

Local Government Innovation Council

January 31, 2012

Roll Call

- ❑ **Chairperson**
 - ❑ **Christiane Schmenk, Director** -- *Director of the Ohio Department of Development*
- ❑ **Vice-Chairperson**
 - ❑ **Thomas M. Humphries, Regional Chamber President and CEO** -- *Representing the interests of the Ohio Chamber of Commerce*

- ❑ **Ron Amstutz, State Representative** -- *Representing Ohio House of Representatives*
- ❑ **Carlton Weddington, State Representative** -- *Representing the Ohio House of Representatives*
- ❑ **Dave Daniels, State Senator** -- *Representing the Ohio Senate*
- ❑ **Eric Kearney, Senator** -- *Representing the Ohio Senate*
- ❑ **C. Randy Cole, Controlling Board President and Policy Advisor** -- *Representing Office of Budget and Management Director*
- ❑ **David A. Collinsworth, City Manager** -- *Representing the interests of the Ohio Municipal League*
- ❑ **Reno Contipelli, Member** -- *Representing the interests of the Ohio School Boards Association*
- ❑ **Kelly Davids, Change Champion** -- *Representing the Ohio Auditor of State*
- ❑ **Gregory A. Hanahan, Administrator** -- *Representing the interests of the Ohio Township Association*
- ❑ **Eugene K. Krebs, Director of Government Affairs and Policy** -- *Representing the interests of an Ohio-Based Advocacy Group*
- ❑ **Deborah A. Lieberman, Commissioner** -- *Representing the interests of the Ohio County Commissioners Association*
- ❑ **Mark Weinberg, Director** -- *Representing Ohio Board of Regents*
- ❑ **Vacant** -- *Representing foundation interests*

December 1, 2011 Meeting Minutes

- Motion to approve?
- Second?

Program Outreach Update

- Seven Local Government Innovation Fund Information Sessions were held in the following areas:
 - Columbus (session included a live webinar presentation)
 - Marietta
 - Cleveland
 - Toledo
 - Dayton
 - Cincinnati
 - Youngstown

Program Outreach Update

- Attendance was as follows:
 - Columbus: **186 Participants**
 - Webinar: **641 Participants**
 - Marietta: **143 Participants**
 - Cleveland: **267 Participants**
 - Toledo: **148 Participants**
 - Dayton: **145 Participants**
 - Hamilton (Cincinnati): **173 Participants**
 - Youngstown: **54 Participants**
- These numbers are in addition to the groups of interested parties Development met with by request

Outreach Demographics

- The majority of participants were:
 - Cities, villages, and townships
- The second largest group included:
 - School districts
 - Representatives from higher education institutions
 - Health departments/service providers
 - Water and sewer districts
 - Emergency service providers
 - Parks departments
 - Representatives of elected officials
- Representatives from private sector organization were also in attendance

Legislative Update

H.B. 371

- **189.01-** Clarify definition of eligible applicant
- **189.02-** No change
- **189.03-** Changes to have the Governor appoint the Chancellor's recommended representative
- **189.04-** No change
- **189.05-** Changed allow the fund to collect principal and interests from loans made
- **189.06-** Clarification of competitive process and elements of application
- **189.07-** Elimination of District Public Works Integrating Committee's role in the process
- **189.08-** Population thresholds adjusted to represent 50% of the state in a small or large community per capita
- **189.09-** No change
- **261.10-** Changes FY12 & FY13 administrative budget to include \$175,000 for services
- **261.20.93-** Allows for funding transfer

Policy Amendments

- 3.04 Applications for grant awards must be submitted simultaneously in electronic format (via email) to the Department of Development and Applicant's district public works integrating committee to be ranked or reviewed prior to the application being considered for funding by the Council. One hard copy must be sent to the Ohio Department of Development as well. Please refer to the application checklist for more information. Hard copies may be submitted only in the event that the applicant is unable to provide a PDF version of the application.
 - 3.04.1 Integrating committees shall rank and submit all applications received for Local Government Innovation Program funding. Applications must be ranked in order of district priorities. The scores from the integrating committees will be incorporated into the Applicant's overall project score.

Policy Amendments

- 3.05 Applications for loan awards must be submitted simultaneously in electronic format ~~(via email)~~ to the Department of Development ~~and a hard copy must be sent to the Ohio Department of Development as well. Please refer to the application checklist for more information.~~ Hard copies may be submitted only in the event that the applicant is unable to provide a PDF version of the application.
 - ~~3.05.1 Applications for loan awards must be accompanied by a letter of recommendation from at least one member of the Applicant's district public works integrating committee before it will be considered for funding by the Council.~~

Policy Amendments

Language Clarification

Section 3.06

- Prior to an applicant submitting applications for loan awards, ~~Development must~~ Development shall provide a determination that the Applicant's feasibility study, process implementation strategy, cost benchmarking, planning or a management investigation targeting service (or services) provided (or to be provided) by the applicant(s) (LGIF funded or otherwise) provide appropriate recommendations for project implementation. Deadlines for the submission of study and plan determinations are set forth in the LGIF program calendar.

Policy Amendments

Section 4: Awards

- 4.01 At least 30% of Local Government Innovation Fund awards shall be awarded to political subdivisions that are not counties and have a population of less than ~~50~~ 20,000 residents as determined in the decennial census conducted in 2010 or counties with a population of less than ~~430~~ 235,000 residents as determined in the decennial census conducted in 2010.
- 4.02 At least 30% of Local Government Innovation Fund awards shall be awarded to political subdivisions that are not counties and have a population of ~~50-20~~,000 residents or more as determined in the decennial census conducted in 2010 or counties with a population of ~~430~~ 235,000 residents or more as determined in the decennial census conducted in 2010.

Policy Updates

Language Clarification

- 5.06 The grant shall be payable to the Grantee ~~as reimbursement~~ for Eligible Project Costs, ~~as~~ defined in Agreement between the Department and the Grantee. Eligible Project Costs will be paid as incurred and based upon the progress of the work in accordance with the approved Project Budget, as may be amended, attached to the agreement as an exhibit.
- 6.03 The Loan shall be payable to the Borrower as costs are incurred. Eligible Project Costs must be defined in the Agreement between the Department and the Applicant or will not be paid. Payments shall be based upon the progress of the work and in accordance with the approved Project Budget, as may be amended, attached to the agreement as an exhibit.

Selection Methodology

Completeness and Eligibility Review

Local Government Innovation Fund Project Selection Methodology			
Completeness and Eligibility Review			
Eligibility Item	Description	Complete	Incomplete
Financial Information	<i>Did the applicant include each of the following documents: 1) Three years of financial history (income statement, balance sheet and statement of cash flows); 2) The amount and type of funds requested; 3) The percentage of local matching funds available; 4) Information about in-kind contributions; 5) At least three years of financial projections; 6) If applicable, a description of the expected savings?</i>		
Executed Partnership Agreement	<i>Did the applicant include an executed partnership agreement that 1) separately lists each of the partners involved in the project, 2) outlines the nature of the partnership, and 3) explains how the main applicants and partners will work together on the proposed project?</i>		
Resolution(s) of Support	<i>Did the applicant include a resolution of support from its governing entity? If the application includes collaborative partners, is there a resolution of support for each of the collaborative partners named in the application?</i>		
Demonstration of Match Requirement	<i>Did the applicant demonstrate a match investment equal to at least 10 percent of the total costs of the eligible project? (Please note, match investments may include any combination of local, public or private funds).</i>		
Complete and Eligible	<i>Is the application complete and eligible for review?</i>		

Selection Methodology

Financing Measures

Section 1: Financing Measures			
Financing Measures	Description	Criteria	Max Points
Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	Applicant provides a thorough, detailed and complete financial information	5
		Applicant provided more than minimum requirements but did not provide additional justification or support	3
		Applicant provided minimal financial information	1
		Total Possible Points	5
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	Applicant clearly demonstrates a secondary repayment source.	5
		Applicant does not have a secondary repayment source.	0
		Total Possible Points	5
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	70% or greater	5
		40-69.99%	3
		10-39.99%	1
		Total Possible Points	5
Total Points Available			15

Selection Methodology

Collaborative Measures

Section 2: Collaborative Measures			
Collaborative Measures	Description	Criteria	Points
Population	<i>Applicant's population (or the population of the area (s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.</i>	Applicant (or collaborative partner) is not a county and has a population of less than 20,000 residents	5
		Applicant (or collaborative partner) is a county but has less than 235,000	5
		Applicant (or collaborative partner) is not a county but has a population 20,001 or greater.	3
		Applicant (or collaborative partner) is a county with a population of 235,001 residents or more	3
		Total Possible Points	5
Participating Entities	<i>Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.</i>	More than one applicant	5
		Single applicant	1
		Total Possible Points	5
Total Points Available		10	

Selection Methodology

Success Measures

Section 3: Success Measures			
Success Measures	Description	Criteria	Points
Expected Return	<i>Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis. The expected return is ranked in one of the following percentage categories:</i>	75% or greater	30
		25.01% to 74.99%	20
		Less than 25%	10
		Total Possible Points	30
Past Success	<i>Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.</i>	Yes	5
		No	0
		Total Possible Points	5
Scalable/Replicable Proposal	<i>Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.</i>	The project is both scalable and replicable	10
		The project is either scalable or replicable	5
		Does not apply	0
		Total Possible Points	10
Probability of Success	<i>Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.</i>	Provided	5
		Not Provided	0
		Total Possible Points	5
Total Points Available		50	

Selection Methodology

Significance Measures

Section 4: Significance Measures			
Significance Measures	Description	Criteria	Points Assigned
Performance Audit Implementation/Cost Benchmarking	<i>The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.</i>	Project implements a recommendation from an audit or is informed by benchmarking	5
		Project does not implement a recommendation from an audit and is not informed by benchmarking	0
		Total Possible Points	5
Economic Impact	<i>Applicant demonstrates the project will promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)</i>	Applicant clearly demonstrates economic impact	5
		Applicant mentions but does not prove economic impact	3
		Applicant does not demonstrate an economic impact	0
		Total Possible Points	5
Response to Economic Demand	<i>The project responds to current substantial changes in economic demand for local or regional government services.</i>	Yes	5
		No	0
		Total Possible Points	5
Total Points Available			15

Selection Methodology

Council Measures

Section 5: Council Measures			
Council Measures	Description	Criteria	Points Assigned
Council Preference	<i>Council Ranking for Competitive Rounds</i>	The applicant demonstrates innovation or inventiveness with the project	10
		Total Possible Points	10

Application Review and Procedure

- Staff Review (Scoring Methodology)
- Academic/Peer Reviews
 - Off Region
 - Preference
 - Scoring Evaluation
- Council Briefings

Local Government Innovation Fund Program Calendar 2012

<p>JANUARY</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p>1.31.12 Local Government Innovation Council Meeting</p>							
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Other Topics for Discussion

–Next Meeting

- June 1, 2012
- Riffe Building Room TBD

–Next Steps



Thank you for attending today's meeting.

For more information contact:

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Office of Redevelopment
(614) 995-2292
Thea.Walsh@development.ohio.gov*