

Disaster Loan Application #2000003700

Progress: 

Save

## Damaged Property Information

• At least one of the following fields are required: Real Estate, Personal Property, Automobile

### DAMAGED PROPERTY ADDRESS

[Same as primary applicant mailing address](#)

\*Address

\*Zip  \*City  \*State  \*County

\*Type of Damage:  Real Estate  Personal Property  Automobile

### DAMAGED PROPERTY INFORMATION

\*Do you own or rent this property?  Own  Rent

\*Is this property your Primary Residence?  Yes  No

\*If No, please select from the list below:

Vacation/secondary home  I own the property but a family member/friend lives in the property  Rental/Business Property

### INSURANCE INFORMATION

Please check all insurance in force for the damaged property:

Homeowner's  Flood  Automobile  Renter's  No Insurance  Other:

*Policy Type	*Insurance Company Name	Policy Number	Phone Number	Amount Received	
<input type="text" value="Homeowner's"/>	<input type="text" value="True INS"/>	<input type="text" value="000099991111"/>	<input type="text" value="222-333-4444"/>	<input type="text" value="\$0.00"/>	<a href="#">delete</a>

[Add Insurance](#)

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# Form 5C continued -Debts and Assets Information

Disaster Loan Application #200003700 Progress:  Save

### Debts and Assets Information

**DEBTS**  I have no debts

**Mortgage Holder or Landlord's Name (Primary Residence)**

Name	Monthly Payment/Rent	Current Balance
Mortgage 1	\$1,000.00	\$60,000.00

**2nd Mortgage Holder Name (if applicable)**

Name	Monthly Payment/Rent	Current Balance
Name	Monthly Payment/Rent	Current Balance

Note: Please complete the section below if the amounts are NOT included in your mortgage payment:

Real Estate Taxes (per year)	Homeowner's Insurance (per year)	Condo/Townhome/HOA/Co-Op Fees (per year)
\$2,500.00	\$1,000.00	\$250.00

**Other Debt** including auto payments, credit cards, installment loans, student loans, etc. **Note: Only include debts that will last longer than 10 months.**

*Name of Creditor	*Monthly Payment	Current Balance
<a href="#">Add Debt</a>		

### ASSETS

**Pre-disaster values:**

- \*Cash, Bank Accounts and Marketable Securities (e.g. Stock & Bonds, CDs, etc.) (Not including retirement accounts) \$95,000.00
- \*Retirement Accounts (e.g. IRAs, Keogh, TSP or other similar accounts) \$20,000.00
- \*Personal Property (furniture, appliances, vehicles, RVs, etc.) \$35,000.00
- \*Primary Residence \$250,000.00
- All Other Real Estate (describe) Other Real Estate Description \$0.00

### OTHER DISASTER ASSISTANCE

FEMA Registration Number

\*Other than FEMA, have you received any grant award (i.e. city grants, county grants, state grants, etc.):  Yes  No

State Amount  Other Amount  Describe

Previous Next

Fill in the information blocks and then hit next. Fields marked with a red asterisk is a required field.



# Form 5C continued - Disclosure Statements

Disaster Loan Application #2000003704

Progress: 

[Save](#)

## Disclosure Statements

### DISCLOSURES

The responses below apply to the Applicant and Joint Applicant, if any. Please explain any "Yes" responses.

- \*1. Are you delinquent on any Federal taxes, Federal loans, Federal grants, or 60 days past due on any child support obligation?  Yes  No
- \*2. Are you currently a defendant in any lawsuits or have pending judgements against you?  Yes  No
- \*3. Are you currently suspended or debarred from contracting with Federal government or receiving Federal grants or loans?  Yes  No
- \*4. Do you have federal loans, federally guaranteed loans, or previous SBA loans?  Yes  No
- \*5. Are you engaged in the production or distribution of any product that has been determined to be obscene by a court of competent jurisdiction?  Yes  No
- \*6. In the past year, have you been convicted of a felony committed in connection with a riot or civil disorder?  Yes  No
- \*7. Are you presently, a) subject to an indictment, criminal information, arraignment, or other means by which formal criminal charges are brought in any jurisdiction; b) have you been arrested in the past six months for any criminal offense; c) for any criminal offense -other than a minor vehicle violation -- have you ever: 1) been convicted, 2) plead guilty, 3) plead nolo contendere, 4) been placed on pretrial diversion, or 5) been placed on any form of parole or probation (including probation before judgment)?  Yes  No

### BUSINESS ACTIVITY

Business Activity	*Date Business Established	Number of Employees (pre-disaster)
<input type="text" value="JWJ Building"/>	<input type="text" value="01/01/2000"/>	<input type="text" value="5"/>

### REPRESENTATIVE INFORMATION

If you have paid a representative (packager, attorney, accountant, etc.) to assist you in completing the application, please complete the section below.

Representative Name	Street Address	City	State	Zip	Fee charged or agreed upon
<input type="text" value="Representative Name"/>	<input type="text" value="Street Address"/>	<input type="text" value="City"/>	<input type="text" value="State"/>	<input type="text" value="Zip"/>	<input type="text" value="Fee charged or agreed upon"/>

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Fill in the information as required and then hit next.

Fields marked with a red asterisk is a required field.

# Form 5C continued - Consent and Additional Comments

Read the information, check "All the information..." then click "Next".

Additional Comments are used for clarifying or additional information. Click "Next" to continue the process.

Disaster Loan Application #2000003700 Progress:  Save

### Consent

**CONSENT**

I authorize my insurance company, bank, financial institution, or other creditors to release to SBA all records and financial information necessary to process this application.

SBA has my permission, as required by the Privacy Act, to release any information collected in connection with this application to Federal, state, local, tribal or nonprofit organizations (e.g. Red Cross, Salvation Army, Mennonite Disaster Services, SBA Resource Partners) for the purpose of assisting me with my SBA application, evaluating my eligibility for additional disaster assistance, or notifying me of the availability of such assistance.

If my loan is approved, I may be eligible for additional funds to safeguard my property from damages similar to those caused by this disaster. Although it is not necessary for me to provide with my application, a description and cost estimate will be required prior to SBA approval of the mitigation measure.

I have received and read a copy of the "STATEMENTS REQUIRED BY LAWS AND EXECUTIVE ORDERS" which was attached to this application.

CERTIFICATION AS TO TRUTHFUL INFORMATION: By signing this application, you certify that all information in your application and submitted with your application is true and correct to the best of your knowledge, and that you will submit truthful information in the future.

WARNING: Whoever wrongfully misapplies the proceeds of an SBA disaster loan shall be civilly liable to the Administrator in an amount equal to one-and-one half times the original principal amount of the loan under 15 U.S.C. 636(b). In addition, any false statement or misrepresentation to SBA may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines and imprisonment, or both, under 15 U.S.C. 645, 18 U.S.C. 1001, 18 U.S.C. 1014, 18 U.S.C. 1040, 18 U.S.C. 3571, and any other applicable laws; 2) treble damages and civil penalties under the False Claims Act, 31 U.S.C. 3729; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act, 31 U.S.C. 3802; and 4) suspension and/or debarment from all Federal procurement and non-procurement transactions. Statutory fines may increase if amended by the Federal Civil Penalties Inflation Adjustment Act Improvements Act of 2015.

All the information on this application and any documents provided is true to the best of my knowledge and you may rely on it to provide disaster loan assistance. All damages claimed are a direct result of the declared disaster. I understand that I could lose my benefits and could be prosecuted by the U.S. Attorney for making false statements. Reference 18 U.S.C. 1001 and / or 15 U.S.C. 645.

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### Additional Comments

**ADDITIONAL COMMENTS**

4000 character(s) left.

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# Form 5C continued - Affiliated Businesses

Fill out the Affiliated Business information then click "Save".

To continue the process click "Next".

Disaster Loan Application #200003704 Progress

## Affiliated Businesses

Please complete the affiliate information below for each applicant and/or owner that owns more than 50% of, or are a Managing Member or General Partner of a corporation, partnership, limited partnership, or LLC.

After you've entered the affiliated business information, click "Save" to add it to your list.

Affiliated Businesses

\*Applicant or Owner Name for Affiliate Details  
JOHN WESLEY JONES Jr. ▾

\*Business Name      \*EIN      \*Organization Type      \*% Owned      Title  
JWJ BULDERS      89-9988888      LLC, LLP, OR LLE ▾      100      President ▾

\*Address Line 1  
101 HOMETOWN ST

Address Line 2

\*Zip Code      City      \*State      County  
20170      HERNDON ▾      VA      FAIRFAX ▾

Cancel      Save

The names listed below are the applicants or owners that answered YES to "Do you own more than 50% or are you a Managing Member or General Partner of a corporation, partnership, limited partnership, or LLC?" If the answer was entered incorrectly for any applicant or owner, click the "Remove" button to change the answer to NO and remove them from this list.

Remove	JOHN WESLEY JONES Jr.			
	Affiliate Name	EIN	Type	% Owned

Please enter affiliated business information for JOHN WESLEY JONES Jr..

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# Completing IRS Form 4506-T

## Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate [document delivery options](#) are available if needed.

Once you have finished the SBA Form 5C, the tax transcript information will need to be completed.

Complete the **Disaster Home / Sole Proprietor Loan Application (SBA Form 5C)**.

✔ Disaster Home / Sole Proprietor Loan Application Update

Complete and sign each **Request for Transcript of Tax Return (IRS Form 4506-T)** shown below. This income information, obtained from the IRS, will help us determine your repayment ability.

JOHN WESLEY JONES Jr. Start

JWJ BULDERS Start

Read and accept the Truthful Information Certification.

Truthful Information Certification Complete preceding section(s) first.

Submit Application and Supporting Documents.

Submit Application Complete preceding section(s) first.

**WHILE NOT NECESSARY TO ACCEPT YOUR APPLICATION, YOU MAY BE REQUIRED TO SUPPLY THE FOLLOWING INFORMATION TO PROCESS THE APPLICATION. IF REQUESTED, PLEASE PROVIDE WITHIN 7 DAYS OF THE INFORMATION REQUEST:**

If any applicant has changed employment within the past two years, provide a copy of a current (within 1 month of the application date) pay stub for all applicants

If we need additional income information, you may be asked to provide copies of your Federal income tax returns, including all schedules

**IF SBA APPROVES YOUR LOAN, WE MAY REQUIRE THE FOLLOWING ITEMS BEFORE LOAN CLOSING. WE WILL ADVISE YOU IN WRITING, OF THE DOCUMENTS WE NEED.**

# Request for Transcript of Tax Return

Form 4506T can be submitted electronically, via upload or offline. If the eSign option populates click through the options until the document is successfully completed. If you upload the document you would save it on your desktop, select browse and then upload.

Disaster Loan Application #200003700 Progress

Save

## Request for Transcript of Tax Return

SBA requires you to complete the IRS Form 4506-T as a part of your disaster loan application submission. The form authorizes the IRS to provide federal income tax information directly to SBA. Please use this page to enter the additional data needed to populate IRS Form 4506-T.

Name shown on tax return. If a joint return, the name shown first.

JOHN W JONES Jr.

First SSN, individual taxpayer identification number, or employer identification number

123-45-6789

Current address (including apt., room, or suite no.), city, state, and ZIP code

101 HOMETOWN ST, HERNDON, VA 20170

Previous address shown on the last return filed if different from current address

Address Line 1

Address Line 2

City

State

Zip Code

Tax Form Number(s)

1040

Year or period requested

2018, 2017

### Signature of taxpayer(s).

I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, at least one spouse must sign. If signed by a corporate officer, 1 percent or more shareholder, partner, managing member, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer.

**NOTE:** For transcripts being sent to a third party, this form must be received within 120 days of the signature date.

\*  Signatory attests that he/she has read the attestation clause and upon so reading declares that he/she has the authority to sign the Form 4506-T.

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OMB Control No. 1545-1872

# Request for Transcript of Tax Return - Download / Upload

If you chose to deliver a copy this alert will appear. And you will no longer be able to upload information. The document will have to be submitted offline.

## ALERT - Documents Required

This is a required document. The signed copy of this document must be manually delivered to the SBA by one of the methods specified for your region as outlined on the document delivery options link on this page.

Be sure to include your full name and application number on all correspondence submitted to the SBA.

**NOTE:** You may still submit your application online, however, the approval process **WILL NOT BEGIN** until this document has been provided to the SBA.

Understand

Disaster Loan Application #2000003700 Progress

Save

## Request for Transcript of Tax Return - Download / Upload

- Download the completed **Request for Transcript Of Tax Return** for **JOHN WESLEY JONES Jr.**

The data collection for **your** *Request for Transcript of Tax Return (IRS Form 4506-T)* is complete. Click the download button below to save **your** document.

- **Sign and date the document.**

Once downloaded and printed, be sure to **sign** and **date** the document.

- **Include the signed document with your application.**

Scan and attach your signed **Request for Transcript of Tax Return (IRS Form 4506-T)**.

*Attached file must be an unprotected file in PDF format less than 38MB.*

OR

If you are unable to attach a signed copy of the printed document, you may skip this step and submit it offline by other methods outlined in the [document delivery options](#) page.

The signed paper document must be received by the SBA before processing of your application can begin.

**I agree to deliver a copy of the completed document to the SBA.**

# Request for Transcript of Tax Return - Download / Upload

Once you have downloaded your tax returns you can upload.

Successfully Uploaded will appear when finished. Then click "Next" to continue the process.

Disaster Loan Application #2000003700 Progress  Save

Disaster Loan Application #2000003700 Progress  Save

## Request for Transcript of Tax Return - Download / Upload

## Request for Transcript of Tax Return - Download / Upload

- Download the completed Request for Transcript Of Tax Return for JOHN WESLEY JONES Jr.

The data collection for your Request for Transcript of Tax Return (IRS Form 4506-T) is complete. Click the download button below to save your document.

Download

- Sign and date the document.

Once downloaded and printed, be sure to sign and date the document.

- Include the signed document with your application.

Scan and attach your signed Request for Transcript of Tax Return (IRS Form 4506-T).

File Name

Browse ... ELA2000003700-JOHN W JONES Jr.-Request for Transcript of Tax Return Upload

Attached file must be an unprotected file in PDF format less than 38MB.

OR

If you are unable to attach a signed copy of the printed document, you may skip this step and submit it offline by other methods outlined in the [document delivery options](#) page.

The signed paper document must be received by the SBA before processing of your application can begin.

I agree to deliver a copy of the completed document to the SBA.

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!!! ALERT !!! Please save your data by clicking the SAVE button shown in the upper right.

- Download the completed Request for Transcript Of Tax Return for JOHN WESLEY JONES Jr.

The data collection for your Request for Transcript of Tax Return (IRS Form 4506-T) is complete. Click the download button below to save your document.

Download

- Sign and date the document.

Once downloaded and printed, be sure to sign and date the document.

- Include the signed document with your application.

Your document has been successfully uploaded.

The file [ELA2000003700-JOHN W JONES Jr.-Request for Transcript of Tax Return.pdf](#) has been associated with your application. [Remove](#) this file to replace it.

Click the Next button to continue.

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# Filing Requirements

Once the tax returns are complete sign the final Truthful Information Statement.

Disaster Loan Application #2000003704 Progress

## Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate [document delivery options](#) are available if needed.

Complete the **Disaster Home / Sole Proprietor Loan Application** (SBA Form 5C).

✔ Disaster Home / Sole Proprietor Loan Application

Update

Complete and sign each **Request for Transcript of Tax Return** (IRS Form 4506-T) shown below. This income information, obtained from the IRS, will help us determine your repayment ability.

✔ JOHN WESLEY JONES JR.

Document attached

Update

✔ JWJ BULDERS

Document attached

Update

Read and accept the Truthful Information Certification.

Truthful Information Certification

Start

Submit Application and Supporting Documents.

Submit Application

Complete preceding section(s) first.

Disaster Loan Application #2000003700 Progress

Save

## Certification as to Truthful Information

By certifying this application, you certify that all information in your application and submitted with your application is true and correct to the best of your knowledge, and that you will submit truthful information in the future.

**WARNING:** Whoever wrongfully misapplies the proceeds of an SBA disaster loan shall be civilly liable to the Administrator in an amount equal to one-and-one half times the original principal amount of the loan under 15 U.S.C. 636(b). In addition, any false statement or misrepresentation to SBA may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines and imprisonment, or both, under 15 U.S.C. 645, 18 U.S.C. 1001, 18 U.S.C. 1014, 18 U.S.C. 1040, 18 U.S.C. 3571, and any other applicable laws; 2) treble damages and civil penalties under the False Claims Act, 31 U.S.C. 3729; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act, 31 U.S.C. 3802; and 4) suspension and/or debarment from all Federal procurement and non-procurement transactions. Statutory fines may increase if amended by the Federal Civil Penalties Inflation Adjustment Act Improvements Act of 2015

✔ I Certify

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WHILE NOT NECESSARY TO ACCEPT YOUR APPLICATION, YOU MAY BE REQUIRED TO SUPPLY THE FOLLOWING INFORMATION TO PROCESS THE APPLICATION. IF REQUESTED, PLEASE PROVIDE WITHIN 7 DAYS OF THE INFORMATION REQUEST:

# Submit Application

Finally you can submit your application when the “Submit” icon appears.

Disaster Loan Application #2000003700 Progress 

## Filing Requirements

The following sections are required for all loan applications. A green check mark indicates that a section has been completed. Alternate [document delivery options](#) are available if needed.

Complete the **Disaster Home / Sole Proprietor Loan Application** (SBA Form 5C).

✔ Disaster Home / Sole Proprietor Loan Application

Update

Complete and sign each **Request for Transcript of Tax Return** (IRS Form 4506-T) shown below. This income information, obtained from the IRS, will help us determine your repayment ability.

✔ JOHN WESLEY JONES Jr.

Document attached

Update

Read and accept the Truthful Information Certification.

✔ Truthful Information Certification

Update

Submit Application and Supporting Documents.

Preview Electronic Loan Application

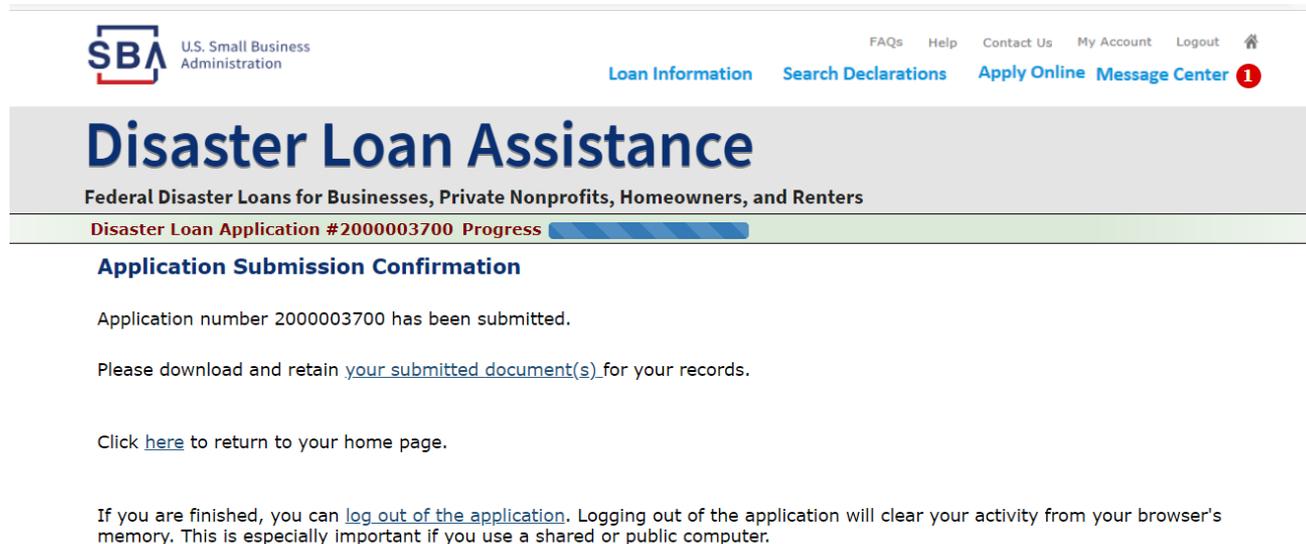
Preview

Submit Application

Submit

# Application Submission Confirmation

After submission you will see that your application number has been submitted.



The screenshot shows the SBA website interface for Disaster Loan Assistance. At the top left is the SBA logo with the text "U.S. Small Business Administration". To the right are navigation links: "Loan Information", "Search Declarations", "Apply Online", and "Message Center" with a red notification icon. Below the navigation is a grey header with the title "Disaster Loan Assistance" and subtitle "Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters". A green progress bar indicates the status of the application: "Disaster Loan Application #2000003700 Progress". The main content area is titled "Application Submission Confirmation" and contains the following text: "Application number 2000003700 has been submitted.", "Please download and retain [your submitted document\(s\)](#) for your records.", "Click [here](#) to return to your home page.", and "If you are finished, you can [log out of the application](#). Logging out of the application will clear your activity from your browser's memory. This is especially important if you use a shared or public computer."

# Message Center



[FAQs](#) [Help](#) [Contact Us](#) [My Account](#) [Logout](#)

[Loan Information](#) [Search Declarations](#) [Apply Online](#) [Message Center](#) 1

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

### Message Center

Click on any message to view the contents. Clicking the Delete link will delete the message immediately.

Subject	Received	
<a href="#">SBA Application No. 2000003700 - Submit Confirmation</a>	3/14/2020 4:11:39 PM	<a href="#">Delete</a>

[« Home Page](#)

[SBA.gov](#)

[3-Step Loan Process](#)

[FEMA Disaster Assistance](#)

# Home Page

After completing application you automatically return to the home page.

From here you can check the status of your application by clicking the "Status" icon.

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Hello, John

My Applications & Loans

### Business Application #2000003704



Applicant: JONES, JOHN WESLEY  
Status: SUBMITTED

Last Updated: 3/15/2020



Status



Documents

### Home Application #2000003700



Applicant: JONES, JOHN WESLEY  
Status: RECEIVED-IN REVIEW

Last Updated: 3/15/2020



Status



Documents



SBA.gov

3-Step Loan Process

FEMA Disaster Assistance

# Application Status

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

### Application Status

**Current Application Status: RECEIVED-IN REVIEW**

**Application Number:** 2000003700  
**Loan Type:** Home  
**Disaster Name:** VA-00485 - 2020 AGENCY DISASTER IN VIRGINIA GEO - 1.50  
**Status Change Date:** March 14, 2020  
**Status Description:** We received your SBA disaster loan application and we are reviewing it to make sure you have submitted the required documents needed to process your loan request. We will contact you if you need to submit additional information in order to complete your loan application.

[« Home Page](#)

[SBA.gov](#)

[3-Step Loan Process](#)

[FEMA Disaster Assistance](#)

# Special Note

If you receive a message like the one below, depress “SAVE” so that you don’t lose your information.



## Personal Real Estate Owned

Please provide the information for real estate owned by CHADWICK R. NELSON. List each parcel separately.

- Click "Add Another" to enter a new property