

**No Staples
Please**

OHIO TECHNOLOGY INVESTMENT TAX CREDIT PROGRAM ENTITY REQUALIFICATION FORM

PURPOSE

The purpose of this form is to allow a previously approved TITC entity (company) to reapply for approval under the following circumstances: The entity's qualification period has expired or is about to expire; or, the entity is undergoing a simple organization change. Please fill out this form completely providing all information requested. Each company must requalify for the program no later than two months after the eligibility period expiration. Entities that fail to requalify within two months of their expiration must submit a complete, new entity application with fee.

INSTRUCTIONS

Prior to filling out this application, investors should carefully read the **2007 TITC Application Guidelines, Process & Instructions Packet**. Complete the form as indicated. The form must be signed by a company official and notarized. This form is available as an Excel file for completion on a PC (at www.odod.state.oh.us/tech/titc), but you must print it out and submit a **notarized** paper copy.

This form should be submitted in paper format directly to the **Program Manager, Technology Investment Tax Credit Program, Technology Division, Ohio Department of Development, 77 South High Street, 25th Floor, Columbus, Ohio 43215-6130**. Forms must be received at ODOD by the posted deadline to be considered at the next TITC Committee Meeting. See the meeting schedule at www.odod.state.oh.us/tech/titc. If approved, the company will be requalified for a term equal to six months from the approval.

CHECKLIST

Please use the **Applicant** portion of the following Checklist prior to submitting your application to ensure your application is complete.

Applicant	ODOD	Applicant Name:	
		Documentation complete (# of pages received _____)	
		Application page 2 signed and notarized	
		Technology discussion attached or not necessary	
		Company investor table signed and notarized	
		Company financials (last fiscal year Income Statement and Balance Sheet)	
		Check List at www.odod.state.oh.us/tech/titc/faq . Does company reside in a currently distressed county?	
		Does the entity qualify for a 30% credit (EDGE or distressed county)?	
		Greater than 50% of both assets and employees are located in Ohio?	
		Last fiscal year's net assets or gross revenue less than \$2.5 million?	
		Attached summary of success and job creation? (Not required for re-approval)	
	Y N	Recommend Approval?	
TITC Staff Initials		Staff Comments:	Date:

NAME OF COMPANY:		FTID#:	
COMPANY CONTACT:		TITLE:	
ADDRESS:			
CITY:		STATE:	OH
		ZIP:	
COUNTY:		DAYTIME PHONE:	FAX:
EMAIL:		WEBSITE:	

