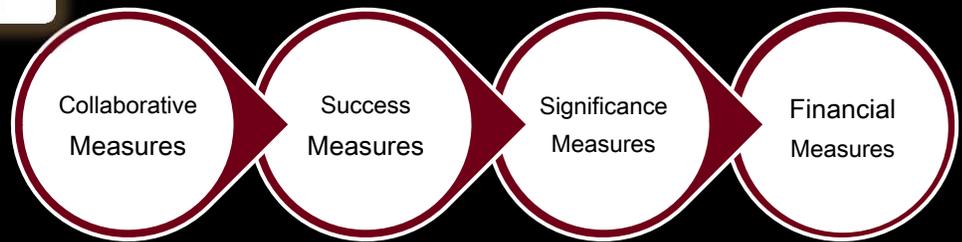




Ohio
Local Government
 Innovation Fund



Round 5: Application Form

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile

Lead Agency	
Project Name	
Type of Request	
Request Amount	
JobsOhio Region	
Number of Collaborative Partners (including lead agency)	
Project Approach	
Project Type	



**Development
 Services Agency**

Website: http://development.ohio.gov/cs/cs_localgovfund.htm

E-mail: LGIF@development.ohio.gov

Phone: 614 | 995 2292

Lead Applicant		Round 5	
Project Name		Type of Request	

Instructions	
<ul style="list-style-type: none"> • Make sure to answer each question appropriately in the space provided, not exceeding the space allowed by the answer box. • Examples of completed applications are available on the LGIF website, found here: http://development.ohio.gov/cs/cs_localgovfund.htm 	

Lead Agency			
Mailing Address:	Name:		
	Street Address:		
	City:		
	Zip:		
In what county is the lead agency located?			
<table border="1"> <tr> <td>Ohio House District:</td> <td>Ohio Senate District:</td> </tr> </table>		Ohio House District:	Ohio Senate District:
Ohio House District:	Ohio Senate District:		

Section 1
Contacts

Project Contact		
Please provide information about the individual who should be contacted regarding this application.		
Mailing Address:	Name:	Title:
	Street Address:	
	City:	
	Zip:	
Email Address:	Phone Number:	

Fiscal Agency:		
Please provide information for the entity and individual serving as the fiscal agent for the project.		
Mailing Address:	Fiscal Agency:	
	Fiscal Officer:	Title:
	Street Address:	
	City:	
	Zip:	

Population		
Does the applicant (or collaborative partner) represent a city, township, or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	

Single Applicant		
Is your organization applying as a single entity?	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Collaborative Partners

Does the proposal include collaborative partners?	Yes	No
---	-----	----

Applicants applying with collaborative partners are required to show proof of the partnership with a signed partnership agreement and a resolution of support from each of the partner's governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. These documents must be received by the end of the cure period in order for each entity to count as a collaborative partner for the purposes of this application.

Nature of the Partnership

As agreed upon in the signed partnership agreement, please identify the nature of the partnership with an explanation of how the lead agency and collaborative partners will work together on the proposed project.

Section 2
Collaborative Partners

Lead Applicant		Round 5	
Project Name		Type of Request	

List of Partners

Please use the following space to list each collaborative partner who is participating in the project and is providing BOTH a resolution of support for the Local Government Innovation Fund application and has signed the partnership agreement.

Collaborative Partner # 1	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 2	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 3	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 4	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 5	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 6	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

Lead Applicant		Round 5	
Project Name		Type of Request	

Collaborative Partner # 7	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 8	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 9	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 10	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 11	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 12	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 13	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Information

Provide a general description of the project, including a description of the final work product derived from the grant study or loan implementation project. This information may be used for council briefings, program and marketing materials.

Section 3

Project Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Information		
Has this project been submitted for consideration in previous LGIF Rounds?	Yes	No
If yes, in which Round(s)?		
What was the project name?		
What entity was the lead applicant?		

Past Success		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger (5 points).		
Applicant demonstrates Past Success	Yes	No

Section 3

Project Information

Scalable		
Provide a summary of how the applicant's proposal can be scaled for the inclusion of other entities (5 points).		
Applicant demonstrates a Scalable project	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Replicable		
Provide a summary of how the applicant's proposal can be replicated by other entities. A replicable project should include a component that another entity could use as a tool to implement a similar project (5 points).		
Applicant demonstrates a Replicable project	Yes	No

Section 3
Project Information

Probability of Success		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting an implementation loan should provide a summary of the probability of savings from the loan request (5 points).		
Applicant demonstrates Probability of Success	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Performance Audit/Cost Benchmarking		
<p>If the project is the result of recommendations from a prior performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code, or is informed by a previous cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit findings or cost benchmarking study results (5 points).</p>		
Prior Performance Audit or Cost Benchmarking	Yes	No

Section 3
Project Information

Economic Impact		
<p>Provide a summary of how the proposal will promote a business environment through a private sector partner (5 points) and/or provide for community attraction (3 points).</p>		
Applicant demonstrates Economic Impact	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Response to Economic Demand		
<p>Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current and future expected service level needs (5 points).</p>		
Applicant demonstrates Response to Economic Demand	Yes	No

Section 3
Project Information

Budget Information

General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment

Project Budget:

- The Project Budget should detail expenses related to the grant or loan project.
- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Total Sources must equal Total Uses. Include staff time and other in-kind matches in the Total Uses section of the budget.

Program Budget

- Use the Program Budget to outline the costs associated with the implementation of the program in your community.
- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain changes in expenses and revenues, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in Program Budget sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement and a statement of cash flows).

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Budget

Use this space to outline all sources of funds and the uses of those funds. Both sections should include all funds related to the project, including in-kind match contributions. Use the project budget narrative on the next page to justify the project budget, and indicate the line items for which the grant will be used.

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input type="text"/>

In-Kind Match (List Sources Below):

Source:	<input type="text"/>
Source:	<input type="text"/>
Source:	<input type="text"/>

Total Match:

Total Sources:

Uses of Funds

	Amount	Revenue Source
Consultant Fees:	<input type="text"/>	<input type="text"/>
Legal Fees:	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>

Total Uses:

Local Match Percentage:

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)
 10-39.99% (1 point) 40-69.99% (3 points) 70% or greater (5 points)

Section 4
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Budget Narrative: Use this space to justify any expenses that are not self-explanatory.

Section 4
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, & Earned Revenue			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>State Government</i>			
<i>Federal Government</i>			
*Other - _____			
*Other - _____			
*Other - _____			
<i>Membership Income</i>			
<i>Program Service Fees</i>			
<i>Investment Income</i>			
TOTAL REVENUES			

Lead Applicant		Round 5	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, & Earned Revenue			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>State Government</i>			
<i>Federal Government</i>			
*Other - _____			
*Other - _____			
*Other - _____			
<i>Membership Income</i>			
<i>Program Service Fees</i>			
<i>Investment Income</i>			
TOTAL REVENUES			

Lead Applicant		Round 5
Project Name		Type of Request

Program Budget

Use this space to justify your program budget and/or explain any assumptions used for the budget projections. These projections should be based on research, case studies, or industry standards and include a thoughtful justification.

Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant		Round 5	
Project Name		Type of Request	

Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for your project. Check the box of the formula that you are using to determine your ROI. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from your project?

Use this formula:
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of your project/program?

Use this formula:
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of your project/program?

Use this formula:
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect some combination of savings, cost avoidance, or increased revenue as a result of your project/program? (Total Gains combines \$ Saved, Costs Avoided, and New Revenue)

Use this formula:
$$\frac{\text{Total Gains}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = _____ * 100 =

Expected Return on Investment is:

Less than 25% (10 points)
25%-75% (20 points)
Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or

lgif@development.ohio.gov

Section 4
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Return on Investment Justification Narrative: In the space below, describe the nature of the expected return on investment, providing justification for the numbers presented in the ROI calculation. This calculation should be based on the savings, cost avoidance, or increased revenues shown in the program budgets on the preceding pages. Use references when appropriate to justify assumptions used for cost projections.

Section 4
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Loan Repayment Structure

Please outline your preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts and an alternative funding source (in lieu of collateral). Applicants will have two years to complete their project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
--	---

Lead Applicant		Round 5	
Project Name		Type of Request	

Scoring Overview

Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

Section 2: Success Measures

Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
Scalable	Applicant's proposal can be scaled for the inclusion of other entities.	5		
Replicable	Applicant's proposal can be replicated by other local governments.	5		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

Section 3: Significance Measures

Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
Economic Impact	Applicant demonstrates the project will promote a business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes).	5		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	5		

Section 4: Financial Measures

Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	30		
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

Total Points				
---------------------	--	--	--	--

Memorandum of Understanding

This memorandum of understanding is between the Villages of Cadiz, Hopedale, Jewett, New Athens, and Scio for the purpose of acknowledging that each community is part of a joint grant application via the State of Ohio Local Government Innovation Fund (LGIF) program.

Each community has approved legislation to participate in the LGIF for purpose of conducting a Community Comprehensive Sustainability Plan process in the respective communities. As such, the undersigned agree to participate in the aforementioned Community Comprehensive Sustainability Plan as described in the LGIF application.

Kenneth Zitko 4-17-13
Mayor, Village of Cadiz Date

Mayor, Village of Hopedale Date

Mayor, Village of Jewett Date

Mayor, Village of New Athens Date

Mayor, Village of Scio Date

Bent, Nicole

From: Charley Bowman <cbowman@cdjconsulting.net> on behalf of Charley Bowman <cbowman@econdevdataservices.com>
Sent: Saturday, April 20, 2013 1:38 PM
To: Bent, Nicole; Walsh, Thea
Subject: CURE - Village of Cadiz
Attachments: CURE response.doc; Jewett MOU & Cadiz Resolution-LGIF.pdf; Jewett Legislation Example.tif; Cadiz Mou.pdf

Categories: Cure Documents

Good afternoon Nicole:

Please find attached the CURE for the Village of Cadiz (and Hopedale & Jewett). There is a word document covering the items listed in the Cure. Also attached are Ordinances/Resolutions and Memorandums of Understanding for the respective communities.

This memorandum of
Athens, and Scio for t
application via the Sta

Each community has
Community Compreh
the undersigned agree
Sustainability Plan as

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APPLY FOR A GRA
COMPREHENSIVE
VILLAGE.

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Athens, and Scio for t
application via the Sta

Each community has
Community Compreh
the undersigned agree
Sustainability Plan as

Charley Bowman
915 Catlin Court
Kent, Ohio 44240
330-541-3128

<mailto:cbowman@econdevdataservices.com>

See the EDDS Blog at: <http://www.cdjconsulting.wordpress.com>
www.econdevdataservices.com

<https://twitter.com/EDDataServices>

Cure - Village of Cadiz Sustainability Planning

THIS IS AN AMENDED SUBMITTAL: The Villages of New Athens and Scio have withdrawn from the application.

3. Project Budget.

The project budget is \$15,000.00. There is a LGIF request of \$13,500 and a match from each contributing village of \$500.00 for a total of \$1,500.00

4. Program Budget.

From all possible sources, there have not been any planning monies spent by the communities for the past three years. EDDS has a current proposal for a similar size village in Stark County for \$7,655.00. EDDS has reduced the cost for the Harrison County to \$5,000 per community. This is a savings of \$2,655.00 per community.

Each community is pledging ten percent (10%) of the total \$15,000 cost; each community via the grant application is saving \$7,155.00.

In discussing this project with the Mayors of the villages, it became apparent that in not having a community plan, and concurrently having antiquated zoning codes. Cadiz in particular, has lost thousands of dollars in land development and zoning permit fees. They have also been at a disadvantage in enforcing infrastructure improvements as a result of the two gas/oil separation plants (i.e., turning lanes, deceleration lanes, traffic signalization), and construction maintenance of roadways. These infrastructure improvements have a value of at least \$500,000 per community. This is directly related to the need for a Community Sustainability Plan. The Supreme Court has held that for communities to overhaul a zoning code, communities must have a plan upon which to base the code changes and updates, especially as they relate to land use. The additional development activity is going to contribute to pressures for land use changes in the very near future.

For the next three years of plant construction, there will be approximately 500 construction workers per day building the plants. That is a minimum of 1,000 vehicle trips per day. The on going maintenance cost of daily street maintenance which could have been dealt with had there been an up-to-date plan, zoning code, and subdivision code, has a daily value of at least \$25.00 per hour including benefits and a street sweeper with a value of \$75 per hour, for \$100 per day. During the construction time frame the villages will need to clean these road at the potential cost of \$2,000 per week. Not having these ordinances, and mud build up on the streets adds an additional maintenance cost of clogging drainage ditches and storm sewer lines.

In the following three years, each community will need to review its respective comprehensive sustainability plan. Follow up meetings with Council and Planning Commissions and plan updates will cost each village approximately \$500.00 per year for the next three years.

The Village of Hopedale presently does not have zoning in its community. In a recent meeting with the Village Council, the indicated the desire to enact a Zoning Code and adopt a Zoning Map subsequent to the adoption of the Community Sustainability Plan. The future cost of this will be approximately \$35,000. They may be able to save funds in this endeavor by partnering with the Village of Cadiz in contracting with EDDS to write the the land use district ordinances.

Cure - Village of Cadiz Sustainability Planning

EDDS has agreed to share these Zoning Code sections with each community, reducing the cost for each community.

6. Resolutions of Support.

ODDS is in receipt of a ROS in the application from the Village of Jewett in the original application. It is attached here again for continuity. Resolutions from the Villages of Cadiz and Hopdale are attached.

7. Partnership Agreements.

A memorandum of understanding signed by the mayors of Cadiz, Jewett and Hopdale are attached.

8. Total Number of Validated Partners.

There are three validated partners in this program request: Villages of Cadiz, Hopdale and Jewett.

ACCEPTANCE:

_____	_____	<i>David R. ...</i>	<i>2/27/13</i>
Charles V. Bowman, EDDS	Date	Mayor	Date

ATTEST:

<i>X Linda Cigan</i>	<i>2/28/13</i>
Village Clerk	Date

Approved as to form:

_____	_____
Village Law Director	Date

Certification of Available Funds: It is hereby certified that the amount of \$500.00 required to pay this contract has been lawfully appropriate and is in the treasury or in the process of collection to the credit of the General Fund, free from any obligation or certification now outstanding.

<i>X Linda Cigan</i>	<i>2/28/13</i>
Clerk/Treasurer or Fiscal Officer	Date

Memorandum of Understanding

This memorandum of understanding is between the Villages of Cadiz, Hopedale, Jewett, New Athens, and Scio for the purpose of acknowledging that each community is part of a joint grant application via the State of Ohio Local Government Innovation Fund (LGIF) program.

Each community has approved legislation to participate in the LGIF for purpose of conducting a Community Comprehensive Sustainability Plan process in the respective communities. As such, the undersigned agree to participate in the aforementioned Community Comprehensive Sustainability Plan as described in the LGIF application.

Mayor, Village of Cadiz

Date

Mayor, Village of Hopedal

Date

Dwight Beatty

Mayor, Village of Jewett

4-17-13

Date

Mayor, Village of New Athens

Date

Mayor, Village of Scio

Date

VILLAGE OF CADIZ, HARRISON COUNTY, OHIO

RECORD OF RESOLUTION

Resolution Number 2013-01

**A RESOLUTION OF THE COUNCIL OF THE VILLAGE OF CADIZ
TO APPLY FOR A GRANT FROM THE LOCAL GOVERNMENT
INNOVATION FUND FOR A COMPREHENSIVE COMMUNITY
SUSTAINABILITY PLAN FOR THE FUTURE OF THE VILLAGE
AND DECLARING AN EMERGENCY**

WHEREAS, the Village of Cadiz wishes to conduct a comprehensive sustainability plan to guide the decision making of the Village Council; and

WHEREAS, the Village of Cadiz is joining other villages in Harrison County in a joint and collaborative comprehensive community sustainability planning process; and

WHEREAS, Economic Development Data Services has provided a proposal to the Village of Cadiz and the participating Villages of Hopedale, Jewett, New Athens and Scio.

NOW THEREFORE be it RESOLVED, by the Council of the Village of Cadiz, Ohio:

SECTION I: The Village of Cadiz agrees to apply for a grant from the Local Government Innovation Fund for a Comprehensive Community Sustainability Plan and is committing to participate in overall matching amount of ten percent (10%), of which, the Village of Cadiz's financial participation is not to exceed Five Hundred Dollars (\$500.00).

SECTION 2: The resolution passed is hereby determined to be an emergency measure, the immediate passage of which is necessary for the preservation of public peace, health, safety, and welfare of the Village of Cadiz, such emergency arising from the imminent filing deadline for applications wherefore this Resolution shall take effect and be in full force immediately upon its passage

ATTEST:


Amy Ossman, Clerk/Treasurer

APPROVED:


Ken Zitzko, Mayor

COSTA D. MASTROS
ATTORNEY AT LAW

P.O. Box 608
Steubenville, OH 43952
Ph: (740) 283-3330
Fax: (740) 283-2666
costamastros@hotmail.com

Harrison County Village Sustainability & Economic Development Plan

NATURE OF THE PARTNERSHIP

This is a unique pairing of village governments. Five villages of Harrison County are partnering to create their first stand alone comprehensive plan. The Partnership includes the Villages of Cadiz, Jewett, New Athens, and Scio.

PROJECT DESCRIPTION

GOAL 3: OMEGA

The people and organizations of OMEGA District will have the vision and capacity to mobilize and work together for sustained economic progress and improvement of their communities.

(2012 Comprehensive Economic Development Strategy Report; page 77)

The proposed project is to bring sustainability based comprehensive planning to the Partnership. On their own the villages of Harrison County cannot afford a comprehensive plan. With the advent of the oil and natural gas boom in this county, planning for these communities is crucial. Without planning and a community driven vision, the villages will be run roughshod.

EDDS provides a unique and highly impactful public participation process that goes beyond traditional community public participation. It is a public participation process called the Community Sustainability Plan Process. The Community Sustainability Plan Process consists of four steps designed to engage the community throughout the development of the Sneads Ferry Community Plan.

The Community Sustainability Plan Process was created by the Ohio State University Cooperative Extension Service Community Development program and has been used in their community assistance mission. Mr. Charley Bowman gained his expertise in the process via the Ohio State University staff and has successfully used this process as a staff member in the cities of Kent and Greenfield, Ohio, and as a consultant in New London, Ohio. The process has enabled community leaders and members in these communities to garner input and encourage interaction throughout the community planning process.

Community Sustainability is defined as the balance of a community's economy, environment (built and natural) and social fabric.

The balance is found by asking specific questions regarding residents' feelings and values about the community and their vision of a community legacy. A community sustainability plan goes beyond traditional planning approaches because the process does not assume anything about the community. The process is based upon eliciting direct feedback from community members about their values toward the place where they live. Unlike traditional planning, the keys to the community sustainability plan are:

- Asset-based
- Inclusive
- Interconnected
- Long-range in perspective
- Multi-dimensional indicators

Asset-Based

What are the assets of the community? The answer is found within what residents and stakeholders value in their community. The process to define a sustainable community is an asset-based approach as positive comments are sought. It's fairly easy for people to provide *negative* answers. However, *positive* answers require more thought and elicit within those answers the values of the residents – the assets. For Harrison County, we believe this particular process will require four meetings per village.

Inclusive

The sustainability process is inclusive in that it goes beyond a traditional public participation process by actively seeking to reduce barriers to resident involvement. Diversity in participation is sought by holding the meetings where people gather – in neighborhood churches, community centers, or schools – in contrast to holding the meeting in a municipal, county or public building. Community residents feel more comfortable in familiar surroundings and are more likely to share their input for the planning processes.

Interconnected

Community sustainability planning seeks to find a balance among the social, environmental and economic sectors of the community. The process is interconnected as intentional choices are made in a nominal group voting process, comparing and contrasting the columns of economy, environment and social fabric.

Long-Range in Perspective

The process has a built in long-range perspective. The concept of leaving a legacy for future generations posits the impact of decision-making as a multi-generational response. Participants are asked to consider what type of community they want to develop and leave for their grandchildren and great-grandchildren. Community sustainable planning elicits personal values about the community, keeping one foot in the present while firmly planting one foot in the future.

Multi-Dimensional Indicators

Multi-dimensional indicators are integrated in the final product. They are the shared wisdom and direction of the community. The recommendations that come from the community are economic, environmental and social – and are enacted together to achieve a sustainable process. The meetings will last approximately three hours.

Public Meetings Synopsis

Session 1

Participants are introduced to the process and concepts of sustainability. Key demographic information of each village and Harrison County will be provided as a background snapshot of their community.

Meeting participants will be asked specific questions regarding their community values in a round-robin format with each person providing an answer until the group has exhausted itself of answers. All responses are recorded using flip charts and posted so that all responses are visible to all participants.

At the conclusion of the first session, our facilitators will group the responses under columns of Economy, Environment and Social Fabric.

Session 2

The response segregation is presented and explained to the group. Residents will notice that some of their responses have been placed in more than one column; for example, a particular value of economy may be found in the area of social fabric. In this way the group is able to see the relationship of the three components. Participants will be asked to validate the information presented, correcting the facilitators' work if something is misstated.

Residents will start to see the relationship of community sustainability to issues of land use, zoning regulation, transportation, open space, and businesses. They will also be able to understand linkages between the three columns and trade-offs that may be involved in building a sustainable community. Residents will be asked to prioritize the components of sustainability (i.e., the most important items of the community economy) using a nominal group voting technique. The top three priorities will be used to build the overall plan.

Session 3

The consulting team will prepare a draft plan recommendation for the third session. This session brings accountability of the process. Residents will be asked how well the draft reflected the discussions during the previous two sessions. If there are misunderstandings or misstatements made in recommendations, they will be corrected to fit the residents' views. There will be a general discussion held regarding the plan. The group will also be asked to recommend community groups that should be involved in the recommendations. The realization here is that not everything can be handled by "City Hall." This step provides a greater inclusivity and community participation in shaping the direction of the community.

PAST SUCCESS

This is a first time effort in Harrison County. There has not been a history of community collaboration.

SCALABLE

This project is easily scalable to include not only the other villages of Harrison County, and can include Townships in the Partnership. Additional partners may need to fund their share at a larger share or participate in a similar grant application to the Governor's Office on Appalachia and or the Appalachian Regional Commission.

REPLICABLE

The sustainability model of community planning is replicable in any community. This model has been used in Kent, Greenfield, West Carrollton and Noble County. This is the first time that this model has been used on a regional basis. A collaborating program can easily be replicated.

PROBABILITY OF SUCCESS

The probability of success is very high. Harrison County presently has the second highest number of horizontal fracture drilling for oil and natural gas (fracking). Residents are directly involved in the development of the plan resulting in a high level of community ownership and thus a high level of implementation.

ECONOMIC IMPACT

The economic impact is that the concept of sustainability balances the community components of Economics, Environment (built & natural) and Social Fabric. With the advent of the oil/gas boom, it is important to create a community culture and structure that will attract entrepreneurship and new businesses.

Having a Community Plan in place will lead to improvements in the respective zoning codes, development requirements and subdivision approval.

RESPONSE TO ECONOMIC DEMAND

The application proposal is in direct response to the shale oil/gas boom. Harrison County has the second largest number of well drilling permits for shale oil/gas drilling. There are three mid-stream plants in Harrison County. One is under construction and two are still in the planning stages. The impact of new jobs, both in construction and then in full-time positions, are projected to increase the population of these communities between 10% and 20%.

None of these communities have a Community Plan in place. This project will provide them a mechanism to meet the challenges of this economic activity. The citizen based process provides concrete steps, policies and programs to define the sustainability of each respective community. Adoption by the Village Councils will provide the necessary implementation.

PROJECT BUDGET

The villages of Scio, Jewett, New Athens, and Cadiz are collaborating in their first venture. The communities are not geographically contiguous. They have not been in a financial position to hire consultants to perform planning programs or develop comprehensive planning. They are not seeing revenues quite yet to be able to afford this type of consulting.

The collaboration does allow them to avoid them the costs of a comprehensive planning process. The consultants willingness to forgo grant writing costs (approximately 25 hours x \$75 per hour) adds additional cost sharing benefits of 10%, for a total of a 20% match.

PROGRAM BUDGET

The program proposed is a three meeting series of facilitated planning sessions. The facilitator will guide the community residents through a progressive series of discussions resulting in a Community Comprehensive Sustainability Plan. Included is a business mix study for the four villages.

This particular submission is not one of cost savings, rather one of cost avoidance while providing a badly needed community development tool.

Upon passage of a resolution by village council, the Village of Hopedale will participate in the plan.

Thank you,
Matt Davis
Mayor,
Village of Hopedale

Matt Davis, Mayor

March 3, 2013

Ms. Thea Walsh
Deputy Chief
Office of Redevelopment
Development Services Agency
77 South High Street
P.O. Box 1001
Columbus, Ohio 43216-1001

Dear Ms. Walsh:

Please be advised that the Village of New Athens recently participated in a presentation hosted by the Village of Cadiz Mayor Ken Zitko and Economic Development Data Services, Inc. (EDDS). At the presentation, we discussed the possibility of collaborating in a grant application to the Local Government Innovation Fund providing the villages of Harrison County with a Comprehensive Community Sustainability Plan.

As you know, Harrison County has the second highest number of horizontal fracturing wells in the State of Ohio. The advent of shale oil and gas drilling is increasing the demand on local services and infrastructure. A comprehensive community sustainability plan will assist the Village of New Athens meet the forces which our community and other Harrison County villages are presently facing.

Our goal in the Village of New Athens is to participate in the joint and collaborative grant application. However, our council does not meet until after the submission deadline of March 4, 2013. As Mayor, I have authorized Mr. Charles Bowman of EDDS to submit an application on our behalf. We will submit a Resolution of Support following our next regularly scheduled meeting. I hope this letter is satisfactory in the interim.

Please contact me should you have any questions.

Sincerely, 
William L Sedgmer

Mayor, Village of New Athens

Village of Cadiz
128 Court St.
Cadiz, Ohio 43907
Ph: (740) 942-8844
Fax: (740) 942-4448

KENNETH ZITKO, *Mayor*
AMY L OSSMAN, *Clerk-Treasurer*

Village Council:
KEVIN BEST TERRY CAPERS
CURTIS CRAWSHAW
MIKE McPEAK DAN OSSMAN
LARRY SICKLE

Ms. Thea Walsh
Deputy Chief
Office of Redevelopment
Development Services Agency
77 South High St.
PO Box 101
Columbus, Ohio 43216-1001

March 3, 2013

Dear Ms. Walsh:

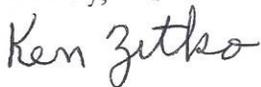
Please be advised that the Village of Cadiz recently participated in a presentation hosted by the Village of Cadiz Mayor Ken Zitko and Economic Development Date Services, Inc. (EDDS). At the presentation, we discussed the possibility of collaborating in a grant application to the Local government Innovation fund providing the villages of Harrison County with a Comprehensive community Sustainability Plan.

As you know, Harrison County has the second highest number of horizontal fracturing wells in the State of Ohio. The advent of shale oil and gas drilling is increasing the demand on local services and infrastructure. A comprehensive community sustainability plan will assist the Village of Cadiz meet the forces which our community and other Harrison County villages are presently facing.

Our goal in the Village of Cadiz is to participate in the joint and collaborative grant application. However, our council does not meet until after the submission deadline of March 4, 2013. As Mayor, I have authorized Mr. Charles Bowman of EDDS to submit an application on our behalf. We will submit a Resolution of Support following our next regularly scheduled meeting. I hope this letter is satisfactory in the interim.

Please contact me should you have any questions.

Sincerely,



Ken Zitko
Mayor, Village of Cadiz

Village of Scio

Robert R Hendricks, Mayor

Trish Copeland, Clerk-Treasurer

James M. Yoss, Village Administrator

Jason Jackson, Solicitor

Janeen Scott, Income Tax Administrator

Erin Thompson, Water Dept. Clerk

Members: Michelle Carpenter-Council President

Earl Whiteman, Andrew Turner,

Fred McFarland, Ronald Wright, Peggy Harrison

*306 East Main Street
P.O. Box 307
Scio, OH 43988*

*Phone: 740-945-5571
Fax: 740-945-5855
scio1@frontier.com*

March 4th, 2013

Ms. Thea Walsh
Deputy Chief
Office of Redevelopment
Development Services Agency
77 South High Street
P.O. Box 1001
Columbus, Ohio 43216-1001

Dear Ms. Walsh:

Please be advised that the Village of Scio recently participated in a presentation hosted by the Village of Cadiz Mayor Ken Zitko and Economic Development Data Services, Inc. (EDDS). At the presentation, we discussed the possibility of collaborating in a grant application to the Local Government Innovation Fund providing the villages of Harrison County with a Comprehensive Community Sustainability Plan.

As you know, Harrison County has the second highest number of horizontal fracturing wells in the State of Ohio. The advent of shale oil and gas drilling is increasing the demand on local services and infrastructure. A comprehensive community sustainability plan will assist the Village of Scio meet the forces which our community and other Harrison County villages are presently facing.

Our goal in the Village of Scio is to participate in the joint and collaborative grant application. However, our council does not meet until after the submission deadline of March 4, 2013. As Village Council President, I have authorized Mr. Charles Bowman of

EDDS to submit an application on our behalf. We will submit a Resolution of Support following our next regularly scheduled meeting. I hope this letter is satisfactory in the interim.

Please contact me should you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Michelle Carpenter". The signature is written in black ink and is positioned above the printed name.

Council President, Village of Scio

A RESOLUTION OF THE COUNCIL OF THE VILLAGE OF SCIO TO APPLY FOR A GRANT FROM THE LOCAL GOVERNMENT INNOVATION FUND FOR A COMPREHENSIVE COMMUNITY SUSTAINABILITY PLAN FOR THE FUTURE OF THE VILLAGE.

WHEREAS, The Village of Scio wishes to conduct a comprehensive sustainability plan to guide the decision making of the Village Council and

WHEREAS, The Village of Scio is joining other villages in Harrison County in a joint and collaborative comprehensive community sustainability planning process and

WHEREAS, Economic Development Data Services has provided a proposal to the Village of Scio and the participating Villages,

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF SCIO, OHIO THAT:

SECTION 1: The Village of Scio agrees to apply for a grant from the Local Government Innovation Fund for a ComprehensiveCommunity Sustainability Plan and is committing to participate in overall matching amount of ten percent (10%), of which, the Village of Scio financial participate is not to exceed five hundred dollars (\$500.00).

SECTION 2: The resolution passed is hereby determined to be an emergency measure, the immediate passage of which is necessary for the preservation of public peace, health, safety, and welfare of the Village of Scio, such emergency arising from the imminent filing deadline for applications wherefore this Resolution shall take effect and be in full force immediately upon its passage.


Village Council President